

Scope of Work

Attachment B

Background

Macon-Bibb County Government (MBCG) has underground utilities in multiple areas in Macon-Bibb County and on their owned properties. MBCG is seeking to implement a program to handle Georgia811 (commonly known as 'Call Before You Dig') tickets, 811 database updates, and updates to as-built drawings. Underground utilities to locate and document will include power, streetlighting, interstate lighting within Macon-Bibb County, low-voltage (copper & fiber optic), and traffic signal conduits and direct-buried wiring.

Scope of Work

MBCG is pursuing the following four (4) contracted services:

1. Contractor to perform locating services and update/develop documentation of MBCG owned underground utilities within Macon-Bibb County. Some of these MBCG owned underground utilities have existing as-built drawings that just require utility location verification and documentation updates.
2. Contractor will perform locating services to verify and update as-built drawings for MBCG owned underground utilities not on MBCG owned properties.
3. Contractor will respond to Georgia811 tickets to perform locating and marking within the Georgia State response requirements.
4. Contractor will establish, update, and maintain a GIS database file of all MBCG underground utilities located and verified. This GIS database will be accessible to designated MBCG personnel and shall be turned over to MBCG in its entirety at the conclusion of the contract.

The selected Contractor will receive underground utility locate requests directly from Georgia811 and manage the entire locating and marking process for MBCG. Contractor shall furnish all labor, supervision, tools, materials, paint, flags, equipment (including hardware and software compatible with the existing communication systems used by Georgia811) and transportation to perform underground utility locating and marking services in accordance with the following criteria and applicable Georgia State law:

- Receive and respond to all utility locate request notices directed to MBCG through Georgia811, including acknowledging and closing tickets in the Georgia811 web portal. MBCG will establish a user account for the contractor to have access to Georgia811. MBCG will also provide contractor all available as-built documents in printed copies and or electronic PDF/AutoCAD drawings to perform locates.
- Proposer will be required to include markings for items that are located, such as staking, painting, or flagging. Proposer shall ensure that items are placed in a safe manner and not impede public foot traffic.

- Be responsible for obtaining all licenses, permits, inspections, and other authorizations required for the Contractor's performance of services. Should a portion of the work require any of the items Contractor shall provide documentation to MBCG to be reimbursed for those expenses.
- Provide personnel that are proficient in the use of approved locating devices, methods, marking procedures, communicative skills, and record-keeping requirements necessary to perform the locating marking tasks.
- Prepare documentation and record-keeping, name of location (or cross-streets), including the time and date. And on occasion, before and after photographs of areas located and marked.