

BIBB COUNTY, GEORGIA



ANNUAL BUDGET

**FOR THE FISCAL YEAR ENDING
JUNE 30, 2008**

**BIBB COUNTY, GEORGIA
ANNUAL BUDGET**

**FOR THE
FISCAL YEAR ENDING JUNE 30, 2008**

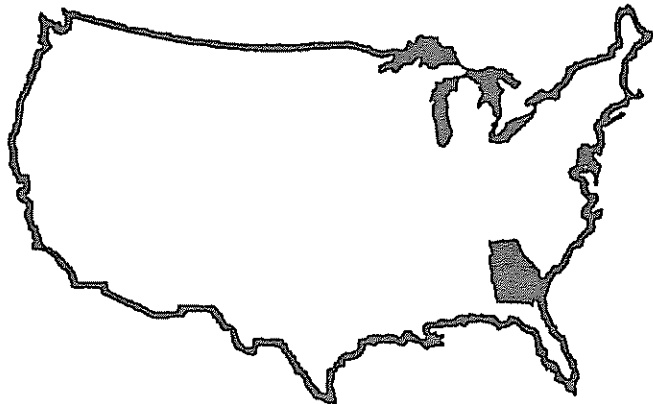
**COMPILED BY:
BIBB COUNTY FINANCE OFFICE**

**DEBORAH R. MARTIN
FINANCE DIRECTOR**

**CHRISTY W. IULIUCCI
ASSISTANT FINANCE DIRECTOR**

**ROOM 409 COURTHOUSE
MACON, GEORGIA 31201**

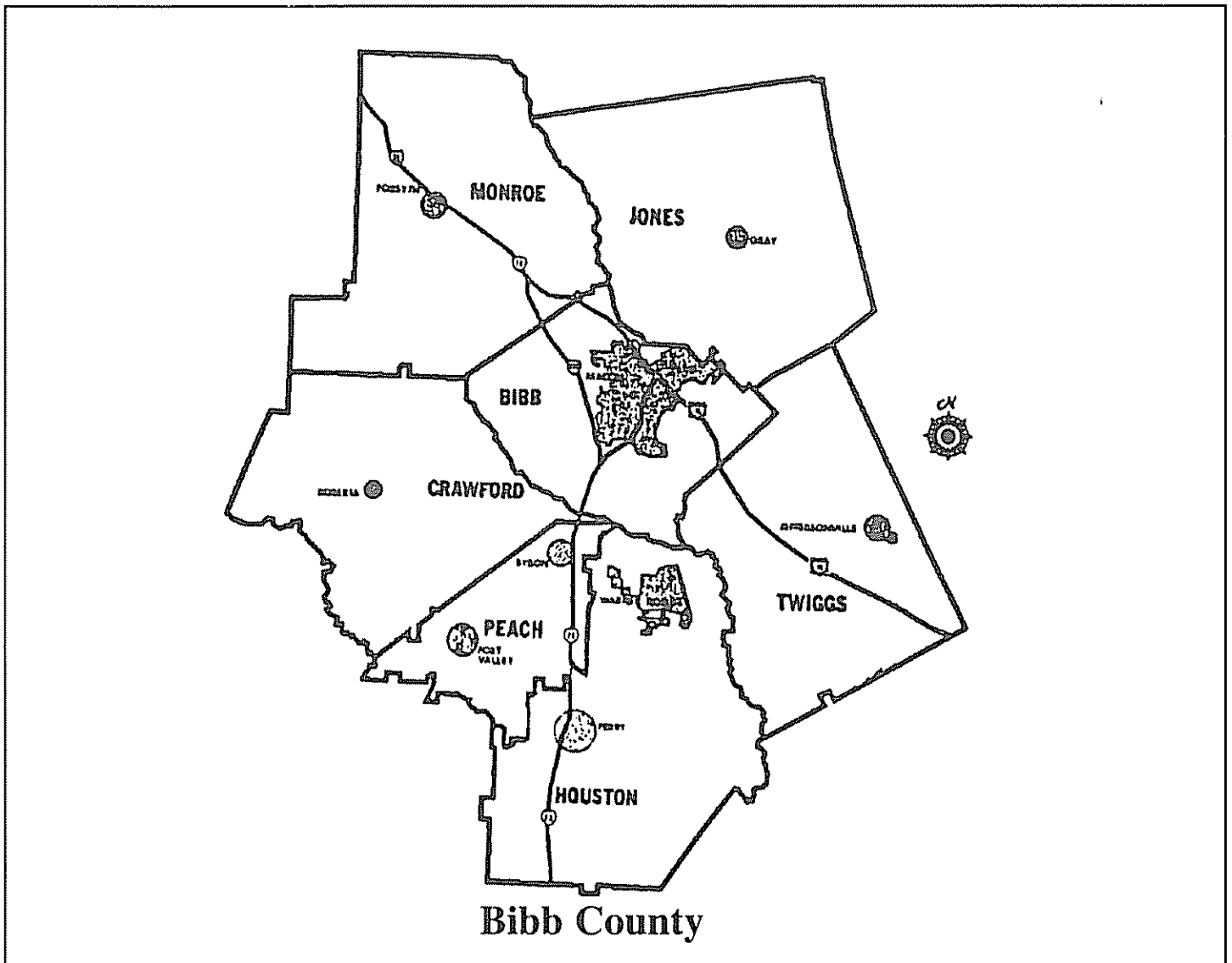
Location Map



Georgia and the United States

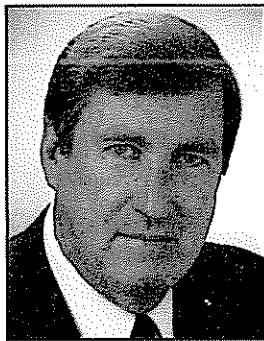


Bibb County and Georgia

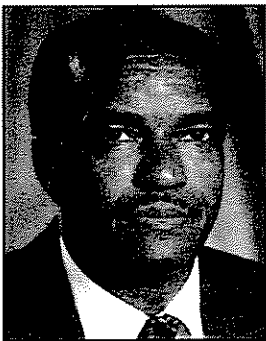


Board of Commissioners Bibb County, Georgia

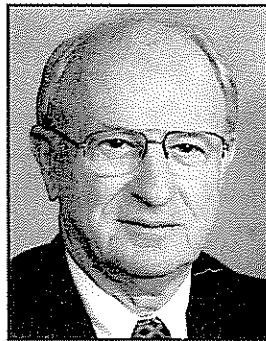
Chairman



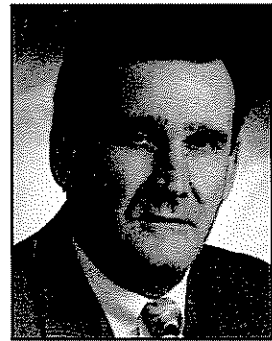
Charles W. Bishop



Bert Bivins, III
DISTRICT TWO



Elmo A. Richardson, Jr.
DISTRICT THREE



Joe O. Allen
DISTRICT FOUR



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Bibb County
Georgia**

For the Fiscal Year Beginning

July 1, 2006

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Bibb County, Georgia for its annual budget for the fiscal year beginning July 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

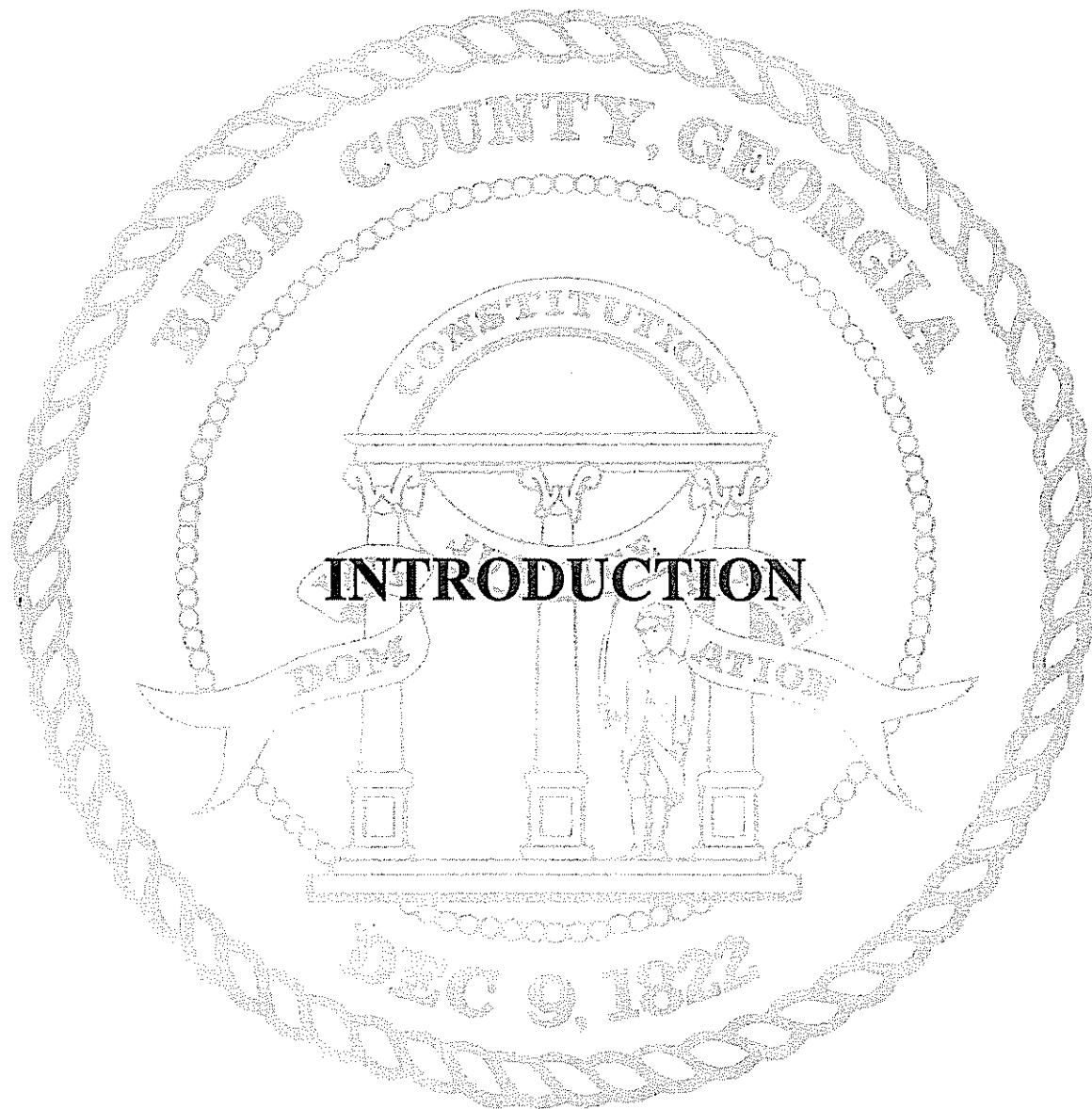


TABLE OF CONTENTS

SECTION	PAGE
Distinguished Budget Presentation Award	x
A. INTRODUCTION	
Bibb County Mission, Goals and Measures	A-1
List of Principal Officials	A-2
General Information	A-3
Bibb County Organization Chart	A-9
Bibb County Background	A-10
Transmittal Letter	A-11
Budget Resolution	A-25
Budget Process	A-33
Budget Preparation Schedule	A-35
B. FISCAL POLICIES	
Budgetary Basis	B-1
Budget Control Guidelines	B-1
Fund Types	B-1
Basis of Accounting	B-3
Revenue Monitoring	B-3
Expenditure Controls and Monitoring	B-3
Purchasing Policy	B-4
County Supported Agencies - Accountability	B-6
Working Capital Reserve	B-6
Debt Management	B-6
C. PERSONNEL SUMMARY	
Personal Services Synopsis	C-1
Ten Year Analysis of Positions	C-6
D. FINANCIAL SUMMARIES AND STATISTICS	
Changes in Fund Balance	D-1
Sources and Uses of Funds Summary	D-2
Revenues by Source	D-3
Budget Expenditure Summary	D-14
Expenditures by Function - All Funds	D-15
Expenditures by Funds - All Funds	D-16
Expenditures by Category - All Funds	D-17
Five Year Expenditure History by Fund	D-19
Major Expenditure Increase/Decrease Explanations	D-20
Financial Condition	D-23
Bibb County Millage Rates	D-27

TABLE OF CONTENTS

SECTION	PAGE
E. GENERAL FUND	
Changes In Fund Balance	E-1
Summary Revenues & Expenditures	E-2
Sources and Uses of Funds	E-3
Revenue Comparisons By Source - Ten Years	E-4
Property Taxes As A Percentage of General Fund Revenues	E-5
Comparative Revenue Estimates	E-6
Departmental Expenditure Appropriations	E-10
Departments/Agencies:	
JUDICIAL	
Superior Court	E-15
Circuit Public Defender	E-19
Clerk of Superior Court	E-24
District Attorney	E-29
Juvenile Court	E-36
State Court	E-41
Civil and Magistrate Court	E-48
Probate Court	E-55
Coroner	E-61
ADMINISTRATIVE	
Board of Commissioners	E-65
Records Management Program	E-69
Board of Elections	E-73
Finance	E-79
General Services	E-83
Human Resources Department	E-85
Risk Management	E-90
Buildings and Properties	E-94
Custodial Services	E-98
Tax Assessors	E-100
Tax Commissioner	E-105
Information & Technology Services	E-109
GIS Coordinator	E-113
Non-departmental	E-115
PUBLIC SAFETY	
Sheriff	
Administration	E-119
Civil Process / Central Records	E-123
Court Services and Security	E-126
Criminal Investigation	E-131
Warrants	E-134
Patrol	E-136
Forensics/ Identification/ Crime Analysis	E-140

TABLE OF CONTENTS

SECTION	PAGE
E. GENERAL FUND (Continued)	
Departments/Agencies (Continued)	
PUBLIC SAFETY (continued)	
Crime Prevention	E-143
Detention Center	E-147
Corrections	E-150
Evidence & Property	E-153
Communications	E-155
Building Maintenance	E-158
Animal Control	E-161
Police Training	E-163
Drug Investigation	E-166
Emergency Management Agency	E-169
PUBLIC WORKS	
Highways & Streets - Administration	E-173
Shop Repair Service	E-178
Mapping	E-180
Highway & Bridge Maintenance & Construction	E-183
Engineering	E-187
Storm Water Management	E-189
Traffic Engineering and Safety	E-191
Non-departmental	E-194
Environmental Code Enforcement	E-197
Insect Control	E-200
CONSERVATION OF NATURAL RESOURCES	
Agricultural Resources--Extension Service	E-205
DEBT SERVICE	E-211
COUNTY SUPPORTED AGENCIES	E-213
F. SPECIAL REVENUE FUNDS	
Fire District Fund	F-1
Selective Sales and Use Tax Fund	F-4
Hotel/Motel Tax Fund	F-6
Special Street Light District Fund	F-10
Summer Youth Feeding Program Fund	F-13
Law Enforcement Commissary Fund	F-16
Law Enforcement Confiscation Fund	F-19
Drug Abuse Treatment & Education Fund	F-21

TABLE OF CONTENTS

SECTION	PAGE
F. SPECIAL REVENUE FUNDS (continued)	
Alternative Dispute Resolution Fund	F-23
Crime Victims Assistance Fund	F-26
Multi-Jurisdictional Drug Task Force Grant Fund	F-28
Juvenile Court Supervision Fund	F-32
Law Library Fund	F-34
G. DEBT SERVICE FUNDS	
General Debt Service Fund	G-1
1992 Public Building Debt Service Fund	G-4
2000 Public Facilities Debt Service Fund	G-6
2002-A Public Facilities Debt Service Fund	G-8
2002-B Riverside Drive Debt Service Fund	G-10
2002 Law Enforcement Center Debt Service Fund	G-12
SPLOST Debt Service Fund	G-14
Debt Service Summary	G-16
Debt Service Schedules	G-17
H. CAPITAL PROJECTS FUNDS	
Capital Improvements Fund	H-1
Special Sales Tax Transportation Improvements Fund	H-3
2000 Public Facilities Project Fund	H-5
2002-A Public Facilities Project Fund	H-7
2002 Law Enforcement Center Project Fund	H-9
Ocmulgee Greenway Trail Fund	H-11
Five Year Capital Improvements Program	H-13
I. ENTERPRISE FUNDS	
Tobesofkee Recreation Area Fund	I-1
Special Sanitation Fund	I-6
J. INTERNAL SERVICE FUND	
Workers' Compensation Fund	J-1
K. APPENDICES	
Schedule of Capital Outlay	K-1
Glossary of Budgetary and Financial Terminology	K-18

MISSION, GOALS AND MEASURES

MISSION STATEMENT

Bibb County's mission is to provide responsible and responsive services to its citizens, in order to protect and enhance the quality of life in the community.

ORGANIZATIONAL GOALS

The organizational goals guide the County in the development of appropriate policies and procedures, and form the basis of each year's Budget and Performance Measures. The departments/ county supported agencies responsible for the implementation of the Organizational Goals are referenced. Refer to the budget details for activities / performance measurements & objectives in support of these goals.

- Protect the lives and well-being of citizens through law enforcement and fire protection. (E119-E172 Public Safety, F-1 Fire District Fund)
- Provide an effective road and highway system for the transportation needs of Bibb County and the public infrastructure of the sanitation systems of the unincorporated county. (E173-E196 Public Works)
- Promote a balanced response to environmental issues such as clean air, waste collection and recycling. (E-205 Agricultural Resources- Extension Service, I-6 Special Sanitation Fund, E-217 County Supported Agencies- Conservation of Natural Resources)
- Support and strengthen programs of health and welfare. (E-200 Public Works/ Health Department- Insect Control, E-213 County Supported Agencies- Health and Welfare)
- Work to improve recreation facilities in the unincorporated areas and support cultural/recreational programs. (E-215 County Supported Agencies- Culture, Recreation & Beautification, I-1 Tobesofkee Recreation Area Fund)
- Actively promote economic development efforts.(E-217 County Supported Agencies- Planning & Zoning, Industrial & Urban Development)
- Improve the cost efficiency of County services and proactively plan for the financial future of Bibb County. (E-79 Finance, E-69 Records Management, E-90 Risk Management)

PERFORMANCE MEASURES

Performance measures are developed for each departmental budget. These measures are specific and quantifiable statements of major accomplishments in fiscal year 2007 and projected goals for fiscal year 2008, and are listed in each department's section of the Budget Document.

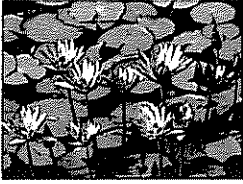
Bibb County, Georgia

List of Principal Officials

July 1, 2007

<u>Titles</u>	<u>Names</u>
Commissioner, Chairman	Charles W. Bishop
Commissioner, District 1	Vacant
Commissioner, District 2	Bert Bivins, III
Commissioner, District 3	Elmo A. Richardson, Jr.
Commissioner, District 4	Joe O. Allen
Board of Tax Assessors, Chairman	William C. Vaughn, II
Board of Elections, Supervisor	Elaine Carr
Buildings & Properties Supervisor	Samuel L. Kitchens
Chief Administrative Officer	Steve H. Layson
Circuit Public Defender	William Lee Robinson
Civil Court Judge	William Randall
Clerk of Board	Shelia Thurmond
Clerk of Superior Court	Dianne Brannen
Coroner	Marion Leon Jones
County Attorney	Virgil L. Adams
County Engineer	Kenneth H. Sheets
District Attorney	Howard Z. Simms
Finance Director	Deborah R. Martin
Human Resources Director	Tommy Brown
Information & Technology Services	Tony Rousey
Juvenile Court Judge	Thomas J. Matthews
Juvenile Court Judge	Quintress J. Gilbert
Probate Court Judge	William J. Self, II
Sheriff	Jerry M. Modena, Sr.
State Court Judge	William P. Adams
State Court Solicitor	Otis Scarbary
Superior Court Judge	Martha Christian
Superior Court Judge	Tilman E. Self, III
Superior Court Judge	Lamar W. Sizemore
Superior Court Judge	Bryant Culpepper
Superior Court Judge	S. Phillip Brown
Tax Commissioner	Thomas W. Tedders, Jr.
Tobesofkee Director	Doug Furney

GENERAL INFORMATION



The area we refer to today as Bibb County sits on the Fall Line where the Piedmont Region meets the Coastal Plains and was once the home of the Creek Indians and their predecessors for as many as 12,000 years before the arrival of the white man. From the earliest known cultures until present, this area has continued to prosper largely because of the modest temperatures all year long.

Once the Creek ceded their lands east of the Ocmulgee River in 1806, trading began with the main crop being cotton. This crop along with other crops was hauled along the river until 1843 when the first railroad brought another form of transportation and therefore greater prosperity.

In 1822, the Georgia legislature created Bibb County, naming it in honor of Dr. William Wyatt Bibb. Dr. Bibb was a politician, physician, and planter, born October 1, 1781, in Amelia County, Virginia and died in Autauga County, Alabama. Upon arrival to Georgia in 1789 his family settled in Elbert County, Georgia where he would later serve in the House of Legislature and U. S. Senate.

Sherman spared this region on his "March to the Sea." With the local people prepared to fight, Sherman feared the Confederate states had joined forces against him and in his haste to get to the sea, stormed the Capital, then located in Baldwin County, and bypassed Bibb County.

Today you will find Bibb County nestled in the "Heart of Georgia" some 80 miles south of Atlanta on Interstate 75, the major link of the South to the upper mid-west industrial area. The scenic view has not changed much since our first inhabitants. You will still find the rolling hills and soft pinewood entwined with the rivers, creeks and warm temperature. With all of the beauty you can see why Bibb residents understand the statement, "there's no place like home."

Speaking of Bibb residents and homes - Bibb County ranks 12th in state populations with 154,903 citizens. Housing is available in a broad range from \$30,000 to well over \$175,000 with a median asking price of \$84,400 for a single-family dwelling. There are over 70,608 housing units in Bibb County with 59,667 being occupied. Total population per household is 2.49. The median citizen is 34.7 years old and earns an income of \$28,097 per capita with an average household income of \$69,962 annually.

Year	Population
1997	155,573
1998	156,456
1999	155,441
2000	153,887
2001	153,549
2002	153,549
2003	154,287
2004	155,170
2005	154,918
2006	154,903

Source: U.S. Census Bureau

Source: Middle Georgia Regional Development Center &
U.S. Census Bureau

EMPLOYMENT

The unemployment rate for Bibb County (as shown on page A-5) is slightly higher than the 4.9% rate for the State of Georgia.

Bibb County continues to enjoy a high level of economic development activity. Over the past twelve months, twelve (12) new and/or expanding industry projects were located with capital investments of \$146,500,000 and 699 new jobs created. Economic development efforts are a joint partnership between the Macon Economic Development Commission, a public/private entity and the Macon-Bibb County Industrial Authority, a quasi-governmental entity. Additional information is provided under the Economic Condition and Outlook section of the transmittal letter.

Robins Air Force Base has a significant economic impact on Bibb County and the State of Georgia.

Robins is the largest industrial complex in Georgia. Based on the July, 2006 Robins Air Force Base Economic Impact Study (the latest available), the base employs a workforce of 19,760 civilian and military members with an annual net payroll of \$1.47 billion. Other salaries to on-base service contractors total \$100.4 million.

Approximately 2,200 Bibb County residents are employed at Robins with salaries in excess of \$154 million. Approximately 5,000 Bibb County residents receive Federal annuity retirement benefits totaling more than \$100.5 million.

Largest Private Employers

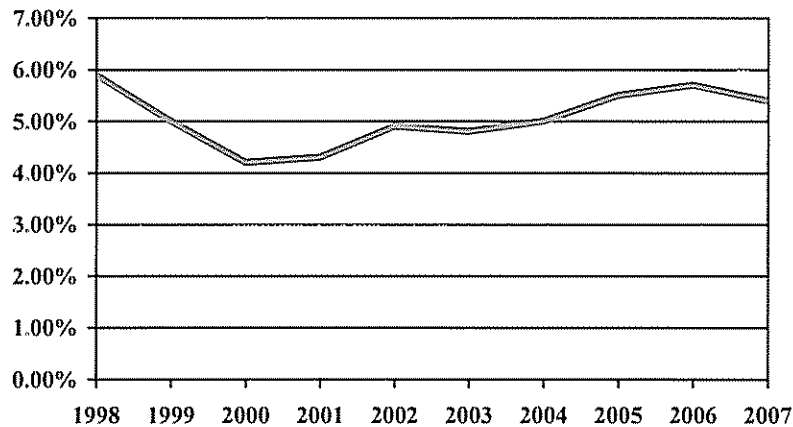
	Employees
GEICO	3,186
Mercer University	1,303
Coliseum Medical Centers	1,234
YKK (U.S.A.), Inc.	706
The Boeing Company	575
IKON Office Solutions	560
Graphic Packaging International	520
Georgia Farm Bureau	519

Largest Public Employers

	Employees
Medical Center of Central Georgia	5,378
Bibb County Board of Education	4,500
City of Macon	1,620
Bibb County	978
United States Postal Services	677

Source: Macon-Bibb County Industrial Authority

UNEMPLOYMENT RATE FOR BIBB COUNTY



Source: Georgia Department of Labor

SCHOOLS



The Bibb County Public School System serves PreK-12th grade students and has three levels composed of elementary (K-5), middle school (6-8) and high school (9-12) with approximately 25,000 students enrolled in 44 schools. The County has several parochial schools and private schools along with the Academy for the Blind, which is ranked among the finest state-operated institutions in America.

The Bibb County Public School System is governed by an 8-member Board of Education, all of whom are elected.

Our elementary schools rank at or above national norm with middle and high schools within average test score range on standard tests in all subject areas. The average student-teacher ratio is 15 to 1 for elementary schools, 15 to 1 for middle schools, and 15 to 1 for high schools. The average teacher salary is \$45,644 annually.

Bibb County has three (3) four-year colleges and a technical institution. They are Wesleyan College, the first college in the world chartered to grant degrees to women, Mercer University, Macon State College, and Central Georgia Technical College.



Mercer University, a liberal arts college, was founded in 1883, and has a present enrollment of 7,077 students. This university has one of the most respected Law Schools (Walter F. George) in the South. Also located on the campus are the Stetson School of Business and Economics, a School of Medicine, and the School of Engineering. Mercer also has a campus in Atlanta where the Southern School of Pharmacy is located.

SCHOOLS



Wesleyan College, founded in 1836, with a present enrollment of 550 students, has been ranked by US News and World Report as "one of the top regional liberal arts colleges in the nation" for 19 consecutive years. Wesleyan is classified as a Liberal Arts college and is ranked as a national, rather than regional, college. Wesleyan College, the first college in the world chartered to grant degrees to women, has made renovations and upgrades to its technology infrastructure which will enable Wesleyan College to remain a leader in women's education.



Macon State College, chartered in 1966 as part of the University System of Georgia, has more than 6,200 students attending classes at the main campus and several off campus locations. Macon State offers "Degrees That Work" in some of the hottest fields in the nation, including Business, Communications, and Applied Science.

PUBLIC LIBRARY



The Macon-Bibb County Public Library operates a main library and four branch libraries. The main library, Washington Memorial Library (56,000 sq. ft.), is located in the downtown historic district. The four branch libraries are located in shopping centers in the Northern, Eastern, Western, and Southern sections of Bibb County. A branch library is under construction in south Bibb County and will be opened in 2008.

During Fiscal Year 2007, 560,000 people entered the libraries and borrowed nearly 2,000,000 materials. All libraries offer Internet access. The number of active library cards totals over 64,000.

The total number of items owned by the Library is over 380,000 including books, audio books on cassettes and CDs, videos, CDs and DVDs. The Public Library subscribes to over 200 magazines and newspapers. The Washington Memorial Library's Genealogy Room holds over 32,000 volumes and is considered one of the outstanding genealogy collections in the country. In addition, an African-American Collection with 9,800 volumes complements the reference collection at the Washington Memorial Library.

The Macon-Bibb County Public Library is the headquarters for the Middle Georgia Regional Library System. This Regional Library is an affiliation of the 14 public libraries in the following six counties: Bibb, Crawford, Jones, Macon, Twiggs, and Wilkinson. The benefits of the Regional Library include centralized purchasing, cataloging, and information technology management. Other benefits include in-depth reference services, a Library for the Blind and Physically Handicapped, and administrative-consultant services.

Additional services include bookmobile service to the area's nursing homes and senior citizen apartment complexes; programs for children; voter registration; large print books; online database searching capabilities, and computers for the public to access the Internet.

CHURCHES



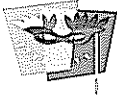
Bibb County plays host to more than 240 churches of every Protestant denomination, as well as Catholic and Jewish faiths.

HEALTHCARE



Bibb County has some 500 practicing physicians using three full service and two psychiatric hospitals totaling more than 1,150 beds. Included is the Medical Center of Central Georgia, a county-funded agency. MCCG is a regional acute care, full service hospital serving a 50-county area. Additionally, there are eight urgent care centers with one that addresses the pediatric needs after normal working hours. There is a medical school with a health care center, several orthopedic and rehabilitation centers and varied, specific services offered by the different hospitals and the Macon-Bibb County Health Department.

ARTS



The Grand Opera House, one of twenty-five places listed on the National Register of Historical Places in Bibb County, is one of the most prized possessions we have. Built in 1884 as the Academy of Music and restored in 1969, this superb theater has been the scene of countless musical and theatrical events. The stage is one of the largest in the Southeast. Trap doors installed for the Great Houdini can still be seen in the stage floor.

Located in North Bibb County, the Macon Little Theatre has been active in the arts for more than half a century. In addition to its plays and summer musicals, MLT sponsors the Macon Youth Theatre to encourage participation in the performing stage arts by students.

Other cultural interests of the arts include Theatre Macon and the Community Children's Theatre. The Macon Symphony Orchestra performs classical and pop concerts and the Jazz Festival held annually in May is also a popular event. The Tubman African American Museum sponsors programs and historical learning exhibits for the Afro-American culture.

CLIMATE



The climate here is relatively moderate all year long. The highest temperature on record was 108° on July 13, 1980 and the lowest was 6° below zero on January 21, 1985. The average January temperature is 46.6° with July being 81.4°. Bibb County's average rainfall is 44.8" and snowfall of a trace or less per year. Speaking of snow, in the 90+ years of record keeping there has been no snow, not even a trace, on Christmas Day.

RECREATION

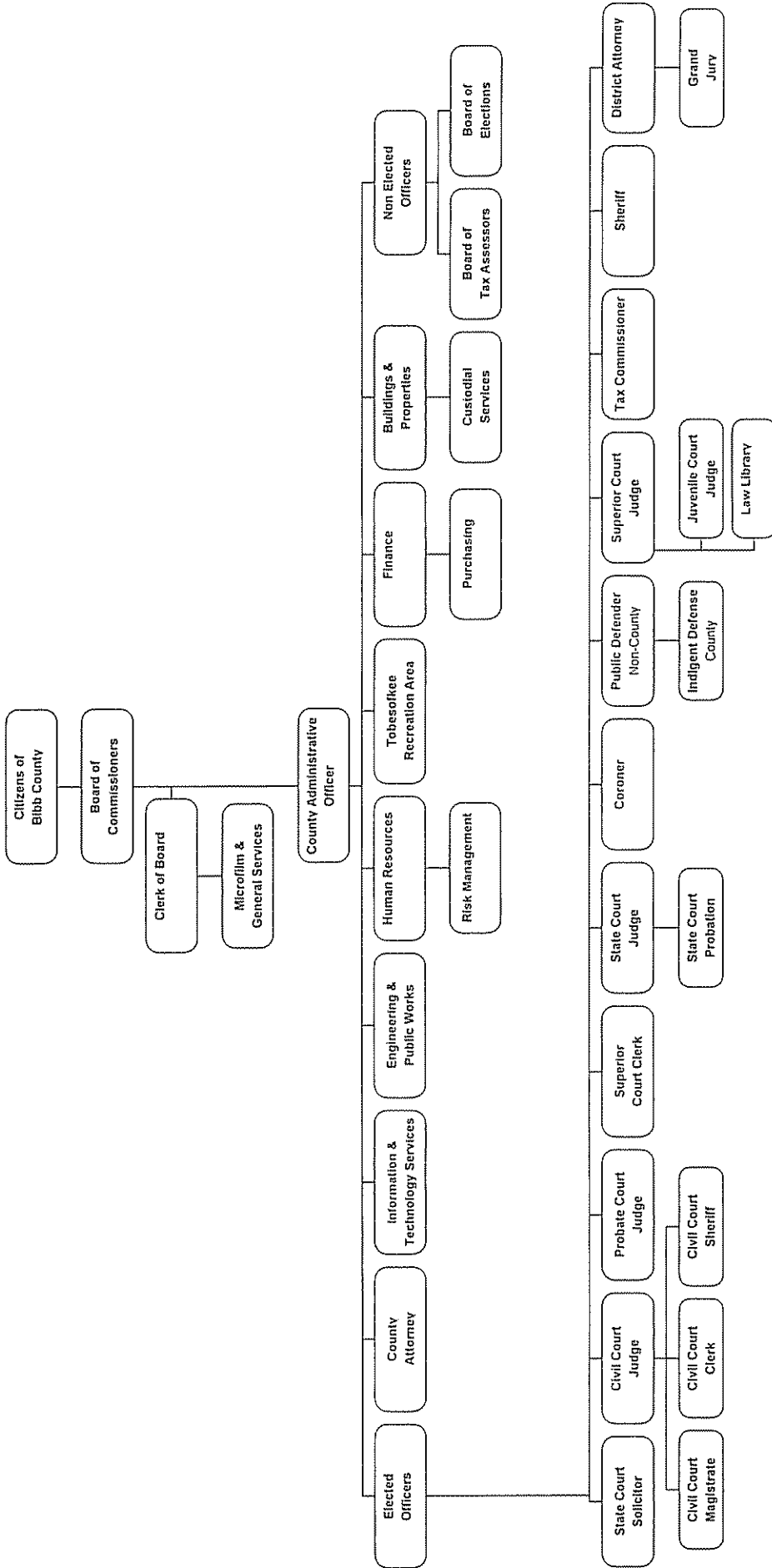


Macon-Bibb County Parks and Recreation Department offers a large and varied selection of sports and activities for the young at heart with 91 parks covering 784 acres. Recreation centers are in all sections of town and offer year-round programs for senior citizens, a program for handicapped persons and summer program for children.

Located on the outskirts of Bibb County, you can relax on a man-made beach covering nearly 1,800 acres with a 35-mile shoreline, better known as Lake Tobesofkee. Four parks offer swimming, fishing, boating, water skiing, camping, and sailing. Two of the parks offer campsites with all modern conveniences.

Kicking off springtime recreation in Bibb County is the Cherry Blossom Festival, which is held the third week in March each year and generates tourism from all around the world. Bibb County boasts more than 160,000 Yoshino cherry trees, which is more than Washington, D.C. or Japan. This festival ranks among the top 20 events in North America and invites the entire community to get personally involved.

BIBB COUNTY ORGANIZATIONAL CHART



GENERAL INFORMATION

GOVERNMENTAL STRUCTURE

Bibb County was established on December 9, 1822, under the provisions of an Act of the General Assembly of Georgia. The County operates under a County Commission form of government. The Board consists of four (4) Commissioners elected by districts who serve part-time, one (1) Commissioner elected Countywide, who serves as part-time Chairman. The Chief Administrative Officer is responsible for the day-to-day operations of the County.

SERVICE DELIVERY

Bibb County provides the following services as authorized by State Law:

- Public Safety (law enforcement and fire),
- Highways and streets,
- Sanitation,
- Health and Welfare,
- Culture-Recreation,
- Public Improvements,
- Planning and Zoning,
- Industrial and Urban Development, and
- General Administrative Services.

The County has 837 full-time budgeted positions.



Bibb County

Board of Commissioners

Shelia M. Thurmond
CLERK OF THE BOARD

Steve H. Layson
CHIEF ADMINISTRATIVE OFFICER

Virgil L. Adams
COUNTY ATTORNEY
577 MULBERRY STREET, SUITE 1250
P.O. BOX 928
MACON, GA 31202

COURTHOUSE
P.O. BOX 4708
MACON, GEORGIA 31208-4708
(478) 621-6345
FAX (478) 621-6329

Charles W. Bishop
CHAIRMAN

Samuel J. Hart, Sr.
VICE CHAIRMAN

Bert Bivins, III

Elmo A. Richardson, Jr.

Joe O. Allen

TRANSMITTAL LETTER

TO: Board of Commission Members and Bibb County Citizenry
FROM: Charles W. Bishop, Chairman
SUBJECT: FY 2008 Budget

Submitted herewith are the FY 2008 budgets for the various funds of Bibb County. This document has evolved through a dynamic process involving detailed input from County departments and agencies, opinions from citizens, and input from the Commission. Throughout this process, a conscientious effort was made to evaluate all budget requests and set priorities covering those proposals which could be judiciously undertaken within the available funding.

PROPOSED BUDGET OVERVIEW

Budget Format

Government budget documents should provide sufficient, meaningful and useful information to elected officials and the public. To that end, we have developed a budget document that serves as a:

1. Policy Document
2. Financial Plan
3. Operations Guide
4. Communications Device

PROPOSED BUDGET OVERVIEW (continued)

Where combined, these elements define what Bibb County has done, what it plans to do and how it will accomplish its objectives. The FY 2008 budget is a plan that links developed organizational goals and objectives with the financial resources necessary to fund them. Contained within each department is a mission statement and goals for FY 2008. Using these and the "Workload Indicators" in each department, one should be able to gain some understanding of the function of each department within the County, along with what it is trying to accomplish. The allocation of money and personnel becomes increasingly important as more demands are placed on limited resources. It is important for all Commissioners to fully understand the services provided by each department and agency, and how these services can be integrated in order to provide our "taxpayers" with a top-quality product.

BUDGETARY GOALS FOR FY 2008

Certain basic parameters guided the development of this proposed budget and enabled the achievement of these important goals:

- Provide a budget that will promote the continued strong fiscal position of Bibb County Government;
- Increase the number of employees in the Sheriff's Department to staff the expanded jail facility that will become operational in July 2007;
- Increase the County's contribution to the Employee Pension Plan from 15.01% to 15.36% of covered payroll;
- Continue the current levels of service, with some ability to provide for service level increases in response to service demand;
- Provide a salary improvement package which keeps the salaries of County employees competitive with comparable cities and counties;
- Provide the current level of healthcare and post-retirement benefits to County employees and retirees in the most economical way for both employees and tax payers;
- Adhere to prior commitments.

FY 2008 OPERATING BUDGETS

The County's budget is structured on the basis of individual funds. This approach represents the financial structure of the County and is consistent with accounting requirements (also known as Generally Accepted Accounting Principles) promulgated by the Governmental Accounting Standards Board, whereby each fund represents a distinct financial entity with its own revenues and expenditures. A brief explanation of the major operating funds follows below.

FY 2008 OPERATING BUDGETS (continued)

The General Fund is the general operating fund of the County. This fund accounts for general purpose services, such as judicial, administrative, law enforcement, public works and health and welfare. It contains the revenues and expenditures for general governmental services.

The General Obligation Debt Service Fund is used to account for the revenues and payment of voter approved, long-term general obligation debt.

The 1992 Public Building Debt Service Fund is used to account for accumulation of resources for the payment of debt for the 1992 Macon-Bibb County Urban Development Authority Bond Issue.

The Series 2000 Public Facilities Projects Debt Service Fund is used to account for accumulation of resources for the payment of debt for the 2000 Macon-Bibb County Urban Development Authority Bond Issue.

The 2002A Public Facilities Project Debt Service Fund is used to account for the accumulation of resources for the payment of debt for the 2002-A Macon-Bibb County Urban Development Authority Bond Issue.

The 2002B Riverside Drive Project Debt Service Fund is used to account for the accumulation of resources for the payment of debt for the 2002-B Macon-Bibb County Urban Development Authority Bond Issue.

The 2002 Law Enforcement Center Project Debt Service Fund is used to account for the accumulation of resources for the payment of debt for the 2002 Macon-Bibb County Urban Development Authority Bond Issue.

The SPLOST Debt Service Fund is used to account for the accumulation of SPLOST proceeds for the payment of debt.

The Fire District Fund is the accounting structure set up to maintain a separation of revenue and expenditures for the County fire protection services that are provided in the unincorporated area of the County.

The Selective Sales and Use Tax Fund is used to account for taxes and alcoholic beverage license fees collected from businesses in the unincorporated area of the County.

The Hotel/Motel Tax Fund is used to account for hotel/motel taxes collected in the unincorporated area of the County.

The Street Light District Fund is used to account for fees received from certain citizens in the unincorporated area of the County for street lights.

The Summer Youth Feeding Program is used to account for grant proceeds to sponsor a summer youth feeding program.

The Law Enforcement Commissary Fund is used to account for monies collected by the L.E.C. commissary.

FY 2008 OPERATING BUDGETS (continued)

The Law Enforcement Confiscation Fund is used to account for funds confiscated from certain criminal activity.

The Drug Abuse Treatment and Education Fund is used to account for court fees and grant funds to provide drug treatment and education services to defendants as specified by the Bibb County Superior Court.

The Alternative Dispute Resolution Fund is used to account for court fees collected to provide speedy, efficient and inexpensive resolution of disputes and prosecution in Bibb County.

The Crime Victims Assistance Fund is used to account for resources received from the various courts of Bibb County for assistance to victims of crime.

The Multi-Jurisdictional Drug Task Force Grant Fund is used to account for the grant proceeds received by Bibb County and various other law enforcement agencies in the Middle Georgia Area covering all levels of narcotic violations, as well as narcotic smuggling operations within its jurisdiction.

The Juvenile Court Supervision Fund is used to account for resources received from the Juvenile Court of Bibb County for alternative juvenile programs.

The Tobesofkee Recreation Area Fund is set up as an Enterprise Fund and accounts for park revenues and expenses.

The Sanitation District Fund is used to account for waste collection and disposal services provided to the residents of the unincorporated area of the County.

The Workers' Compensation Fund is used to pay casualty and liability claims against the County.

GENERAL OPERATING FUND

The FY 2008 General Fund budget amounts to \$84,385,693 which is a \$1,005,362 or 1.2% decrease from the amended FY 2007 budget.

General Fund Revenue

The FY 2008 General Fund property tax revenue amounted to \$50,459,048, an increase of \$4,297,027. This increase includes a one mill increase with a value of \$3,755,016.

The FY 2008 local option sales tax revenue estimate amounted to \$12,950,000, an increase of \$450,000 or 3.6%. This increased revenue estimate is based on FY 2007 actual receipts.

The total of all other revenue sources, other than general property and sales taxes, amounted to \$20,976,645, a decrease of \$5,752,389 over FY 2007. Other revenue sources includes charges for services amounting to \$5,443,550, a decrease of \$46,675; intergovernmental revenues amounting to \$2,227,598, a decrease of \$901,410 or 3.7% ; fines and forfeitures amounting to \$2,536,300, an increase of \$522,700. The largest factor in the decrease of intergovernmental revenue was a FY 2007 GEFA grant for \$517,000 for the purchase of land through the State Conservation Program. There

GENERAL OPERATING FUND (continued)

General Fund Revenue (continued)

were also several grants with matching expenditures in FY 2007 and neither the revenues nor expenses are recorded in the FY 2008 adopted budget. The largest factor in the increase in fines and forfeitures is the increase in State Court fines which is discussed in more detail on page D-12.

The FY 2008 funding sources did not include the use of reserves to balance the budget. The FY 2007 amended revenue budget includes \$5,592,599 from application of fund balance.

General Fund Expenditures

In analyzing the \$1,005,362 decrease in the FY 2008 General Fund budget, reference is made to the following reconciliation which reflects the major expenditure changes:

Increase in Personal Service Cost - Net	
Salary Increases - Merit	\$ 595,775
New Positions (53)	2,069,617
Increase in Employee Insurance Costs	262,612
Increase in contribution to Employee Pension Fund	<u>74,169</u>
Net Increase in Personal Services Costs	\$3,002,173
Appropriation rollovers from FY 2006 not in original FY 2007 budget	(388,352)
Decrease in Judgments/Losses	(183,165)
Decrease in County Attorney	(100,000)
Increase in Retiree Insurance	110,000
Increase in Debt Service	491,799
Increase in Capital Outlay Contingencies	1,178,417
Increase in Contingencies	2,472,449
Decrease in Public Works	(2,169,914)
Decrease in Patrol Division	(214,509)
Decrease in "Other"	(1,003,515)
Decrease in Appropriation to Agencies	(1,986,870)
Decrease in Grant Funded Expenditures	(311,628)
Decrease in transfer to Group Insurance Fund	(2,000,000)
Other Increases	<u>97,753</u>
 Net Decrease - General Fund	 <u>(\$1,005,362)</u>

The above-mentioned salary increases include a merit increase for employees which will be received on their anniversary date. The increase in the contribution to the Employee Pension Fund from 15.01% to 15.36% includes the increase in contributions required to fund a 1½% COLA granted to retirees. The 53 new positions include 51 for Law Enforcement, one (1) investigator for the State Court Solicitor's Office and one (1) in the Mapping Division of the County Engineering Department. The 53 new positions for Law Enforcement are the additional staff required for the expansion of the Law Enforcement Center and includes 46 deputies, three (3) food processors and two (2) building maintenance personnel.

Additional information on the increases/decreases can be found on page D-20 and D-21.

GENERAL OPERATING FUND (continued)

General Fund Balance

The fund balance is projected at \$23.4 million as of June 30, 2007, a decrease of \$2.2 million from the prior year. This fund balance should help the County to maintain financial stability over the next several years. A portion of the projected \$2.2 million decrease results from the transfer of \$2 million to the Group Insurance Fund as additional funding of OPEB Liabilities.

FIRE FUND BUDGET

The budget for this fund totals \$10,005,655; an increase of \$279,896 or 2.9%.

The ad valorem tax revenue budget increased by \$48,343. Insurance premium tax revenue increased by \$154,000 or 6.2%.

The expenditure budget covering contract payments to the City of Macon amounted to \$7,426,605; an increase of \$237,830. The majority of this increase is related to salaries. The city authorized a 2½% merit increase for firefighters in FY 2008.

The FY 2008 budget includes a \$1,232,210 transfer to the Capital Improvements Fund for the construction of a new fire station in North Bibb County. The construction, originally planned to begin in FY 2007 has been delayed due to problems with finding and acquiring the site location for the station. The Capital Outlay budget which increased by \$58,340 includes two (2) replacement fire engines for Stations 103 and 107 and two (2) replacement vehicles.

The Special Fire District Fund balance at June 30, 2007, is projected at \$4,946,186; a decrease of \$281,293 over the prior year. The FY 2008 funding sources includes \$1,998,268 of reserves to balance the budget.

SANITATION DISTRICT FUND

The budget for this fund totals \$2,744,550; an increase of \$144,576.

The contract covering waste collection and disposal, which expired on June 30, 2004, was amended and extended for a five year period ending June 30, 2009. The monthly cost for residential waste collection increased from \$10.74 to \$11.07 per resident July 1, 2007. The monthly charge to residential customers is \$9.75, the rate established in July 2000.

The Sanitation District Fund balance at June 30, 2007 is projected at \$878,476; an increase of \$97,910. The FY 2008 funding sources includes \$191,440 of reserves to balance the budget.

TOBESOFKEE ENTERPRISE FUND

The budget for this fund amounts to \$1,620,328; a decrease of \$40,597 or 2.4%. FY 2008 operating revenues amounted to \$600,452, an increase of \$50,000.

The FY 2008 Capital Outlay budget for this fund amounted to \$80,600. Operating expenses for FY 2008 amounted to \$1,173,337; an increase of \$36,530.

In FY 2008 the General Fund will be required to subsidize this fund by \$733,545, the same as FY 2007.

Beginning January 1, 2006, the Tobesofkee Recreation Area Fund began receiving 16.67% of the Hotel-Motel tax revenues collected in Bibb County. This new revenue source will allow for expansions and improvements to the facility. The FY 2008 budget includes \$257,858 of Hotel/Motel tax revenues.

CAPITAL PROJECTS

Reference is made to the "Capital Projects" section of this document regarding a summary of Bibb County's five-year Capital Improvement Program.

The Capital Projects appropriations for FY 2008 are summarized as follows:

Transportation Improvements	\$ 9,460,000
New Library – South Bibb County	4,500,000
New Fire Station	1,599,207
NewTown Macon	722,371
Courthouse Renovations and Repairs	714,992
Law Enforcement Center Expansion and Renovations	591,104
Grand Building Repairs	277,500
Public Health Complex - Repairs	185,000
DFACS Building Expansion	100,000
Ocmulgee Greenway Trails	100,000
Financial Management System	81,470
Upgrade of Tennis Courts	52,411
Total	<u>\$18,384,055</u>

The above-listed projects will be funded from interest earnings of \$360,860; interfund transfers of \$1,417,210; grant funds of \$2,248,900; intergovernmental revenue of \$2,106,600; and application of fund balance in the amount of \$12,250,485.

STRATEGIC PLANNING

FIVE YEAR CAPITAL OUTLAY PLAN

The County's Five year Capital Facilities Plan, covering the period FY 2008 – FY 2012, addresses future needs and provides a very important source of information to facilitate the financial planning process. The following comments are made regarding the County's major capital projects:

I. Jail Expansion and Renovation

On December 14, 2004 Bibb County signed a contract with Facilities Program Management, Inc. (The Facilities Group) to complete the design and to act as the general contractor for the additions and major renovation of the Bibb County Law Enforcement Center. Dunwoody/Beeland became a subcontractor to The Facilities Group to complete the architectural portion of the design.

The 192-bed Detention Center was completed in May 2006 and the expansion and renovation of the existing Law Enforcement Center Building was substantially complete at June 30, 2007. The entire project has increased the number of beds from 585 to 966. In addition, various support facilities, such as kitchen, laundry and 12 additional medical beds are included in the LEC expansion and renovation.

The projected increase in operating expenditures for FY 2008 is \$2.9 million and this number could increase by up to \$500,000 in future years as the jail reaches maximum occupancy.

II. DFACS Building Expansion

This project began in October 2003 and provided major renovations to the existing 56,000 square foot facility and added an additional 52,236 square feet of office space. The total cost of the project was approximately \$8 million and was completed in June 2007. Bibb County negotiated a lease agreement with the State of Georgia to cover the annual costs associated with the facility including debt service.

III. Transportation Improvements

On November 8, 1994, voters of Bibb County approved a \$130 million, five (5) year Special Local Option Sales Tax package covering transportation improvements countywide. The County has received SPLOST proceeds totaling \$127million and has interest earnings of approximately \$23 million.

Local funds are used to match State and Federal grant funds which are expected to reach approximately \$270 million. Approximately \$2 million was used for capital outlay covering mass transit and the remainder has been targeted for roads, streets and bridge improvements.

FIVE YEAR CAPITAL OUTLAY PLAN (continued)

The fund balance for the Transportation Improvement Fund at June 30, 2007 was approximately \$17 million. The Houston Avenue project totaling approximately \$18 million will be the final large project financed from the SPLOST proceeds and interest earnings. The FY 2008 Capital Projects budget covering this fund is \$9,460,000.

IV. Library Construction

The Board of Commissioners authorized the construction and equipping of a new library in South Bibb County. Land was donated by a private citizen and the State has obligated \$2.5 million toward the construction costs. The total cost of the project is estimated at \$5 million with the County funding the \$2.5 million balance with loan proceeds. Brittain, Thompson, Bray Brown Architects were selected for design. Engineering Contractors is in charge of the construction work. Construction began in June 2007. The foundation is complete and steel is up.

V. Courthouse Renovations – Energy Efficiency and Structural Preservation

The Board of Commissioners is committed to restoration and rehabilitation of the Bibb County Courthouse. A Master Preservation Plan of the Courthouse will be prepared to serve as a blueprint in determining the priority of projects. The projects given top priority must address the following: (1) to preserve the historic fabric of the courthouse while also stabilizing for long-term purposes; and (2) meet the energy efficient requirements as recommended by NACo. Restoration and rehabilitation of the Courthouse is in line with and supports goals and objectives of the Community Comprehensive Plan. Projected total project cost is approximately \$1.86 million. Two specific projects planned for FY 2008 are lighting retrofit for the entire Courthouse and an upgrade to the security system including cameras, and access control for both the building and the parking lot. The new security system will tie in with the fire alarm upgrade which is near completion.

VI. Lake Tobesofkee

During the 2006 fiscal year, a new division of Hotel Motel Tax was adopted to direct 16.67% of Hotel Motel Tax to fund capital improvements at Lake Tobesofkee Recreation Area. Six recreational vehicle pull-throughs have been completed and a disc golf course is being constructed by Leadership Macon. Other capital projects will be prioritized to effectively upgrade facilities at Lake Tobesofkee.

ECONOMIC CONDITIONS AND OUTLOOK

Employment

Macon and Bibb County's unemployment statistics continue to compare favorably with the State and national averages. The diversification of the types of industries located in Bibb County is one of the strengths of the local economy. FY 2007 was a successful year for additional industries and expansion of existing industry. Since the announced closure of Brown & Williamson in 2004 the Macon Economic Development Commission has successfully recruited 37 new industries and created 3,334 new jobs.

Brown & Williamson Tobacco Company

In 2004, County officials were notified that the Federal Trade Commission had approved the acquisition of Brown & Williamson Tobacco Company (B&W) by the R. J. Reynolds Tobacco Corporation located in Winston-Salem, North Carolina. As a result of the merger, the B&W plant in Bibb County was closed. Cumberland and Western, Wyoming, has purchased the B&W facility and will market the building through a website, site selection consultants, and statewide realtors. Several Atlanta real estate groups will showcase the facility at a trade show in Chicago in October 2007. The Macon-Bibb County Economic Development Commission is also actively marketing the property.

Robins Air Force Base

As discussed on page A-4 of this document Robins Air Force Base, the largest industrial complex in Georgia, has a significant fiscal impact on Bibb County. Robins employs a workforce of 27,000 civilian, contractor and military members. The Base provides various aspects of cradle-to-grave weapon systems management, sustainment, metrology and calibration services and integrated logistics for the F-15, C-5, U-2, C-17, C-130, C-141, E-8 and special operations forces aircraft and helicopters. Robins Air Force Base is also home to a myriad of important associate units which include the 116th Air Control Wing – the first blended wing in the U.S. Air Forces. Its members are comprised of both Air National Guard and active duty Air Force and Army. Robins is also home to Air Force Reserve Command Headquarters which ensures the readiness of more than 75,800 "citizen airmen" who are vital to carrying out the Air Force's mission. The dedicated professionals at Robins Air Force Base perform duties that are absolutely critical to fighting the nation's war on terrorism.

Shoppes at River Crossing

The Shoppes at River Crossing is a 750,000 square foot regional shopping and entertainment center scheduled to open in 2008. The upscale specialty stores, restaurants and anchor tenants will serve a 22 county area. This development will spur other commercial development in the area.

ECONOMIC CONDITIONS AND OUTLOOK (continued)

Downtown Development

Redevelopment plans for 7.2 acres on the north side of Riverside Drive call for mixed-use private development. The Macon-Bibb County Urban Development Authority has entered into preliminary agreements with a development group that proposes to develop approximately 220,000 square feet of commercial office and residential space at a projected cost of \$33 million. Two major projects are underway on Poplar Street. In the 500 block local investors have purchased 13 historical storefront buildings for \$1.2 million. Plans call for individual buildings to be sold to investors/users and rehabilitated under a coordinated master plan. Nine of the 13 buildings have been sold and rehab work is completed or underway. Projected total cost of the project is \$3.6 million. In the 400 block of Poplar Street, NewTown Macon is constructing a \$3 million parking deck that is expected to leverage development of up to 120 loft apartments and retail space in adjacent buildings. Projected total investment is \$11 million. Developers have entered into a contract with the Urban Development Authority to purchase 1.3 acres at New and Cherry Streets to develop 18 high-end condominium apartment units at a projected total cost of \$3.2 million. Georgia College & State University has purchased 40,000 square feet at 433 Cherry Street and completed renovation to house classrooms and administrative offices for its new GCSU Macon Center for Graduate and Professional Learning.

Ocmulgee Heritage Trail

The Ocmulgee Heritage Trail is a successful partnership with NewTown Macon and has been a tremendous boost to the quality of life for area citizens. Gateway Park is on land donated by Bibb County. The County has also assisted with matching grants to help NewTown Macon accomplish their goals. Sections are under construction to connect Ocmulgee National Monument, Central City Park and the Water Works Pumping Station Property.

Bass Pro Shops

In January 2005, Bass Pro Outdoor World, LLC, dba Bass Pro Shops, chose Bibb County as its location for a retail/distribution center complex, the first distribution center outside their Springfield, Missouri headquarters. The project features a 125,000 square foot retail component attached by a common wall to a 450,000 square foot distribution center. Bass Pro Shop is a point-of-destination with an estimated 2 to 3 million visitors annually and sales estimated at \$50 million. The distribution center was operational in April 2006 and employs 190 people. The retail facility opened in October 2006 and employs 240 individuals.

Bass Pro invested approximately \$40 million in construction, equipment and fixtures. The State approved a OneGeorgia EDGE Grant for \$1.5 million for site preparation. Bibb County acquired an Employee Incentive Program Grant for infrastructure improvements for \$500,000 and acquired Georgia Department of Transportation funding for road improvements in the amount of \$1.55 million. Additionally, the Bibb County Commission approved a Special Tax Valuation Schedule for Real and Personal Property for \$2.8 million in tax abatements over a 20 year period. The County issued \$7.9 million in bonds and with the proceeds acquired and donated the building site in Bibb County at a cost of \$2.8 million and provided \$4.5 million for road

ECONOMIC CONDITIONS AND OUTLOOK (continued)

improvements and infrastructure improvements. The Industrial Authority issued Industrial Development Revenue Bonds for \$25 million to finance the project and will hold title to the real and personal property. The Local Option Sales Tax proceeds for Bibb County increased by \$689,546 from FY 2006 to FY 2007 and Bass Pro Shop is credited with being a large reason for this increase.

Freudenberg Texbond

Freudenberg, an Italian manufacturing company, has constructed a new 50,000 sq. ft. facility and added \$23 million in equipment. The Macon plant uses over 1 million recycled PET bottles daily. The expansion has thus far created 21 new jobs with the possibility of this number increasing.

Stanford Refrigerated Warehouses

Stanford has added 40,000 sq. ft. to their existing facility in the Airport Central Industrial Park increasing their warehouse capabilities to 230,000 sq. ft and creating 20 new jobs.

California Cereal Products, Inc.

California Cereal Products purchased the 454,476 sq. ft. Kellogg Keebler Plant. They will produce cereal products for both national and international customers. The company is still in the pre-production phase and has created 12 new jobs to date. The expectation is that they will employ 225 people when the facility is fully operational.

Nichiha USA, Inc.

Nichiha USA, Inc. is building a \$100 million manufacturing facility in Bibb County and will employ 105 people. They have 11 manufacturing plants throughout Japan and two (2) in China. Macon will be the first manufacturing facility in the United States. They specialize in fiber cement panels that are used in commercial, residential and multi-family construction including patterns such as brick, stone, sandstone and block. Bibb County invested \$318,120 when they partnered with the Public Service Commission and Nichiha for the installation of a new gas line required for the operations of the facility. The grand opening for the facility is scheduled for November, 2007.

Asplundh Tree Experts

Asplundh has relocated to Macon from Scotdale, Georgia and has acquired space at the Allied Industrial Park. The core business of the company is pruning and removal of trees to maintain reliable power. However, operations have grown to include utility construction, pole maintenance, vegetation management, street lighting, infrared inspection, underground utility location meter reading and installation. This has created approximately 30 new jobs for Bibb County.

ECONOMIC CONDITIONS AND OUTLOOK (continued)

Advance Post

Advance Post leased a 42,140 sq. ft. facility in the Ocmulgee East Business Park on I-16. Currently the facility has provided work for 28 employees with the prospect of the number increasing to 65 by the end of 2007. The total expansion will equal 80,890 sq. ft. of processing and warehouse space.

Sara Lee Food & Beverage

The company was the first to announce its location in the I-75 Business Park with a distribution center which consists of 213,000 sq. ft. and is valued at \$23 million. The company distributes both frozen and refrigerated Sara Lee meat and bakery products to the Southeast market from this facility. Macon was selected as the first dedicated distribution center in Georgia for the Downers Grove, Illinois company. The facility will also house the company's customer service for the Southeast and has created 160 new jobs.

Panaprint

The Macon based printing company has purchased a 240,000 sq. ft. facility in Airport Industrial Park and expanded their full service state-of-the-art printing operation. The new facility will expand Panaprint's employment by 40 with an investment of \$10 million.

MBM Food Service

This Rocky Mount, N.C. company considered locations in Tennessee and Alabama before deciding on the Bibb County facility. MBM Food Services' \$8 million, 91,000 sq. ft. refrigerated distribution center in the Ocmulgee East Industrial Park will serve Chick-fil-A stores in Georgia and adjoining states. The facility will open in September, 2007 and is expected to create 100 new jobs over the next five years.

FUTURE PLANS

Financial Stability

Bibb County has a history of maintaining strong and viable financial stability through fiscal responsibility, sound management practices, and stringent financial planning.

There are tremendous challenges facing Bibb County such as accurate property valuations, operating costs associated with the LEC expansion, employee health care funding, funding for post-retirement benefits, expanding services, renovation project costs and revenue sources and service delivery.

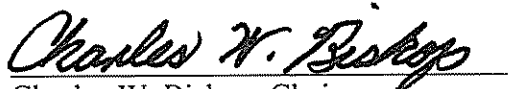
The Economic Outlook section demonstrates the commitment of Bibb County officials and the Macon Economic Development Commission to bring new industry, new jobs and growth to

FUTURE PLANS (continued)

Macon and Bibb County. Our undeveloped industrial park property, our location in the center of the state and the availability of water and sewer are positive factors for future economic growth.

EXPRESSION OF APPRECIATION

I would like to express my gratitude and appreciation to Commissioner Bert Bivins, III, Commissioner Elmo A. Richardson, Jr. and Commissioner Joe O. Allen for their commitment, time and effort in developing Bibb County's fiscal year 2008 budget. I would also like to express appreciation to the Finance Staff, department heads, agencies and their staff for input and hard work in compiling this document.



Charles W. Bishop, Chairman
Bibb County Board of Commissioners

BUDGET RESOLUTION

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BIBB COUNTY, GEORGIA, ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2007, AND ENDING JUNE 30, 2008, COVERING THE VARIOUS FUNDS OF BIBB COUNTY, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING SEVERAL ITEMS OF REVENUE ANTICIPATIONS; PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS; PROHIBITING EXPENDITURES TO EXCEED ACTUAL FUNDING AVAILABLE; AND FOR OTHER PURPOSES.

BE IT RESOLVED by the Board of Commissioners of Bibb County, Georgia, as follows:

Section 1. The General Fund budget in the amount of \$84,385,693 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "A" and by reference made a part hereto, is hereby approved and adopted as the budget for Bibb County, Georgia, for general operating purposes.

Section 2. The General Debt Service Fund budget in the amount of \$7,594,024 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "B" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for Debt Service purposes.

Section 3. The 1992 Public Building Project Debt Service Fund budget in the amount of \$528,931 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "C" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the payment of debt service on the 1992 Public Building Project revenue bond issue.

Section 4. The Series 2000 Public Facilities Project Debt Service Fund budget in the amount of \$1,357,398 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending

June 30, 2008, as hereto attached as Exhibit "D" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the payment of debt service on the 2000 Public Facilities Project revenue bond issue.

Section 5. The Series 2002-A Public Facilities Project Debt Service Fund budget in the amount of \$620,320 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "E" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the payment of debt service on the Series 2002-A Public Facilities Project revenue and refunding bond issue.

Section 6. The Series 2002-B Riverside Drive Project Debt Service Fund budget in the amount of \$109,575 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "F" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the payment of debt service on the Series 2002-B Riverside Drive Project revenue bond issue.

Section 7. The Series 2002 Law Enforcement Center Project Debt Service Fund budget in the amount of \$22,105,500 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "G" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the payment of debt service on the Series 2002 Law Enforcement Center Project revenue bond issue.

Section 8. The SPLOST Debt Service Fund budget in the amount of \$26,880,632 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "H" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the payment of debt approved on the June 21, 2005, ballot.

Section 9. The Special Fire District Fund budget in the amount of \$10,005,655 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "I" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the provision of fire services in the unincorporated areas of Bibb County.

Section 10. The Selective Sales and Use Tax Fund budget in the amount of \$1,112,000 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "J" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the provision of street and road maintenance in the unincorporated areas of Bibb County.

Section 11. The Hotel/Motel Tax Fund budget in the amount of \$1,595,000 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "K" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for encouragement, development and expansion of the tourist industry and attraction of conventions to Bibb County.

Section 12. The Special Street Light District Fund budget in the amount of \$301,110 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "L" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the provision of street light services in the unincorporated areas of Bibb County.

Section 13. The Summer Food Services Program budget in the amount of \$177,660 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "M" and by reference made a part hereof, is hereby approved and adopted

as the budget for Bibb County, Georgia, for the purpose of providing Summer Food Services for the youth of Bibb County.

Section 14. The Law Enforcement Center Commissary Fund budget in the amount of \$531,610 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "N" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the support of the Bibb County Law Enforcement Center.

Section 15. The Law Enforcement Confiscated Fund budget in the amount of \$148,452 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "O" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the support of law enforcement service in Bibb County.

Section 16. The Drug Abuse Treatment and Education Fund budget in the amount of \$315,619 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "P" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, to provide drug treatment services in Bibb County.

Section 17. The Alternative Dispute Resolution Fund budget in the amount of \$152,576 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "Q" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, to provide speedy, efficient and inexpensive resolution of disputes and prosecutions in Bibb County.

Section 18. The Crime Victims Assistance Fund budget in the amount of \$170,200 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as

hereto attached as Exhibit "R" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia to provide crime victims assistance in Bibb County.

Section 19. The Multi-Jurisdictional Drug Task Force Grant Fund budget in the amount of \$553,867 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "S" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia to provide law enforcement services in an effort to create a drug-free environment in Bibb County.

Section 20. The Juvenile Court Supervision Fund budget in the amount of \$9,400 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "T" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia to provide juvenile supervision services in Bibb County.

Section 21. The Law Library Fund budget in the amount of \$88,124 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "U" and by reference made apart hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the support of a centralized law library.

Section 22. The Tobesofkee Recreation Area Fund budget in the amount of \$1,620,328 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "V" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the provision of the maintenance and operations and Debt Service of the Tobesofkee Recreation Area.

Section 23. The Special Sanitation Fund budget in the amount of \$2,744,550 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "W" and by reference made a part hereof, is hereby approved and adopted

as the budget for Bibb County, Georgia, for the provision of sanitation services in the unincorporated areas of Bibb County.

Section 24. The Workers' Compensation Fund budget in the amount of \$1,100,000 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "X" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the purpose of paying workers' compensation claims.

Section 25. The Capital Improvements Fund budget in the amount of \$7,382,580 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "Y" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for construction of major capital facilities in Bibb County.

Section 26. The Series 2000 Public Facilities Project Fund budget in the amount of \$29,000 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "Z" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for construction of major capital facilities in Bibb County.

Section 27. The Special Local Option Sales Tax Transportation Improvement Fund budget in the amount of \$10,036,140 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "AA" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for transportation improvements in Macon and Bibb County.

Section 28. The Series 2002-A Public Facilities Project Fund budget in the amount of \$829,371 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "BB" and by reference made a part hereof, is hereby approved

and adopted as the budget for Bibb County, Georgia, for redeeming Series 1992 Bonds and construction of major capital facilities in Bibb County.

Section 29. The Series 2002 Law Enforcement Center Project Fund budget in the amount of \$1,438,584 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "CC" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for construction of major capital facilities in Bibb County.

Section 30. The Ocmulgee Greenway Trail Fund budget in the amount of \$100,000 for Bibb County, Georgia, covering the fiscal year beginning July 1, 2007, and ending June 30, 2008, as hereto attached as Exhibit "DD" and by reference made a part hereof, is hereby approved and adopted as the budget for Bibb County, Georgia, for the development of Gateway Park in Bibb County.

Section 31. The several items of revenue shown on the respective exhibits attached hereto in the amounts anticipated are hereby adopted. The sums shown as expenditures attached hereto are hereby obligated and appropriated for the several purposes indicated respectively, and expenditure thereof up to the several sums shown is hereby authorized.

Section 32. The expenditures shall not exceed the appropriations authorized by this budget or amendments thereto provided; however, that the expenditures for the fiscal year shall not exceed actual funding sources.

Section 33. Within the overall budget limitations, authority is hereby delegated to the Finance Director to transfer funds from one budget line-item to the other within a department, provided the line-items affected by said transfer are within the same budgetary category. For purposes of this provision, the budget categories will be Personal Services, Operating Expenditures

and Capital Outlay. For departments such as Law Enforcement and Public Works, that have separate budgets for each departmental division, the above-mentioned authority will be confined to each respective division budget. Transfers, from one budget category to another, cannot be made without the approval of the appropriate committee. The Finance Director is authorized to transfer funds from the line item Capital Outlay Contingency to Capital Outlay line items in all General Fund departments provided the amounts are within the not-to-exceed limits set for each line item. No increase in the overall budget can be made without the approval of the Board of Commissioners and amendment to the budget.

Section 34. Notwithstanding any other provision thereof, the Board of Commissioners of Bibb County expressly reserve the right to alter and amend this resolution so as to alter or vary the amounts appropriated, and this shall be so whether such alteration or amendment results in an increase or decrease in authorized expenditures for one or more specific purposes.

Section 35. All resolutions or parts thereof in conflict herewith are hereby repealed.

BUDGET PROCESS

The 2008 budget for Bibb County is the financial plan for the operation of the County. The budget process exist for the purpose of providing a professional management approach to the establishment of priorities and the implementation of work programs while providing an orderly means for control and evaluation of the financial position of the County. The Budget Committee for Bibb County is composed of all five (5) county commissioners.

The budgetary process started in January, 2007, when the Finance Department sent the capital outlay request forms to the various departments and agencies.

On April 5th, the Finance Director, the Chief Administrative Officer, and the five (5) County Commissioners met to discuss issues which would affect the upcoming budget. Issues such as GASB 45, the jail expansion, and rising health care cost were discussed.

The budget packets for operating line items were sent to the various departments and County-supported agencies on April 2, 2007. The departments and agencies were asked to hold operating cost request to the same level or less than the previous year. Finance Office personnel worked with the departments and agencies and provided whatever assistance was needed in preparing the requests. The Finance Director projected the salary budgets including merit increases, additional employees, and increases in benefit costs.

The Finance Office then reviewed the budget requests and formulated the budget books that contained all the necessary information (including revenue estimates) needed for the Budget Committee and Finance Director to conduct the budget hearings.

On May 18th, the Finance Director, the Board of Commissioners, and the CAO held a retreat at Lake Tobesofkee at which the Finance Director presented the preliminary budget numbers. These numbers consisted of the request by departments and agencies along with revenue projections prepared by the Finance Office. This meeting gave the commissioners an overall picture of the FY 2008 needs and request prior to the meetings with the individual departments the following week.

The budget hearings were conducted from May 21st through May 25th. At this time, preliminary budget adjustments were made. The majority of increases in the departmental budgets was salary costs resulting from merit raises and increased benefit costs. Operating line item increases were approved for offices such as the Tax Commissioner and the Corrections Division of the Sheriff's Office where justification was shown. The Tax Commissioner's Office now bills the garbage collection fees for the City of Macon and there are additional operating costs (offset with revenue) associated with this. The completion of the jail expansion and the resulting increased inmate population necessitated the increase for the corrections division. The increase in the appropriation to Rivers Edge for mental health services was necessary for partial funding of a crisis worker in the emergency room of the Medical Center of Central Georgia. The new employees for the Mapping Department and the State Court Solicitor were approved based on evidence of increased work loads.

Following the budget hearings the Finance Office formulated a draft copy of the revised budget which included the changes that resulted from the hearing. On June 4th, a budget work session was

BUDGET PROCESS (continued)

held and at this time the budget was finalized and the decision was made to increase the tax levy by one mill to support the FY 2008 budget.

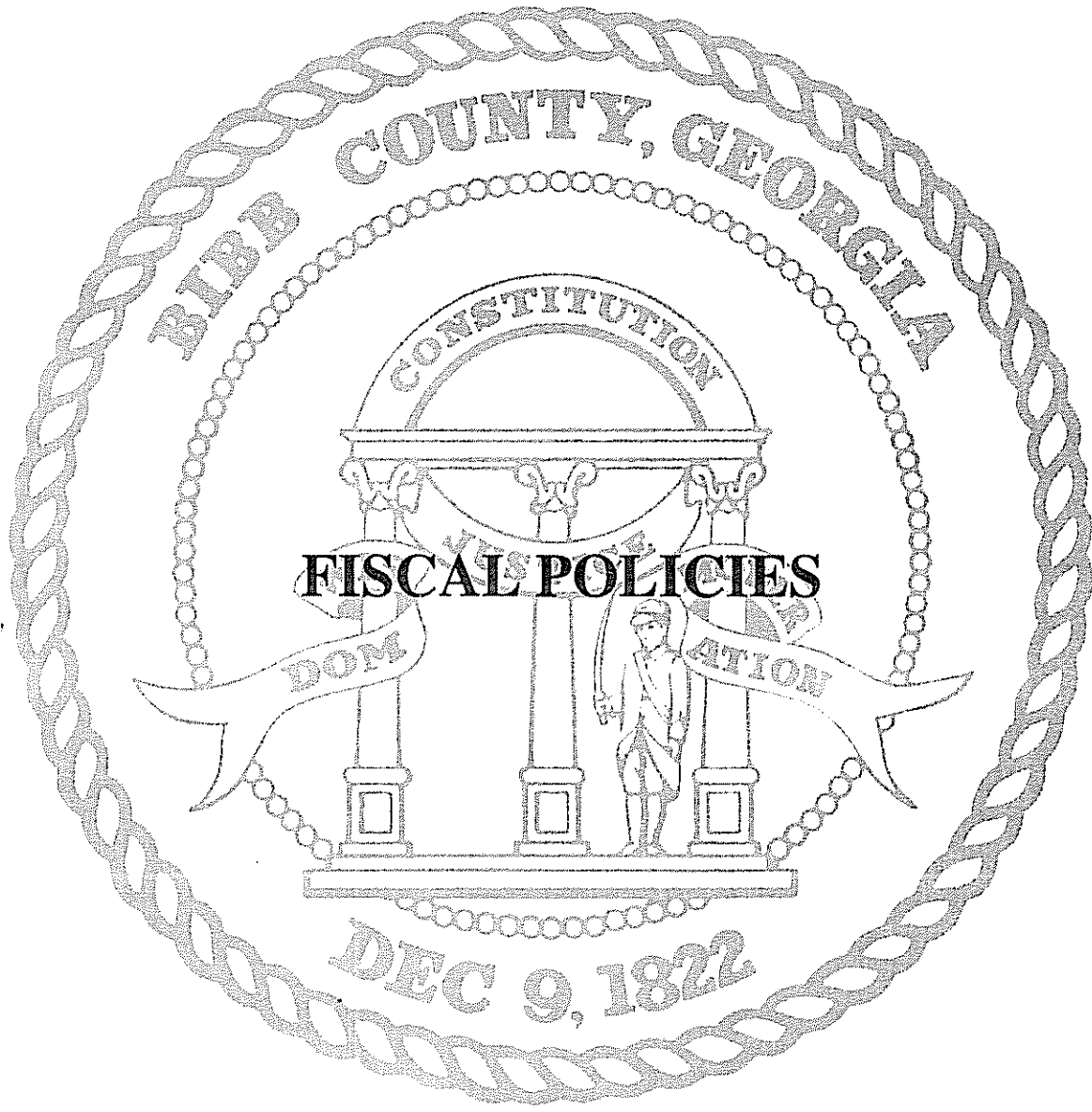
The notice of public hearing for the budget was advertised in the newspaper on June 13, 2007. At this time a summary of the budget was made available for public inspection. This summary reflected departmental totals for both FY 2007 and FY 2008, as well as amounts and percentages of increases or decreases for each department. This report also contained a summary of the major increases or decreases.

The public hearing was conducted on June 22nd. Copies of the aforementioned budget summary report were passed out to the members of the public that were present. The Finance Director presented the report and afforded the public the opportunity to ask questions. The Board of Commissioners was also present.

The budget was adopted on June 29, 2007. The budget was then loaded into the County's financial accounting system and is controlled and maintained by the Finance Office for the entire fiscal year.

FY 2008 BUDGET PREPARATION SCHEDULE
--

- | | | |
|-------|--|-----------------|
| I. | Budget Preparation By Department | |
| | (a) Request forms for capital outlay sent to departments and agencies | January 31 |
| | (b) Deadline for requests for capital outlay | February 16 |
| | (c) Printing of budget request forms by Finance Office | March 30 |
| | (d) Budget packets for operating line items sent out by Finance Office | April 2 |
| | (e) Preparation of Revenue Projections and Budget Requests by departments and agencies | April 2 - 13 |
| | (f) Deadline for submission of Revenue Projections and Budget Requests to Finance Office | April 13 |
| II. | Finance Office reviews requests and prepares budget books | April 14 - 30 |
| III. | Finance Director Reviews Budget Requests | May 1 - May 17 |
| IV. | Retreat with Commissioners and Finance Director to Review Budget Totals | May 18 |
| V. | Budget Hearings - Departments and Agencies | May 21 - 25 |
| VI. | Preparation of Revised Budget by Finance Office | May 29 - June 1 |
| VII. | Budget Work Session | June 4 |
| VIII. | Public Hearing and Advertising Schedule | |
| | (a) Advertisement of Public Hearing appears in newspaper | June 13 |
| | (b) Public Hearing - Proposed Budget | June 22 |
| IX. | Formal Adoption of Budget | June 29 |



FISCAL POLICIES

FISCAL POLICIES

BUDGETARY BASIS

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), except that encumbrances are treated as budgeted expenditures in the year the commitment to purchase is incurred. This basis is consistent with the basis used in Bibb County's Comprehensive Annual Financial Report (CAFR).

BUDGET CONTROL GUIDELINES

It is the responsibility of each department to control expenditures and expend funds only for items that have been budgeted. The Budget Resolution stipulates that expenditures shall not exceed the appropriation authorized by the budget. The Budget Resolution also delegates to the Finance Director the authority to transfer funds from one budget line-item to the other within a department provided the line-items affected by said transfer are within the same budgetary category. For purposes of this provision, the budget categories will be Personal Services, Operating Expenditures, and Capital Outlay. For departments such as Law Enforcement and Public Works, that have separate budgets for each departmental division, the above-mentioned authority will be confined to each respective division budget. Transfers from one budget category to another cannot be made without the approval of the appropriate committee. All funds appropriated for capital outlay in General Fund are budgeted in one line item called "contingency capital outlay". The departments are given a list of the items that were approved but no funds are budgeted in the individual departments. When items are ordered and final prices known, an amount equal to the cost is transferred from capital outlay contingency to the individual department's capital outlay line item. The Finance Director is authorized by the Budget Resolution to transfer these funds provided the amounts are within the not-to-exceed limit for each item. No increase in the overall budget can be made without the approval of the Board of Commissioners and amendment to the budget.

FUND ACCOUNTING

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. The following fund types are used by the County:

GOVERNMENTAL FUND TYPES

Governmental Funds are those through which most governmental functions of the County are financed. The acquisition, use and balances of the County's expendable financial resources, and the related liabilities, (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position rather than upon net income determination. The following are the County's Governmental Fund types:

General Fund - The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.

FISCAL POLICIES

FUND ACCOUNTING (continued)

Special Revenue Funds - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than Capital Project and Trust Funds) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - The Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Project Funds - The Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds).

PROPRIETARY FUND TYPES

The Proprietary Funds are used to account for the County's ongoing activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income. The following are the County's Proprietary Fund types:

Enterprise Funds - The Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - The Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or other governments, on a cost-reimbursement basis.

FIDUCIARY FUND TYPES

The Fiduciary Funds are used to account for assets held by the County in a trustee capacity, or as an agent for individuals, private organizations, other governmental units, and/or other funds.

Pension Trust Fund - The Pension Trust Fund is accounted for in the same manner as Proprietary Funds.

Agency Funds - The Agency Funds are used to account for assets held by the County as custodian or agent for individuals, other governmental units, and non-public organizations. Agency funds are custodial in nature (assets equal liabilities) and do not include the measurement of results of operations. The County does not budget for agency funds.

FISCAL POLICIES

BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed in all governmental funds. Under this method, revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the obligation is incurred, with the exception of principal and interest on general long-term debt which is recognized when due.

Revenues which have been considered measurable and available, and accrued, are property, motor vehicles and intangible taxes, garbage fees, accrued interest on investments, and intergovernmental revenue.

Sales taxes, licenses and permits, charges for services, (other than garbage fees), fines and forfeits, and miscellaneous revenues are recorded as revenues when received because they are not generally measurable until actually received.

All Proprietary Funds, Private Purpose Funds, Agency Funds and the Pension Trust Fund are accounted for using the accrual basis of accounting; whereby, revenues are recognized when earned and expenses are recognized when incurred.

REVENUE MONITORING

Department heads are responsible for submitting revenue estimates to the Finance Office during the budget process. The projections should include a formula of collection or an anticipated collection schedule.

The Finance Office is responsible for monitoring the County's revenue collections. Computer reports are prepared monthly which compare actual receipts to monthly allotments. In the event a department is not realizing their projection, the Finance Office will contact the department to inquire as to the extenuating circumstances that may have affected revenues. If the problem is of a serious nature, the Finance Director will work with the department in resolving the problem. The Finance Director makes the determination as to whether or not the Board of Commissioners needs to be involved.

EXPENDITURE CONTROLS & MONITORING

An operational control of departmental or activity budgets is maintained by preliminary check of funds availability on a line-item basis. Bibb County's computerized purchasing system assures budget availability prior to the issuance of purchase orders. Budgetary expenditure printouts are submitted to the departments on a monthly basis.

FISCAL POLICIES

PURCHASING POLICY

Encumbrances are established on the basis of issuance of purchase orders. In the event of insufficient funds within the account, purchase orders are not issued until an interdepartmental budget transfer is approved or until additional funds are made available by the Board of Commissioners.

The County has a Purchasing Department that was established by Section §2-351 of the Bibb County Code. The policy provisions, as contained in the Code, are summarized as follows:

§2-352. Purpose of Purchasing Policy; Local Preference

The purchasing practices and procedures prescribed by this Code shall control the purchase of materials, supplies, equipment and contractual services of the County. They are designed to ensure maintenance of high ethical standards for all officers and employees of the County and to procure for the County required supplies and services of a high quality and at the lowest possible cost, on a timely basis. The County reserves the right to award bids to County businesses and merchants whose bid is within two percent (2%) of the lowest responsive and responsible bid that conforms to the invitation to bid.

§2-353. Purchase from Employees

The Board of Commissioners of the County shall refuse to pay for any material, supplies, equipment or premiums hereafter purchased by any individual, committee or board from any person or business in which there is an employee of the County, connected either by appointment or election.

§2-354. Unauthorized Purchases

(a) No person shall order the purchase of any materials or supplies, or make any contract for materials or supplies or for services to be paid for from County funds, except as provided by this Code. The County will not be responsible for the payment of any bills submitted for unauthorized purchases.

(b) No purchases of materials, supplies, equipment and services shall be made in the name of the County or one of its departments, or through its Purchasing Division of the Finance Office, except such as are required for official use by the County or one of its departments. Purchases in the name of the County or a department for personal use by an individual or for other than official use are prohibited, and no County funds will be expended or advanced therefore.

§2-355. Open Market Purchases

Except in cases of emergency, no order shall be issued for the delivery of a contract or open market purchases until it has been determined that there exists a sufficient unencumbered appropriation balance for the budget line-item to be charged.

FISCAL POLICIES

PURCHASING POLICY (continued)

§2-356. Emergency Purchases

Emergency purchases may be made by a County department to protect the public health of citizens or when immediate repair is necessary to prevent further damage to public property, machinery, or equipment. The need to expedite a purchase, due to lack of planning, overlooked requirements, inaccurate usage history, and inadequate forecasting, shall not constitute a bona fide emergency purchase.

After receiving oral justification from user department, the Purchasing Division may approve an emergency purchase with written justification forwarded the next working day.

§2-357. Forms

The Purchasing Division of the Finance Office shall prescribe and maintain such forms as may be necessary for the administration of County purchasing practices.

§2-358. Designation of Authority To Contract

(a) When the sum involved is \$20,000.00 or more, the contract shall be awarded by the Board of Commissioners upon receipt of written sealed bids to the lowest responsive and responsible bidder whose bid conforms to the invitation for bid; or it may delegate the Chairman of the Board the power to award the contract.

(b) When the sum involved exceeds \$5,000.00 but does not exceed \$19,999.99, the contract may be awarded by the Purchasing Agent or, upon receipt of written sealed bids, to the lowest responsive and responsible bidder whose bid conforms to the invitation for bid.

(c) When the sum involved is \$4,999.99 or less, the contract may be awarded by the Purchasing Agent. Upon receipt of faxed/written quotes when the goods to be purchased are of the type generally on the open market and may be purchased at prevailing market prices or less.

(d) All bids, that are required to be sealed and in writing, shall be opened in public at the time and place specified in the invitation for bid and shall be witnessed and certified by the Purchasing Agent.

§2-359. Solicitation of Bids

Unless an emergency is involved, sole source procurement is necessary, the order is for goods already bid on a requirements basis or less otherwise excused, all purchases shall be made only after solicitation of a reasonably broad range of suppliers through the issuance of an invitation to bid specifying the nature of the purchase or contract and allowing reasonable time for the receipt of written responses. In every case, the County reserves the right to reject any and all bids and to waive informalities.

FISCAL POLICIES

PURCHASING POLICY (continued)

§2-360. Award of Contracts

Purchasing contracts will be awarded after the written, sealed bids are opened and read. Generally, no contract will be awarded unless there are at least two (2) responsive bids. In appropriate cases, contracts may be awarded to other than the lowest bidder as in cases where the lowest bidder is found not qualified to perform.

COUNTY-SUPPORTED AGENCIES - ACCOUNTABILITY

Bibb County funds twenty-four (24) outside agencies. It is the responsibility of the Board of Commissioners to ensure that these funds are expended prudently, and to fully document all expenditures.

The agencies are required to maintain adequate accounting records which properly reflect their financial transactions. Agencies are required to submit monthly financial statements to the County Finance Office. Agencies receiving \$5,000 or more in funding from Bibb County are also required by County Ordinance to submit audit reports and management letters to the County no later than one-hundred-twenty (120) days following the end of the fiscal year for reporting agencies having expenditures of less than \$3,000,000 and one-hundred-eighty (180) days following the end of the fiscal year for reporting agencies having expenditures in excess of \$3,000,000. Agencies receiving less than \$5,000 in funding from Bibb County are required to submit a compilation. The County's Internal Auditor also conducts periodic audits on the various agencies.

WORKING CAPITAL RESERVE

Bibb County has established the policy of maintaining a 45-day working capital reserve in the County General Fund for use only in the event of extreme emergencies. At June 30, 2007, this reserve amounted to \$10,403,730.

DEBT MANAGEMENT

Because of its conservative basis of accounting for tax revenues, Bibb County is not required to borrow money for operations.

The County's long-term G.O. Bond Debt is handled through a Debt Service Fund. The Revenue Bond requirements are handled through the General Fund. A breakdown of the various bond issues is shown in the "Debt Service" section of this document. Bibb County's bonds are rated AA by Standard and Poor's Corporation and Aa-3 by Moody's Investors Service.

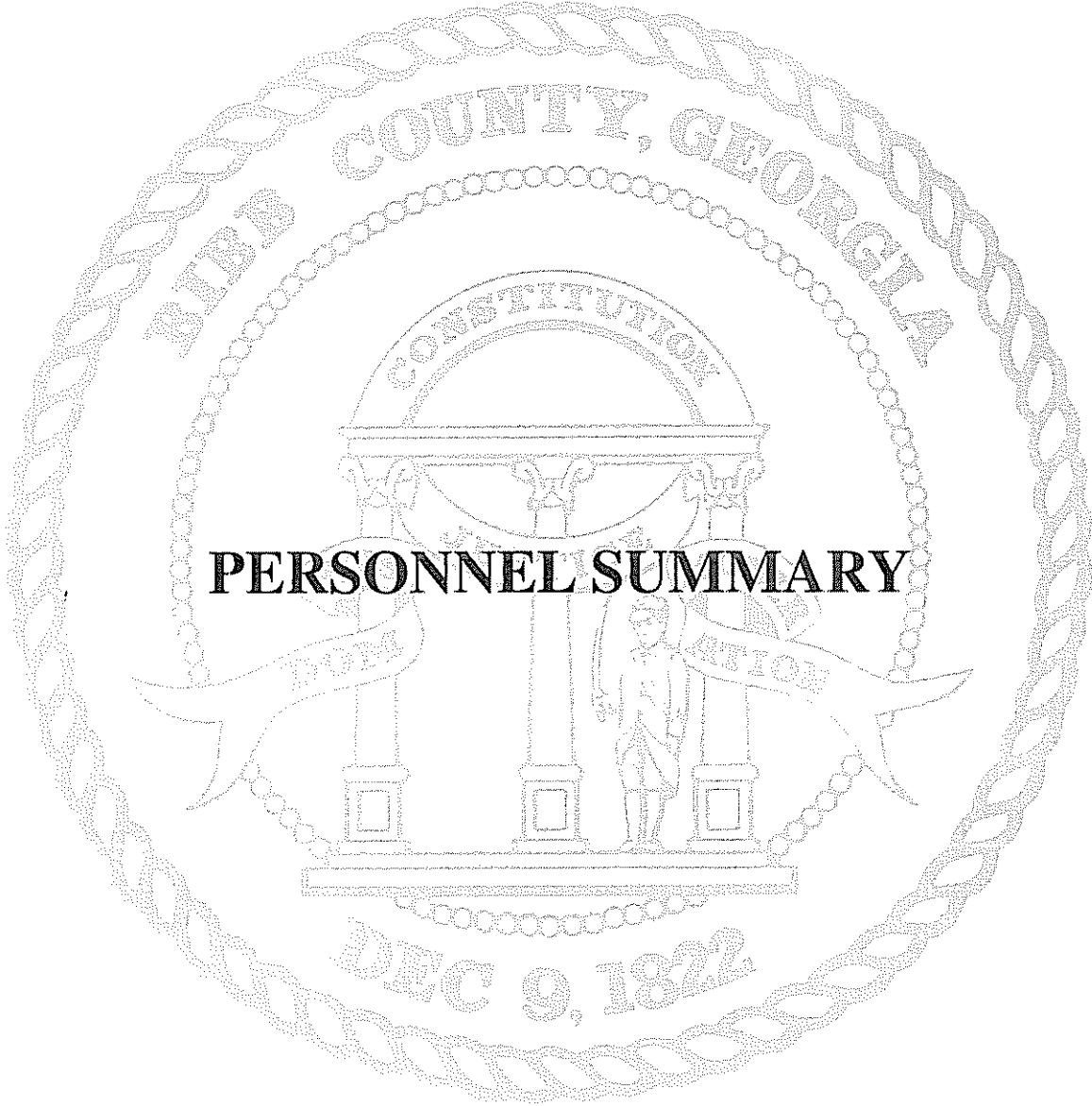
FISCAL POLICIES

DEBT MANAGEMENT (continued)

The following objectives are employed by Bibb County in managing its debt:

- Long-term debt will be confined to capital improvements that cannot be financed from current revenues.
- The pay-back period of the debt will not exceed the expected useful life of the project.
- The total general obligation debt will not exceed ten percent (10%) of the assessed valuation of taxable property.
- Long-term debt will not be used for operations.
- The County will maintain good communications with bond-rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus.

Reference is made to the “Debt Service” section of this document for additional information regarding Bibb County’s debt service requirements.



PERSONNEL SUMMARY

BIBB COUNTY PERSONNEL ADMINISTRATION

SUMMARY

Bibb County's number one priority is to provide the most effective and efficient service to its citizens. Such high quality service is delivered daily through 837 budgeted full-time and over 141 part-time/temporary employees. These employees who comprise Bibb County's work force are dedicated to providing the highest quality of service possible to each and every citizen in our community.

The FY 2008 Personal Services budget funds the salary and fringe benefit package offered to those employees. Also the Personal Services budget reflects the funds appropriated to implement a human resource system with its primary goal to establish an environment which affords each employee to be the most productive he or she can be. This goal is met through human resource planning, recruitment and selection, orientation and induction training and development, employee services, benefits administration, affirmative action programs, performance appraisal, wage and salary administration, employee health and safety programs, vehicle safety programs, communication and pension plan administration.

The Bibb County benefit package for its employees includes:

- Salaries
- Major Medical Health Insurance
- Prescription Card Service
- Life Insurance
- Social Security
- Retirement and Pension Plan
- Employee Assistance Program
- Deferred Compensation Plan
- Cafeteria Plan
- Workers' Compensation

The main role of the Human Resource Department is to create an environment in which a contented, healthy, skilled and committed Bibb County work force can operate with the prospect of increased rewards through increased efficiency.

BIBB COUNTY PERSONNEL ADMINISTRATION

SALARY AND BENEFITS

SALARIES

Bibb County's employee salaries and fringe benefits equal 53.6% of the total General Fund budget for FY 2008. Bibb County's salaries conform to all State and Federal guidelines. The salary package includes pay for holidays, annual leave, sick leave, merit increases and longevity pay. The Sheriff's Department also has an Incentive Pay Plan. As customary, salary accounts include regular salaries, overtime salaries and part-time salaries.

MAJOR MEDICAL HEALTH INSURANCE

Bibb County provides a comprehensive major medical health and hospitalization group plan to all full-time employees. Coverage begins 60 days after the day of initial employment. Employees pay \$20 per month for Basic Option coverage and \$45 per month for High Option coverage.

In FY 2008, Bibb County will contribute \$6,800 annually for each employee's Major Medical Health and Hospitalization Group Plan coverage. The County has a self-insured major medical plan for which Wausau Benefits serves as third party administrator (TPA).

LIFE INSURANCE (AD&D)

Bibb County provides to all full-time employees, life insurance and accidental death and dismemberment insurance of twice the employee's annual salary, up to a maximum of \$100,000, rounded to the next highest \$1,000. Bibb County pays the cost of this life insurance benefit: \$.50 per \$1,000 of coverage (including AD&D).

SOCIAL SECURITY (FICA)

All full-time employees are enrolled in the Social Security Act. Bibb County contributes the employer's share of 6.2% of earnings up to a maximum of \$97,500 and 1.45% of total earnings. Part-time, seasonal and temporary employees are provided with an Omnibus Budget Reconciliation Act of 1990 (OBRA) Deferred Compensation Plan in place of Social Security. Participation in the defined contribution plan is mandatory. The County makes no contribution to the plan. Employees are required to contribute 7.5% of gross salary, which is excluded from taxable income. Medicare coverage is provided to all employees. Employees are required to contribute 1.45% of total earnings. Bibb County contributes the employer's matching share of 1.45% of total earnings.

BIBB COUNTY PERSONNEL ADMINISTRATION

SALARY AND BENEFITS (continued)

RETIREMENT AND PENSION PLAN

A retirement and pension plan is provided to all full-time employees through employer contributions on behalf of each employee into a retirement and pension fund. Two plans are offered, a General Plan and a Law Enforcement Plan. No payroll deduction is required by the employee (effective since October 1, 1981). Both plans offer early, normal and disability retirement options, as well as survivor benefits.

Retirement benefits for both plans are calculated according to the following formula:

Two percent (2%) of employee's average monthly salary for the highest three (3) calendar years, multiplied by years of service. Early retirement is calculated by subtracting 2% for each year early retirement precedes the normal retirement date.

A General Plan participant may retire at age 60, or 30 years of service.

A Law Enforcement Plan participant may retire at age 55 or 25 years of service. Only the Bibb County Sheriff's Department, Civil Court Sheriff's Department, Juvenile Court Probation Officers, District Attorney Investigators and Lake Tobesofkee Law Enforcement Rangers are eligible for the Law Enforcement Plan.

In FY 2008 the County will contribute 15.36% of covered payroll to the Pension Plan.

EMPLOYEE ASSISTANCE PROGRAM

Bibb County provides an Employee Assistance Program to all County employees and their families at no cost to the employee. The County budgeted \$15,000 to provide this service to all employees in FY 2008.

DEFERRED COMPENSATION PLAN

Bibb County provides a Deferred Compensation Plan for its employees to supplement its pension plan. The County does not contribute to this plan.

BIBB COUNTY PERSONNEL ADMINISTRATION

SALARY AND BENEFITS (continued)

CAFETERIA PLAN

Bibb County provides a Cafeteria Plan to its employees to defer premiums for dependent health insurance and dental insurance premiums before taxes. Other costs included under this plan are unreimbursed medical expenses, child care, cancer insurance, hospital intensive care insurance, voluntary group term life insurance, short-term disability insurance, direct-cash hospital indemnity insurance and income security plus insurance.

COUNTYWIDE PAY ADJUSTMENT

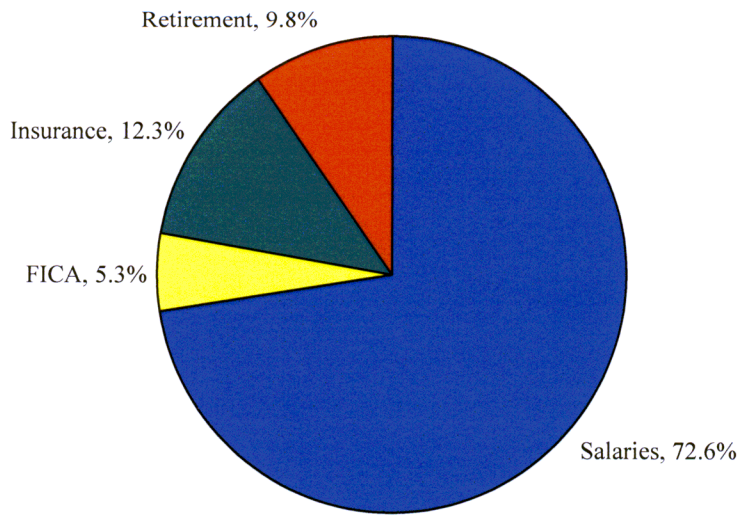
The FY 2008 General Fund budget includes the cost of a Merit increase for eligible employees to be effective on their anniversary date. The cost of pay adjustments amounted to \$595,775 for the fiscal year ending June 30, 2008.

NEW POSITIONS

Fifty-three (53) new positions were budgeted in FY 2008 at a cost of \$2,069,617. The majority of the new employees (51) were related to the expansion of the jail. There were 46 deputies, three (3) food processors and two (2) building maintenance positions added to the Corrections Divisions budget. The two other new positions were one (1) investigator for the State Court Solicitor's office and one (1) position in the Mapping Division of the Engineer's Office. The investigator for the State Court Solicitor's office was justified by an increase of over 30% in the number of cases handled by that office since 2005. The Mapping Division of the Engineer's Office had five (5) positions in FY 2005 but had dropped to three (3) and then increased back to four (4). The lower number of personnel were not able to manage the workload to keep the information as current as is needed especially since this function directly ties into the County GIS system.

PERSONNEL ADMINISTRATION

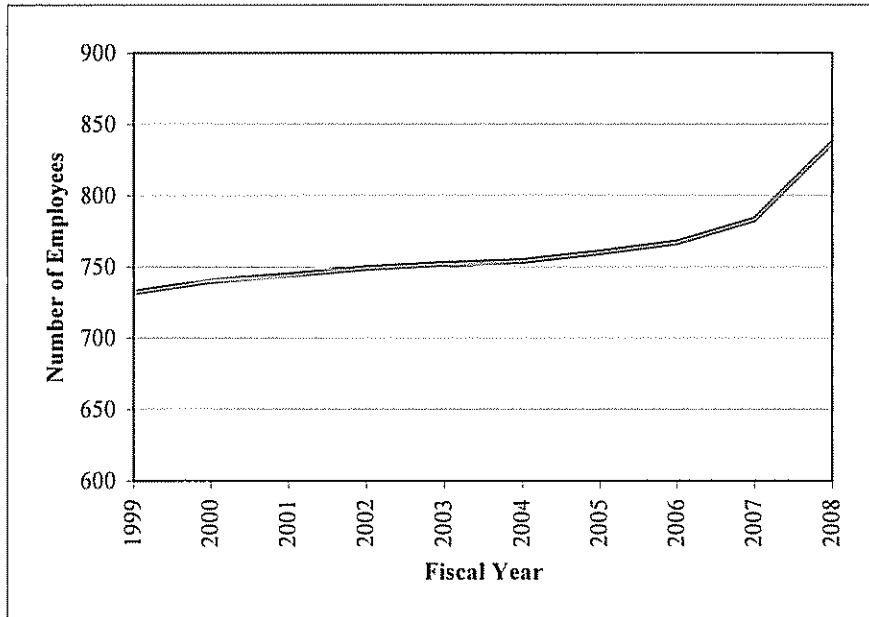
FY 2008 PERSONAL SERVICES BUDGET



FUND	SALARIES	FICA	INSURANCE	RETIREMENT	TOTAL
General Fund	\$32,841,761	\$2,393,923	\$5,561,204	\$4,417,640	\$45,214,528
Special Revenue Funds	299,000	19,903	44,795	38,587	402,285
Enterprise Fund	603,300	42,371	121,648	80,781	848,100
TOTAL	\$33,744,061	\$2,456,197	\$5,727,647	\$4,537,008	\$46,464,913

PERSONNEL ADMINISTRATION

FULL TIME BUDGETED POSITIONS TEN YEAR ANALYSIS

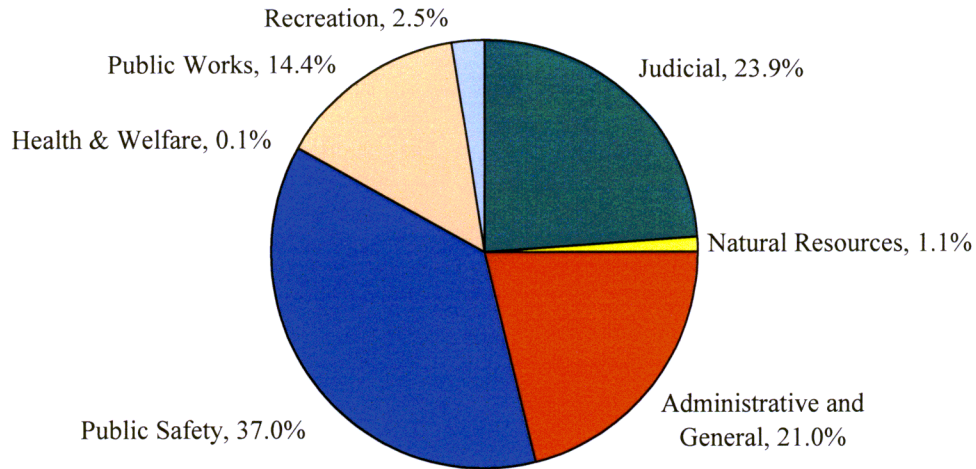


DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Judicial	175	174	175	174	174	176	176	179	180	183
Administrative and General	154	157	159	162	159	158	159	161	160	159
Public Safety	271	277	279	283	292	294	298	300	316	367
Public Works	105	105	104	103	100	99	100	101	101	102
Health & Welfare	1	1	1	1	1	1	1	1	1	1
Conservation of Natural Resources	8	8	8	8	8	8	8	8	8	8
Tobesofkee Recreation Area	18	18	18	18	18	18	18	17	17	17
GRAND TOTAL	732	740	744	749	752	754	760	767	783	837

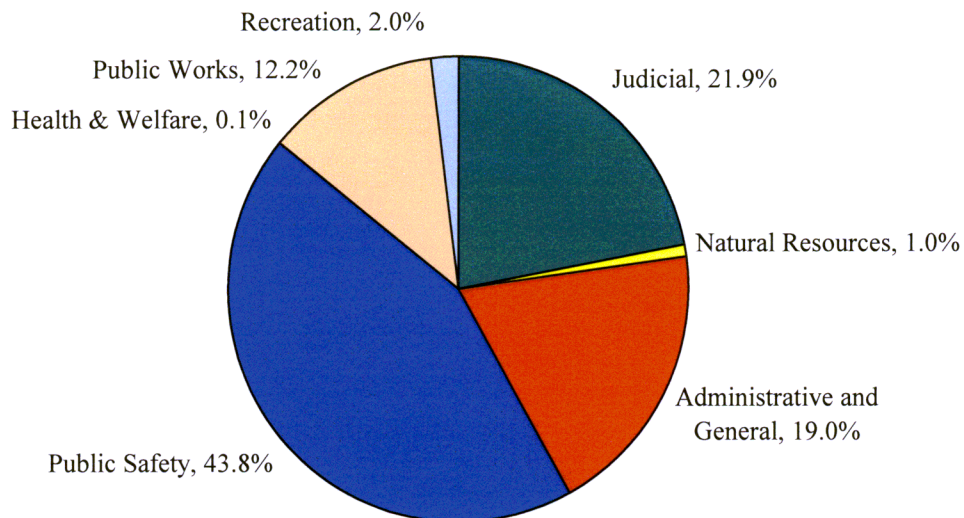
PERSONNEL ADMINISTRATION

FULL TIME BUDGETED POSITIONS BY DEPARTMENT

1999

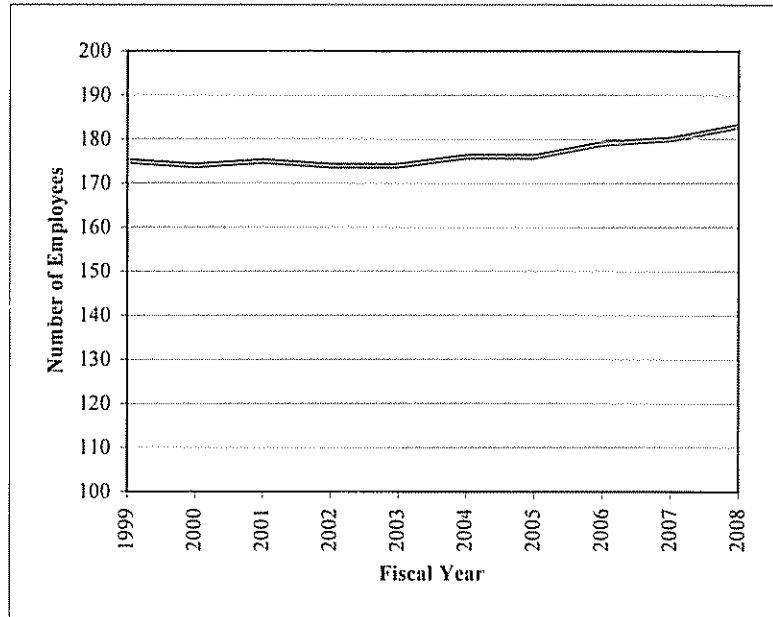


2008



BIBB COUNTY JUDICIAL

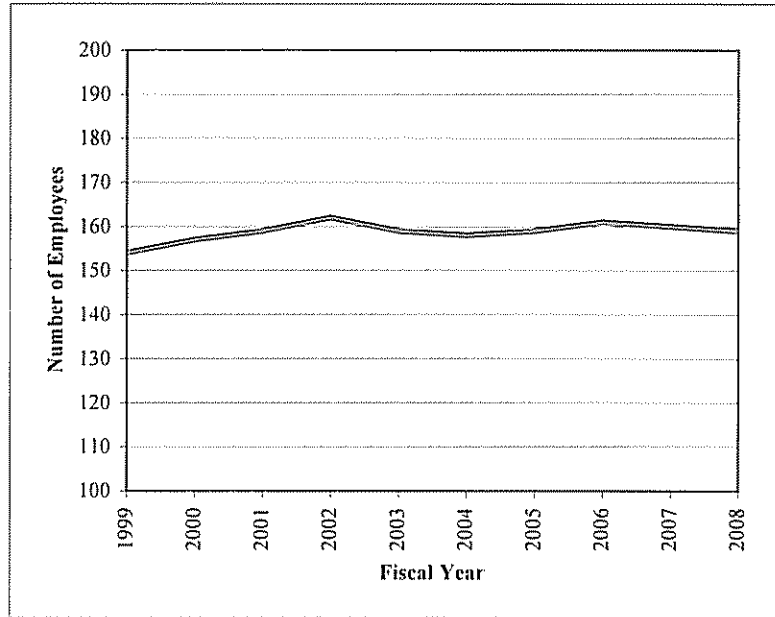
TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Superior Court	17	17	17	16	14	14	14	15	14	16
Alternative Dispute Resolution	0	0	0	0	0	1	1	2	2	2
Indigent Defense	4	4	5	5	5	5	5	0	0	0
Public Defender	0	0	0	0	0	0	0	3	3	3
District Attorney	40	40	40	39	42	42	42	43	43	43
State Court	10	10	11	10	11	11	11	11	11	11
State Court Probation	12	12	11	12	11	11	11	11	12	12
State Court Solicitor	7	8	8	8	9	9	9	9	9	10
Civil Court	31	31	30	31	29	29	29	29	29	29
Juvenile Court	9	10	11	11	11	11	11	12	13	13
Probate Court	13	13	13	13	13	13	13	14	14	14
Law Library	1	1	1	1	1	1	1	1	1	1
Coroner	4	4	4	4	4	4	4	4	4	4
Medical Examiner	3	0	0	0	0	0	0	0	0	0
Clerk of Superior Court	24	24	24	24	24	25	25	25	25	25
TOTAL	175	174	175	174	174	176	176	179	180	183
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	23.9%	23.5%	23.5%	23.2%	23.1%	23.3%	23.2%	23.3%	23.0%	21.9%

BIBB COUNTY ADMINISTRATIVE AND GENERAL

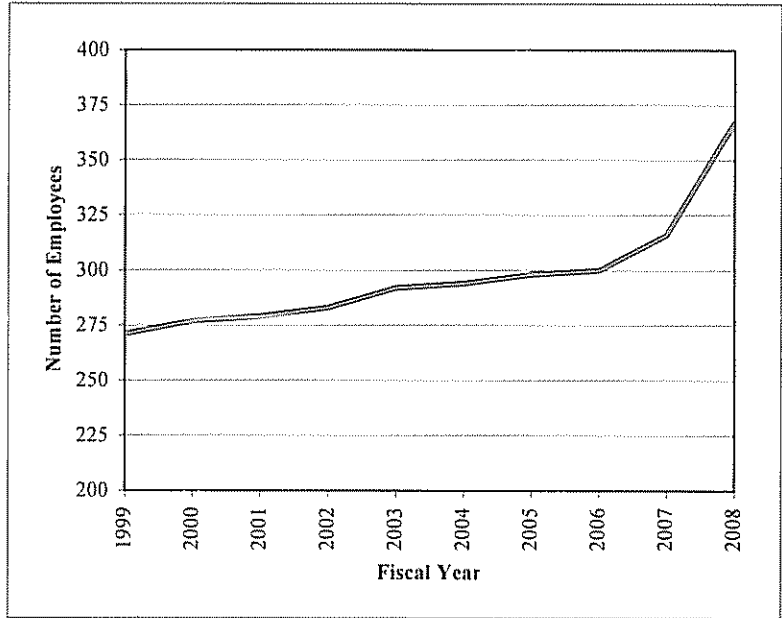
TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Board of Commissioners	6	7	7	6	6	6	7	8	8	8
Public Relations	1	1	1	0	0	0	0	0	0	0
Board of Elections	6	6	6	6	6	6	6	6	6	6
General Services	1	1	1	1	1	0	0	0	0	0
Finance	11	11	12	17	17	18	18	18	18	17
Computer Center GIS	1	1	1	1	1	1	1	1	1	1
Tax Assessors	30	30	30	32	29	29	29	30	29	29
Tax Commissioner	36	37	37	43	43	43	43	43	43	44
Information & Technology	19	19	20	20	20	19	20	20	20	19
Gov't Buildings & Property	11	11	11	10	9	9	9	9	9	9
Human Resources	8	8	8	7	6	6	6	6	8	8
Custodial Services	15	16	16	15	16	16	16	16	16	16
Risk Management	3	3	3	3	3	3	3	3	2	2
Purchasing	5	5	5	0	0	0	0	0	0	0
Data Management	1	1	1	1	2	2	1	1	0	0
TOTAL	154	157	159	162	159	158	159	161	160	159
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	21.0%	21.2%	21.4%	21.6%	21.1%	21.0%	20.9%	21.0%	20.4%	19.0%

BIBB COUNTY PUBLIC SAFETY

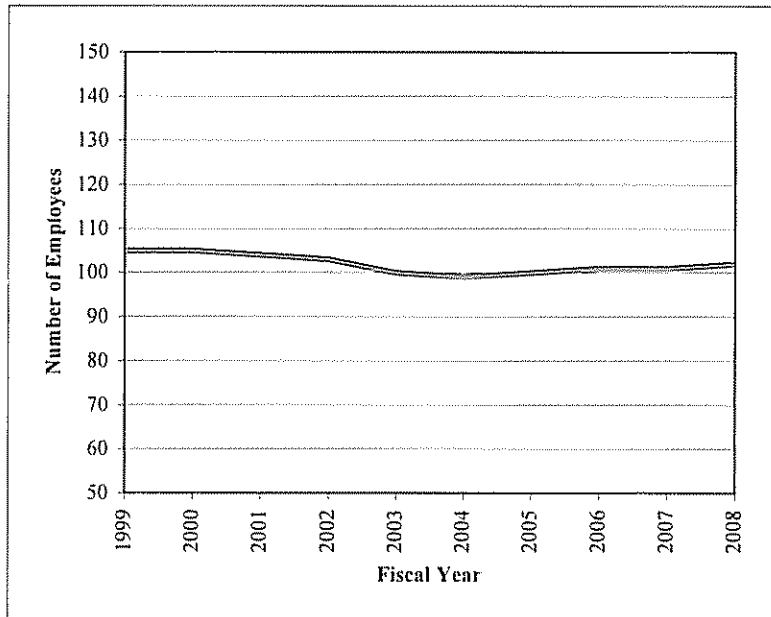
TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Sheriff:										
Administration	8	8	8	9	9	10	12	12	13	13
Criminal Investigation	23	23	23	23	17	15	16	16	16	16
County Patrol	67	67	69	71	75	76	76	77	82	81
Civil/Central Records	8	8	8	8	8	8	8	8	8	10
Warrants	0	0	0	0	9	10	10	11	10	7
Communications	12	12	13	15	14	14	14	15	16	16
Forensics/Crime Analysis	1	1	1	3	3	4	4	3	4	5
Evidence & Property	0	0	0	0	0	0	0	0	1	1
Crime Prevention	2	2	2	2	2	2	2	2	3	3
Custody of Prisoners	115	116	115	115	118	116	118	118	126	175
LEC Building Maintenance	3	3	3	3	4	4	4	4	4	6
Police Training	2	3	3	3	3	3	4	4	4	4
Drug Investigation	11	15	15	12	12	15	13	12	12	12
Multi-Drug Task Force	3	3	3	3	3	3	2	3	2	3
Animal Control	2	2	2	2	2	2	2	2	2	2
Courthouse Services	14	14	14	14	13	12	13	13	13	13
TOTAL	271	277	279	283	292	294	298	300	316	367
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	37.0%	37.4%	37.5%	37.8%	38.8%	39.0%	39.2%	39.1%	40.4%	43.8%

BIBB COUNTY PUBLIC WORKS

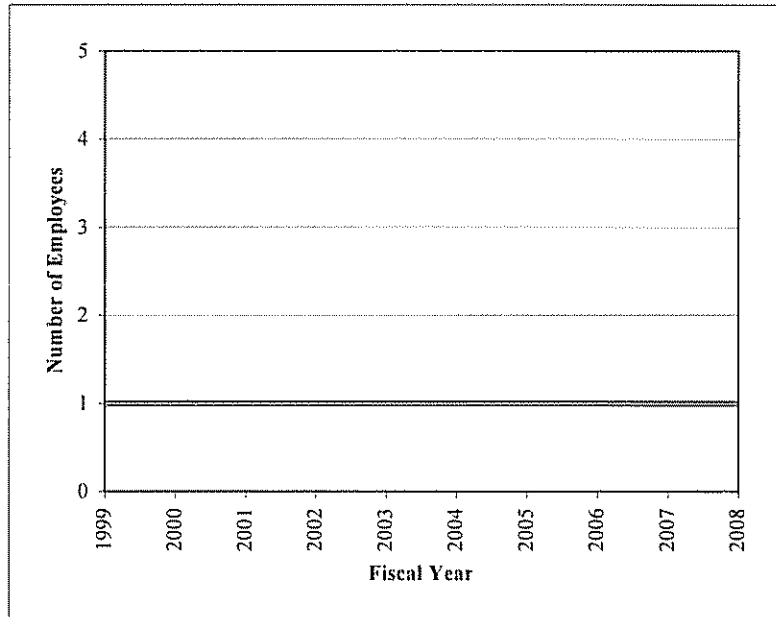
TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Public Works										
Administration	13	13	13	13	13	13	13	13	13	13
Street Maintenance	67	67	67	67	65	65	65	65	65	65
Shop Repair Service	10	10	9	8	8	7	8	8	8	8
Mapping/GIS	5	5	5	5	3	3	3	4	4	5
Engineering	9	9	9	9	9	9	9	9	9	9
Stormwater Management	1	1	1	1	1	1	1	1	1	1
Code Enforcement	0	0	0	0	1	1	1	1	1	1
TOTAL	105	105	104	103	100	99	100	101	101	102
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	14.4%	14.2%	14.0%	13.8%	13.3%	13.1%	13.2%	13.2%	12.9%	12.2%

BIBB COUNTY HEALTH & WELFARE

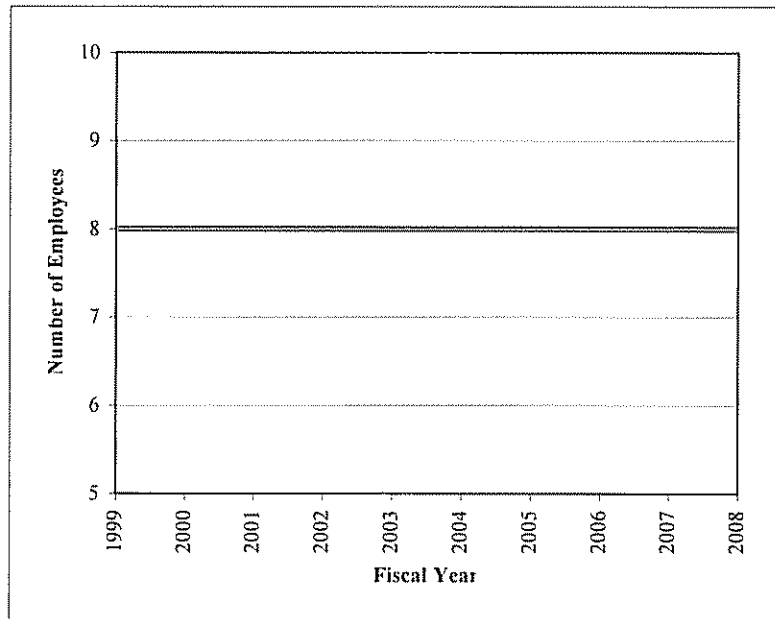
TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Health and Welfare	1	1	1	1	1	1	1	1	1	1
TOTAL	1	1	1	1	1	1	1	1	1	1
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%

BIBB COUNTY CONSERVATION OF NATURAL RESOURCES

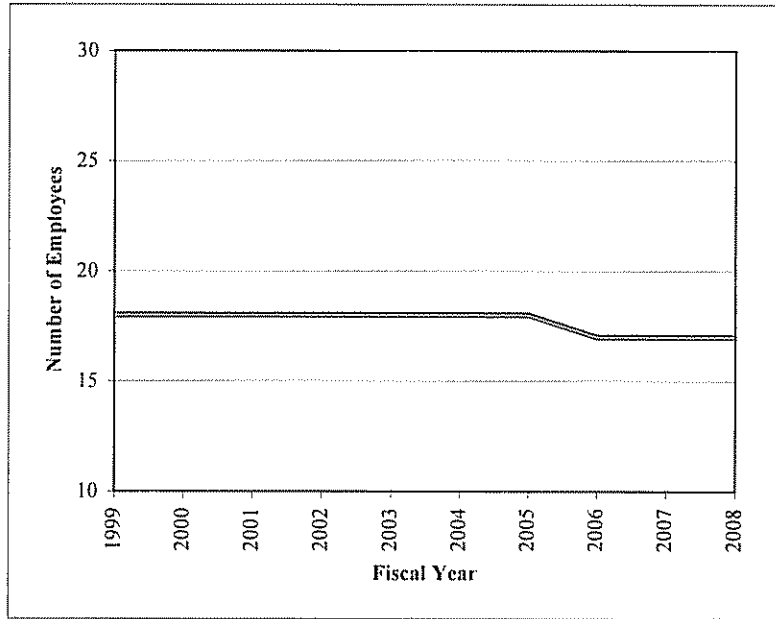
TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Agricultural Resources	8	8	8	8	8	8	8	8	8	8
TOTAL	8	8	8	8	8	8	8	8	8	8
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	1.1%	1.1%	1.1%	1.1%	1.1%	1.1%	1.1%	1.1%	1.0%	1.0%

BIBB COUNTY TOBESOFKEE RECREATION AREA

TEN YEAR ANALYSIS OF FULL TIME BUDGETED POSITIONS



DEPARTMENT	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Tobesofkee Recreation Area	18	18	18	18	18	18	18	17	17	17
TOTAL	18	18	18	18	18	18	18	17	17	17
TOTAL COUNTY	732	740	744	749	752	754	760	767	783	837
% OF TOTAL COUNTY	2.5%	2.4%	2.4%	2.4%	2.4%	2.4%	2.4%	2.2%	2.2%	2.0%



**FINANCIAL SUMMARY
AND STATISTICS**

FINANCIAL SUMMARY

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED ACTUAL FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$98,266,462	\$98,208,198	\$95,119,336	\$93,670,211
SOURCES				
Taxes, Penalties and Interest	\$75,120,848	\$85,672,338	\$91,676,046	\$96,418,935
Licenses and Permits	716,119	851,309	788,488	757,000
Intergovernmental Revenue	29,726,535	11,484,945	6,470,547	7,775,099
Charges for Services	8,624,245	8,772,659	8,436,353	8,763,482
Fines and Forfeitures	2,862,718	2,778,529	3,213,925	3,194,376
Other	27,331,278	26,125,195	27,141,641	43,057,925
Total Sources	\$144,381,743	\$135,684,975	\$137,727,000	\$159,966,817
USES				
General Government	\$28,282,361	\$29,918,075	\$31,581,868	\$36,816,104
Public Safety	31,152,997	43,282,992	47,776,628	39,035,658
Public Works	17,093,559	13,380,028	15,147,009	19,041,442
Health and Welfare	11,131,481	9,454,981	6,001,192	5,912,800
Culture, Recreation and Beautification	7,840,083	8,486,657	7,875,157	12,040,342
Conservation of Natural Resources	222,711	220,035	236,677	243,791
Public Transit	605,312	866,220	959,457	957,731
Planning and Zoning	520,518	461,340	498,018	453,323
Industrial & Urban Development	4,586,335	3,495,929	2,997,571	424,986
Debt Service	33,857,168	14,946,019	10,527,338	30,729,022
Other	9,147,482	14,261,561	15,575,210	36,866,217
Total Uses	\$144,440,007	\$138,773,837	\$139,176,125	\$182,521,416
FUND BALANCE - ENDING	\$98,208,198	\$95,119,336	\$93,670,211	\$71,115,612

FINANCIAL SUMMARY

SOURCES AND USES OF FUNDS

	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	AMOUNT INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
REVENUES AND SOURCES				
REVENUES				
Property Taxes	\$52,638,065	\$56,826,435	\$4,188,370	8.0%
Sales Tax	32,080,000	32,530,000	450,000	1.4%
Insurance Premium Tax	2,500,000	2,654,000	154,000	6.2%
Other Taxes	4,335,050	4,408,500	73,450	1.7%
Licenses and Permits	745,000	757,000	12,000	1.6%
Intergovernmental Revenue	8,244,009	7,775,099	(468,910)	-5.7%
Charges for Services	8,685,959	8,763,482	77,523	0.9%
Fines and Forfeitures	2,562,180	3,194,376	632,196	24.7%
Miscellaneous	27,931,801	43,057,925	15,126,124	54.2%
Total Revenues	139,722,064	159,966,817	20,244,753	14.5%
FUND BALANCE APPLICATION	29,964,183	24,057,082	(5,907,101)	-19.7%
SUB-TOTAL	\$169,686,247	\$184,023,899	\$14,337,652	8.4%
INTERFUND ACTIVITY	(15,762,546)	(36,844,667)	(21,082,121)	133.7%
TOTAL REVENUES AND SOURCES	\$153,923,701	\$147,179,232	(\$6,744,469)	-4.4%
EXPENDITURES AND USES				
EXPENDITURES				
Personal Services	\$43,256,214	\$46,464,913	\$3,208,699	7.4%
Operating Expenditures	88,322,371	115,933,943	27,611,572	31.3%
Capital Outlay	38,107,662	21,625,043	(16,482,619)	-43.3%
SUB-TOTAL	\$169,686,247	\$184,023,899	\$14,337,652	8.4%
INTERFUND ACTIVITY	(15,762,546)	(36,844,667)	(21,082,121)	133.7%
TOTAL EXPENDITURES AND USES	\$153,923,701	\$147,179,232	(\$6,744,469)	-4.4%

FY 2008 OPERATING BUDGET - REVENUES BY SOURCE

FUND	TAXES	LICENSES AND PERMITS	INTER-GOVERN-MENTAL	CHARGES FOR SERVICES	FINES AND FORFEITS	OTHER FINANCING & MISC.	TOTAL
General Fund	\$66,582,548	\$550,000	\$2,227,598	\$5,443,550	\$2,536,300	\$7,045,697	\$84,385,693
General Debt Service Fund						7,594,024	7,594,024
1992 Public Building Debt Service Fund						528,931	528,931
2000 Public Facilities Debt Service Fund			446,091			911,307	1,357,398
2002-A Public Facilities Debt Service Fund			256,051			364,269	620,320
2002-B Riverside Drive Debt Service Fund						109,575	109,575
2002 LE Center Project Debt Service Fund	19,580,000					22,105,500	22,105,500
SPLOST Debt Service Fund	7,757,387					7,300,632	26,880,632
Fire District Fund	904,000					2,248,268	10,005,655
Selective Sales & Use Tax Fund	1,595,000	207,000				1,000	1,112,000
Hotel/Motel Tax Fund				220,170			1,595,000
Special Street Light District Fund						80,940	301,110
Summer Youth Feeding Program Fund			172,500			5,160	177,660
Law Enforcement Commissary Fund					60,000	531,610	531,610
Law Enforcement Confiscation Fund					56,000	88,452	148,452
Drug Abuse Treatment & Education Fund			21,240			238,379	315,619
Alternative Dispute Resolution Fund					152,576		152,576
Crime Victims Assistance Fund					160,200	10,000	170,200
Multi-Jurisdiction Drug Task Force Fund			296,119		20,000	237,748	553,867
Juvenile Court Supervision Fund					9,400		9,400
Law Library Fund					29,900		88,124
Tobacco Enterprise Fund				600,452			88,124
Special Sanitation District Fund				2,499,310		1,019,876	1,620,328
Workers' Compensation Fund						245,240	2,744,550
Capital Improvements Fund						1,100,000	1,100,000
SPLOST Transportation Fund			2,148,900			5,233,680	7,382,580
2000 Public Facilities Project Fund			2,106,600			7,929,540	10,036,140
2002-A Public Facilities Project Fund						29,000	29,000
2002 LE Center Project Fund					170,000	829,371	829,371
Ocmulgee Greenway Trail Fund			100,000			1,268,584	1,438,584
SUB-TOTAL	\$96,418,935	\$757,000	\$7,775,099	\$8,763,482	\$3,194,376	\$67,115,007	\$184,023,899

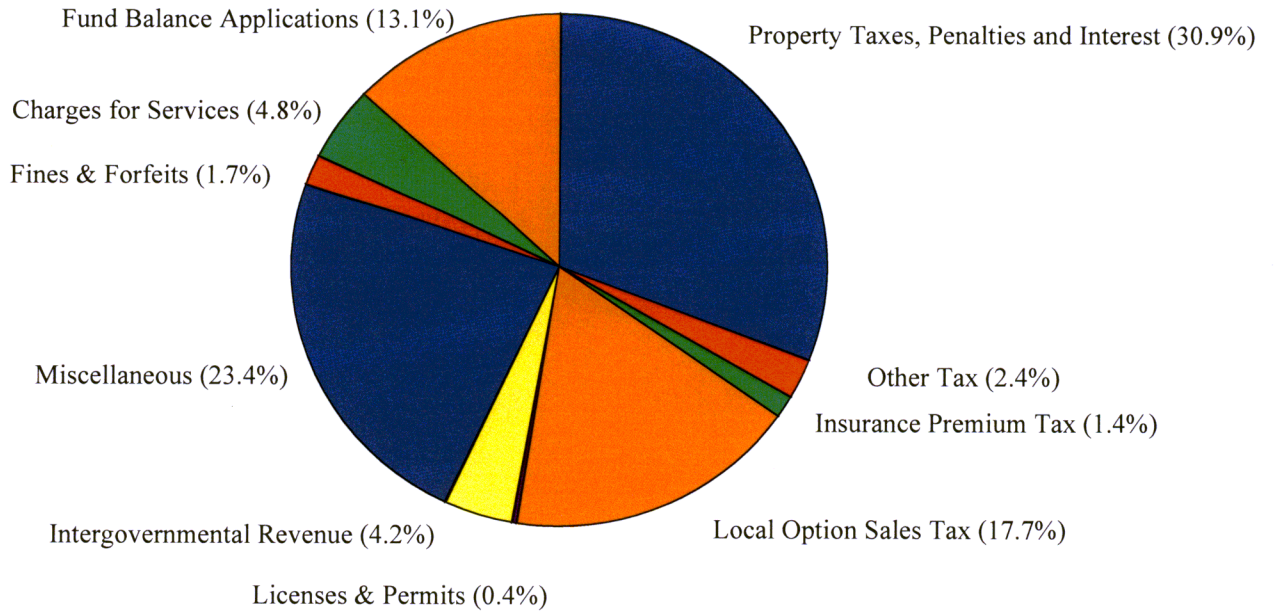
(36,844,667)

\$147,179,232

LESS: INTERFUND ACTIVITY
OPERATING BUDGET TOTAL

FY 2008 BUDGET ALL FUNDS

SOURCES (REVENUE) OF FUNDS

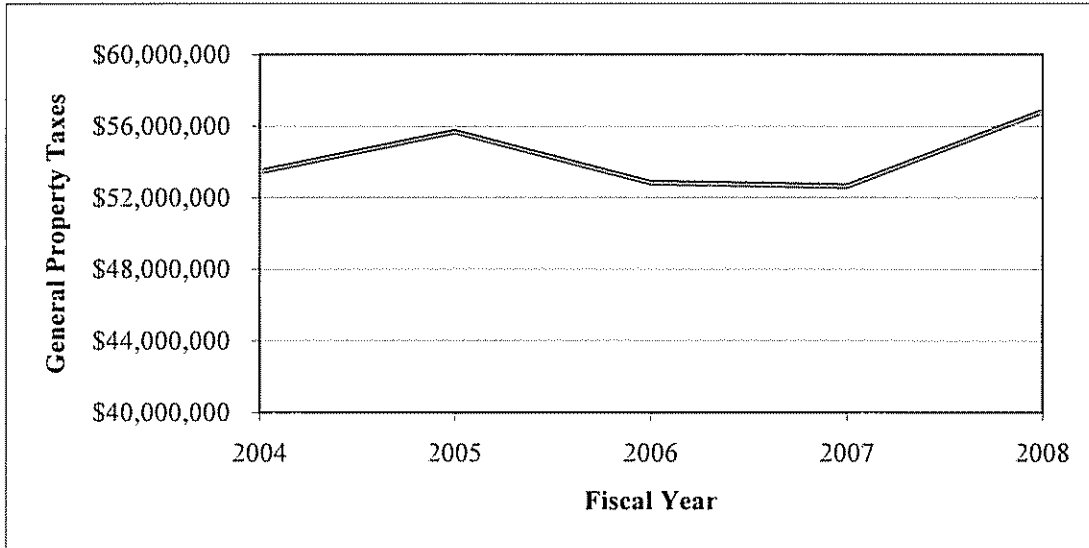


REVENUE SOURCE	
Property Taxes, Penalties and Interest	30.9%
Local Option Sales Tax	17.7%
Insurance Premium Tax	1.4%
Other Tax	2.4%
Licenses & Permits	0.4%
Intergovernmental Revenue	4.2%
Charges for Services	4.8%
Fines & Forfeits	1.7%
Miscellaneous	23.4%
Fund Balance Applications	13.1%
TOTAL	100.0%

**REVENUE SOURCES:
GENERAL PROPERTY TAXES, PENALTIES AND INTEREST**

DEFINED

This category of revenue includes real and personal property taxes, public utility taxes, motor vehicle taxes and railroad equipment taxes. All of these categories are calculated at a 100% collection rate.



HISTORY & PROJECTION

FY 2004 Actual	\$53,449,036
FY 2005 Actual	55,681,447
FY 2006 Actual	52,829,767
FY 2007 Revised Budget	52,638,065
FY 2008 Budgeted	56,826,435

ASSUMPTIONS

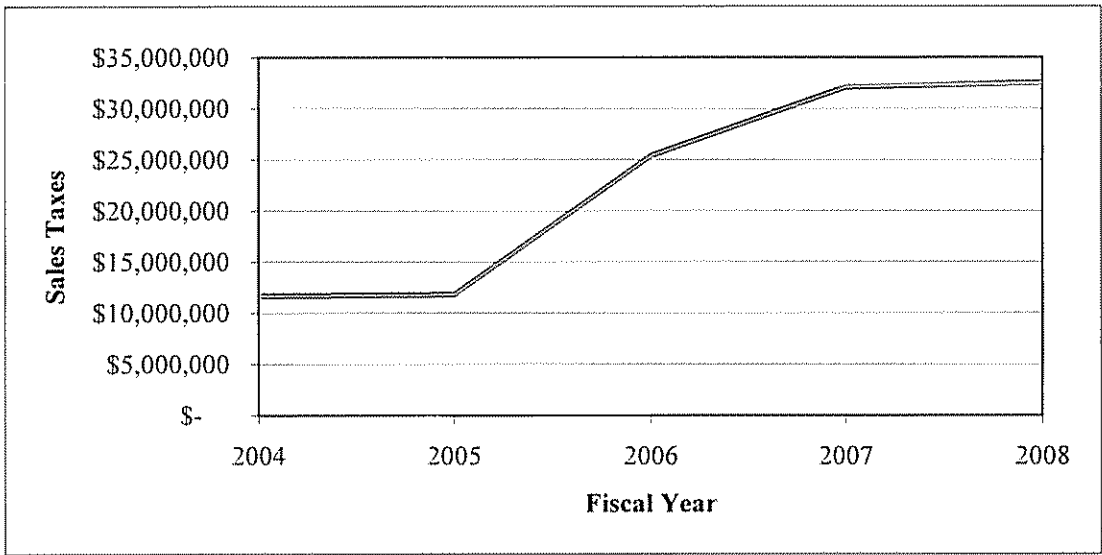
The FY 2008 projections for this revenue source were based on the projected 2007 property tax digest which is used to support the 2008 Fiscal Year budget. The mill rate for debt service, 1.15 mills, was eliminated during the 2005 tax year due to the passage of a SPLOST referendum for the payment of debt. The FY 2008 property tax revenues for General Fund includes a one mill increase (to 13.6739) in the tax levy which equates to approximately \$3.7 million. The levy for the Fire Fund remains at 2.56 mills.

Countywide	Growth
Real Property	2.8%
Personal Property	-3.5%
Motor Vehicles & Mobile Homes	-9.3%
Unincorporated Area Only	1.4%

**REVENUE SOURCES:
SALES TAXES**

DEFINED

This revenue category consists of local option sales tax receipts for two purposes. The first is a countywide 1% local option sales tax of which Bibb County receives 40%. These revenues are deposited in the General Fund. The second is a 1% special purpose local option sales tax which was approved by the voters in June 2005 for the purpose of the retirement of debt. The County receives 67% of these SPLOST proceeds. Fiscal years 2004 and 2005 include proceeds from a 1% special local option sales tax restricted for transportation improvements of which Bibb County received 100%. The final proceeds from this tax were collected in FY 2005.



HISTORY & PROJECTION

FY 2004 Actual	\$11,712,785
FY 2005 Actual	11,811,626
FY 2006 Actual	25,361,457
FY 2007 Revised Budget	32,080,000
FY 2008 Budgeted	32,530,000

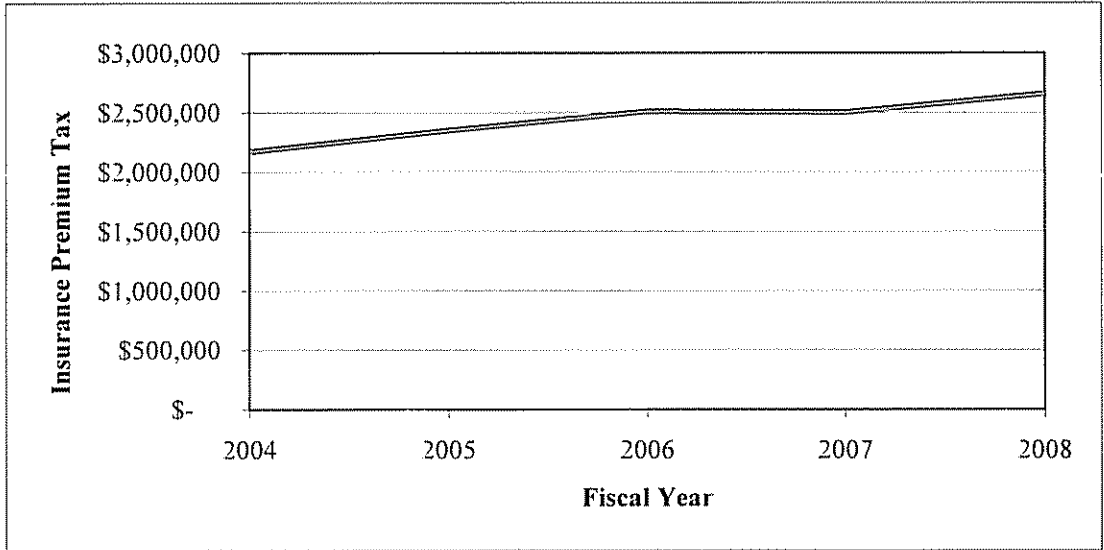
ASSUMPTIONS

The FY 2008 projection of \$32,530,000 is based on the estimated actual for the twelve month period ending 06/30/07.

**REVENUE SOURCES:
INSURANCE PREMIUM TAX**

DEFINED

This tax is based on 2 1/2% of premiums collected by insurers doing business in unincorporated areas of the County. The tax is applicable to all premiums other than life insurance. This tax is used to rollback property taxes levied for fire protection in the unincorporated areas.



HISTORY & PROJECTION

FY 2004 Actual	\$2,170,349
FY 2005 Actual	2,348,360
FY 2006 Actual	2,507,760
FY 2007 Revised Budget	2,500,000
FY 2008 Budgeted	2,654,000

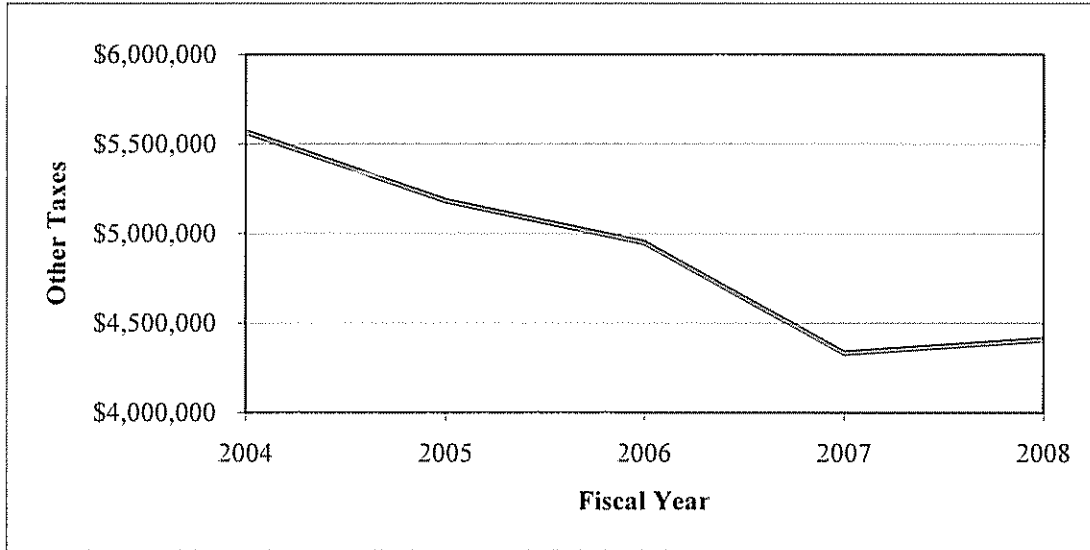
ASSUMPTIONS

The FY 2008 revenue projection is based on the actual revenues received in FY 2007. The increase amounted to \$154,000.

**REVENUE SOURCES:
OTHER TAXES**

DEFINED

This class of revenue includes Recording Intangibles Taxes, Franchise Taxes, Gross Receipt Taxes, Excise Taxes and Hotel/Motel Taxes. With the exception of the Intangible Taxes, these taxes are calculated as a percentage of sales and this enables this source of revenue to automatically keep up with expanding sales and price increases.



HISTORY & PROJECTION

FY 2004 Actual	\$5,567,961
FY 2005 Actual	5,182,390
FY 2006 Actual	4,948,204
FY 2007 Revised Budget	4,335,050
FY 2008 Budgeted	4,408,500

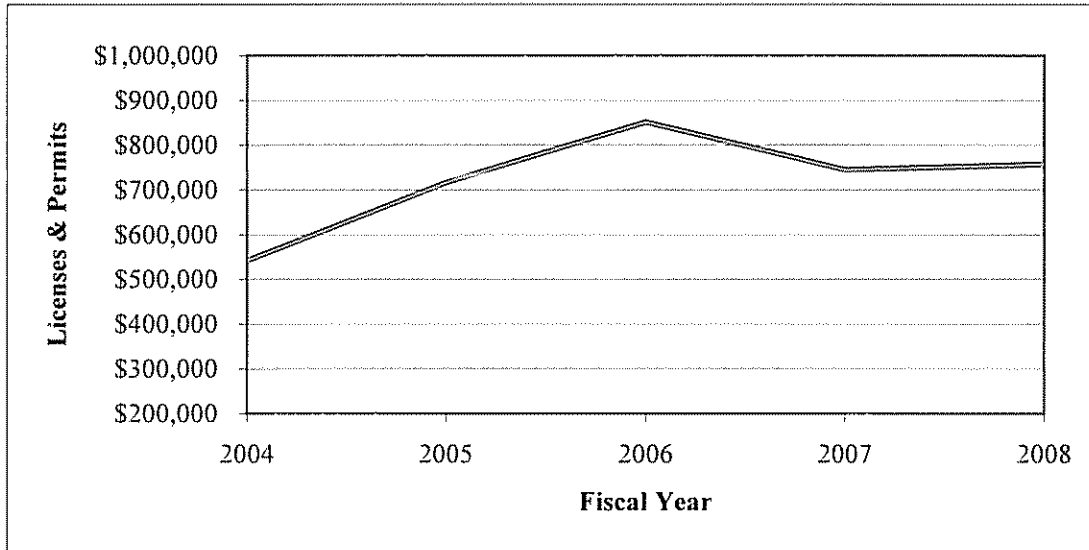
ASSUMPTIONS

Current economic indicators along with trend analysis are used to forecast this category of revenue. During FY 2006 Recording Intangible Tax decreased because a portion of this tax is now paid to the local School Board as required when they gained taxing authority. The decrease from 2005 actual to 2008 budget was \$616,208. Based on FY 2007 actual receipts the budget for sales and use tax on beer and liquor increased \$17,500, Hotel/Motel tax increased \$1,450, Gross Receipts tax decreased \$25,500 and Franchise taxes increased \$10,000.

REVENUE SOURCES: LICENSES & PERMITS

DEFINED

Revenue in this category is derived primarily from privilege and business licenses sold in unincorporated areas of the County. The fees are set by the Board of Commissioners as a function of regulatory and code enforcement provisions.



HISTORY & PROJECTION

FY 2004 Actual	\$541,390
FY 2005 Actual	716,119
FY 2006 Actual	851,309
FY 2007 Revised Budget	745,000
FY 2008 Budgeted	757,000

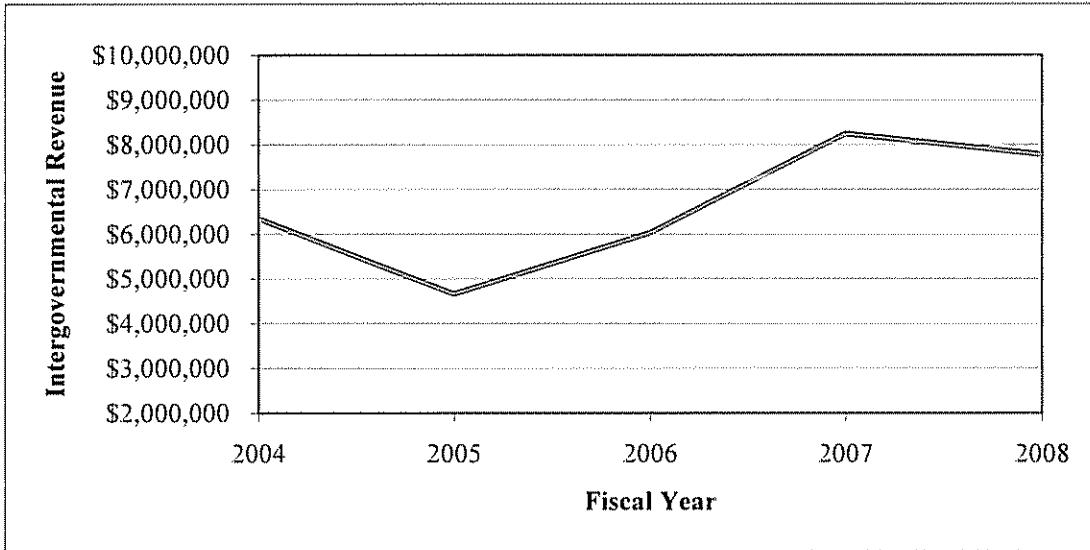
ASSUMPTIONS

Current economic indicators along with current year actual receipts are used to forecast this revenue. In FY 2006 a "License Inspector" was hired in the Tax Commissioner's Office and Business License revenue increased approximately \$100,000 for that FY but have leveled back to slightly above the FY 2005 numbers in FY 2007. Alcohol License revenue has steadily increase from 2004 to 2007 with a 55% increase during this time period.

**REVENUE SOURCES:
INTERGOVERNMENTAL REVENUE**

DEFINED

Intergovernmental revenue consists of Federal, State and Local government or agency reimbursements and/or funding for local and statewide programs. This category includes numerous reimbursements from the City of Macon and various surrounding counties covering joint projects.



HISTORY & PROJECTION

FY 2004 Actual	\$6,344,464
FY 2005 Actual	4,660,445
FY 2006 Actual	6,026,126
FY 2007 Revised Budget	8,244,009
FY 2008 Budgeted	7,775,099

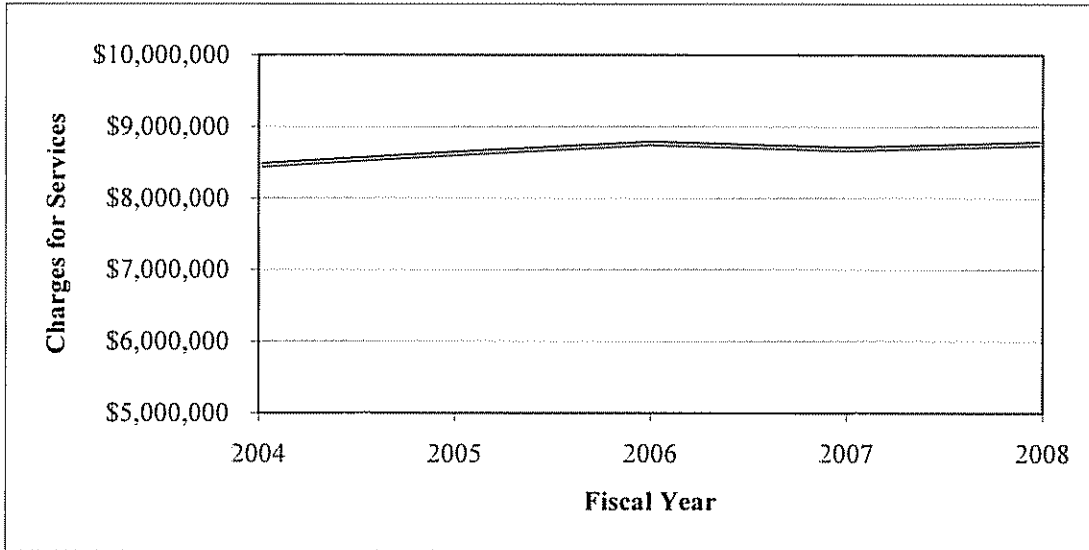
ASSUMPTIONS

The revenue estimates for this category are based on grant applications as well as various contracts. The major portion of the increase in FY 2007 was from a State grant of \$2.5 million for a new library, of which \$2.1 million was carried over to FY 2008. FY 2008 was reduced by the completion of the Bass Pro Shop Project for which the County received \$810,000 in FY 2007. The County also received \$570,000 in State funds during FY 2007 for the purchase of land under the Land Conservation Grant Program.

**REVENUE SOURCES:
CHARGES FOR COUNTY SERVICES**

DEFINED

Fees collected for services by various County Departments are budgeted in this category of revenue. Some examples of the types of fees collected are recreation fees, garbage fees, streetlights, court costs, housing of prisoners and Tax Commissioner fees. The fees are governed by ordinance, state laws and contracts.



HISTORY & PROJECTION

FY 2004 Actual	\$8,458,918
FY 2005 Actual	8,624,135
FY 2006 Actual	8,767,183
FY 2007 Revised Budget	8,685,959
FY 2008 Budgeted	8,763,482

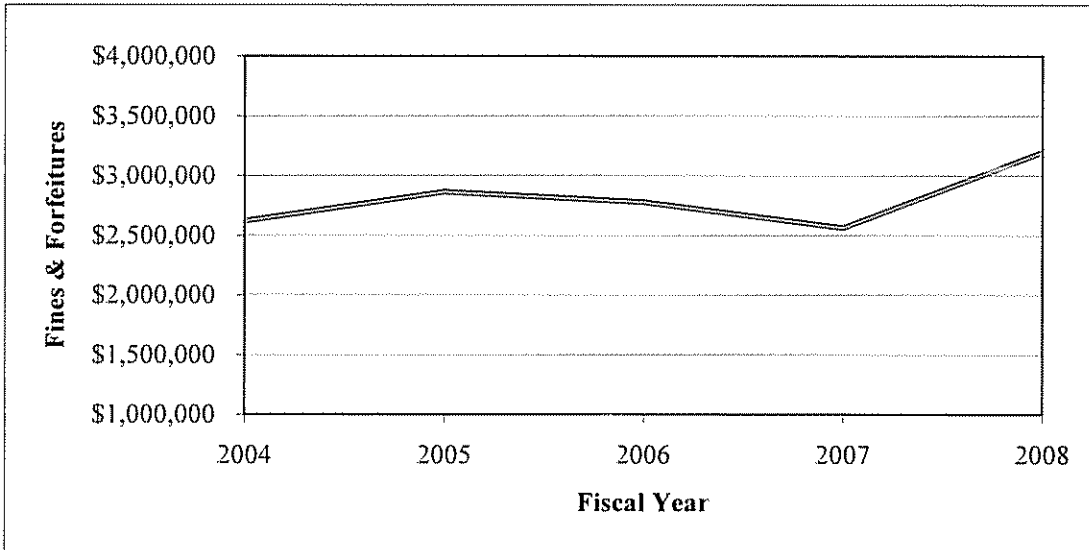
ASSUMPTIONS

The FY 2008 revenue increased by \$77,523 with the majority of the increase, \$50,000 being in the Tobesofkee Recreation Area Fund. The County has made improvements to both the camping and recreation facilities and as a result are seeing an increase in revenues. The Special Sanitation Fund and Street Light District Fund had increases of \$36,858 and \$36,340 respectively. General Fund had a decrease of \$46,675 mainly due to a decrease of \$113,000 from housing of state prisoners and a decrease of \$81,000 in fuel reimbursement offset by an increase of \$163,000 in Tax Commissioner Fees. The decrease in fuel reimbursement is a change in accounting methods and the decrease in the housing of State Prisoners is the result of the State picking up prisoners faster.

**REVENUE SOURCES:
FINES AND FORFEITURES**

DEFINED

This revenue class consists primarily of fines imposed by the various courts of Bibb County and monies collected by forfeited bonds.



HISTORY & PROJECTION

FY 2004 Actual	\$2,618,193
FY 2005 Actual	2,862,718
FY 2006 Actual	2,778,529
FY 2007 Revised Budget	2,562,180
FY 2008 Budgeted	3,194,376

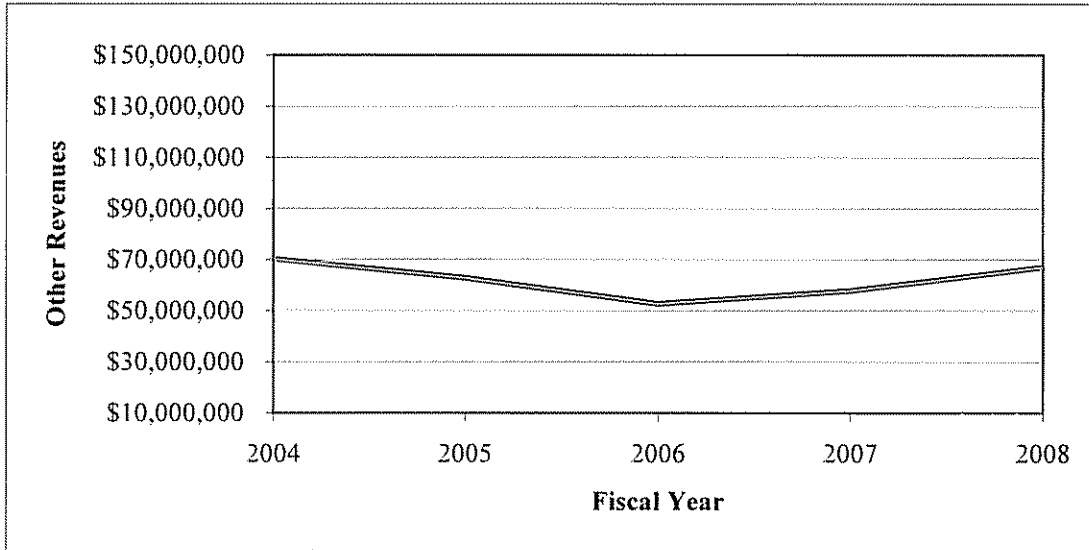
ASSUMPTIONS

This revenue is based on average actual receipts from prior years. The majority of the \$632,196 increase for FY 2008 was an increase of \$505,000 in State Court fines. Bibb County invested in new radar equipment which was provided to both the Georgia State Patrol and the local Sheriff's Office. This along with additional units on the highways has been a major reason for the increased fine revenue. The majority of the other fines are add on fines which would increase along with the base fines. The largest projected increase, \$59,000, is in the LEC Project Fund which is for the staffing and operations of the jail.

**REVENUE SOURCES:
OTHER FINANCING SOURCES & MISCELLANEOUS**

DEFINED

The major contributions to Other Financing Sources are interfund transfers and appropriations from Fund Balance. These financing sources are highly erratic from year to year. The Other Financing Sources revenue category also includes interest earnings on investments, insurance recoveries, sale of fixed assets and paving assessments.



HISTORY & PROJECTION

FY 2004 Actual	\$70,329,437
FY 2005 Actual	62,975,563
FY 2006 Actual	52,830,607
FY 2007 Revised Budget	57,895,984
FY 2008 Budgeted	67,115,007

ASSUMPTIONS

The FY 2008 revenue increased by \$9.2 million. Changes in the following revenues categories attributed to the majority of this increase: Transfers increased by \$19.7 million because of the transfer from the SPLOST Debt service fund of \$22.1 million to pay off the 2002 LEC Bonds. Application of fund balance was down \$5.9 million due to the completion of projects such as the Bass Pro Shop and the near completion of the LEC renovation and expansion. Interest revenues are projected to be down approximately \$343,000. Although interest rates continue to be up the depletion of fund balances which were set aside for specific projects that are nearing completion results in lower balances upon which interest is earned. FY 2007 also had loan proceeds of \$4.9 million which was not a revenue source in FY 2008.

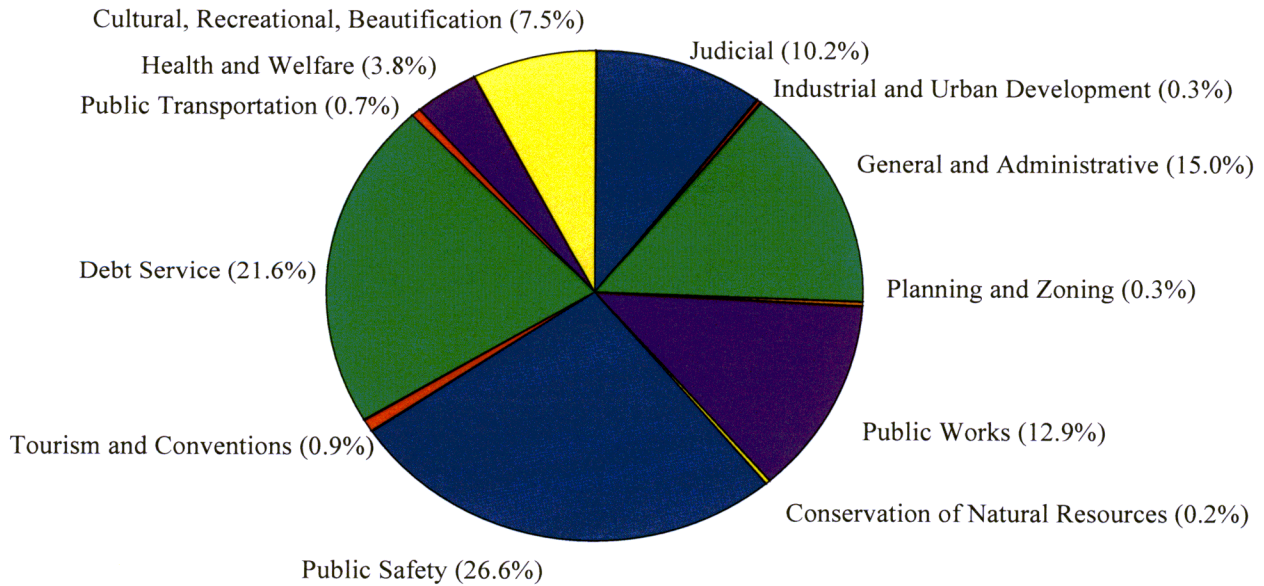
FY 2007 - FY 2008 EXPENDITURE SUMMARY

EXPENDITURE BY FUND TYPE

		FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	AMOUNT INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
I	GENERAL FUND	\$85,391,055	\$84,385,693	(\$1,005,362)	-1.2%
II	DEBT SERVICE FUNDS				
	General Debt Service Fund	\$5,388,581	\$7,594,024	\$2,205,443	40.9%
	1992 Public Building Debt Service Fund	529,699	528,931	(768)	-0.1%
	2000 Public Facilities Debt Service Fund	1,354,430	1,357,398	2,968	0.2%
	2002-A Public Facilities Debt Service Fund	617,482	620,320	2,838	0.5%
	2002-B Riverside Drive Project Debt Service Fund	106,638	109,575	2,937	2.8%
	2002 LE Center Project Debt Service Fund	1,980,349	22,105,500	20,125,151	1016.2%
	SPLOST Debt Service Fund	20,158,917	26,880,632	6,721,715	100.0%
	TOTAL DEBT SERVICE FUNDS	\$30,136,096	\$59,196,380	(\$29,060,284)	-96.4%
III	SPECIAL REVENUE FUNDS				
	Fire District Fund	\$9,725,759	\$10,005,655	\$279,896	2.9%
	Selective Sales & Use Tax Fund	1,081,500	1,112,000	30,500	2.8%
	Hotel/Motel Tax Fund	1,593,550	1,595,000	1,450	0.1%
	Street Light District Fund	247,540	301,110	53,570	21.6%
	Summer Youth Feeding Program Fund	164,830	177,660	12,830	7.8%
	Law Enforcement Commissary Fund	618,231	531,610	(86,621)	-14.0%
	Law Enforcement Confiscation Fund	117,820	148,452	30,632	26.0%
	Drug Abuse Treatment & Education Fund	353,000	315,619	(37,381)	-10.6%
	Alternative Dispute Resolution Fund	146,964	152,576	5,612	3.8%
	Crime Victims Assistance Fund	129,500	170,200	40,700	31.4%
	Multi-Jurisdiction Task Force Fund	551,554	553,867	2,313	0.4%
	Juvenile Court Supervision Fund	40,830	9,400	(31,430)	-77.0%
	Law Enforcement Block Grant Fund	32,632	-	(32,632)	-100.0%
	Law Library Fund	86,499	88,124	1,625	100.0%
	TOTAL SPECIAL REVENUE FUNDS	\$14,890,209	\$15,161,273	\$271,064	1.8%
IV	ENTERPRISE FUNDS				
	Tobesofkee Recreation Area Fund	\$1,660,925	\$1,620,328	(\$40,597)	-2.4%
	Special Sanitation District Fund	2,599,974	2,744,550	144,576	5.6%
	TOTAL ENTERPRISE FUNDS	\$4,260,899	\$4,364,878	\$103,979	2.4%
V	INTERNAL SERVICE FUND				
	Workers' Compensation Fund	\$1,206,876	\$1,100,000	(\$106,876)	-8.9%
	TOTAL OPERATING FUNDS	\$135,885,135	\$164,208,224	(\$29,797,479)	-21.9%
VI	CAPITAL PROJECTS FUNDS				
	Capital Improvements Fund	\$9,336,210	\$7,382,580	(\$1,953,630)	-20.9%
	SPLOST Transportation Improvements Fund	3,556,361	10,036,140	6,479,779	182.2%
	2000 Public Facilities Project Fund	647,393	29,000	(618,393)	-95.5%
	2002-A Public Facilities Project Fund	1,421,910	829,371	(592,539)	-41.7%
	Bass Pro Project Fund	1,637,444	-	(1,637,444)	-100.0%
	2002 LE Center Project Fund	17,101,794	1,438,584	(15,663,210)	-91.6%
	Ocmulgee Greenway Trail Fund	100,000	100,000	-	0.0%
	TOTAL CAPITAL PROJECTS FUNDS	\$33,801,112	\$19,815,675	\$13,985,437	41.4%
	GROSS BUDGET	\$169,686,247	\$184,023,899	\$14,337,652	8.4%
	LESS: INTERFUND ACTIVITY	(15,762,546)	(36,844,667)	(21,082,121)	133.7%
	GRAND TOTAL	\$153,923,701	\$147,179,232	(\$6,744,469)	-4.4%

FY 2008 EXPENDITURES

BY FUNCTION - ALL FUNDS

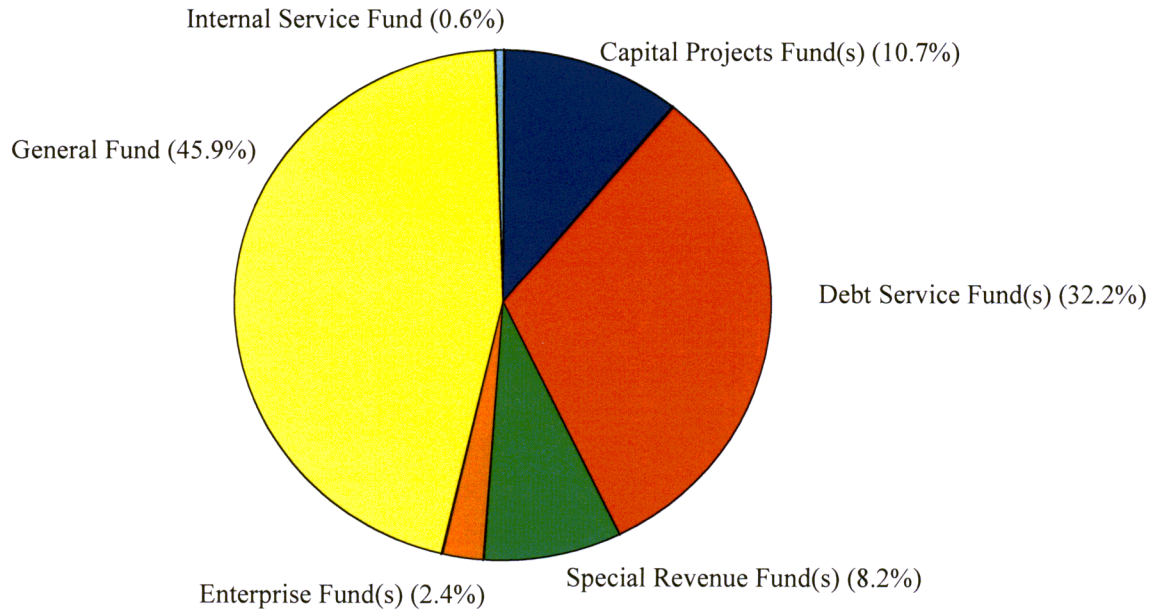


FUNCTION	AMOUNT	% OF TOTAL
Judicial	\$15,040,093	10.2%
General and Administrative	(1) 22,092,630	15.0%
Public Safety	(2) 39,150,004	26.6%
Public Works	(3) 19,041,442	12.9%
Public Transportation	957,731	0.7%
Health and Welfare	(4) 5,600,681	3.8%
Cultural, Recreational and Beautification	(5) 11,120,941	7.5%
Conservation of Natural Resources	243,791	0.2%
Planning and Zoning	453,323	0.3%
Industrial and Urban Development	424,986	0.3%
Tourism and Conventions	1,289,292	0.9%
Debt Service	31,764,318	21.6%
TOTAL	\$147,179,232	100.0%

(1) Includes capital project expenditures of	\$676,717
(2) Includes capital project expenditures of	2,190,311
(3) Includes capital project expenditures of	9,460,000
(4) Includes capital project expenditures of	285,000
(5) Includes capital project expenditures of	5,652,282

FY 2008 EXPENDITURES

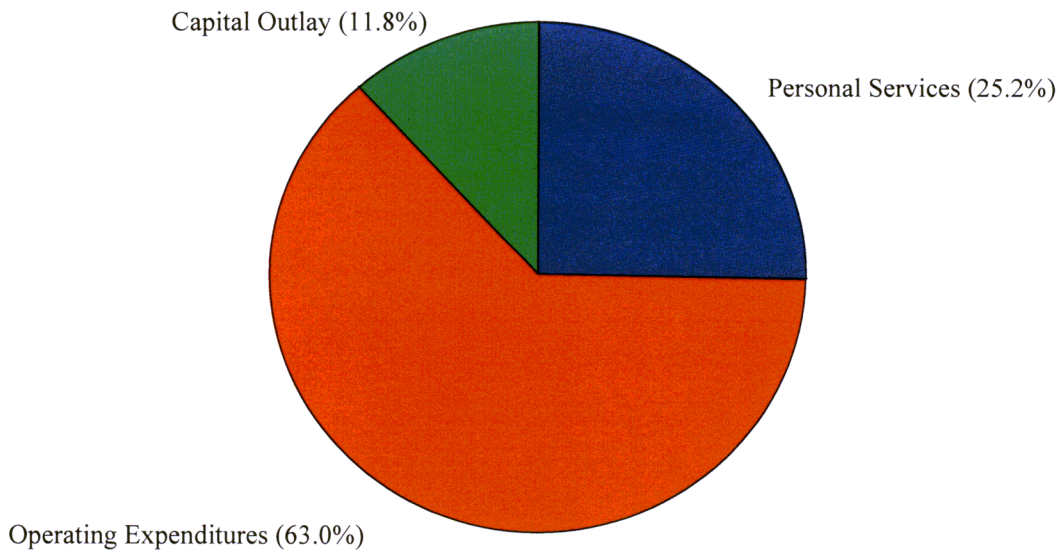
BY FUNDS - ALL FUNDS



FUND TYPE	AMOUNT	% OF TOTAL
General Fund	\$84,385,693	45.9%
Debt Service Fund(s)	59,196,380	32.2%
Capital Projects Fund(s)	19,815,675	10.7%
Special Revenue Fund(s)	15,161,273	8.2%
Enterprise Fund(s)	4,364,878	2.4%
Internal Service Fund(s)	1,100,000	0.6%
SUBTOTAL	\$184,023,899	100.0%
Interfund Activity	(36,844,667)	
TOTAL	\$147,179,232	

FY 2008 EXPENDITURES

BY CATEGORY - ALL FUNDS



CATEGORY	AMOUNT	% OF TOTAL
Personal Services	\$46,464,913	25.2%
Operating Expenditures	115,933,943	63.0%
Capital Outlay	21,625,043	11.8%
SUBTOTAL	\$184,023,899	100.0%
Interfund Activity	(36,844,667)	
TOTAL	\$147,179,232	

FY 2008 OPERATING BUDGETS

EXPENDITURE BUDGET BY CATEGORY

FUND	PERSONAL SERVICES	OPERATING	CAPITAL OUTLAY	TOTAL
General Fund	\$45,214,528	\$37,753,064	\$1,418,101	\$84,385,693
General Debt Service Fund		7,594,024		7,594,024
1992 Public Building Debt Service Fund		528,931		528,931
2000 Public Facilities Debt Service Fund		1,357,398		1,357,398
2002-A Public Facilities Project Debt Service Fund		620,320		620,320
2002-B Riverside Drive Project Debt Service Fund		109,575		109,575
2002 LE Center Project Debt Service Fund		22,105,500		22,105,500
SPIST Debt Service Fund		26,880,632		26,880,632
Fire District Fund		8,932,185	1,073,470	10,005,655
Selective Sales & Use Tax Fund		1,112,000		1,112,000
Hotel/Motel Tax Fund		1,595,000		1,595,000
Street Light District Fund		301,110		301,110
Summer Youth Feeding Program Fund	28,300	149,360		177,660
Law Enforcement Commissary Fund	18,535	18,100	494,975	531,610
Law Enforcement Confiscation Fund		25,140	123,312	148,452
Drug Abuse Treatment & Education Fund		312,619	3,000	315,619
Alternative Dispute Resolution Fund	119,300	33,276		152,576
Crime Victims Assistance Fund		170,200		170,200
Multi-Jurisdiction Drug Task Force Fund	176,100	330,237	47,530	553,867
Juvenile Court Supervision Fund		9,400		9,400
Law Library Fund	60,050	28,074		88,124
Tobesofkee Recreation Fund	848,100	691,628	80,600	1,620,328
Sanitation District Fund		2,744,550		2,744,550
Workers' Compensation Fund		1,100,000		1,100,000
Capital Improvements Fund		1,000	7,381,580	7,382,580
2000 Public Buildings Project Fund			29,000	29,000
SPIST Transportation Improvements Fund		576,140	9,460,000	10,036,140
2002-A Public Facilities Project Fund		7,000	822,371	829,371
2002 LE Center Project Fund		847,480	591,104	1,438,584
Ocmulgee Greenway Trail Fund			100,000	100,000
SUB-TOTAL	\$46,464,913	\$115,933,943	\$21,625,043	\$184,023,899
INTERFUND ACTIVITY				(36,844,667)
TOTAL EXPENDITURES				\$147,179,232

FIVE-YEAR EXPENDITURE HISTORY BY FUND FY 2004 - 2008

FUND	FY 2004 ACTUAL	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
General Fund	\$74,869,612	\$74,149,552	\$75,826,885	\$85,391,055	\$84,385,693
General Debt Service Fund	52,934,818	31,256,004	9,992,715	5,388,581	7,594,024
1992 Public Building Debt Service Fund	413,049	380,799	370,247	529,699	528,931
2000 Public Facilities Debt Service Fund	1,364,278	1,363,119	1,354,383	1,354,430	1,357,398
2002-A Public Facilities Debt Service Fund	357,920	357,920	456,858	617,482	620,320
2002-B Riverside Drive Debt Service Fund	71,600	72,600	72,600	106,638	109,575
2002 LE Center Project Debt Service Fund	536,060	516,341	1,188,572	1,980,349	22,105,500
SPLOST Debt Service Fund	-	-	12,977,150	20,158,917	26,880,632
Fire District Fund	7,169,173	6,939,464	8,897,292	9,725,759	10,005,655
Selective Sales & Use Tax Fund	952,388	999,988	1,052,171	1,081,500	1,112,000
Hotel/Motel Tax Fund	1,414,939	1,558,235	1,560,671	1,593,550	1,595,000
Street Light District Fund	176,525	204,812	224,755	247,540	301,110
Summer Youth Feeding Program Fund	176,946	163,044	131,748	164,830	177,660
Law Enforcement Commissary Fund	544,144	305,937	429,444	618,231	531,610
Law Enforcement Confiscation Fund	66,799	69,589	35,230	117,820	148,452
Drug Abuse Treatment & Education Fund	133,543	191,312	197,206	353,000	315,619
Alternative Dispute Resolution Fund	82,045	115,241	138,213	146,964	152,576
Crime Victims Assistance Fund	106,452	43,536	81,822	129,500	170,200
Multi-Jurisdiction Drug Task Force Fund	369,626	459,291	534,706	551,554	553,867
Juvenile Court Supervision Fund	-	-	3,485	40,830	9,400
Law Enforcement Block Grant Fund	111,590	58,814	57,415	32,632	-
Law Library Fund	-	73,259	79,520	86,499	88,124
Tobesofkee Enterprise Fund	1,126,379	1,122,250	1,156,685	1,660,925	1,620,328
Sanitation District Fund	2,335,746	2,274,786	2,489,378	2,599,974	2,744,550
Workers' Compensation Fund	982,434	733,164	1,391,029	1,206,876	1,100,000
Capital Improvements Fund	395,939	377,737	356,844	9,336,210	7,382,580
2000 Public Facilities Project Fund	1,459,107	2,759,262	145,496	647,393	29,000
SPLOST Transportation Improvements Fund	9,135,915	8,190,799	5,095,419	3,556,361	10,036,140
2002-A Public Facilities Project Fund	887,548	947,691	2,942,837	1,421,910	829,371
2002-B Riverside Drive Project Fund	72,672	71,832	33,882	-	-
Bass Pro Shop Project Fund	-	4,125,556	3,431,252	1,637,444	-
2002 LE Center Project Fund	1,080,618	3,423,782	13,847,022	17,101,794	1,438,584
Ocmulgee Greenway Trail Fund	587,059	789,581	1,216,367	100,000	100,000
TOTALS	\$159,914,924	\$144,095,297	\$147,769,299	\$169,686,247	\$184,023,899

**FY 2008 EXPENDITURE BUDGET
SCHEDULE OF EXPENDITURES**

INCREASE/DECREASE EXPLANATIONS

GENERAL FUND

CATEGORY	AMOUNT INCREASE (DECREASE)	EXPLANATION
PERSONAL SERVICES:		
Employee Salary Increases	\$595,775	Merit increases will be paid on employee anniversary dates.
New Positions	2,069,617	53 new positions were approved as follows: 51 - Sheriff's Department 1 - State Court Solicitor 1 - Mapping Department
Increase in Employee Insurance Costs	262,612	5% increase in amount budgeted per employee.
Increase in contribution to Employee Pension Fund	\$74,169	Contribution increased from 15.01% to 15.36% of covered payroll.
Net Increase in Personal Services Costs	\$3,002,173	

**FY 2008 EXPENDITURE BUDGET
SCHEDULE OF EXPENDITURES**

INCREASE/DECREASE EXPLANATIONS

GENERAL FUND

CATEGORY	AMOUNT INCREASE (DECREASE)	EXPLANATION
OTHER INCREASES/DECREASES:		
Decrease in Judgements/Losses	(183,165)	FY 2007 included assessment ratio on 2005 tax digest.
Decrease in County Attorney	(100,000)	Based on 2007 actual.
Increase in Retiree Insurance	110,000	
Increase in Debt Service	491,799	New equipment with lease pool.
Increase in Capital Outlay Contingencies	1,178,417	
Increase in Contingencies	2,472,449	For possible contract to do property revaluation.
Decrease in Public Works	(2,169,914)	Large public works equipment purchased in 2007.
Decrease in Patrol Division	(214,509)	
Decrease in "Other"	(1,003,515)	\$318,120 for Nichiha Gas Line \$685,395 Purchase of land thru Georgia Land Conservation Program.
Net increase in appropriations to County supported agencies:		
Medical Center	(2,047,500)	
Other Increases/Decreases	60,630	
Decrease in Grant Funded Expenditures	(311,628)	
Appropriation rollovers from FY 2006 not in FY 2007 original budget	(388,352)	
Decrease in transfer to Group Insurance Fund	(2,000,000)	
Other Increases	97,753	
NET DECREASE - GENERAL FUND	(\$1,005,362)	

**FY 2008 EXPENDITURE BUDGET
SCHEDULE OF EXPENDITURES**

INCREASE/DECREASE EXPLANATIONS

SPECIAL FIRE DISTRICT FUND

CATEGORY	AMOUNT INCREASE (DECREASE)	EXPLANATION
Increase in Contract Payments - City of Macon	\$237,830	Mainly in labor cost; 2 1/2 % merit
Increase in capital outlay appropriations	58,160	
Decrease in other operating expenditures	(41,280)	Small building repairs done in FY 2007
Increase in Transfer to General Fund	25,134	Re-calculation of Indirect Cost Allocation
Other Increases (Net)	52	
 NET INCREASE - SPECIAL FIRE DISTRICT FUND	 \$279,896	

FINANCIAL SUMMARY AND STATISTICS

FINANCIAL CONDITION

The financial condition of a local government, within the context of Georgia State Law, is judged on four key measurements or abilities:

1. The ability of the local governing authority to provide funding for its operations on a pay-as-you-go basis,
2. The ability to provide general governmental services to its citizens,
3. The ability to provide for timely payment of incurred debt, and
4. The ability to provide necessary capital to meet future service requirements.

Within Bibb County government there are three areas that are primarily examined to determine the financial strength of the County. These include the General Fund, the Fire District Fund and the Debt Service Fund.

GENERAL FUND

Bibb County's projected total General Fund balance at June 30, 2007 amounted to \$23,448,763. This fund balance is broken down as follows:

Reserve for Encumbrances	\$ 520,299
Designated Fund Balance:	
45-Day Working Capital Reserve	10,403,730
Risk Management Reserve	1,057,791
FY 2008 Budget	199,573
Undesignated Fund Balance	<u>11,267,370</u>
Total	<u>\$23,448,763</u>

EXPLANATION OF FUND BALANCE

The \$520,299 "Reserve for Encumbrances" represents purchase orders on hand at June 30, 2007, to be paid in FY 2008.

The "Working Capital Reserve" in the amount of \$10,403,730 is designated to meet the County's obligations and continue to operate for 45 days in the event of a catastrophe.

The "Risk Management Reserve" in the amount of \$1,057,791 is set up to fund liability claims for which the County has no insurance coverage.

The "FY 2008 Budget" designation in the amount of \$199,573 represents unexpended FY 2007 appropriations rolled over to FY 2008.

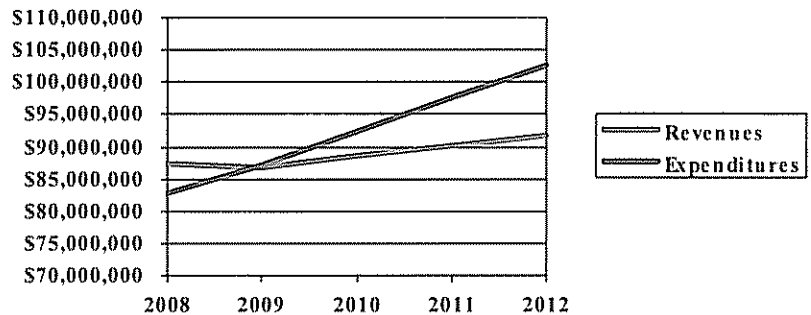
The "Undesignated Fund Balance" in the amount of \$11,267,370 is available for future appropriations to cover operating or capital expenditures.

FINANCIAL SUMMARY AND STATISTICS

GENERAL FUND

A financial forecast of revenues and expenditures in the General Fund was developed and is presented below in Table 1. The five-year view of the future was based on minimum expected growth rates and historical expenditure increases. The property tax projections are based on the 2007 digest and millage rate that included an increase of one mill. The analysis includes a 1% increase in all years except 2010 when a 2% increase is forecast. A county wide re-valuation will be completed for tax year 2009 and although there could be some roll back of the millage rate, the County should recognize a higher than normal increase in tax revenues. There is no increase in the millage rate projected over the five year period. This projection assumes no new revenue sources during the projection time frame, but does include a 5% increase in sales tax each year. The past two fiscal years the increase has been 5.5%.

The funding level for operating and capital expenditures is based on the current level of services which does include the operation of the expanded jail facility that was completed and operational in July 2007. Also included in the forecast is \$2 million per year for partial funding of the County's OPEB liability. This is in addition to the amount currently funded (and forecast for future years) to cover retiree and active employee health insurance cost.



The projected General Fund year-end fund balance, based upon the above mentioned assumptions, is presented in Table 2.

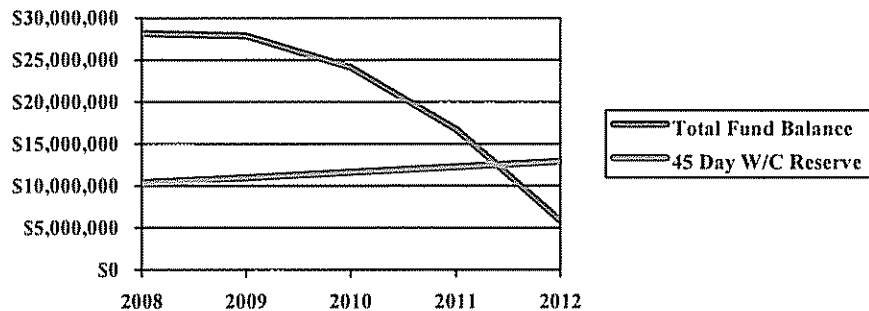
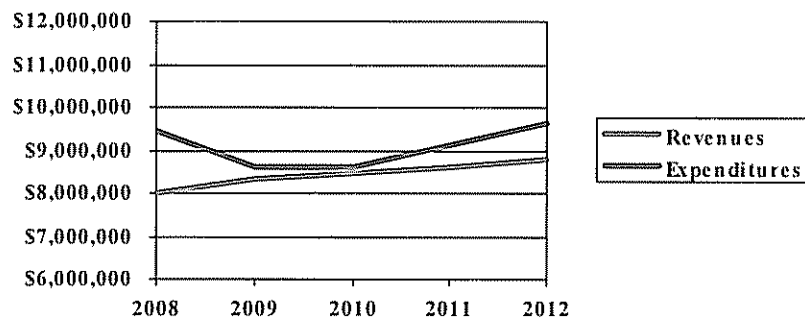


Table 2 illustrates that no change in the current revenue structure and maintaining the current service levels will result in a decrease of \$22.3 million over the next five-year period. The fund balance of \$5,827,854 at 06/30/2012 is \$7.1 million less than the 45-day working capital reserve, which will amount to approximately \$12.9 million.

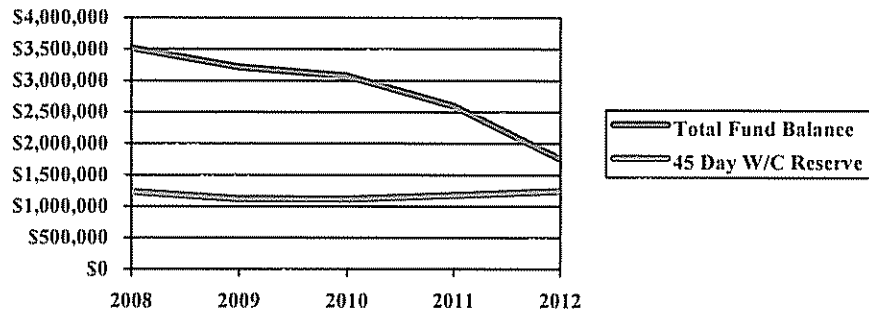
FINANCIAL SUMMARY AND STATISTICS

FIRE DISTRICT FUND

The County contracts with the City of Macon to man the eight (8) fire stations located in the unincorporated area. The County owns the buildings and the equipment. The FY 2008 expenditure amount includes \$1.2 million to be used for the construction of a new fire station. When the new station is operational there will be an increase in cost for manpower, operating supplies and capital outlay. This increase has been projected beginning in FY 2009. The projections illustrated in Table 1 are based on a 1% tax digest growth for all years except 2010 when 2% was used based on the re-valuation that will be completed for tax year 2009. The increase in insurance premium taxes has been projected at 4.5% for FY 2009 and 2010 and 4% for following years.



The Fire Fund will end FY 2007 with a projected fund balance of \$4,946,186. Of this total, \$1,233,540 is set aside to meet a policy of maintaining a 45-Day Working Capital Reserve to meet obligations and continue to operate in the event of a catastrophe. The Undesignated Fund Balance at the end of FY 2007 is projected at \$1,714,344. Both Table 1 and Table 2 illustrate that the use of reserves will increase over the next five year period and that by FY 2012 the total fund balance will be only slightly higher than the 45-Day Reserve.



FINANCIAL SUMMARY AND STATISTICS

DEBT SERVICE FUND

By Georgia Law, Bibb County is authorized to issue general obligation debts not to exceed ten percent (10%) of the assessed value of the property rated in the County. Currently, the total of this outstanding debt is only 1.8% of the authorized limit.

The Debt Service Fund ended the 2007 fiscal year with a fund balance of \$6,072,702. The debt requirements for the next five (5) years are summarized as follows:

FY 2008	\$4,872,040
FY 2009	\$3,199,953
FY 2010	\$ 416,840
FY 2011	\$ 416,840
FY 2012	\$ 416,840

On June 21, 2005, the voters approved a referendum for a 1% Special Purpose Local Option Sales Tax to be used for the payment of debt. Bibb County receives 67% of the SPLOST proceeds which are being used to pay off the G.O. School Bonds Series 2003, Law Enforcement Center Project Bonds Series 2002 and 2005, and GMA lease payments. There is no tax levy designated exclusively for debt service.

TOTAL PROPERTY MILLAGE RATES

BIBB COUNTY - LAST TEN YEARS

(Per \$1,000 of Assessed Value)

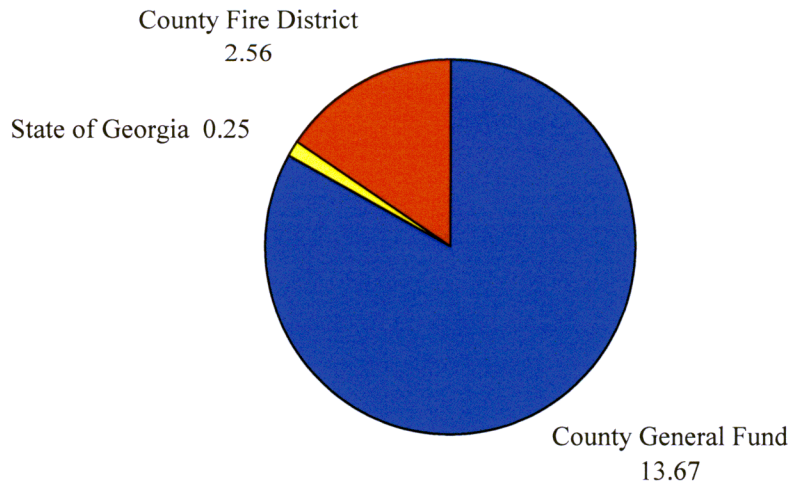
Year	County Operations	Operations of Schools	Debt Service	Total County	State	Total County Millage Incorp. Area	Special Fire District Unincorp. Area	Total County Millage Unincorp. Area
1998	13.21	16.85	1.39	31.45	0.25	31.70	3.00	34.70
1999	13.18	18.93	1.34	33.45	0.25	33.70	3.00	36.70
2000	13.17	18.94	1.34	33.45	0.25	33.70	3.00	36.70
2001	11.67	15.80	1.16	28.63	0.25	28.88	2.57	31.45
2002	13.17	15.80	1.15	30.12	0.25	30.37	2.57	32.94
2003	12.17	16.80	1.15	30.12	0.25	30.37	2.56	32.93
2004	12.67	17.30	1.15	31.12	0.25	31.37	2.56	33.93
2005	12.67	0	0	12.67	0.25	12.92	2.56	15.48
2006	12.67	0	0	12.67	0.25	12.92	2.56	15.48
2007	13.67	0	0	13.67	0.25	13.92	2.56	16.48

Note: The Bibb County Board of Education was granted taxing authority in a referendum approved by the voters in November 2004. The passage of a SPLOST in June, 2005 for the purpose of the payment of debt eliminated the 1.15 mills previously levied for Debt Service.

The Bibb County Board of Commissioners voted for a one mill increase for tax year 2007 for County operations. The mill rate for the Special Fire District remained the same.

BIBB COUNTY MILL RATES

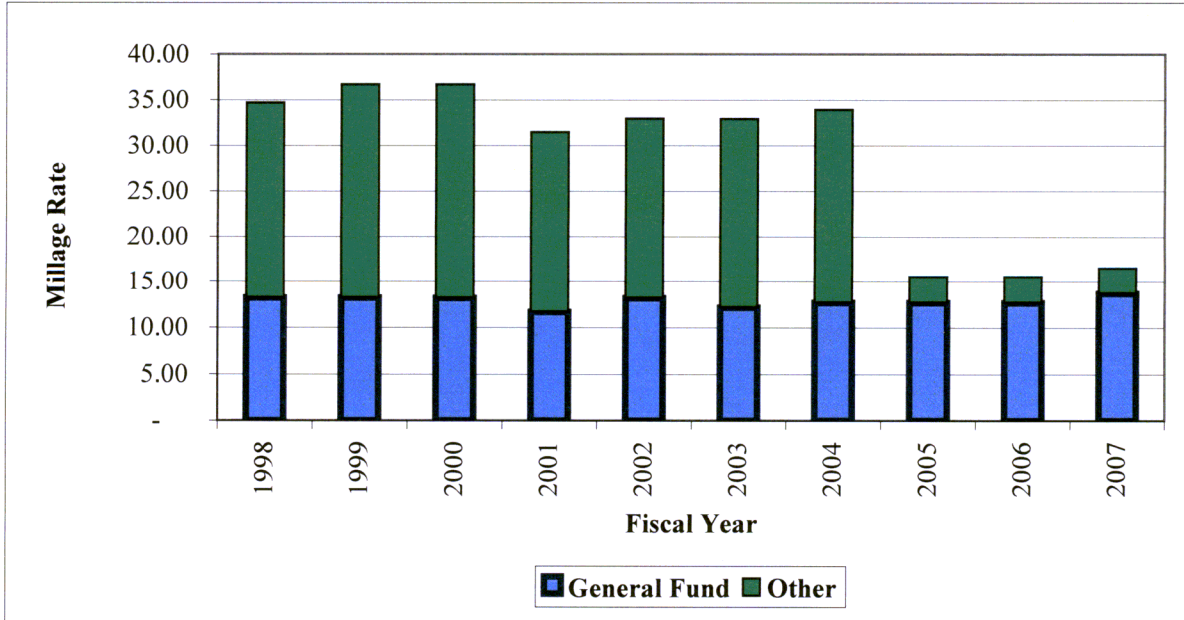
INCLUDING UNINCORPORATED AREA 2007



CATEGORY	MILLS
County General Fund	13.67
Georgia	0.25
County Fire District	2.56
TOTAL MILLAGE	16.48

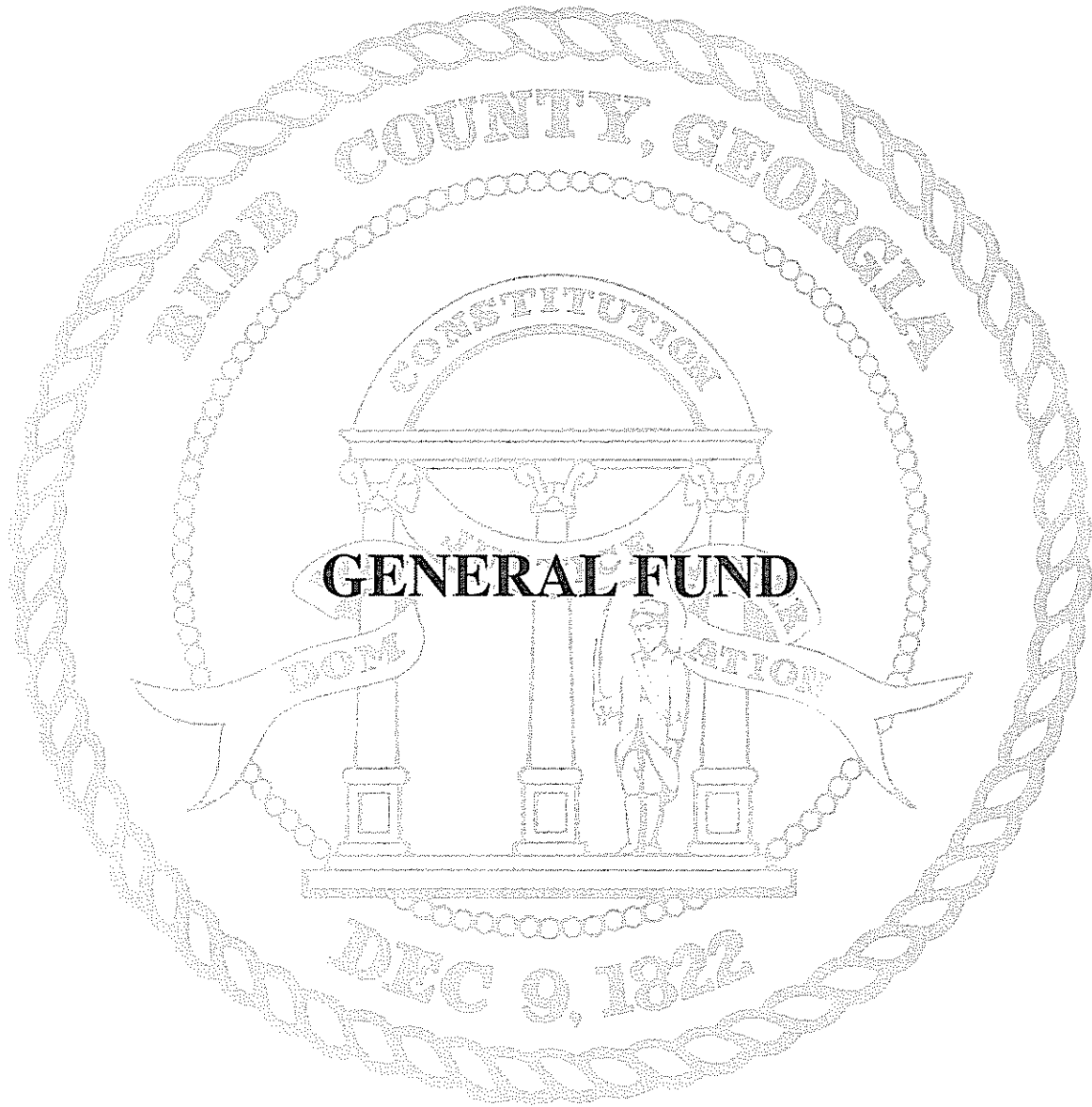
TOTAL PROPERTY TAX MILLAGE RATES

FOR THE LAST TEN YEARS



DEPARTMENT	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
General Fund	13.21	13.18	13.17	11.67	13.17	12.17	12.67	12.67	12.67	13.67
Other	21.49	23.52	23.53	19.78	19.77	20.76	21.26	2.81	2.81	2.81
TOTAL	34.70	36.70	36.70	31.45	32.94	32.93	33.93	15.48	15.48	16.48







GENERAL FUND

The General Fund is utilized to account for the revenues and expenditures necessary to carry out the basic governmental activities of Bibb County. The budget categories are broken down as follows:

- Judicial
- Administrative and General
- Public Safety
- Public Works
- Public Transportation
- Health and Welfare
- Culture, Recreation and Beautification
- Conservation of Natural Resources
- Planning and Zoning
- Industrial and Urban Development
- Debt Service-Revenue Bonds and Other

Revenues are derived from taxes, licenses and permit fees and service charges. The expenditures incurred are for current day-to-day expenses and operating equipment.

GENERAL FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED ACTUAL FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$19,842,029	\$22,350,206	\$25,627,654	\$23,448,763
SOURCES				
Taxes, Penalties and Interest	\$60,776,079	\$62,303,570	\$60,402,668	\$66,582,548
Licenses and Permits	545,975	648,086	583,488	550,000
Intergovernmental Revenue	2,486,635	2,589,465	2,872,429	2,227,598
Charges for Services	5,470,061	5,607,740	5,002,028	5,443,550
Fines and Forfeitures	2,250,624	2,125,988	2,530,505	2,536,300
Other	5,544,897	5,746,085	5,969,046	7,045,697
Total Sources	\$77,074,271	\$79,020,934	\$77,360,164	\$84,385,693
USES				
General Government	\$27,270,828	\$27,984,675	\$29,426,554	\$34,645,208
Public Safety	20,513,805	21,951,437	23,659,241	26,918,843
Public Works	6,664,866	5,863,898	7,905,167	6,334,280
Health and Welfare	7,410,351	7,026,031	4,994,157	5,134,521
Culture, Recreation and Beautification	4,160,339	3,828,886	4,034,563	3,849,831
Conservation of Natural Resources	222,711	220,035	236,677	243,791
Public Transit	605,312	866,220	959,457	957,731
Planning and Zoning	520,518	461,340	498,018	453,323
Industrial & Urban Development	460,779	484,467	746,699	424,986
Debt Service	1,133,262	1,119,456	1,339,633	1,801,610
Operating Transfers	5,603,323	5,937,041	5,738,889	3,621,569
Total Uses	\$74,566,094	\$75,743,486	\$79,539,055	\$84,385,693
FUND BALANCE - ENDING	\$22,350,206	\$25,627,654	\$23,448,763	\$23,448,763

GENERAL FUND

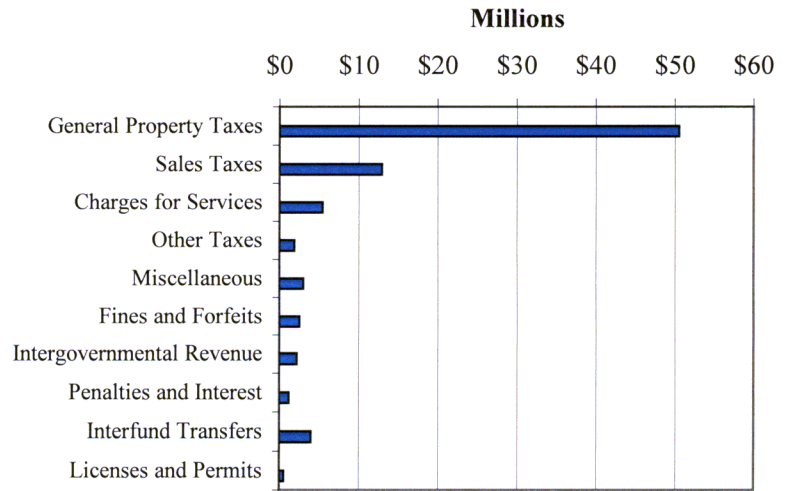
REVENUES AND EXPENDITURES

	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	AMOUNT INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
REVENUES AND SOURCES				
REVENUES				
General Property Taxes	\$46,230,021	\$50,528,048	\$4,298,027	9.3%
Penalties and Interest	1,353,000	1,195,000	(158,000)	-11.7%
Sales Taxes	12,500,000	12,950,000	450,000	3.6%
Other Taxes	1,855,000	1,909,500	54,500	2.9%
Licenses and Permits	550,000	550,000	-	0.0%
Intergovernmental Revenues	3,137,740	2,227,598	(910,142)	-29.0%
Charges for Services	5,490,225	5,443,550	(46,675)	-0.9%
Fines and Forfeitures	2,013,600	2,536,300	522,700	26.0%
Other Revenues	3,723,283	3,050,886	(672,397)	-18.1%
Interfund Transfers	2,945,587	3,994,811	1,049,224	35.6%
Total Revenues	79,798,456	84,385,693	4,587,237	5.7%
FUND BALANCE	5,592,599	-	(5,592,599)	-100.0%
TOTAL REVENUES AND SOURCES	\$85,391,055	\$84,385,693	(\$1,005,362)	-1.2%
EXPENDITURES AND USES				
EXPENDITURES				
Personal Services	\$42,105,898	\$45,214,528	\$3,108,630	7.4%
Operating Expenditures	38,722,545	37,753,064	(969,481)	-2.5%
Capital Outlay	4,562,612	1,418,101	(3,144,511)	-68.9%
TOTAL EXPENDITURES AND USES	\$85,391,055	\$84,385,693	(\$1,005,362)	-1.2%

**FY 2008 SOURCES OF FUNDS
REVENUES**

REVENUES

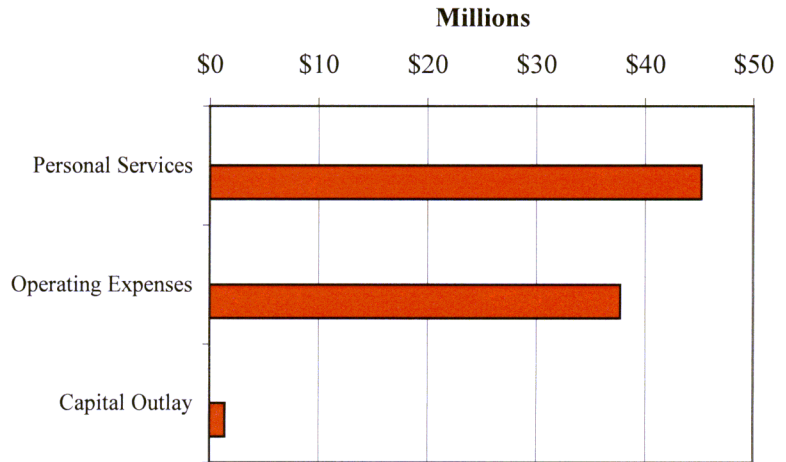
General Property Taxes	\$50,528,048
Sales Taxes	12,950,000
Charges for Services	5,443,550
Other Taxes	1,909,500
Miscellaneous	3,050,886
Fines and Forfeits	2,536,300
Intergovernmental Revenue	2,227,598
Penalties and Interest	1,195,000
Interfund Transfers	3,994,811
Licenses and Permits	550,000
Total	<u><u>\$84,385,693</u></u>



**FY 2008 USES OF FUNDS
EXPENDITURES**

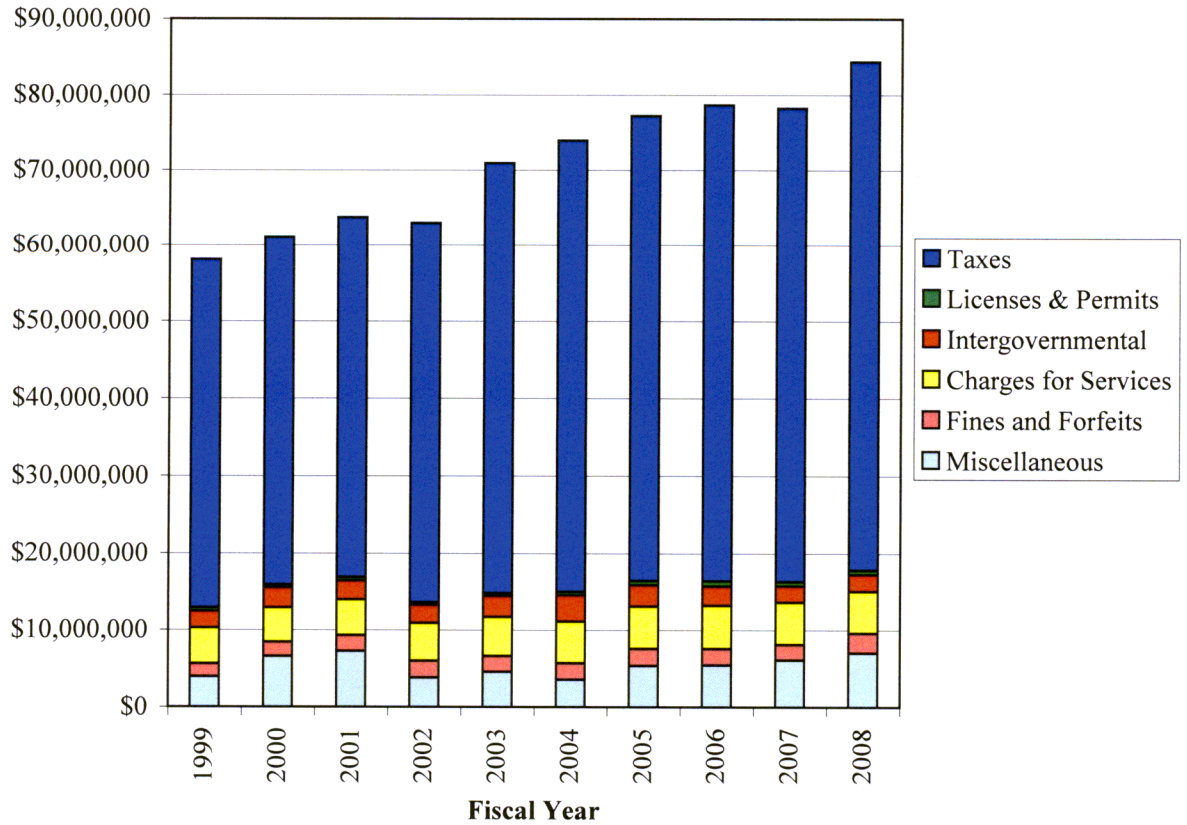
EXPENDITURES

Personal Services	\$45,214,528
Operating Expenses	37,753,064
Capital Outlay	1,418,101
Total	<u><u>\$84,385,693</u></u>



GENERAL FUND

REVENUE COMPARISON FOR THE LAST TEN YEARS

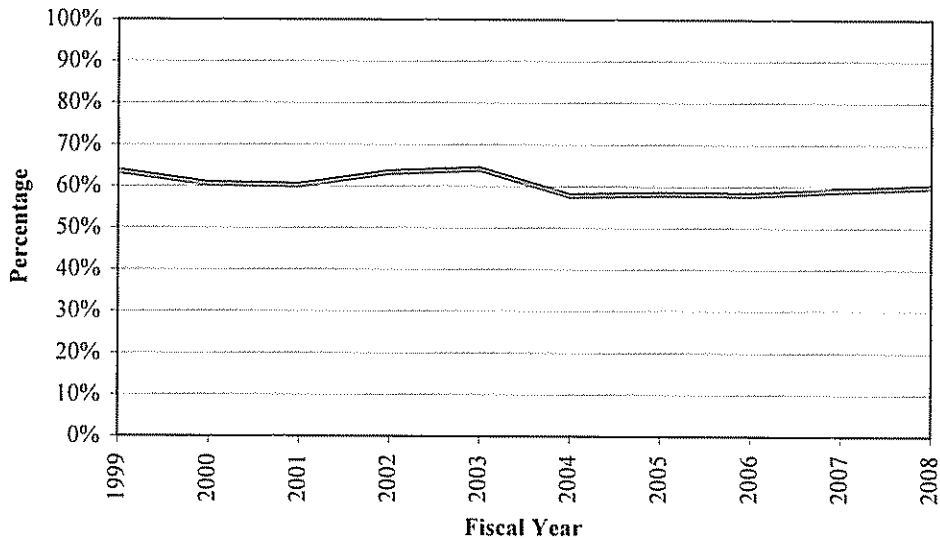


Fiscal Year	Taxes	Licenses & Permits	Intergovernmental	Charges for Services	Fines and Forfeits	Miscellaneous	Total
1999	45,145,746	381,486	2,189,892	4,649,985	1,664,242	3,959,013	57,990,364
2000	45,232,183	363,886	2,601,737	4,484,247	1,824,530	6,599,000	61,105,583
2001	46,899,482	387,715	2,499,103	4,648,080	2,047,511	7,242,441	63,724,332
2002	49,393,623	343,542	2,354,643	4,914,046	2,178,639	3,795,788	62,980,281
2003	56,149,867	369,440	2,735,587	5,041,912	2,048,909	4,583,262	70,928,977
2004	59,025,403	407,756	3,441,848	5,391,685	2,133,436	3,568,159	73,968,287
2005	60,776,079	545,975	2,812,411	5,470,061	2,250,624	5,347,249	77,202,399
2006	62,274,383	648,086	2,554,466	5,607,741	2,125,988	5,444,750	78,655,414
2007	61,938,021	550,000	2,118,526	5,490,225	2,013,600	6,116,219	78,226,591
2008	66,582,548	550,000	2,227,598	5,443,550	2,536,300	7,045,697	84,385,693

Total taxes represent 78.9% of General Fund revenue in the FY 2008 budget, compared to 77.8% in FY 1999.

GENERAL FUND

PROPERTY TAXES AS A PERCENTAGE OF GENERAL FUND REVENUE



This chart reflects a 1% increase in Bibb County's dependence on property taxes in FY 2008. A substantial increase in sales tax in FY 2004 decreased the percentage of property taxes to total revenues and this percentage has risen only 2% since that time. The increase in FY 2008 reflects a one (1) mill increase in the calendar year 2007 tax levy. Other revenue sources have remained relatively constant from FY 2007 to FY 2008.

Fiscal Year	General Property Taxes	Total General Fund Revenue	Percent
1999	36,829,134	57,990,364	64%
2000	36,975,021	61,105,583	61%
2001	38,355,238	63,724,332	60%
2002	39,838,502	62,980,281	63%
2003	45,514,413	70,928,977	64%
2004	42,724,112	73,968,287	58%
2005	44,878,237	77,202,399	58%
2006	46,012,541	79,344,840	58%
2007	46,230,021	78,226,591	59%
2008	50,528,048	84,385,693	60%

BIBB COUNTY GENERAL FUND

COMPARATIVE REVENUE ESTIMATES

SOURCE	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
TAXES			
Real and Personal Property	\$ 41,560,399	\$ 41,469,725	\$ 45,833,127
Motor Vehicle Tax	4,247,674	4,692,296	4,625,921
Recording Intangibles	1,766,208	1,080,000	1,150,000
Gross Receipts Tax			
Financial Institutions	252,658	255,000	229,500
Franchise Taxes	520,381	520,000	530,000
Railroad Equipment Tax	74,066	68,000	69,000
Interest and Penalties			
Tag Penalties	248,394	228,000	230,000
Tax Penalties	633,863	575,000	415,000
Interest	603,285	550,000	550,000
Local Option Sales Tax	12,396,642	12,500,000	12,950,000
TOTAL TAXES	\$ 62,303,570	\$ 61,938,021	\$ 66,582,548
LICENSES and PERMITS			
Business Licenses	\$ 648,086	\$ 550,000	\$ 550,000
TOTAL LICENSES & PERMITS	\$ 648,086	\$ 550,000	\$ 550,000
INTERGOVERNMENTAL REVENUE			
Federal Grants			
Drug Free Communities- DHHS	\$ 114,533	\$ 100,000	\$ -
Bryne Jag Grant- Live Scan	14,726	-	-
Department of Justice	2,362	-	-
Pass through grants	-	36,000	-
State Grants			
CYCC- Unruly	11,891	72,688	-
CYCC- Just Children	34,088	44,465	-
GCIC Grant	4,500	-	-
GEMA Homeland Security	28,811	2,004	-
H.E.A.T. Grant	-	211,325	108,300
DHR Mental Health	400,000	-	-
Pass through grants	16,500	17,500	-

BIBB COUNTY GENERAL FUND

COMPARATIVE REVENUE ESTIMATES

SOURCE	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
INTERGOVERNMENTAL REVENUE (continued)			
District Attorney			
Project Safe Neighborhood	\$ 243	\$ 43,955	\$ 45,000
Victim Witness Program	26,827	29,889	29,889
Violence Against Women	24,391	-	-
State Court			
Victim Witness Program	36,630	40,000	40,000
Judicial Council of Georgia	107,312	108,375	110,542
Juvenile Court - Work Detail	5,745	-	-
Real Estate Transfer Tax	386,322	335,000	315,000
GEFA Grant	-	517,000	-
City of Macon			
Board of Elections - 50%	255,587	468,559	444,429
GIS Program - 33 1/3%	50,428	37,200	41,818
Condemned Funds- District Attorney 10%	3,591	-	-
Traffic Control Center	15,975	14,500	16,000
Board of Education			
Payment In-Lieu-Of Taxes - Wachovia Building	61,462	61,460	50,000
Peach County			
Indigent Defense - Adm.	125,499	224,980	236,281
Prosecutor	110,109	108,150	114,000
Crawford County:			
Indigent Defense - Adm.	73,208	131,238	137,831
Prosecutor	7,581	7,100	7,100
Macon-Bibb County Hospital Authority Doctor's Building			
Revenue Bonds 100% Reimbursement	317,770	309,780	308,400
Macon Housing Authority			
Payment In-Lieu-Of Taxes	-	24,000	25,000
Bond Swamp - National Refuge	13,077	10,000	12,000
Industrial Authority Property			
Payment In-Lieu-Of Taxes	124,466	107,415	124,466
Macon Water Authority GIS	50,428	37,200	41,818
Other	17,904	37,957	19,724
TOTAL INTERGOVERNMENTAL REVENUE	\$ 2,441,966	\$ 3,137,740	\$ 2,227,598

BIBB COUNTY GENERAL FUND

COMPARATIVE REVENUE ESTIMATES

SOURCE	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
CHARGES FOR SERVICES			
Public Safety			
Sheriff - Costs & Fees	\$ 141,817	\$ 130,000	\$ 130,000
Sheriff - ID Investigation	43,455	41,000	41,000
Sheriff - Other	109,323	127,000	110,000
Jail - Housing Prisoners			
City of Macon	227,646	240,000	210,000
State of Georgia	116,705	139,000	26,000
Federal	497,728	450,000	500,000
General Government			
Civil Court	886,552	882,500	870,000
Superior Court Clerk	658,236	650,000	640,000
Clerk Authority Website	49,541	24,275	30,000
Juvenile Court	16,833	15,500	16,500
Probate Court	228,155	219,000	217,000
Mapping Service	131,462	115,000	120,000
ITS (Computer Center)	20,412	17,000	17,000
Tax Commissioner - Costs, Commissions and Fees	2,329,933	2,260,750	2,423,850
Public Works			
Driveway and Sidewalk Repairs	9,450	10,000	10,000
Development- Permit Fees	47,321	50,000	44,000
Fuel Reimbursement	-	81,000	-
Other	56,608	2,200	2,200
Health			
Tick Control Fees	36,564	36,000	36,000
TOTAL CHARGES FOR SERVICES	\$ 5,607,741	\$ 5,490,225	\$ 5,443,550
 FINES AND FORFEITURES			
State Court	\$ 1,350,081	\$ 1,345,000	\$ 1,850,000
State Court Probation	400,835	382,000	425,000
State Court Youth Offenders	81,275	24,000	26,000
Superior Court	134,339	110,000	87,000
Restitution for Public Defenders	97,362	93,000	69,000
Child Support Recovery Fees	43,120	44,000	41,400
Other	18,976	15,600	37,900
TOTAL FINES AND FORFEITURES	\$ 2,125,988	\$ 2,013,600	\$ 2,536,300

BIBB COUNTY GENERAL FUND

COMPARATIVE REVENUE ESTIMATES

SOURCE	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
MISCELLANEOUS			
Interest Earnings			
Finance Office	\$ 1,174,107	\$ 1,150,000	\$ 1,200,000
Tax Commissioner	68,696	63,000	88,500
Other Departments	5,018	5,000	5,000
Proceeds from GEFA Loan	-	168,395	-
Proceeds from Capital Lease	-	1,748,200	-
Rents - County-Owned Buildings	394,853	423,243	407,156
Special Assessments - Paving	75,318	-	-
Insurance Claims and Damages	72,885	27,665	15,000
Sales of County-Owned Vehicles/Equipment/Property	152,515	35,000	1,131,750
Settlements-DA	28,140	-	-
Board of Elections	5,808	-	28,430
Miscellaneous	510,055	102,780	175,050
TOTAL MISCELLANEOUS	\$ 2,487,395	\$ 3,723,283	\$ 3,050,886
INTERFUND TRANSFERS			
Selective Sales & Use Tax Fund	\$ 1,052,171	\$ 1,081,500	\$ 1,112,000
Law Enforcement Commissary	37,000	175,000	-
Hotel/Motel Fund	46,820	47,806	47,850
Special Street Light District Fund	27,615	27,615	36,340
Law Enforcement Confiscation Fund	3,506	2,500	2,500
SPLOST Transportation Improvements Fund	126,361	126,361	146,140
Crime Victims Assistance Fund	73,610	110,637	138,466
Special Sanitation District Fund	152,191	152,191	192,158
Multi-Jurisdictional Task Force Fund	3,067	-	-
Fire District Fund	1,229,005	52,411	77,545
Capital Improvements Fund	-	333,341	-
General Debt Service Fund	-	336,000	1,748,200
Bass Pro Shop Project Fund	-	30,000	-
2002 LEC Project Fund	-	240,000	275,000
SPLOST Debt Service Fund	570,992	230,225	218,612
TOTAL INTERFUND TRANSFERS	\$ 3,322,338	\$ 2,945,587	\$ 3,994,811
SUB TOTAL	\$ 78,937,084	\$ 79,798,456	\$ 84,385,693
Application of Fund Balance	-	5,592,599	-
GRAND TOTAL	\$ 78,937,084	\$ 85,391,055	\$ 84,385,693

BIBB COUNTY GENERAL FUND

DEPARTMENTS AND AGENCY EXPENDITURE TOTALS
--

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
JUDICIAL			
Superior Court	\$ 1,136,244	\$ 1,228,413	\$ 1,277,915
Public Defender	2,218,947	2,062,737	2,110,197
Clerk of Superior Court	1,469,627	1,556,615	1,538,053
District Attorney	2,704,831	2,930,657	3,106,321
District Attorney Victim Witness Program	47,200	52,950	63,700
District Attorney Violence Against Women	67,087	73,602	79,252
Grand Jury	77,292	48,387	45,887
Juvenile Court	957,635	1,061,949	1,076,268
Juvenile Court Work Detail	8,998	23,800	23,800
Juvenile Court- Unruly Program	11,891	72,688	22,500
Juvenile Court State Insurance	24,131	26,000	26,000
Juvenile Court- JUST Children Program	34,088	44,465	-
State Court Victim Witness Program	47,171	54,370	57,170
State Court	801,094	833,280	834,096
State Court Probation	538,740	627,378	626,550
State Court Solicitor	576,889	614,432	666,880
Civil Court	1,680,782	1,869,832	1,788,359
Probate Court	766,031	831,116	846,337
Coroner	235,270	251,013	260,755
Total Judicial	\$ 13,403,948	\$ 14,263,684	\$ 14,450,040
ADMINISTRATIVE AND GENERAL			
Board of Commissioners	\$ 758,980	\$ 824,981	\$ 852,930
Board of Elections	493,159	914,904	744,051
General Services	18,031	19,450	15,450
Finance Office	847,152	908,002	930,310
Audit Services	67,763	100,000	100,000
Risk Management	385,867	297,360	296,220
Tax Assessors	1,813,794	1,818,618	1,955,021
Tax Commissioner	2,283,939	2,488,200	2,685,047
Purchasing	374,890	400,214	416,175
Records Management	54,025	72,504	66,662
County Attorney	452,457	505,000	405,000
Human Resources	611,873	728,251	627,425
Buildings & Properties	1,312,819	1,355,905	1,367,075
Custodial Services	621,173	638,029	666,900
Information & Technology Services	1,627,620	1,805,520	1,684,550
Telephone Service Center	242,495	345,699	250,000
GIS	224,276	231,883	124,400

BIBB COUNTY GENERAL FUND

DEPARTMENTS AND AGENCY EXPENDITURE TOTALS
--

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
ADMINISTRATIVE AND GENERAL (continued)			
Presort Postage	\$ 9,585	\$ 25,000	\$ 23,000
Employee Assistance Service	14,000	14,000	15,000
Insurance - Blanket Bond	2,281	2,281	2,300
Serial Bond Fees	2,653	8,000	8,000
Insurance - Retirees	1,966,166	2,200,000	2,310,000
Employee Parking	32,700	40,800	40,800
Judgments and Losses	448,817	633,165	450,000
Employees on LTD	15,517	19,000	15,000
Contingencies	12,349	199,802	2,672,251
Contingencies-Capital Outlay	-	239,684	1,418,101
Military & Armories	4,500	4,500	4,500
Unemployment Compensation	20,793	40,000	25,000
Employees on WC - Salaries & Benefits	19,425	24,000	24,000
Other	-	1,003,515	-
Pass through grants	2,500	17,500	-
Total Administrative & General	\$ 14,741,599	\$ 17,925,767	\$ 20,195,168
PUBLIC SAFETY			
Sheriff's Department			
Administration	\$ 1,013,668	\$ 1,008,862	\$ 1,121,184
Civil/ Central Records	538,303	687,438	683,773
Courthouse Services & Security	770,625	788,656	780,769
Criminal Investigations	943,785	1,115,546	1,116,048
Patrol	4,474,242	5,121,796	4,907,287
Forensics/ Identification/ Crime Analysis	376,447	533,118	426,931
Crime Prevention	238,575	264,268	266,845
Corrections	8,466,911	9,311,180	11,380,748
Communications	692,576	739,937	792,473
LEC Building Maintenance	795,284	860,325	1,119,328
Detention	1,081,101	1,339,102	1,578,685
Animal Control	106,749	120,147	121,233
Police Training	376,113	427,102	424,095
Drug Investigation	887,640	931,954	910,249
H.E.A.T. Grant	-	223,586	135,400
Warrants	709,813	518,872	555,859
Evidence & Property	7,564	77,766	80,045
Incentive Pay	444,710	457,875	457,875
Emergency Management	73,780	64,197	60,016
Total Public Safety	\$ 21,997,886	\$ 24,591,727	\$ 26,918,843

BIBB COUNTY GENERAL FUND

DEPARTMENTS AND AGENCY EXPENDITURE TOTALS
--

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
PUBLIC WORKS			
Highways & Streets Administration	\$ 831,880	\$ 967,575	\$ 942,140
Shop	950,009	636,822	615,800
Mapping	218,264	234,975	283,680
Street & Road Maintenance & Construction	2,828,435	5,239,493	3,160,400
Engineering	408,616	558,974	560,200
Mosquito Spraying	98,652	127,593	93,675
Storm Water Management	82,870	94,350	146,400
Traffic Safety	164,290	245,750	210,000
Bridge Safety	165,071	50,158	10,000
Prison Work Detail	106,100	112,500	119,250
Code Enforcement	42,266	48,700	51,850
Waste Disposal	9,470	11,000	10,000
Traffic Engineering	120,677	176,304	130,885
Total Public Works	\$ 6,026,600	\$ 8,504,194	\$ 6,334,280
PUBLIC TRANSPORTATION			
Transit Authority	\$ 866,220	\$ 968,727	\$ 957,731
HEALTH AND WELFARE			
Mosquito & Tick Control	\$ 127,096	\$ 165,000	\$ 160,378
DFACS	816,160	906,844	906,844
DFACS Building	307,165	332,035	332,035
Mental Health	403,224	515,724	553,224
Physical Health	649,431	649,431	762,862
Citizens Advocacy	4,950	4,950	4,950
Food Bank	9,000	9,000	8,100
Crisis Line	8,100	8,100	8,100
Medical Center Indigent Care	3,847,500	4,047,500	2,000,000
Adult Literacy Program	256,500	256,500	256,500
Meals on Wheels	48,056	48,056	48,056
Economic Opportunity Office	48,680	49,472	49,472
EOC Minor Home Repair	9,000	9,000	9,000
Drug Free Communities	105,014	100,000	-
DHR Grant RiverEdge	355,323	44,677	-
Pass-Thru Grants	13,500	36,000	-
Burial Services - Paupers	32,852	33,750	35,000
Total Health & Welfare	\$ 7,041,551	\$ 7,216,039	\$ 5,134,521

BIBB COUNTY GENERAL FUND

DEPARTMENTS AND AGENCY EXPENDITURE TOTALS
--

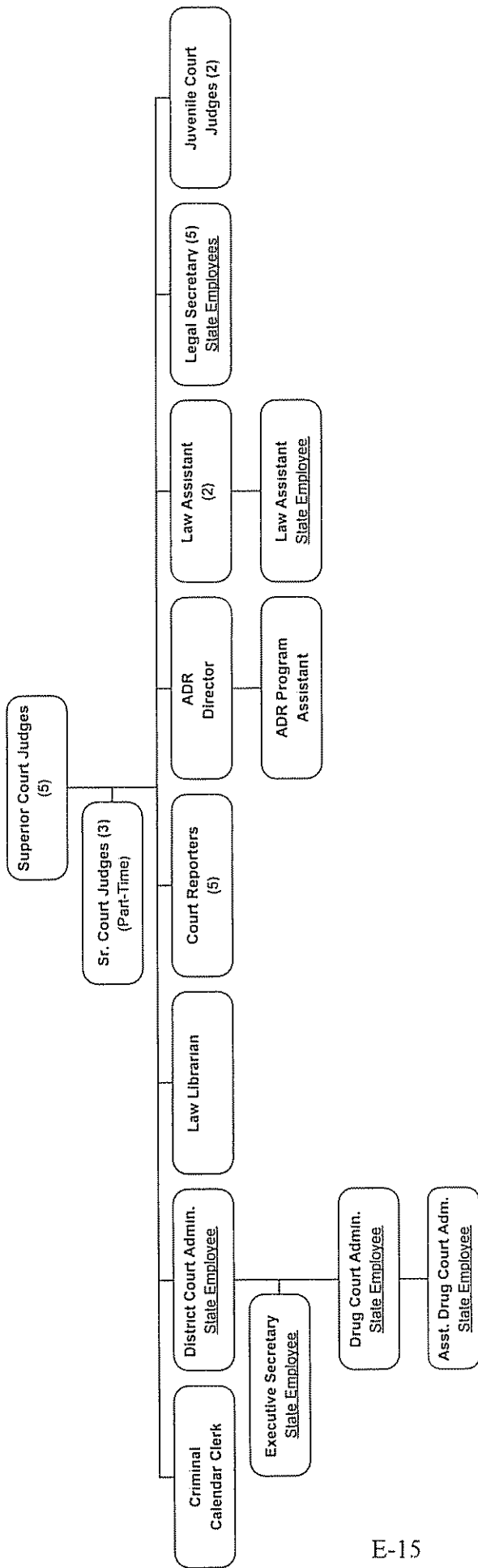
	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>
	<u>ACTUAL</u>	<u>REVISED</u>	<u>ADOPTED</u>
	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
CULTURE, RECREATION & BEAUTIFICATION			
Booker T. Washington Center	\$ 16,650	\$ 16,650	\$ 16,650
Tubman African American Museum	352,855	352,855	352,855
Museum of Arts & Sciences	352,855	352,855	352,855
Macon Arts Alliance	54,000	54,000	54,000
Grand Opera House-Utilities and Insurance	6,572	8,750	8,750
Library	2,865,603	2,861,332	2,825,976
Henderson Stadium	59,109	46,185	51,700
Bibb County Sports Complex	53,698	119,313	119,500
Clean Community Commission	67,545	67,545	67,545
Total Culture, Recreation & Beautification	\$ 3,828,887	\$ 3,879,485	\$ 3,849,831
CONSERVATION OF NATURAL RESOURCES			
Agricultural Resources	\$ 216,562	\$ 237,471	\$ 240,380
Forest Resources	3,472	3,411	3,411
Total Conservation of Natural Resources	\$ 220,034	\$ 240,882	\$ 243,791
PLANNING & ZONING			
Planning & Zoning Commission	\$ 461,340	\$ 438,840	\$ 394,145
Middle GA RDC	59,178	59,178	59,178
Total Planning & Zoning	\$ 520,518	\$ 498,018	\$ 453,323
INDUSTRIAL & URBAN DEVELOPMENT			
Urban Development Authority	\$ 35,928	\$ 35,928	\$ 32,335
Land Bank Authority	95,870	95,870	95,870
Macon Economic Development Commission	31,460	34,750	34,750
Macon/Bibb Industrial Authority	252,031	252,031	252,031
New Town Macon	10,000	10,000	10,000
Total Industrial & Urban Development	\$ 425,289	\$ 428,579	\$ 424,986

BIBB COUNTY GENERAL FUND

DEPARTMENTS AND AGENCY EXPENDITURE TOTALS
--

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET
INTERFUND TRANSFERS			
1992 Public Building Debt Service Fund	\$ 69,008	\$ 69,008	\$ 69,008
2000 Public Facilities Debt Service Fund	885,705	885,843	887,782
2002A Public Facilities Debt Service Fund	149,132	363,579	364,269
2002B Riverside Drive Project			
Debt Service Fund	38,739	106,638	109,575
General Debt Service Fund	296,418	-	-
Tobesofkee Recreation Area Fund	733,545	733,545	733,545
Worker's Compensation Fund	986,997	970,000	970,000
Special Sanitation Fund	24,695	26,500	26,500
MJDTF Grant Fund	76,762	129,029	202,958
Summer Youth Feeding Program Fund	141	4,600	4,600
Capital Improvements Fund	19,325	64,000	-
Group Insurance Fund	2,500,000	2,000,000	-
Ocmulgee Greenway Trail Fund	82,011	-	-
Law Library Fund	53,319	57,300	47,100
Drug Abuse Treatment & Education Fund	21,244	154,100	206,232
Total Interfund Transfers	\$ 5,937,041	\$ 5,564,142	\$ 3,621,569
DEBT SERVICE			
Bass Pro Shop Debt Issue			
Interest	\$ -	\$ 388,104	\$ 375,938
Macon/Bibb Urban Dev Library Issue			
Principal	115,000	125,000	110,000
Interest	50,153	44,210	38,280
Water & Sewerage Auth 1977 Issue			
Principal	295,930	312,432	331,134
Interest	45,909	28,267	9,603
Hospital Authority 1977 Issue			
Principal	270,000	285,000	300,000
Interest	40,320	24,780	8,400
2006 Capital Improvements Loan Debt Service			
Interest	-	95,218	187,313
GA Land Conservation			
Interest	-	-	21,102
Equipment Lease Pool			
Principal	-	-	419,840
Interest	-	6,800	-
Total Debt Service	\$ 817,312	\$ 1,309,811	\$ 1,801,610
GRAND TOTAL	\$ 75,826,885	\$ 85,391,055	\$ 84,385,693

SUPERIOR COURT



SUPERIOR COURT JUDGES

MISSION

To apply the law to specific controversies; to resolve disputes between individuals, legal entities and government units; and to protect the rights of citizens.

PROGRAM DESCRIPTION

The Superior Court is the State of Georgia's trial court of general jurisdiction. The Constitution of the State of Georgia gives the Superior Court exclusive original jurisdiction, except when the defendant is a juvenile, in all felony cases as well as cases involving divorce, equity and title to land. The Superior Court also has exclusive jurisdiction in such matters as declaratory judgments, habeas corpus, mandamus, quo warranto, and prohibition. With the exception of certain juvenile and probate matters, the Superior Court also has concurrent jurisdiction with local limited jurisdiction trial courts such as the Magistrate/Civil Court, the Probate Court, the Juvenile Court, and the State Court.

The Bibb Superior Court is a part of the Macon Judicial Circuit. The Macon Judicial Circuit is comprised of Bibb, Crawford, and Peach Counties. There are five (5) elected Superior Court Judges and three (3) Senior Judges in the Circuit. All five active judges maintain their principal office in the Bibb County Courthouse.

GOALS

- To establish and maintain strict time standards for the processing of all cases filed in the Court in accordance with accepted principles of judicial administration and pursuant to the requirements of law and the Uniform Rules for the Superior Court of the State of Georgia.
- To operate the Court in as efficient a manner as possible and to maximize the utilization of available facilities, funding, and judicial manpower.
- To manage the Court's use of trial jurors in a sound and cost-effective fashion.
- To establish and utilize appropriate alternative dispute resolution mechanisms in the management of civil and domestic relations cases.
- To employ, where appropriate, available sentencing alternatives in criminal matters.

SUPERIOR COURT JUDGES

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To process, file, and record work in a timely manner as prescribed by law.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Criminal Felony Cases Filed	1,372	1,500	1,600
Misdemeanor Cases Filed	96	105	120
Unified Appeals Filed	2	4	0
Probation Revocations Filed	1,212	1,140	1,050
General Civil Cases Filed	2,342	2,525	2,600
Domestic Relations Cases Filed	<u>3,912</u>	<u>4,190</u>	<u>4,250</u>
Total Cases Filed	<u>8,936</u>	<u>9,464</u>	<u>9,620</u>

2. To collect and disburse appropriate costs, fees, fines, and other monies collected.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Civil costs and fees	2,702,282	2,769,280	2,780,000
Criminal fines and fees	<u>506,629</u>	<u>598,000</u>	<u>600,000</u>
Total funds disbursed	<u>\$ 3,208,911</u>	<u>\$ 3,367,280</u>	<u>\$ 3,380,000</u>

FY 2007 ACCOMPLISHMENTS

In April 2007, Superior Court began operating a Mental Health Court under the direction of Judge Phil Brown. This program will help address the needs of persons arrested but suffering from mental health problems. The program coordinates the activities of several other agencies to focus on stabilizing the person through counseling and prescribed medications. It is anticipated that this program should save thousands of dollars for the Sheriff's Department in their budget for psychotropic medications.

The Drug Court Program entered its 12th year of providing counseling to defendants with a substance abuse problem. Under the direction of Judge Martha Christian the program has grown to around 150 participants. When they graduate from the program their likelihood of being rearrested decreases significantly compared to those who do not receive this treatment.

The Superior Courts are also concerned about local jail overcrowding at the Bibb County Jail. Judges and staff continually monitor the jail population to assure that criminal cases are processed in an expeditious manner. The Courts have increased their usage of sentencing alternatives when dealing with criminal cases. In cooperation with the Department of Corrections, the courts have expanded their use of the Probation Options Management Act which allows certain probation violators to receive court sanctions without having to be booked into the jail or appear before the court. This program is operated in conjunction with the Macon Day

SUPERIOR COURT JUDGES

FY 2007 ACCOMPLISHMENTS (continued)

Reporting Center which adds another sentencing alternative for the court to choose from. They have also continued to increase the usage of mediation through the Alternative Dispute Resolution Program. This results in a savings to the county when costly jury trials can be averted.

The Court continues to use state funds in the purchase of all computers used in Superior Court. They have also used state dollars to reimburse the County for drug testing associated with the Drug Court Program.

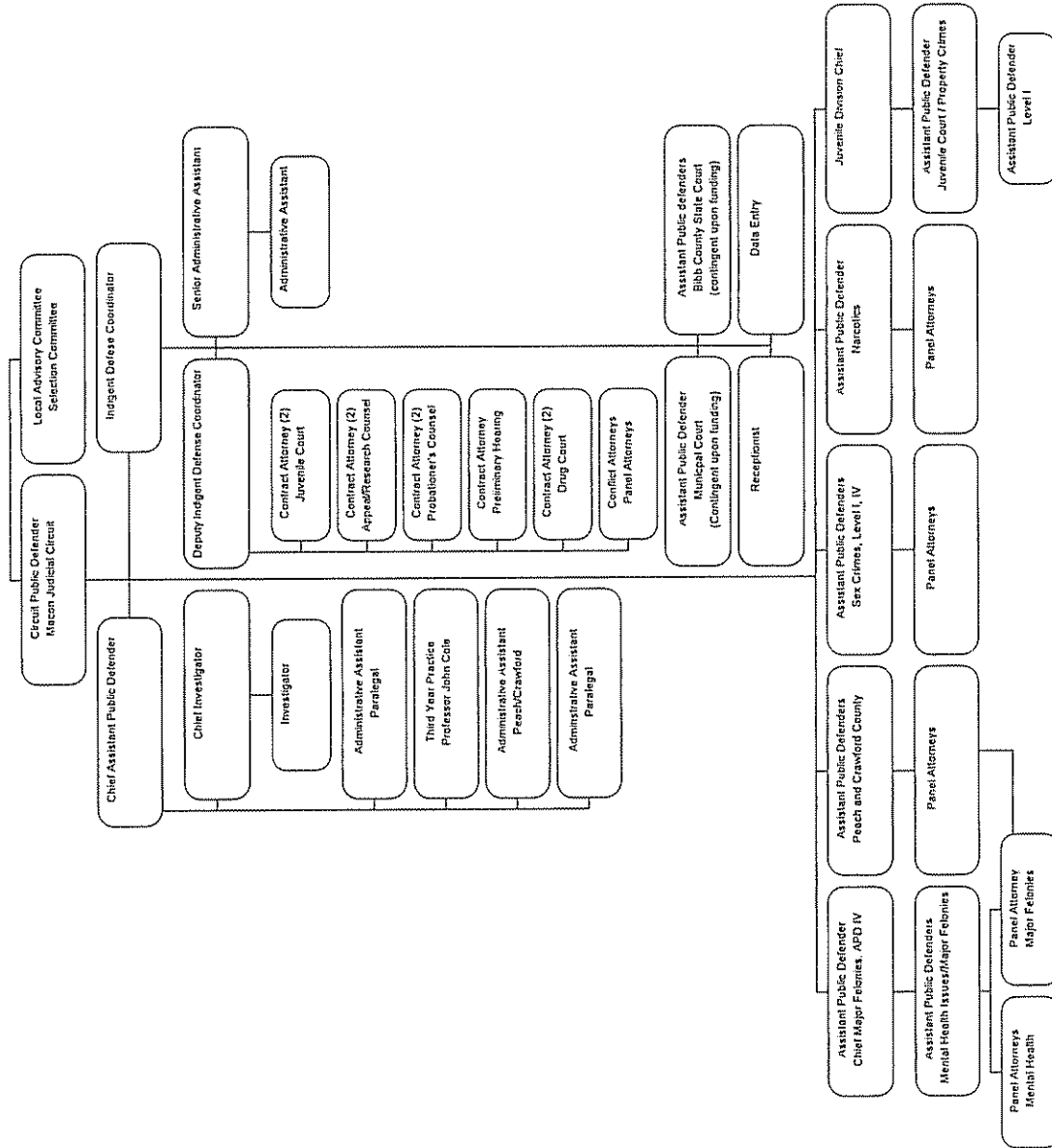
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	15	14	16
Expenditures			
Personal Services	\$ 787,424	\$ 826,765	\$ 899,715
Operating Expenditures	339,978	385,800	378,200
Capital Outlay	8,842	15,848	0
Total	<u>\$1,136,244</u>	<u>\$1,228,413</u>	<u>\$1,277,915</u>

FY 2008 BUDGET ISSUES

The budget for Superior Court Judges represents a 8.8% increase for personal services and a 2.0% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 70.4% is appropriated for personal services and 29.6% for operating expenditures. See appendices for information on capital outlay.

OFFICE OF THE CIRCUIT PUBLIC DEFENDER MACON JUDICIAL CIRCUIT



CIRCUIT PUBLIC DEFENDER

MISSION

To provide quality criminal defense to each client whose cause has been entrusted to the Macon Judicial Circuit Public Defender through an organization that combines innovation, efficacy, efficiency, aggressive advocacy, and compassion with zealous and ethical legal representation delivered in a cost efficient manner.

PROGRAM DESCRIPTION

An organization providing quality criminal defense to those who could not otherwise afford legal representation through a structure of competent and talented trial attorneys supported by equally competent and talented administrators, investigators, and paralegals working as a team to promote customer service, innovation, effectiveness, and efficiency.

The Circuit Public Defender's Office, a state agency created by statute, is funded through a partnership between the Georgia Public Defender Standards Council (GPDSC) and the governing authorities of Bibb, Peach, and Crawford Counties. We are completing a three-year transition from court-appointed private attorneys to Assistant Public Defenders supported by paralegals and investigators. We plan to hire two additional APDs and one additional paralegal. Our staff attorneys are representing over 82% of those eligible for our service. The remaining are represented by "conflict attorneys" and occasionally by "overflow attorneys". We will represent over 90% when fully staffed.

The additional APDs will enable the continued shift of cases from panel attorneys (i.e. private attorneys) to the APDs (i.e. staff attorneys). This transition will continue until the panel attorneys are primarily handling conflict or multi-defendant cases. Conflicts are funded by the State.

GOALS

- Provide quality criminal defense.
- Provide quality and meaningful training.
- Retain quality attorneys and staff.
- Establish and maintain relationship with Mercer University Law School.
- Develop Juvenile Division.
- Develop Mental Health Division.
- Develop Alternative Funding Program.

CIRCUIT PUBLIC DEFENDER

OBJECTIVES AND PERFORMANCE MEASUREMENTS

GOAL: Provide quality criminal defense.

Objective:	Performance Measurement:
Identify and hire talented committed and compassionate attorneys and staff.	Hire remaining two attorneys.
Reduce dependence on private attorneys.	Staff attorneys and contract attorneys handle more than 90% of all eligible cases.
Reduce dependence on contract attorneys.	Reduce the number of contract attorneys for the end of FY 2008.
Make the services of the public defender's office available at the earliest possible time.	Make services available to more than 95% of potential clients within 72 hours of arrest.

GOAL: Provide quality and meaningful training.

Objective:	Performance Measurement:
All personnel trained on JCATS.	100% of personnel familiar with JCATS and able to enter and retrieve data by December 31, 2007
All new attorneys complete new attorney training provided by Georgia Public Defender Standards Council (GPDSC).	100% of new (Level I and Level II) attorneys will have satisfactorily completed training.
Establish mentor program.	100% of all new attorneys will be paired with senior attorneys and successfully complete the mentor program.

GOAL: Retain quality attorneys and staff.

Objective:	Performance Measurement:
Establish merit-based reward program.	Prepare GPDSC Performance Evaluation forms for all employees no later than September 30, 2007.
Provide competitive salary and benefits.	APD salaries equal to or greater than salary provided to ADA in Macon Judicial Circuit.
Establish value-based office environment.	Review values and publish consensus values.
Seek debt forgiveness for student loans.	Circuit Public Defender participates with joint DA – CPD committee and identifies tasks. Support current legislation pending in Congress.

CIRCUIT PUBLIC DEFENDER

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)

GOAL: Establish and maintain relationship with Mercer's Law School.

Objective:	Performance Measurement:
Establish third-year practice act program within CPD office.	Criminal Defense Clinic course offered for both Fall and Spring Semesters.
Rising Third-Year law students work in CPD office.	8 students work in CPD office under stipend funded by GPDSC.

GOAL: Develop Juvenile division.

Objective:	Performance Measurement:
Hire additional APD for Juvenile Court.	Obtain state funding for Juvenile Division positions.

GOAL: Develop mental health division.

Objective:	Performance Measurement:
Develop plan for Mental Health Court.	Mental Health Court functioning.

GOAL: Develop alternative funding program.

Objective:	Performance Measurement:
Identify private sector funding sources.	Identify two sources of alternative funding no later than December 31, 2007.

FY 2007 ACCOMPLISHMENTS

- Mental Health Court established April 2, 2007.
- APDs and support staff hired.
- Mercer third-year law students are participating in third-year practice act.
- Funding provided by GPDSC for Criminal Defense Clinic.
- Mercer committed two faculty members to the clinic.
- 6,495 cases opened by the APDs since January 1, 2005.
- Mental Health Division Chief hired and functioning.

CIRCUIT PUBLIC DEFENDER

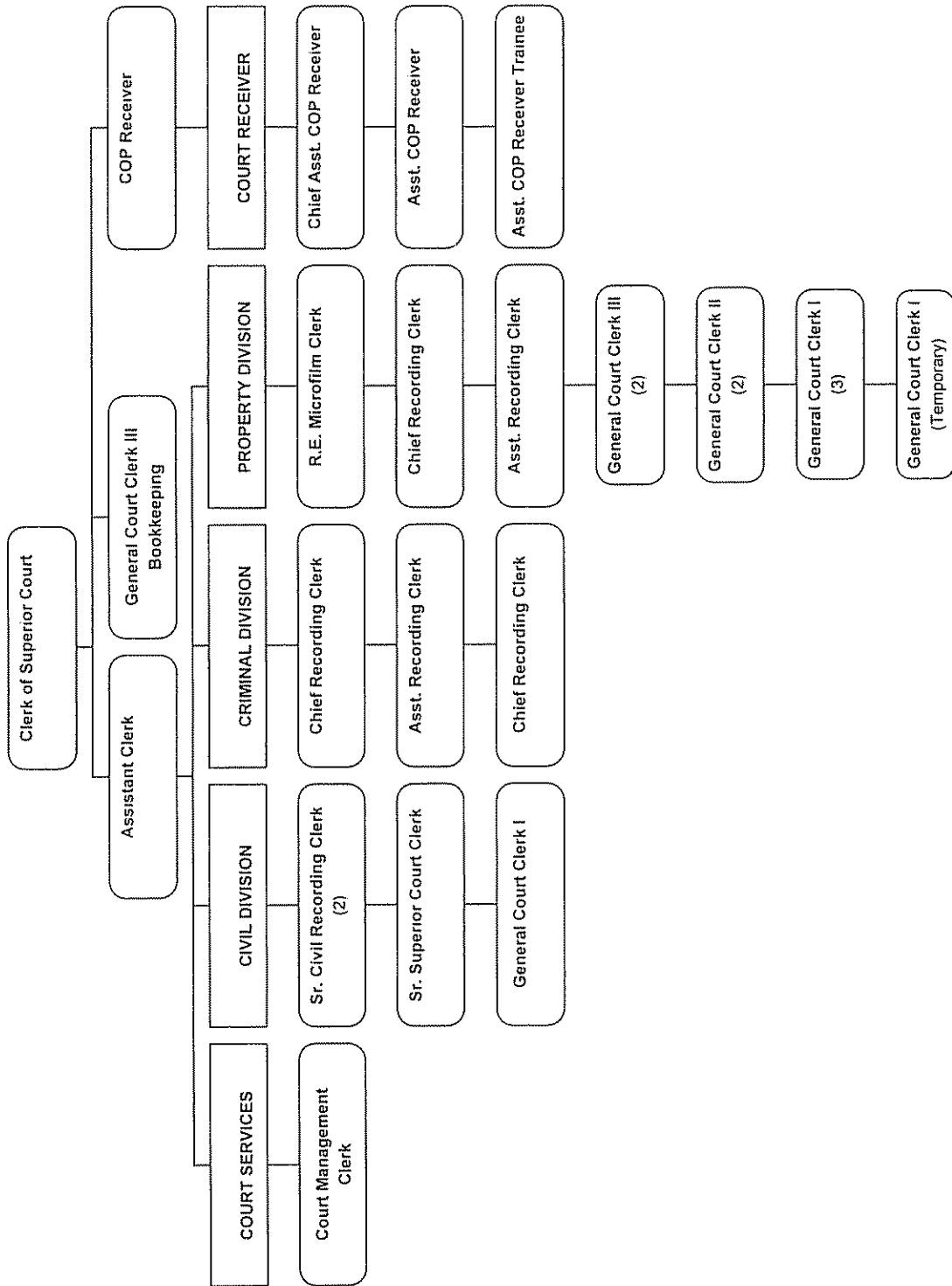
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	3	3	3
Expenditures			
Personal Services	\$ 188,437	\$ 197,920	\$ 204,200
Operating Expenditures	1,999,898	1,842,983	1,905,997
Capital Outlay	<u>30,612</u>	<u>21,834</u>	<u>0</u>
Total	<u>\$ 2,218,947</u>	<u>\$2,062,737</u>	<u>\$2,110,197</u>

FY 2008 BUDGET ISSUES

The budget for the Circuit Public Defender represents a 3.2% increase for personal services and a 3.4% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 9.7% is appropriated for personal services and 90.3% for operating expenditures. See appendices for information on capital outlay.

SUPERIOR COURT CLERK'S OFFICE



CLERK OF SUPERIOR COURT

MISSION

To provide court-related records management and support services to the public, the legal community and the Superior Court.

PROGRAM DESCRIPTION

The primary functions of the Superior Court Clerk are to maintain accurate and complete records of all court proceedings and all other documents as required by law and to attend to the needs of the Court. The Clerk must issue and sign every summons, writ, execution, process, order, or other paper under authority of the Court and attach seals thereto when necessary. The Clerk shall be authorized to issue and sign, under authority of the Court, any order to show cause in any pending litigation and any other order in the nature of a rule nisi, where no injunctive or extraordinary relief is granted. The Clerk is required to keep the following dockets and books: a civil docket, a criminal docket, a general execution docket, a lis pendens docket, a docket file or series of files, books or series of books, microfilm or electronic data records for recording all deeds, liens or other documents concerning title to real property and an attachment docket. In addition, the Clerk must keep a book of final records concerning all civil and criminal cases, attesting deeds and other written instruments for registration, administering all oaths required by law or as necessary appertaining to the Office of Clerk of Superior Court.

Another of the Clerk's most visible functions is to keep records pertaining to all real estate in Bibb County, including warranty deeds, security deeds, liens, and cancellations of security deeds and liens.

The Clerk is required to keep all books, papers, dockets and records belonging to the office with care and security and to keep the papers filed, arranged, numbered and labeled, so as to be of easy reference.

Another visible function of the Clerk's office is that of Court Receiver. The Court Receiver Unit receives and disburses over \$3.6 million annually in child support, fines and restitution payments.

The program description, other than Court Ordered, will remain the same and can be modified only by legislation enacted by the General Assembly, or by Order of the Court.

CLERK OF SUPERIOR COURT

GOALS

- To provide adequate staffing to keep all public records current, while keeping individual workloads to a reasonable level.
- To utilize state-of-the-art, automated and/or computerized record-keeping systems within the guidelines of the policies and standards as set down by the General Assembly of the State of Georgia and the Uniform Superior Court Rules of Georgia.
- To use technology and good management to make our office more “user-friendly” in any way we can.
- We expect to receive flat-screen monitors from the Georgia Superior Court Clerks’ Cooperative Authority during FY 2008.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To process, file, and record work in a timely manner as prescribed by law.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Plats	401	400	400
Real Estate Filings (Includes Deeds, Cancellations, Transfers, & Lien Docket Entries)	40,490	40,000	40,000
Uniform Commercial Code Filings	2,750	3,000	3,000
Civil Cases (Includes Limited Partnerships and LLP’s)	5,294	5,000	5,000
Criminal Defendants Indicted	1,905	1,900	1,900
Motions for Unindicted Criminals	2,400	2,400	2,400
Adoptions	102	100	100
Trade Name Affidavits	117	110	120
Notary Public Commissions	743	800	800
Military Discharges Filed	31	35	35
Sentence Review Applications	30	30	30
Civil Appeals to Appellate Courts (Court of Appeals & Supreme Court)	27	28	28
Appeals to Appellate Courts (Court of Appeals & Supreme Court)	14	15	15

CLERK OF SUPERIOR COURT

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)

2. To collect and disburse appropriate costs, fees, fines, and other monies collected.

Funds Collected and Received by Bibb County:

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Civil, RE, & trade name filing fees	\$ 108,327	\$ 110,000	\$ 110,000
Criminal fines and fees	246,278	240,000	240,000
Photocopy fees	41,595	42,000	42,000
Law Library	4,993	5,000	5,000
Real Estate Transfer Tax	345,401	350,000	350,000
RE Transfer Tax Collection Fee	1,634	1,700	1,700
Interest on bank accounts	6,005	6,000	6,000
Child Support Collection Fee	41,001	42,000	42,000
Internet Images from Clerks' Authority	38,478*	35,000**	35,000**
Intangible Taxes	<u>1,251,008</u>	<u>1,255,000</u>	<u>1,255,000</u>
 Totals disbursed	 <u>\$ 2,084,720</u>	 <u>\$ 2,086,700</u>	 <u>\$ 2,086,700</u>

Funds Collected and Disbursed Elsewhere:

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Child Support	\$ 2,664,699	\$ 2,665,000	\$ 2,665,000
Restitution	231,873	235,000	235,000
Sheriff Service Fee	19,323	19,400	19,400
Indigent Defense	41,610	42,000	42,000
Real Estate Transfer Tax to City, Board of Education and State	437,843	438,000	438,000
Clerk's Retirement Fund	22,324	22,325	22,325
Sheriff's Retirement Fund	2,658	2,660	2,660
Notary Public Fees	1,486	1,500	1,500
Intangible Taxes to State & City	1,318,706	1,320,000	1,320,000
Real Estate Filing Fees	151,383	151,400	151,400
Children's Trust Fund	<u>2,985</u>	<u>3,000</u>	<u>3,000</u>
 Totals disbursed	 <u>\$ 4,894,890</u>	 <u>\$ 4,900,285</u>	 <u>\$ 4,900,285</u>

*Includes \$18,803 for scanned images of Deed Books 2242-2544

**Unknown if Authority will purchase more scanned images during FY 2008

CLERK OF SUPERIOR COURT

FY 2007 ACCOMPLISHMENTS

We are successfully using management techniques, such as:

- Quarterly staff meetings and frequent memoranda to keep the whole department updated on all changes and other announcements.
- The Clerks' Authority plans to retrieve our real estate images back to 1984 during the upcoming year, so that by the end of the 2008 fiscal year, one could perform a 22-year title search online.
- We are currently working on a new e-filing project with the Child Support Enforcement department, and hope to institute a pilot program for e-filing all civil and some criminal filings. Child Support Enforcement program is expected to go effect during FY 2008.
- We are still engaged in our project to scan all plats in our office in order to preserve them and allow us to "retire" the older plats before they disintegrate due to age. At this time, we have them digitized back to 1959, and they are available online for the use of the public.
- We have added online information for the benefit of the public, including juror information, a complete filing fee schedule, and instructions for pro se filers.

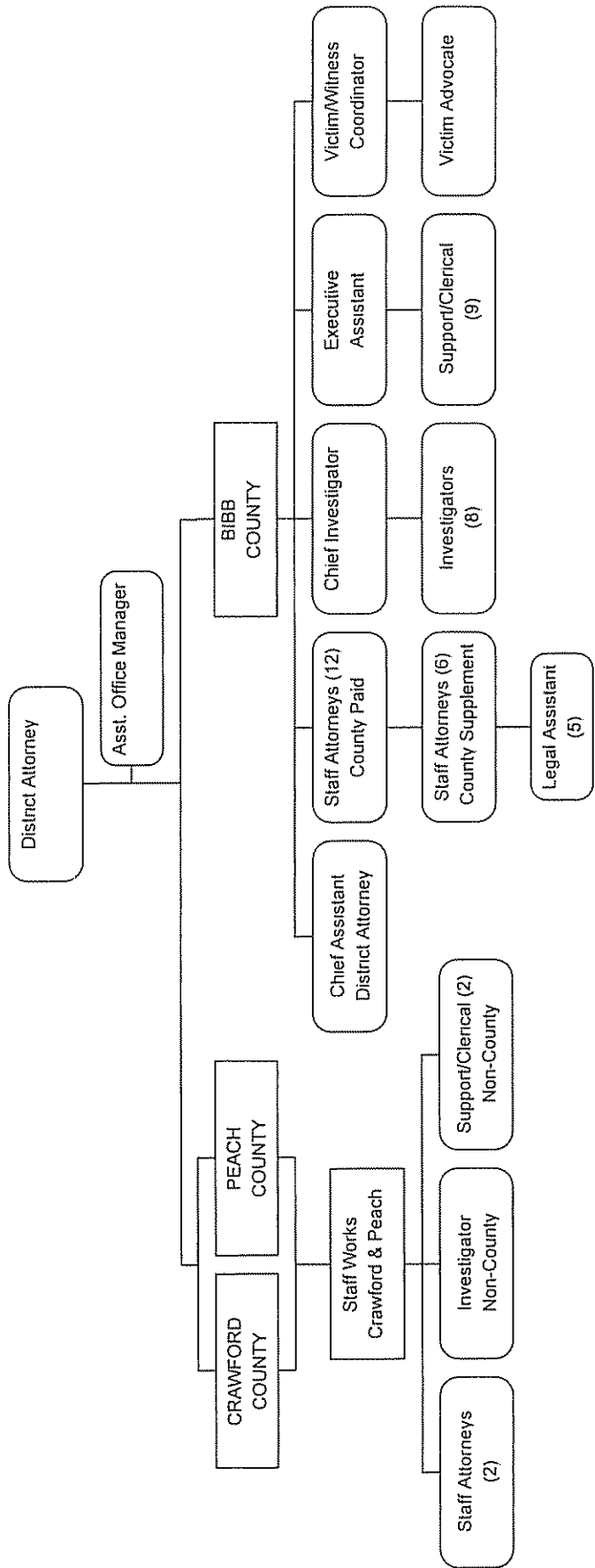
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	25	25	25
Expenditures			
Personal Services	\$1,265,367	\$1,336,700	\$1,408,300
Operating Expenditures	191,538	192,134	129,753
Capital Outlay	<u>12,722</u>	<u>27,781</u>	<u>0</u>
Total	<u>\$1,469,627</u>	<u>\$1,556,615</u>	<u>\$1,538,053</u>

FY 2008 BUDGET ISSUES

The budget for Clerk of Superior Court represents a 5.4% increase for personal services and a 32.5% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 91.6% is appropriated for personal services and 8.4% for operating expenditures. See appendices for information on capital outlay.

MACON JUDICIAL CIRCUIT OFFICE OF THE DISTRICT ATTORNEY



DISTRICT ATTORNEY

MISSION

The mission of the District Attorney's Office is to represent the citizens of the State of Georgia in criminal cases, beginning at the grand jury indictment level and throughout trial and appeal.

PROGRAM DESCRIPTION

DISTRICT ATTORNEY

The District Attorney represents the citizens of the State of Georgia in criminal cases, beginning at the grand jury indictment level and throughout trial and appeal. The duties and functions of the District Attorney and his staff include the following:

- The prosecution of all felony cases in Superior Court, including jury trials, non-jury trials, pleas of guilty, and pre-trial matters, such as motions and bonds.
- Advice and consultation with state, federal, and local law enforcement agencies concerning legal and constitutional issues on investigations of criminal activity.
- Prosecution of felony and misdemeanor cases in Juvenile Court.
- Preparation of appellate briefs and oral arguments in the Georgia Court of Appeals and the Supreme Court of Georgia.
- The prosecution of probation violations.

VICTIM WITNESS ASSISTANCE PROGRAM

The Victim-Witness Assistance Program (VWAP) provides victim and witness services to the residents of Bibb County, Georgia and non-residents who are victimized while in Bibb County. As required by law [O.C.G.A. 17-17-6(b)], the VWAP provides a number of services to victims and witnesses which include the following: provide case status and information, provide information about the Crime Victims Compensation Program, inform victims of victims' rights, and make referrals to other agencies when necessary. Other services not required by law include travel arrangements and hotel accommodations for victims and witnesses.

GRAND JURY

The function of the Grand Jury is to hear evidence in criminal cases and decide whether there is sufficient evidence to warrant a trial. If so, the Grand Jury returns a true bill of indictment. If not, the Grand Jury returns a no bill.

The Grand Jury also has the responsibility to investigate, monitor, and report on the activities of the county governing authorities.

DISTRICT ATTORNEY

PROGRAM DESCRIPTION (continued)

VIOLENCE AGAINST WOMEN

The Violence Against Women Act Grant funded the Special Agent-Domestic Violence Investigator position for four years. This position is currently funded with 5% fine funds. The investigator is based in the District Attorney's Office but is assigned to both the District Attorney and the Solicitor General's Office. The investigator's duties and responsibilities include follow-up, collection of evidence, and victim location.

GOALS

The District Attorney is the chief law enforcement prosecution officer for Bibb County. Under the Constitution and Laws of Georgia, he is responsible for the prosecution of all felonies in Bibb County. The goal of the Bibb County District Attorney's Office is to provide fair, effective, professional, and expeditious investigation and prosecution of criminal offenses within Bibb County.

- To protect this community by prosecuting violent, dangerous offenders who are endangering the lives and safety of Bibb County citizens.
- To represent the people in all appeals, legal motions, and special proceedings relating to the prosecution of criminals in Bibb County.
- To vigorously prosecute crimes involving gang violence, organized crime, narcotics, and racketeering.
- To serve the needs of crime victims and their families, especially where someone has been murdered.
- To vigorously prosecute and bring to justice those who abuse women, children, and the elderly.
- To investigate and prosecute public servants, and others who violate the public trust and public integrity.
- To serve law enforcement officers by assisting them and enabling them to better serve and protect the community.
- To represent the citizens of Bibb County with fairness, integrity, professionalism, and honor.

DISTRICT ATTORNEY

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To represent the people in all appeals, legal motions, and special proceedings relating to the prosecution of criminals in Bibb County.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Accusations	1935	2187	2100
Cases Filed	2847	3049	3022
Dispositions	2684	2691	2680
Defendants	3412	3492	3460

2. **To protect this community by prosecuting violent, dangerous offenders who are endangering the lives and safety of Bibb County citizens.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Indictments	735	754	745
Homicide Cases	28	*	*

*From July 1, 2006 through February 26, 2007, Bibb County has had 10 homicides.

3. **To serve the needs of crime victims and their families.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
*Victim Services Provided	902	1200	1500

*There are ten plus service components of the Crime Victim's Bill of Rights. The main components are victim notification and the victim's compensation program. The actual and projected figures above reflect the number of victims who were mailed the Crime Victim's Bill of Rights, which explains all components of the victim's rights.

DISTRICT ATTORNEY

FY 2007 ACCOMPLISHMENTS

DISTRICT ATTORNEY

- There have been significant prosecutions and convictions for the numerous homicides which continue to plague Macon and Bibb County. Our experienced prosecutors have achieved an excellent record of success in these cases.
- Repeat offenders and career criminals continue to be a primary focus of the District Attorney's Office. Bibb County prosecutors have been called upon to prosecute numerous sex offenders, many of whom have molested and abused children. We have maintained an aggressive policy to give these cases high priority.
- We continue to have an excellent record of success with our Drug Court Program.
- We have continued to maintain a heavy caseload in Juvenile Court. Juvenile crime remains a serious problem in Bibb County.

VICTIM WITNESS ASSISTANCE

The Victim-Witness Assistance Program successfully applied for and received a state-paid Victim Advocate position through the Prosecuting Attorneys' Council of Georgia.

VIOLENCE AGAINST WOMEN

The Special Agent-Domestic Violence Investigator (based in the District Attorney's Office) assigned to both the District Attorney's Office and the Solicitor General's Office specializes in crimes of domestic/family violence. The Special Agent-Investigator spearheaded and sponsored for the District Attorney's Office a two day Domestic Violence Conference in 2004 and 2005. Because of its success and the positive feedback from the attendees, it has been requested that the Special Agent-Investigator sponsor a conference in 2007. In addition, the Special Agent-Investigator initiated a roundtable meeting involving all entities of the community involved with domestic violence. The meeting is held every other month.

GRAND JURY

The Grand Jury office continues to make every effort to screen cases and reach a suitable pre-trial conclusion in all cases that are conducive to such treatment, i.e., those in which monetary restitution to the victim is of prime importance.

DISTRICT ATTORNEY

AUTHORIZED POSITIONS AND EXPENDITURES
--

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
DISTRICT ATTORNEY			
Authorized Positions	40	40	40
Expenditures			
Personal Services	\$ 2,527,986	\$2,707,970	\$2,920,000
Operating Expenditures	172,910	196,856	186,321
Capital Outlay	<u>3,935</u>	<u>25,831</u>	<u>0</u>
Total	<u>\$ 2,704,831</u>	<u>\$2,930,657</u>	<u>\$3,106,321</u>
 VICTIM WITNESS PROGRAM			
Authorized Positions	2	2	2
Expenditures			
Personal Services	\$ 43,650	\$ 45,400	\$ 47,650
Operating Expenditures	1,355	7,550	16,050
Capital Outlay	<u>2,195</u>	<u>0</u>	<u>0</u>
Total	<u>\$ 47,200</u>	<u>\$ 52,950</u>	<u>\$ 63,700</u>
 VIOLENCE AGAINST WOMEN			
Authorized Positions	1	1	1
Expenditures			
Personal Services	\$ 65,291	\$ 69,050	\$ 75,100
Operating Expenditures	481	4,552	4,152
Capital Outlay	<u>1,315</u>	<u>0</u>	<u>0</u>
Total	<u>\$ 67,087</u>	<u>\$ 73,602</u>	<u>\$ 79,252</u>
 GRAND JURY			
Authorized Positions	0	0	0
Expenditures			
Personal Services	\$ 4,621	\$ 6,087	\$ 6,087
Operating Expenditures	72,671	42,300	39,800
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$ 77,292</u>	<u>\$ 48,387</u>	<u>\$ 45,887</u>

DISTRICT ATTORNEY

FY 2008 BUDGET ISSUES

DISTRICT ATTORNEY

The budget for District Attorney represents a 7.8% increase for personal services and a 5.4% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 94.0% is appropriated for personal services and 6.0% for operating expenditures. See appendices for information on capital outlay.

VICTIM WITNESS PROGRAM

The budget for Victim Witness Program represents a 5.0% increase for personal services and an 112.6% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 74.8% is appropriated for personal services and 25.2% for operating expenditures. See appendices for information on capital outlay.

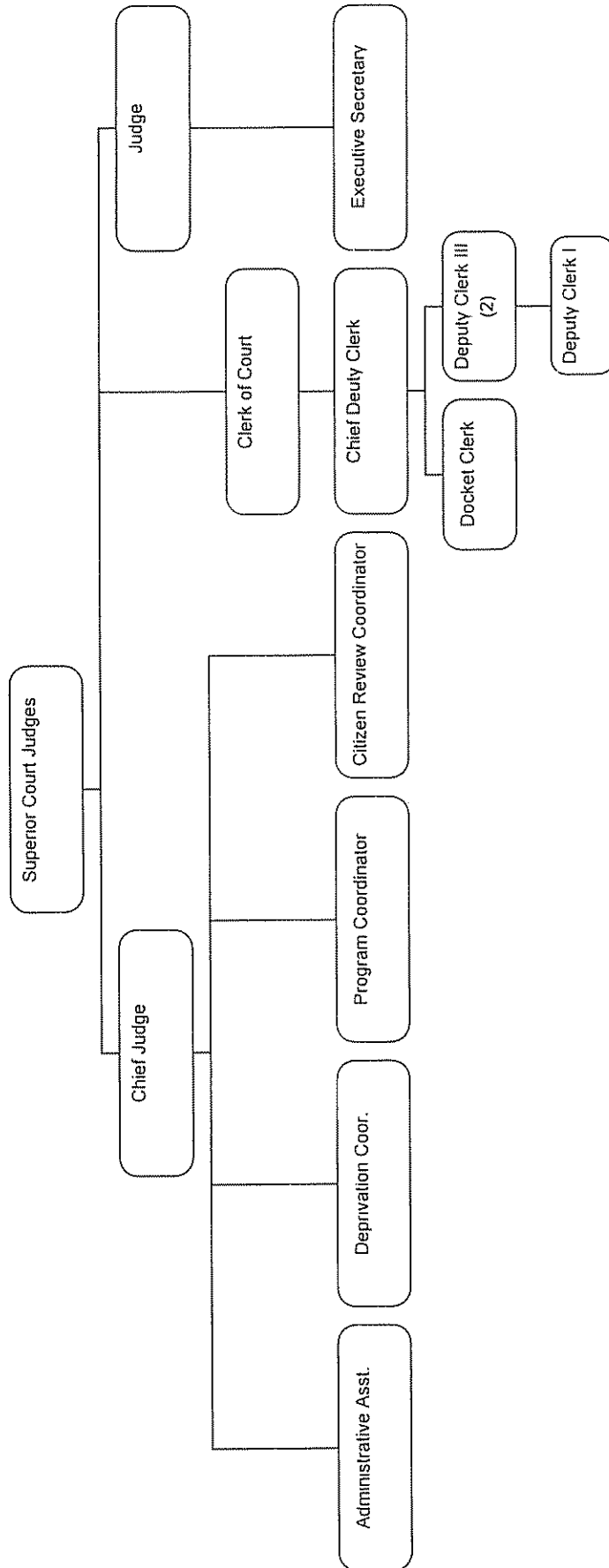
VIOLENCE AGAINST WOMEN

The budget for Violence Against Women represents a 8.8% increase for personal services and 8.8% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 94.8% is appropriated for personal services and 5.2% for operating expenditures. See appendices for information on capital outlay.

GRAND JURY

The Grand Jury has no full-time employees and is staffed by bailiffs when the Grand Jury is in session. The majority of the operating expenditures are for jurors' per diem when the Grand Jury is in session.

JUVENILE COURT



JUVENILE COURT

MISSION

The mission of the Juvenile Court is to exercise jurisdiction over all juveniles within the county who are alleged to be delinquent, unruly, traffic offenders, or deprived children, as well as children who are subjects of custody disputes.

PROGRAM DESCRIPTION

JUVENILE COURT

The Juvenile Court of Bibb County is authorized by Chapter 11 of Title 15 of the Official Code of Georgia. Jurisdiction includes delinquency, unruliness, deprivation, traffic offenses, custody, and guardianship cases, with the court always seeking the "best interests of the child." In all of these categories, except deprivation and unruly, jurisdiction ends at age 17. Juvenile Court's jurisdiction over custody matters is secondary to Superior Court, which handles all the custody matters in this circuit.

COURT FUNCTIONS:

1. **Judicial.** The two judges of Juvenile Court split their time handling the following court duties: preliminary delinquency hearings three days a week; one day of deprivations, which include petitions to terminate parental rights, new deprivation petitions, motions to extend, motions to modify, and permanency hearings; one day a week of juvenile delinquency trials and pleas; one day a week of juvenile delinquency arraignment and pleas; and one afternoon every month of juvenile traffic offenses. Also, one judge has responsibility for Peach and Crawford County juvenile matters involving five days a month for trials and numerous other preliminary hearings as required, plus some administrative duties.
2. **Administrative and clerical.** The clerk's office's primary duty involves the day-to-day processing of numerous petitions, motions, supplemental information, and other data, preparing calendars, notifying lawyers, preparing and filing orders and performing other duties connected with the prompt and efficient flow of business. One employee, combining casework and clerical duties, coordinates deprivation cases, including calendaring, filing, order preparation and coordination of cases.

JUVENILE COURT WORK DETAIL

This appropriation covers expenses related to the Juvenile Court's Informal Adjustment and New Probation Programs managed by the Georgia Department of Juvenile Justice.

JUVENILE COURT STATE INSURANCE

This expenditure covers employee insurance costs for former County employees whose positions have been transferred to the State of Georgia.

JUVENILE COURT

GOALS

As of March, 2006, with the help of the Georgia Council of Juvenile Court Judges, we re-instituted our Citizens Review Panel, which had been decommissioned a decade or more ago. This allows panels of ordinary citizens to review reunification efforts and permanency plans on behalf of hurt and neglected children. There is no more important task being done out of this courthouse. The determination to get this done has, however, come at significant cost to our manpower resources.

Additionally, the court maintains and administers a Driver Improvement School for traffic offenders; a citizenship school for delinquent offenders; a Symbolic Restitution Program to provide community service from delinquent offenders; and requires restitution of certain offenders, so that victims might be repaid their loss.

Juvenile Court is in its sixth year of operating a Special Drug Court, basing it upon the success of the drug court operated by Superior Court for several years. This program gives hope to children who use illegal drugs and alcohol. Many of the children have "co-occurring morbidities," meaning serious emotional and behavioral issues, and we must focus on the wellness of the family as a whole. We are now partnering with River Edge, and expect that will increase services to the children and simultaneously decrease expense to the county. We are now operating at a volume of about fifty children per year.

Additionally, Juvenile Court is now responsible for protective custody intake which was formerly handled by the Department of Juvenile Justice.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

- To process and hear all complaints, petitions, motions, and actions filed concerning juvenile delinquency, deprivation, juvenile traffic, juvenile status offenses for Bibb County.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Delinquent Cases	2,290	2,350	2,400
Unruly Cases	580	550	600
Traffic Cases	163	220	170
Deprived Cases	2,050	1,850	1,860
Custody Cases	0	4	0
Other	40	20	45
Total	<u>5,123</u>	<u>4,994</u>	<u>5,075</u>

JUVENILE COURT

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)
--

2. To maintain prompt and expedient disposition of cases.

	FY 2006	FY 2007	FY 2008
Cases Disposed:	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Delinquent	2,216	2,300	2,400
Unruly	563	550	600
Traffic	166	220	200
Deprived	1,772	1,800	1,800
Custody	0	0	0
Other	<u>41</u>	<u>20</u>	<u>45</u>
Total	<u>4,758</u>	<u>4,890</u>	<u>5,045</u>

3. To increase efforts to intervene early to deter first offenders from becoming repeat, serious offenders.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Participants in DJJ programs	1,857	1,900	1,950
Panel Reviews	45	175	250
Cases to Drug Court	36	50	75
Cases to Family Counseling	124	150	175

4. To expand the Court Appointed Special Advocate Program and other assistance to deprived children.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Cases assigned to CASA	199	300	325

FY 2007 ACCOMPLISHMENTS

- Increased usage of alternative options and procedures for less serious offenders, including citizenship and informal adjustment programs; mediation; citations; CASA; and other programs seeking to maximize and coordinate community resources to address and prevent problems in juvenile justice.
- Continued efforts to achieve permanency for deprived children.
- Improved coordination between this court and DJJ.
- Improved coordination between this court and DFACS.
- Improvements in morale, motivation, and education among staff.
- Better coordination and communication between Juvenile Court and Law Enforcement.
- Continued efforts to connect Juvenile Court with other resources for children in the community, so that other agencies and this court may work together rather than apart in the best interests of children.

JUVENILE COURT

AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 <u>Revised Budget</u>	FY 2008 <u>Adopted Budget</u>
Authorized Positions	12	13	13
JUVENILE COURT			
Expenditures			
Personal Services	\$ 762,859	\$ 877,515	\$ 891,353
Operating Expenditures	171,194	182,988	184,915
Capital Outlay	23,582	1,446	0
Total	<u>\$ 957,635</u>	<u>\$1,061,949</u>	<u>\$ 1,076,268</u>
JUVENILE COURT WORK DETAIL			
Expenditures			
Operating Expenditures	\$ 8,998	\$ 23,800	\$ 23,800
Total	<u>\$ 8,998</u>	<u>\$ 23,800</u>	<u>\$ 23,800</u>
JUVENILE COURT STATE INS			
Expenditures			
Operating Expenditures	\$ 24,131	\$ 26,000	\$ 26,000
Total	<u>\$ 24,131</u>	<u>\$ 26,000</u>	<u>\$ 26,000</u>

FY 2008 BUDGET ISSUES

JUVENILE COURT

The budget for Juvenile Court represents a 1.6.0% increase for personal services and a 1.1% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 82.8% is appropriated for personal services and 17.2% for operating expenditures. See appendices for information on capital outlay.

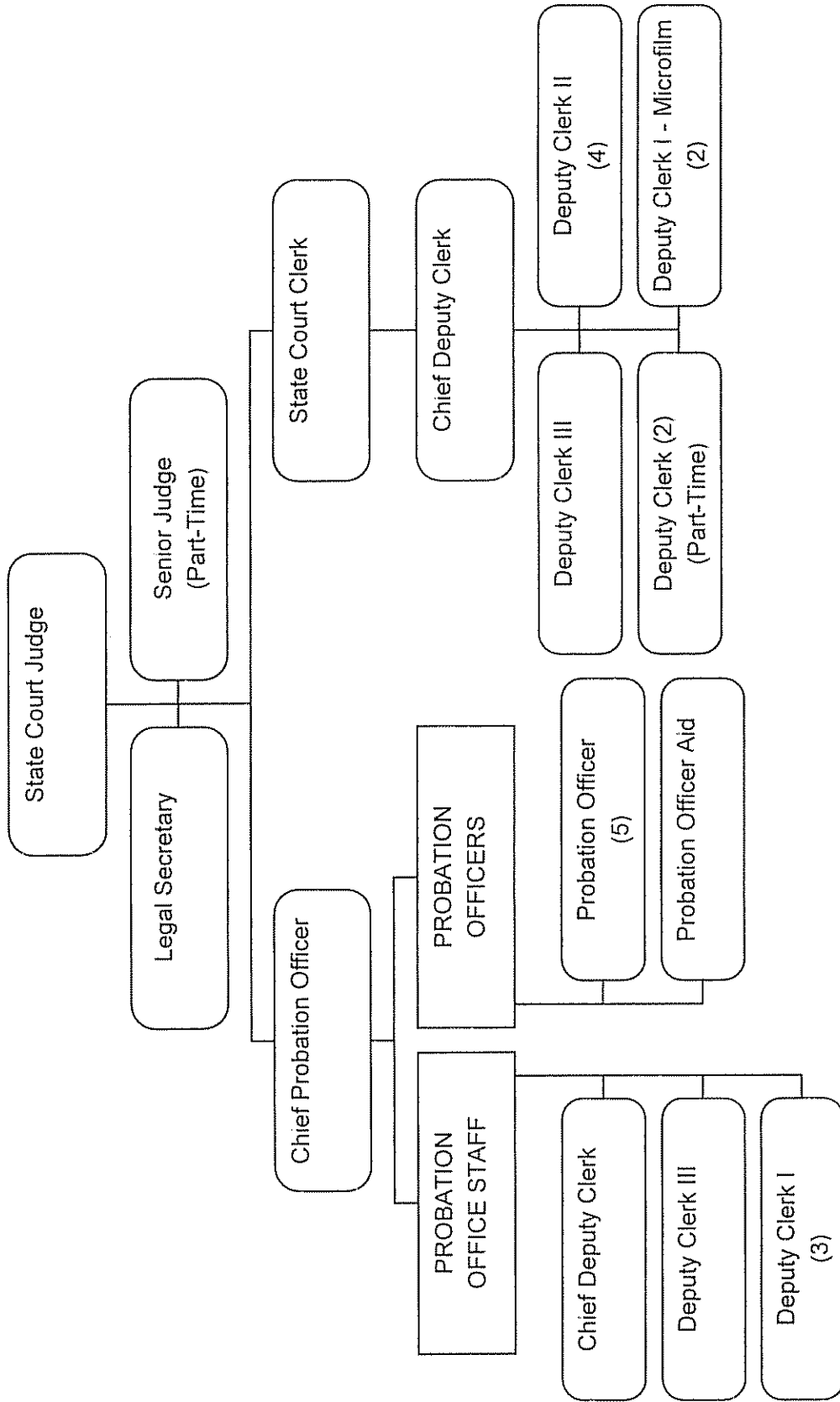
JUVENILE COURT WORK DETAIL

The budget for the Juvenile Court Work Detail represents a 0% increase over FY 2007. Of the total FY 2008 budget, 100% is appropriated for operating expenditures.

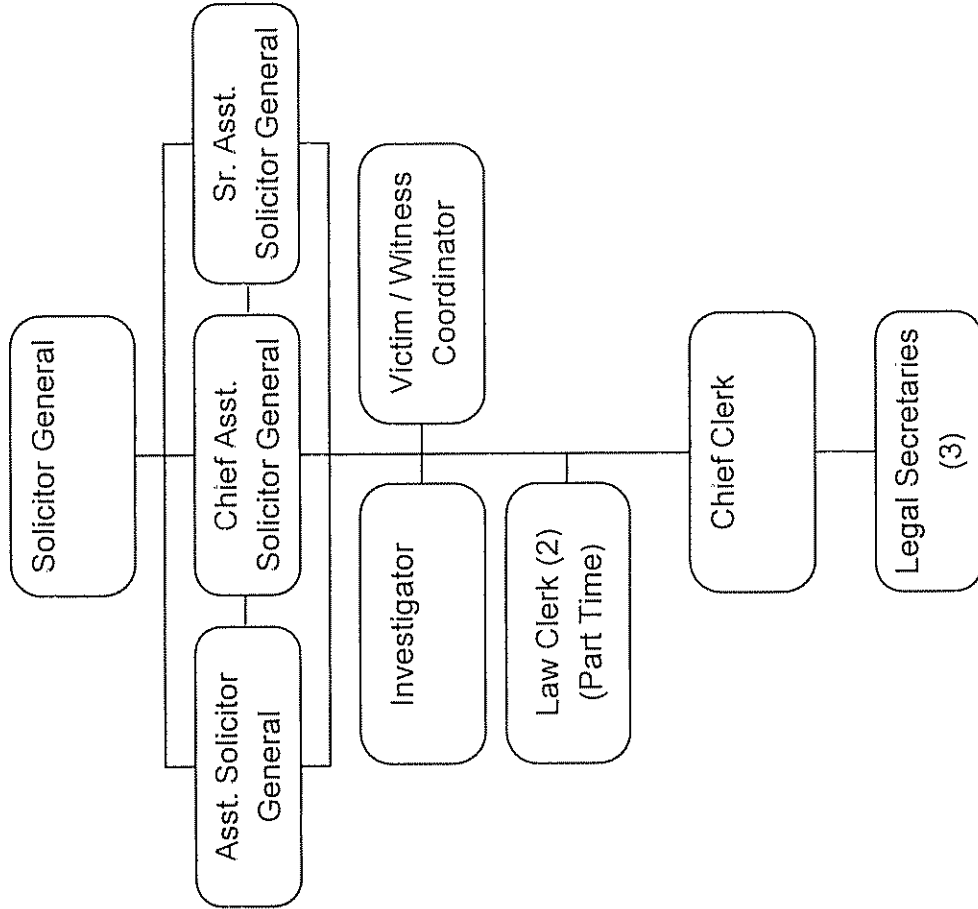
JUVENILE COURT STATE INS

The budget for Juvenile Court State Insurance represents a 0% increase over FY 2007. Of the total FY 2008 budget, 100% is appropriated for operating expenditures.

STATE COURT



STATE COURT SOLICITOR



STATE COURT

MISSION

The mission of the State Court is to serve the citizens of Bibb County by seeking justice in civil and criminal matters brought before the court.

PROGRAM DESCRIPTION

STATE COURT

The State Court is a court of record having unlimited civil jurisdiction, except in those actions in which exclusive jurisdiction is vested in other courts. It also has jurisdiction over all criminal misdemeanor cases and County Ordinance violations and serves as an Appellate Court for the Magistrate Court.

The Clerk is a specialized position which requires comprehensive knowledge of the State Court operation, as well as court procedures and civil and criminal law. The Clerk is responsible for maintaining and preserving accurate and complete records of the court; collecting forfeitures, court fees and other monies due the court and timely disbursement of same.

STATE COURT PROBATION OFFICE

The State Court Probation Office is a division of the State Court of Bibb County under the direct supervision of the State Court Judge. It is the function of this office to see that all criminal sentences issued by the Judge are enforced and that all defendants given probation for criminal violations follow the rules of probation as established by the Court. The State Court Probation Office is responsible for the collection of all money paid into the Court for fines in criminal and traffic cases. Criminal cases include both probation and non-probation cases.

STATE COURT SOLICITOR GENERAL

The Office of Solicitor-General is primarily responsible for the prosecution of all criminal misdemeanor offenses prosecuted in the State Court. These cases arrive from several law enforcement agencies, courts and other offices including the Bibb County Magistrate Court, Bibb Sheriff's Department, Macon Police Department, Mercer Police Department, Georgia State Patrol, Georgia Department of Natural Resources, Lake Tobesofkee Patrol, District Attorney's Office, Department of Transportation and Bibb County Animal Control. The office strives to protect victims of misdemeanor crimes, aid law enforcement, and seek equal justice.

VICTIM WITNESS ASSISTANCE

The Victim-Witness Assistance Program in the Office of the Solicitor-General guides victims through the criminal justice processes, assists victims in exercising their rights, establishes connections between victims and community resources, educates victims in matters such as preparing safety plans, swearing out warrants, securing protective orders and seeking family counseling.

STATE COURT

GOALS

STATE COURT CLERK

- Install new digital recording equipment in both State Court courtrooms.
- Continue providing excellent customer service to all.
- Preservation of court records and timely destruction of same according to law.

STATE COURT PROBATION OFFICE

- Establishing a work release program in the jail that will allow for an inmate to maintain employment while serving time in jail for mandatory sentencing or for violation of probation. This will require the assistance of the Sheriff's Department.

STATE COURT SOLICITOR GENERAL

- Exercise sound discretion in performance of duties using the highest standards of professional conduct.
- Timely review, investigation and arraignment of cases.
- Speedy resolution of cases with particular emphasis on jury and non-jury trials.
- Clear the evidence locker of confiscated weapons and other contraband, as needed.
- Purge old files, including bench warrants and dismissed matters, as needed.

VICTIM WITNESS ASSISTANCE

- Make initial contact with each victim as case file is received by the Solicitor-General's Office to verify essential information.
- Contact victims with information on case progress and disposition.
- Provide each victim with an understanding of criminal justice proceedings, compensation information, and make referrals to appropriate community resources.
- Attend all hearings in State Court and as needed in Magistrate and Superior Courts.

STATE COURT

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To process, file and record work in a timely manner as prescribed by law.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Civil Filings	2,461	2,550	2,650
Civil Cases Disposed	2,509	2,600	2,700
Criminal Filings Solicitor Caseload	16,343	17,900	19,500
Criminal Cases Disposed	12,749	14,300	15,500
State Court Probation Caseload	8,184	8,300	8,500

2. **To collect and disburse appropriate costs, fees, fines and other collections.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Civil costs and fees	\$222,969	\$225,000	\$227,000
Criminal fines and fees	<u>\$2,402,029</u>	<u>\$2,700,000</u>	<u>\$2,900,000</u>
Total funds disbursed	<u>\$2,624,998</u>	<u>\$2,925,000</u>	<u>\$3,127,000</u>

3. **To facilitate notification and service to misdemeanor crime victims.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Victims served	1,454	1,500	1,600

4. **To purge old files to free storage space.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Cases nolle prossed	2,346	2,500	2,700

FY 2007 ACCOMPLISHMENTS

STATE COURT

- Efficient management of all civil and criminal jury trials.
- Processed more work and cases with same number of people

STATE COURT

FY 2007 ACCOMPLISHMENTS (continued)

STATE COURT SOLICITOR GENERAL

- Timely arraignment and disposition of all cases.
- Court is held at the Bibb LEC every Tuesday for defendants unable to make bond, and regular court sessions are held every Friday. Pleas, arraignments and non-jury trials are handled during these sessions. Additional non-jury trial days are scheduled by the judge (from 1-4 per month) and jury trials are scheduled six terms per year.
- Old files were purged and dismissed which freed much needed space for storage of more recent files. The evidence locker was cleaned of old weapons and other evidence no longer needed in the prosecution of cases.

VICTIM WITNESS ASSISTANCE

- Personal contact with approximately 1,900 misdemeanor crime victims, to date.
- Good working relationship with Magistrate's Office allows intervention with victims.
- Staff works closely with other departments in the Court and has a good working relationship with the District Attorney's Office Victim Witness Program.
- Staff works closely with Salvation Army Safehouse Administration in order to place victims in safe environment and with the Central Georgia Council on Family Violence to enhance relationships with other victim advocates in the community.

AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
STATE COURT			
Authorized Positions	11	11	11
Expenditures			
Personal Services	\$ 636,973	\$ 646,490	\$ 667,396
Operating Expenditures	161,598	170,308	166,700
Capital Outlay	<u>2,523</u>	<u>16,482</u>	<u>0</u>
Total	<u>\$ 801,094</u>	<u>\$ 833,280</u>	<u>\$ 834,096</u>
STATE COURT PROBATION OFFICE			
Authorized Positions	11	12	12
Expenditures			
Personal Services	\$ 512,920	\$ 598,650	\$ 608,200
Operating Expenditures	11,144	19,150	18,350
Capital Outlay	<u>14,676</u>	<u>9,578</u>	<u>0</u>
Total	<u>\$ 538,740</u>	<u>\$ 627,378</u>	<u>\$ 626,550</u>

STATE COURT

AUTHORIZED POSITIONS AND EXPENDITURES (continued)
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
STATE COURT SOLICITOR			
Authorized Positions	8	8	9
Expenditures			
Personal Services	\$ 552,026	\$ 589,000	\$ 639,500
Operating Expenditures	23,358	24,700	27,380
Capital Outlay	<u>1,505</u>	<u>732</u>	<u>0</u>
Total	<u>\$ 576,889</u>	<u>\$ 614,432</u>	<u>\$ 666,880</u>
 VICTIM WITNESS ASSISTANCE			
Authorized Positions	1	1	1
Expenditures			
Personal Services	\$ 45,909	\$ 50,350	\$ 53,150
Operating Expenditures	1,262	4,020	4,020
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$ 47,171</u>	<u>\$ 54,370</u>	<u>\$ 57,170</u>

FY 2008 BUDGET ISSUES

STATE COURT

The budget for State Court represents a 3.2% increase for personal services and a 2.1% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 80.0% is appropriated for personal services and 20.0% for operating expenditures. See appendices for information on capital outlay.

STATE COURT PROBATION OFFICE

The budget for State Court Probation Office represents a 1.6% increase for personal services and a 4.2% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget 97.1% is appropriated for personal services and 2.9% for operating expenditures. See appendices for information on capital outlay.

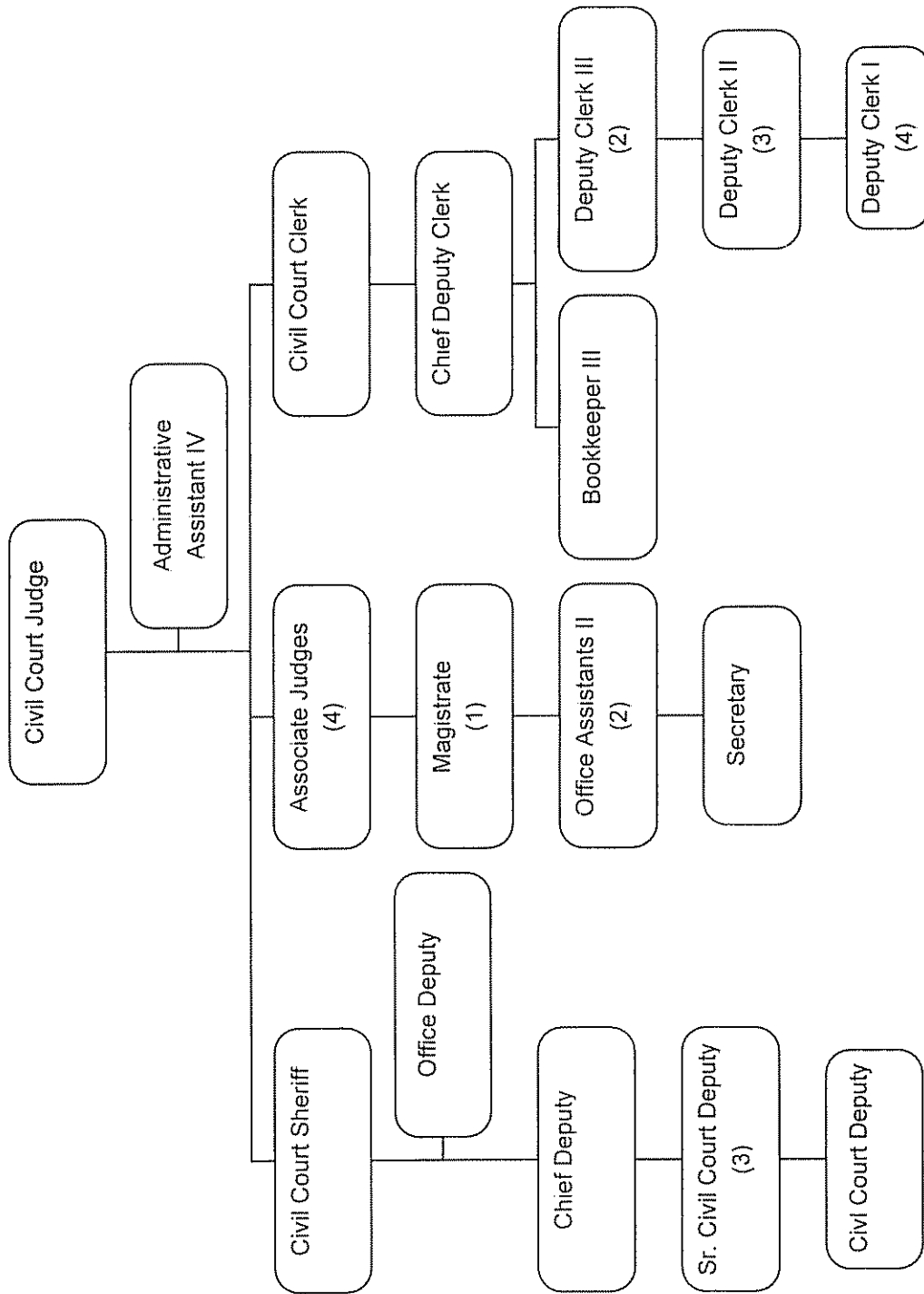
STATE COURT SOLICITOR

The budget for State Court Solicitor represents a 8.6% increase for personal services and a 10.9% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 95.9% is appropriated for personal services and 4.1% for operating expenditures. See appendices for information on capital outlay.

VICTIM WITNESS ASSISTANCE

The budget for State Court Victim Witness Assistance Program represents a 5.6% increase over FY 2007. Of the total FY 2008 budget, 93% is appropriated for personal services and 7% for operating expenditures.

CIVIL COURT



CIVIL AND MAGISTRATE COURT

MISSION

To apply the law to specific controversies; to resolve disputes between individuals, legal entities and government units, and to protect the rights of citizens and to stay informed and up to date on the Civil and Criminal Laws to better enable our court to apply these laws to the best of our ability in order to serve our community.

PROGRAM DESCRIPTION

CIVIL AND MAGISTRATE COURT SHERIFF'S OFFICE

The Civil Court Sheriff's Office serves Civil Processes, Good Behavior Warrants, Worthless Check Citations, and Warrants. The department also makes levies, handles Foreclosures and conducts evictions and public sales. These same duties are performed for the Magistrate Court in addition to the Civil Court.

CIVIL AND MAGISTRATE COURT CLERK'S OFFICE

Filing and docketing of Complaints, Garnishments, Dispossessories, Foreclosures, Judgments and Writs for Dispossessories and Foreclosures, Abandoned Motor Vehicle Liens, Judgments (by Default, Hearings, Jury and Non Jury), Pleadings, (Answers on Complaints and Garnishments, Motions, Interrogatories and Traverses) and Bookkeeping (Disbursing Funds to Plaintiffs, Defendants, Bibb County Finance Department and other Judicial Agencies).

Entering all data of Civil and Magistrate Courts into computer and on dockets and indexes. Maintaining records on all funds paid into the Civil and Magistrate Court. This consists of all civil and criminal cases by entering all monies into cash registers and balancing twice daily and making bank deposits daily.

Reconciling with the bank daily and monthly, disbursing all court costs to the Board of Commissioners and other judicial parties and balancing weekly with NCourt on filings online. Compiling financial reports for the Finance Department other judicial agencies monthly and quarterly. Assisting attorneys and the public in the office and by telephone.

CIVIL AND MAGISTRATE COURT

PROGRAM DESCRIPTION (continued)

MAGISTRATE'S OFFICE, CRIMINAL WARRANTS/DEPOSIT ACCOUNT FRAUD

The Criminal Warrant Division issues Criminal Arrest Warrants, Good Behavior Warrants, Fugitive Warrants, and Search Warrants for the Macon Police Department, Bibb County Sheriff's Office, Medical Center Police Department, Bibb County Board of Education Police, Georgia Bureau of Investigation, and other law enforcement offices in Bibb County and surrounding counties and conducts pre warrant hearings. Warrants are given a docket number and entered in docket book, signed, copied and sent to the appropriate office for an arrest to be made. First Appearance Hearings and Commitment Hearings are held at the Bibb Law Enforcement Center each Monday, Wednesday, Friday and Saturday. First Appearance Hearings are held in the Magistrate's Offices during business hours to accommodate officers. Magistrate Judges are on call after hours to sign Arrest Warrants and Search Warrants for Officers. The Deposit Account Fraud Division accepts and processes bad check citations from the merchants and public. Defendants may pay all restitution, fines and fees on court day or may be entered into a Pretrial Diversion Program or placed on probation. Arrest warrants are issued for those who fail to appear for scheduled court dates or violate terms of probation.

GOALS

CIVIL COURT SHERIFF'S OFFICE

- To obtain a pay increase for the ranks of Civil Court Deputy and Senior Civil Court Deputy Sheriffs. This would bring the department's pay in line with other Law Enforcement Agencies as well as the Civil Division of the Bibb County Sheriff's Department. It would also allow this Department to become more competitive with other Law Enforcement Agencies in hiring new deputies.
- Continue high level of performance to the citizens of Bibb County.
- To provide more office space as our duties continue to expand.
- Continue to increase training in the Civil Court Sheriff's Department.

CLERK OF CIVIL/MAGISTRATE COURT

- To have more space for the Clerk's Office. The Civil and Magistrate Courts are two (2) separate courts with different laws, dockets and forms. It would be more cost efficient to keep them separated, thus reducing the cost for color coding. This would also help with the growing need for space for the public and attorneys to work and the Court's need for file and storage space.
- To add a history tape program to the mainframe. This would free up space and assist the public and attorneys in addition to helping employees locate old records and the demand from credit reporting companies to access our records
- To continue to reduce the cost of printing forms for both court systems by combining as many forms as possible into one.

CIVIL AND MAGISTRATE COURT

GOALS (continued)

- Contemplating additional services with NCourt (such as garnishments).
- To continue to serve the public in an efficient manner.
- To increase salaries for Clerk, Chief Deputy Clerk and Deputy Clerks.

MAGISTRATE'S OFFICE, CRIMINAL WARRANTS

- To continue to study the Criminal and Civil Laws and to stay updated of any changes.
- To serve the public and Law Enforcement Offices as efficiently as possible.
- To implement new and more efficient office procedures.
- To continue to conduct all hearings in a judicial and professional manner.
- To increase salaries for employees.
- To implement pre-warrant hearings for misdemeanor property crimes in order to aid officers.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

CIVIL/MAGISTRATE COURT SHERIFF'S OFFICE

1. To provide legal process services in order to contribute to the swift adjudication of civil and criminal cases.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Complaints	4,450	4,500	4,425
Dispossessories	7,143	7,150	7,175
Foreclosures	318	260	325
Good Behavior Warrants	3	3	3
Evictions	1,113	1,150	1,200
Subpoenas	75	80	85
Citations	681	675	650
Bench Warrants	14	15	18
Levies	60	65	70
Fi Fa's	47	50	55
Garnishments	2,401	2,450	2,475
Public Sales	6	6	6

CIVIL AND MAGISTRATE COURT

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)
--

CLERK OF CIVIL/MAGISTRATE COURT

1. **To process, file and record work in a timely manner, as prescribed by law.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Total New Cases Filed	13,405	13,950	14,200
Claims Filed	4,285	4,535	4,700
Garnishments Filed	2,706	2,830	2,955
Garnishments Answers	6,974	7,225	7,375
Disbursements Processed	4,542	4,670	4,775
Dispossessories Filed	6,208	6,450	6,675
Foreclosures Filed	232	280	310
Dispos. & Foreclosure Judgmts&Writs	2,539	2,665	2,800
Evictions	1,113	1,150	1,200
Fi Fa's Issued	2,743	2,920	3,045
Pleadings Filed	2,160	2,235	2,385
Abandoned Motor Vehicle Liens	741	775	800
Subpoenas Issued	214	230	250
Online Filings	1,078	1,225	1,375

2. **To collect and disburse appropriate cost, fees, fines and other monies collected.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Civil Costs	\$1,096,995	\$1,107,495	\$1,113,000
Criminal Fees	927	875	825
Citation Fines and Fees	<u>121,898</u>	<u>107,399</u>	<u>98,899</u>
Total Funds Disbursed	<u>\$1,219,820</u>	<u>\$1,215,769</u>	<u>\$1,212,724</u>

CIVIL AND MAGISTRATE COURT

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)

MAGISTRATE'S OFFICE, CRIMINAL WARRANTS

1. To provide legal process services in order to contribute to swift adjudication of criminal cases.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Criminal Warrants Issued	7,051	7,150	7,250
Good Behavior Warrants	1	5	9
Search Warrants	247	300	350
1 st Appearance Hearings	4,736	4,886	5,036
Commitment Hearings	1,188	1,250	1,350
Good Behavior Hearings	1	5	9
Pre-Warrant Hearings	1	50	70
Deposit Account Fraud Hearings	1,075	1,125	1,175
Deposit Account Fraud Citations	1,109	1,159	1,209
Failure to Appear Warrants (Checks)	30	50	75
Probation Warrants (Checks)	175	225	275

FY 2007 ACCOMPLISHMENTS

CIVIL/MAGISTRATE COURT SHERIFF'S OFFICE

- The deputies received approximately 223 hours of training at no cost to the county.
- 716 lawsuits were served in the office at \$25.00 each. Bibb County received \$17,900 for this service.
- After expenses the Civil & Magistrate Court received \$57,850.00 for the 4,450 lawsuits that were served by a private process server.
- Complaints concerning evictions have been reduced to a minimum as the deputies now film some parts of the process.

CLERK OF CIVIL/MAGISTRATE COURT

- New procedures have been instituted for the handling of cash. This was done partly by the addition of another cash register that only records cash and the use of receipt books.
- 1,078 complaints and dispossessorios, 386 judgment and writs and 20 answers were filed online. This is an increase of 275 more filings than 2005.
- Two computer terminals were added to the office for use by the public.

CIVIL AND MAGISTRATE COURT

FY 2007 ACCOMPLISHMENTS (continued)

MAGISTRATE'S OFFICE, CRIMINAL WARRANTS

- Pre-trial Diversion Program has been successful and used as a model for other county courts.
- Some PC programs have been updated to meet the needs of the court.
- Steps have been taken to minimize time-consuming paperwork for Magistrate Judges
- The Police Department's cooperation with the court in the willingness to investigate and execute Family Violence warrants has been vital in the safety of victims.

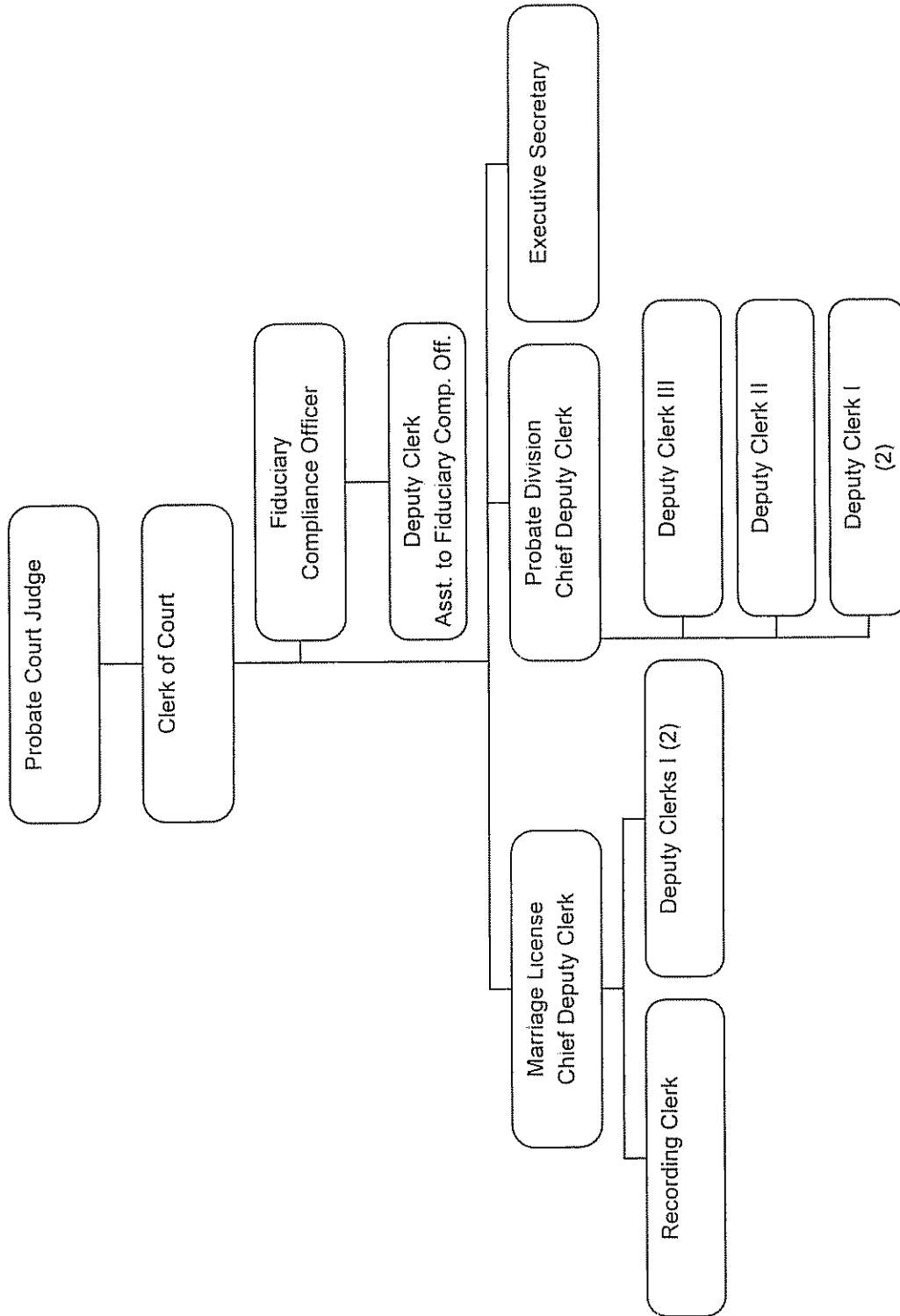
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	29	29	29
Expenditures			
Personal Services	\$1,537,460	\$1,650,655	\$1,629,719
Operating Expenditures	138,552	154,305	158,640
Capital Outlay	<u>4,770</u>	<u>64,872</u>	<u>0</u>
Total	<u>\$1,680,782</u>	<u>\$1,869,832</u>	<u>\$1,788,359</u>

FY 2008 BUDGET ISSUES

The budget for the Civil/Magistrate Court represents a 1.3% decrease for personal services and a 2.8% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 91.1% is appropriated for personal services and 8.9% for operating expenditures. See appendices for information on capital outlay.

PROBATE COURT



PROBATE COURT

MISSION

It is the Mission of the Probate Court of Bibb County to serve the citizens of this county in an effective, efficient, professional, and courteous manner, as we process all proceedings concerning the estates of decedents, adult and minor guardianships and conservatorships, civil commitments, and all other matters within the jurisdiction of the court; process all applications for licenses issued by this office; and carry out all ministerial and administrative duties assigned to the court by law.

PROGRAM DESCRIPTION

The Probate Court is the one court with which most citizens will have, at some time, direct or indirect involvement. It is responsible for providing a wide and diverse range of services to the general public and all citizens of Bibb County. The Court has exclusive, original jurisdiction over the probate of wills; the granting of letters testamentary and of administration and the repeal or revocation of same; all controversies in relation to the right of executorship or administration; the sale and disposition of the property belonging to, and the distribution of, deceased persons estates; the appointment and removal of guardians and/or conservators of minors and adult persons who are incapacitated due to mental illness or mental retardation; all controversies as to the right of guardianship; the auditing and passing of returns of all executors, administrators and guardians and conservators; the discharge of former sureties and the requiring of new sureties from administrators and guardians and conservators; the court-ordered assessment, evaluation and treatment of mentally ill persons, alcoholics and drug abusers under Title 37; all other matters and things as appertain or relate to estates of deceased persons and to persons who are incompetent; and all other matters conferred by law. In addition, the Probate Court performs other judicial and ministerial functions, including, but not limited to: maintenance and upkeep of all public records and minutes of proceedings in the Probate Court; acceptance and maintenance of funds, as custodian, for missing heirs and minors without guardians; issuance of marriage licenses; issuance of firearms permits; issuance of residency certificates; issuance of licenses to conduct business by veterans; issuance of permits to perform fireworks displays in public; filling vacancies in certain public offices; administering oaths to public officials; acceptance, approval and recording of bonds of certain public officials; issuance of warrants and holding of commitment hearings.

Additionally, the Probate Court of Bibb County is an Article 6 Probate Court in which the Judge has (and is required by law to have) the same qualifications as a judge in the superior courts. As such, the Probate Court has expanded jurisdiction equivalent to superior courts in *de novo* appeals in other counties and additional concurrent jurisdiction with the Superior Court of Bibb County. Litigants in the Probate Court are entitled to trial by jury and final disposition, with appeal only to the Court of Appeals or the Supreme Court.

PROBATE COURT

PROGRAM DESCRIPTION (continued)

The Probate Court maintains an accurate and current recording system for all proceedings and minutes and maintains an accessible record room for the use and benefit of the Court's staff, attorneys and the general public. We utilize and are gaining good experience with SUSTAIN7, a relational, manipulative court management and data base software, on a networked system under the supervision of the Information & Technology Department. This allows for instantaneous retrieval of file information, production of reports and indices, and calendaring.

GOALS

The Probate Court of Bibb County is and expects to continue as one of the best probate courts in this state. The entire staff takes the responsibilities of this office seriously and dedicate themselves to performing in an exemplary and well-above-average manner. It is our collective intent to perform all of the statutory duties incumbent upon probate courts, to do so in an atmosphere of professionalism and congeniality, and to offer the citizens of Bibb County and all others having occasion to enter this court the highest and best level of services. To that end, it is our objective:

- To timely process all petitions and applications in a consistent manner as required by law.
- To conduct all Court matters courteously, efficiently and in full accordance with applicable law, equally, without bias or prejudice, and in a non-partisan manner.
- To issue all licenses and permits properly and promptly, to maintain proper documentation and records thereof, and to furnish reports of same to such governmental and non-governmental agencies as may be required by law.
- To maintain minutes of all court proceedings as required by law, to establish and maintain information systems and statistical data, and to preserve and protect the records of this court in accordance with the State mandated records retention schedules; to maintain as confidential all records exempted from the Open Records Act and to allow public inspection and copying of all records covered by the Open Records Act.
- To properly supervise and monitor, to the extent contemplated and as required by law, temporary administrators, personal representatives, guardians, conservators and trustees; to enforce reporting requirements set by law upon all to whom they may apply; to receive, review and audit the inventories and returns required to be filed with the court; and to assure that bonds with proper sureties and of sufficient amount are maintained in all applicable cases.
- To provide a designated employee, the Probate Court Fiduciary Compliance Officer, to act as liaison between the Court and its other staff and all guardians, conservators, wards, administrators, executors, trustees and other fiduciaries under the jurisdiction of the Court; to audit the returns filed; to receive and investigate complaints made by, on behalf of, or regarding incapacitated adults, including residential visits to nursing facilities and personal care homes; and to receive and respond to inquiries which might otherwise result in a prohibited *ex parte* communication with the judge.

PROBATE COURT

GOALS (continued)

- To maintain, secure, audit and distribute custodial accounts; to maintain an accounts receivable and payable system approved by the County Commission and County Auditors; to maintain accurate receipts and financial records; and to timely and properly pay over to the County Treasury, as and when appropriate and in accordance with law, funds collected by the court.
- To operate, maintain and update, with the assistance of the IT Department, a Web site for the Probate Court of Bibb County to provide to the public over the Internet valuable information concerning the Court, its location and hours of operation, its staff and contact information, its jurisdiction, Georgia probate proceedings, license and permit requirements, and other matters of interest, including links to other helpful sites on the Web.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. Establish estates for minors, incapacitated adults, and decedents. Matters concerning mental health and the issuing of firearms and marriage licenses.

<u>Case Types</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Decedent Estate: Administration	156	150	156
Decedent Estate: Probate	506	360	400
Decedent Estate: Year's Support	20	10	12
Decedent Estate: No Administration Necessary	56	56	60
Guardianship: Minor and Incapacitated Adult	189	148	160
Leave to Sell or Encumber	27	16	20
Citations against Personal Representative/Guardian	12	10	
Miscellaneous Estate/Guardianship Proceedings	405	452	480
Estate/Guardian required reports	480	320	350
Mental Health/Court Orders to apprehend	32	30	30
Marriage Licenses issued	1275	1160	1180
Firearms Licenses issued	872	750	780

2. Apply and resolve issues concerning estates, guardianships, mental health and the issuing of licenses.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Total Case Load	4030	3422	3598

PROBATE COURT

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)

3. Collect and disburse appropriate costs and fees as required.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Court Operations-Court Cost Collected	\$228,155	\$219,281	\$220,000
Miscellaneous Fees-Designated Funds	<u>53,737</u>	<u>45,878</u>	<u>46,000</u>
Total Funds Disbursed	<u>\$281,892</u>	<u>\$265,159</u>	<u>\$266,000</u>

FY 2007 ACCOMPLISHMENTS

The Probate Court is achieving its goals and objectives for fiscal year 2007. The Probate Court of Bibb County continues to be one of the best probate courts in this State and enjoys a reputation as such. The Judge and staff of this Court are consulted often by judges and clerks from other counties, seeking our assistance and recommendations on matters of probate law, office operations, and the use of technology.

The Probate Court continues to increase its use of technology in the court's operations. Three computers have been installed in the License Department, networked through the server maintained by the IT Department with all other computers in the court, and now use and operate the Criminal Justice Technologies/Probate Court Manager software in the issuance of marriage licenses and firearms permits. The Judge and staff were instrumental in the designing and preparation of new marriage license forms to replace forms no longer provided by the State. These forms have been imported into the computer software and are now used by the Deputy Clerks in taking marriage license applications and issuing licenses. In the Court Division, Probate Court Manager software is being used to an increasingly greater extent and will soon allow for the elimination of the redundant use of manually prepared dockets and indices. The implementation and use of technology have allowed us to continue to operate effectively and efficiently without an increase in the staffing level. We have installed a document scanner, which will allow for the import into Probate Court Manager documents to be recorded. This will allow us to "record" all documents by recording the index and the scanned documents onto computer compact discs (CDs). By recording all matters on electronic media, we will be able to provide public access to files and documents at computer terminals. We are presently in the process of installing and configuring public access terminals to allow for retrieval of file information electronically. In addition, we will cease the use of physical media (the paper minute books) for the maintenance of the public records, and all future public records will be available for review, inspection and copying from the electronic media. This should also result in a significantly decreased future need for additional space in the Probate Court's Record Room. Finally, as the technology is advanced and security is assured, public records will become available over the Internet

PROBATE COURT

FY 2007 ACCOMPLISHMENTS (continued)
--

The Judge and staff continue to timely process all petitions and applications in a consistent manner, properly and promptly issue all licenses and permits, and efficiently and courteously conduct all court matters.

The staff of the Probate Court attends annual training sessions (with one-half of the staff attending each of two sessions) offered through the Institute for Continuing Judicial Education. These classes offer updates on matters of probate law, review legislation affecting probate courts and probate law passed during the most recent session of the General Assembly, review changes to any of the Georgia Probate Court Standard Forms, and serve to allow probate court clerks to share and compare office procedures and methods. Judge Self and Sherri Lanford, Clerk, often serve as faculty for these sessions.

The Probate Court maintains and offers to the public a series of pamphlets authored by Judge Self on probate court issues. These are: "Alternatives to Guardianship," "Proceeding Pro Se in Probate Court," "Georgia Probate Proceedings," and "Georgia Probate Courts." Additionally, we provide to every executor or administrator not represented by counsel a copy of a brochure entitled "Duties of Personal Representatives of Decedents' Estates in Georgia" and to every guardian and conservator a copy of a brochure entitled "Handbook for Guardians" (also authored by Judge Self). Both are provided through the Administrative Office of the Courts to other probate courts in the State.

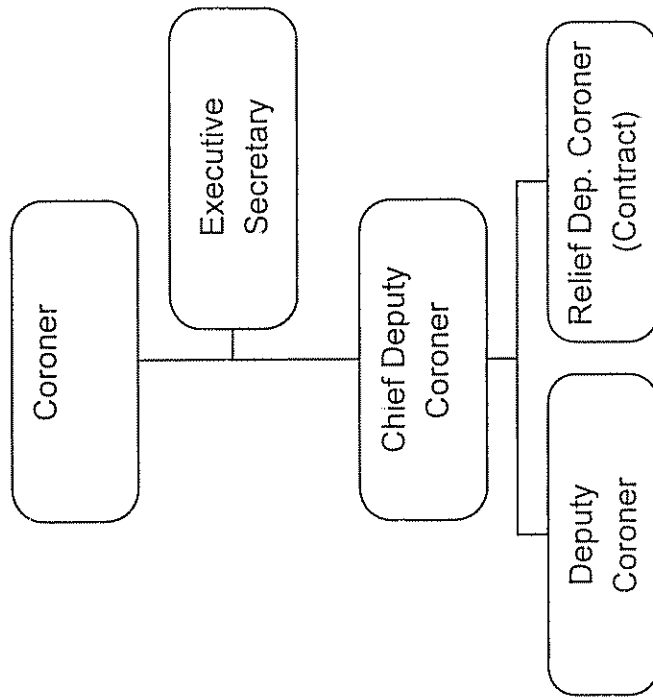
AUTHORIZED POSITIONS AND EXPENDITURES
--

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	14	14	14
Expenditures			
Personal Services	\$724,243	\$777,205	\$794,105
Operating Expenditures	37,828	53,383	52,232
Capital Outlay	<u>3,960</u>	<u>528</u>	<u>0</u>
Total	<u>\$766,031</u>	<u>\$831,116</u>	<u>\$846,337</u>

FY 2008 BUDGET ISSUES

The budget for Probate Court represents a 2.2% increase for personal services and a 2.2% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 93.8% is appropriated for personal services and 6.2% for operating expenditures. See appendices for information on capital outlay.

CORONER'S OFFICE



CORONER'S OFFICE

MISSION

To provide investigations into all deaths requiring a public inquiry, and to determine and record the cause and manner of death in order to affix responsibility and protect public health and safety.

PROGRAM DESCRIPTION

The Coroner's Office is responsible for the accurate recording of Coroner's cases for Bibb County and, in some cases, adjoining counties. Also, it is responsible for the complete investigation of suicides, homicides and accidents, which includes visiting the site, taking pictures, drawing diagrams, talking with witnesses and law enforcement personnel and documenting all findings. The responsibility of personal notification of next of kin is also included. Files are maintained on each case, including personal information on the decedent, along with other pertinent information, such as autopsy reports, medical reports, law enforcement reports, death certification copies, newspaper reports, etc.

The Coroner conducts inquests and reviews evidence that may be relevant to the case and subsequent trial. An inquest is a hearing in which the public and other interested parties (Courts, D.A.'s Office, families, etc.) are able to learn where and how the decedent died. The inquest has the power of judicial review and of questioning suspects. The Coroner may recommend to the District Attorney arrest or detainment based on the outcome of the inquest. This Coroner's Office is unique in respect to other Coroners in that we continue to study why some deaths occur, how they might be prevented in the future, and how steps can be taken to implement changes.

GOALS

- To not only keep efficient, accurate death records and statistical material through computerization of records, but also to carry on complete investigations of all suspected deaths in which individuals are not being cared for by a physician.
- There seems to be an ever-growing influence of drugs and drug-related crimes and deaths, thus making it more and more important for the Coroner's Office to be made up of well-trained, educated individuals who are dedicated to investigating all suspected deaths and completing acceptable reports, as well as working with law enforcement agencies, the District Attorney's Office and Child Abuse Protocol Committee in studying the facts having to do with all deaths as to their cause and manner. It continues to be very important that everyone in this office attend Educational Seminars to keep abreast of the new advances in Death Investigation.
- Although the death rate has increased approximately 100 cases since 2004, the Coroner's budget has not increased significantly. This is due to efficient computerized record keeping and well trained investigators.

CORONER'S OFFICE

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To provide necessary investigative services.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Cases Reported	940	970	1000
Inquests	1	3	3

Note: Number of cases is based on a calendar year.

2. To promote juvenile awareness of the dangers of drinking and driving through the utilization of community education opportunities.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Speaking at schools and other organizations	2000+	2000+	2000+

3. To provide well-trained, educated individuals who are dedicated to performing investigative duties in an efficient, effective manner.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Training attended (hours)	220	240	250

FY 2007 ACCOMPLISHMENTS

- We have accomplished our tasks of obtaining death records and nationwide statistical data through computerization. Our goal has been reached with the Georgia Police Academy in developing an up-to-date base of statistical information statewide and to tie into statewide communications to keep abreast of new developments and strategies in the study of death investigations.
- In the area of death prevention, the Coroner's Office continues to take an active part in finding danger areas in Bibb County. Communication is maintained with elected officials and the Department of Transportation to increase awareness of Bibb County's needs.
- The Coroner's Office continues to work closely with the Judicial System and with Law Enforcement Officials, and the U.S. Attorney's Office to prevent juvenile killings and ways to keep juvenile offenders out of the State Prison System.
- The Coroner's Office works with the Bibb County School System and other Civic Organizations, by providing speakers for programs, such as Drinking and Driving, Gun Safety and Drug Prevention.

CORONER'S OFFICE

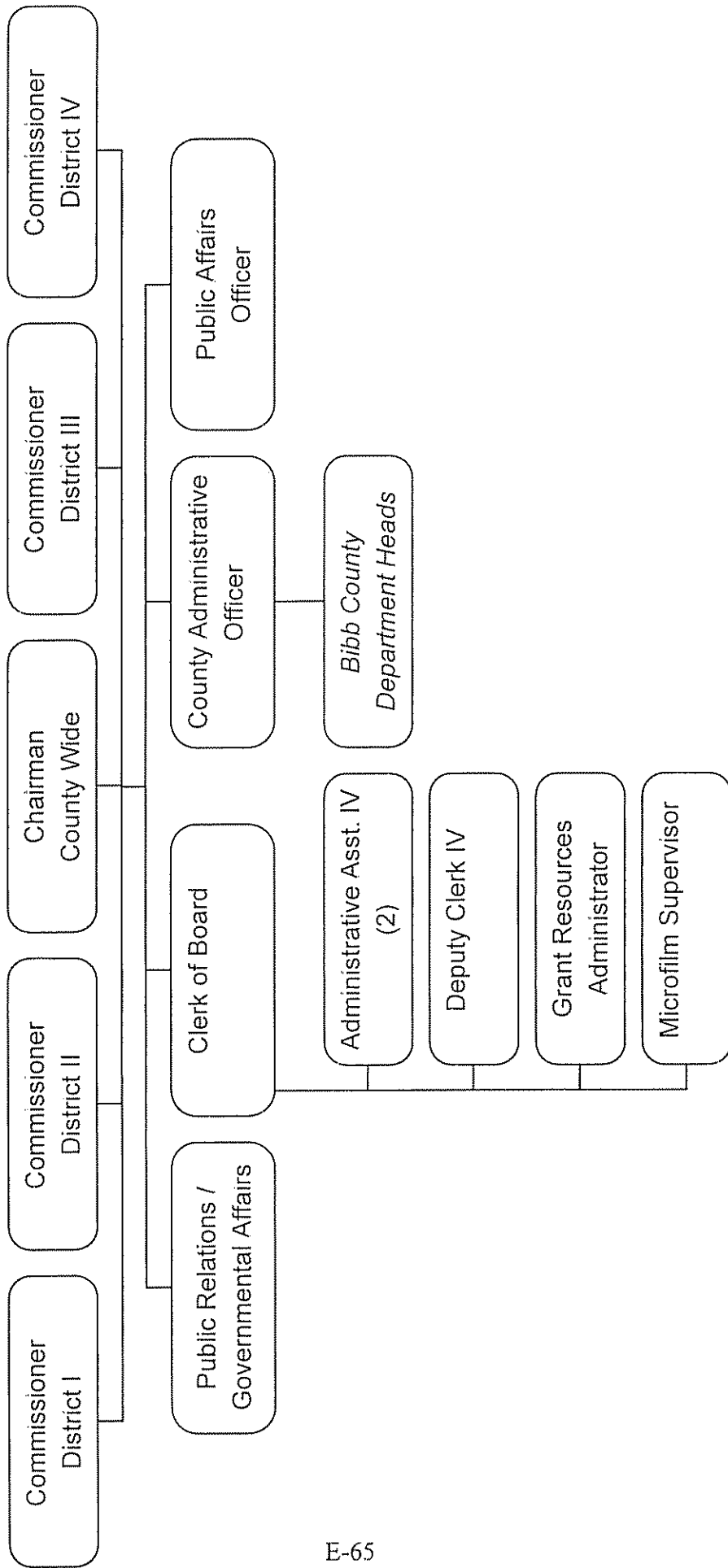
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	4	4	4
Expenditures			
Personal Services	\$186,379	\$200,055	\$211,405
Operating Expenditures	45,868	49,451	49,350
Capital Outlay	<u>3,023</u>	<u>1,507</u>	<u>0</u>
Total	<u>\$235,270</u>	<u>\$251,013</u>	<u>\$260,755</u>

FY 2008 BUDGET ISSUES

The budget for the Coroner's Office represents a 5.7% increase for personal services and a 0.2% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 81.1% is appropriated for personal services and 18.9% for operating expenditures. See appendices for information on capital outlay.

BOARD OF COMMISSIONERS OFFICE



BOARD OF COMMISSIONERS

MISSION

To exercise the powers, duties and responsibilities vested in and imposed upon it as the duly constituted governing authority of Bibb County.

PROGRAM DESCRIPTION

The Board of Commissioners of Bibb County consists of five (5) elected officials, with four Commissioners representative of his resident district (District 1, District 2, District 3, and District 4) and a part-time Chairman elected Countywide. The Board is responsible for devising and establishing policies for the County government, which are designed for the benefit of all citizens of Bibb County.

The Board operates under a committee form of government with each of the four (4) District Commissioners serving as Chairman of one of the following committees: Finance, Tax & Revenue; Engineering/Public Works; Human Resources and Information Services; and Properties. Other committees that the Commissioners either chair or serve as a member include: License & Tax; Ordinances and Resolutions; Risk Management, and Tobesofkee. The Chairman is an ex-officio member of all committees. The committees establish policies, subject to approval of the full Board. Policies are then implemented by the departments' personnel. Striving to improve the quality of life for all Bibb countians, the Board establishes immediate and long-range goals and projects and makes available all such public information necessary to enable their constituency to better understand the operation of County government. All Commissioners strive to perform their duties in an efficient, prudent and economical manner.

GOALS

- Establish policies and continue funding for those basic services that are in the best interest of Bibb County, as well as approve funding for those programs that the people desire and are willing to finance.
- Establish, by ordinance or resolution, rules and regulations respecting persons or property and all other matters deemed requisite and proper for the security, welfare, and health of the people of Bibb County.
- Review and adopt the County FY 2008 Budget on or before June, 2007.
- Under the direction of the Board and the Chief Administrative Officer, the Staff will work with departments to resolve citizen complaints effectively.
- The Chief Administrative Officer and Staff are directed to keep the Board apprized of any and all problems, as well as possible solutions, so as to minimize the effects on County government and the citizens of Bibb County

BOARD OF COMMISSIONERS

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To monitor the administration of public policy and provide a mechanism for communicating policy to the citizenry.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Commission Meetings	21	24	24
Work Sessions (Committee Meetings)	102	196	196
Miscellaneous Meetings	480	500	500

2. **To address concerns raised by the citizenry.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Public Hearings	1	3	5

FY 2007 ACCOMPLISHMENTS

- Groundbreaking events were held for the following new business – The Shoppes at River Crossing – August 2006. The 750,000 sq feet lifestyle center will feature two department stores, five mid-size anchors and a mix of upscale stores and multiple restaurants. This will be the first open-air retail development in Bibb County; Nichiha broke ground in July 2006 to construct a \$78 million manufacturing facility that will produce interior and exterior fiber cement panels for residential, commercial and multi-family markets in the U.S. The plant occupies 60 acres and will employ 100 at startup; and South Bibb County Library groundbreaking was held in October 2006. The library will be named the Charles A. Lanford, M.D. Library. Additionally, a grant was received from the State in the amount of \$2.5 million to construct the library.
- The following new businesses were opened – Sara Lee Distribution Center – August 2006. It employed 75 to 100 people initially and will increase to 140 after the first year of operations. The new facility will represent a \$24 million investment and will distribute both frozen and refrigerated Sara Lee meat and bakery products to the Southeast market. The 350-acre park was developed in partnership with the Macon Water Authority; Bass Pro Shops and Distribution Center – opened October 2006. The new facility employs 400. The 207-acre development includes 500,000 square feet of stores, restaurants and hotels.
- Tax Abatement Schedules were approved for Project Johnson – September 2006; Project Conveyor – November 2006; Project Window – March 2007; and Battle Lumber Company – March 2007.
- A Memorandum of Understanding was executed between Bibb County and City of Macon in support of the establishment of a “One Stop Shop” permitting process in order to streamline and make more efficient the permitting process in Macon and Bibb County.

BOARD OF COMMISSIONERS

FY 2007 ACCOMPLISHMENTS (continued)

- A Memorandum of Understanding was executed between Bibb County, City of Macon, Macon-Bibb County Convention & Visitors Bureau and the Macon Tennis Association for repairs at the John Drew Smith Tennis Center. This project is 90% complete.
- Implemented a Pandemic Flu Coalition headed by Commissioner Bert Bivins, III; conducted webcast training for coalition members; and funded 60,000 Flu Pandemic Prevention brochures.
- Commissioned a master plan for renovations and improvements at Lake Tobesofkee by George Balian, Architect; refurbished existing playground equipment and installed new equipment to enhance the playground, a project which involved grant funding, with the help of Bibb County employees and other volunteer organizations; established guidelines for development involving the 369 contour line; and Commissioner Bert Bivins, III, working with engineering personnel, completed a butterfly garden adjacent to a walking trail designed and built by County employees participating in a management training class.
- Established a Courthouse Renovation/Relocation Committee.
- Executed contract for new Fire Station #109 – February 2007 – that will be located at New Forsyth Road at Bass Road.
- Adopted ordinances to aid the County in disposing of property with absentee landlords, sheriff's deeds, etc., which is expected to generate an increase in tax dollars.
- Completed restorations and renovations to the Traffic Management Center.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	8	8	8
Expenditures			
Personal Services	\$593,334	\$636,650	\$700,200
Operating Expenditures	154,861	181,815	152,730
Capital Outlay	<u>10,785</u>	<u>6,516</u>	<u>0</u>
Total	<u>\$758,980</u>	<u>\$824,981</u>	<u>\$852,930</u>

FY 2008 BUDGET ISSUES

The budget for Board of Commissioners represents a 10% increase for personal services and a 16% decrease for operating expenditure from FY 2007. Of the total FY 2008 budget, 82.1% is appropriated for personal services and 17.9% for operating expenditures. See appendices for information on capital outlay.

RECORDS MANAGEMENT PROGRAM

MISSION

To provide responsive, comprehensive, quality services in the area of records management in order to assist employees, department heads, elected officials and the general public in accessing information.

PROGRAM DESCRIPTION

Bibb County's Records Management Program began operations in April of 1994. Prior to this date, the County stored its records at a private storage facility that provided records retrieval and storage service only. The County was charged based on the number of cubic feet in storage plus retrieval fees. As cubic feet and retrieval activity increased, due to normal record growth, the cost of this service became prohibitive. These concerns prompted Bibb County officials to implement an in-house Records Management Program that would maximize Records Center efficiency and provide a wider range of services for less cost.

The Records Center is closed to the general public and is located approximately one mile from the Bibb County Courthouse. The program provides record storage, retrieval and delivery, destruction, and departmental consultation on records management issues. Inactive records are stored for a legal retention period based on approved State Retention Schedules that are in concurrence with Federal, State, and Local laws. When records enter the Records Center for storage, a retention period is assigned using the common retention schedules for county governments. After records have met their legal retention requirements and the department head approves destruction, the records are burned for destruction. This systematic destruction of records saves valuable County resources by reducing the need for added storage facilities and additional time spent to process unneeded records.

The records that have not met their retention requirements are stored on movable shelving units that are operated electrically. Records are stored in one cubic foot boxes that are accessed using box numbers and shelf location numbers that are linked to a computer database. The database can sort using the box number, location number, description, or destruct date.

For reference requests, records can be viewed at the Records Center or records can be delivered to the requestor. To ensure security, only Bibb County departmental requests are accepted for record reference. Urgent record requests can be delivered in approximately 20-30 minutes. The program is very flexible to the service needs of the County departments as well as the Courts. In addition, the Records Management Operator/Contractor is available to consult with any department to enhance departmental operations.

RECORDS MANAGEMENT PROGRAM

GOALS

- The efficient storage, retrieval, and delivery of records.
- Destruction of records that have met their legal retention requirements in conjunction with departmental approval.
- To provide departmental guidance on records management operations and issues.
- To utilize micrographics and other records management technologies based on administrative and historical need.

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To provide efficient records management services.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Capacity - Cubic Feet	10,000	10,000	10,000
Record Requests	1,985	2,500	2,800
Re-Files	1,322	2,000	2,500
Interfiles	1,950	2,800	3,000
Boxes Transferred	1,115	1,200	1,500

2. To purge old files to free storage space.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Cubic Feet Destroyed	0	300	500

RECORDS MANAGEMENT PROGRAM

FY 2007 ACCOMPLISHMENTS

The Bibb County Records Management Program is nearing the end of its thirteenth fiscal year of operation. FY 2007 has been a productive year for the program. More than 1,000 cubic feet of records were transferred to the Records Center.

All record requests, deliveries, re-files, and interfiles are conducted as fast and efficiently as possible. All transactions are fully documented to provide organization to the above activities. A retention period is assigned to all new record transfers and records are routed for destruction once this period is met. All boxes are labeled to show the box number and the corresponding shelf location number. Box labeling decreases the chance of box misplacement. All boxes and book series are organized and are on a computer database for quick access and analysis.

The Records Management Center also captured several records series on computer output microfilm (COM) in FY 2007. These are records that have long-term retention periods. COM allows for this same information to be transferred from mainframe computer to microfiche. With the information being stored on microfiche, the paper record does not need to be retained using costly storage space. The Records Management Center is excited about the advantages this technology offers and will continue to seek other record series that could benefit from it.

In the future, the Records Management Center will continue to pursue all avenues toward an efficient and effective Records Management Program for the benefit of the citizens of Bibb County.

The primary focus of the Microfilm division is to produce quality microfilm for the security and preservation of Bibb County records. State Court, Superior Court, Civil Court, and Juvenile Court all utilize the Microfilm Office. After departments film their records, the microfilm supervisor processes, tests, and stores the microfilm in a climate-controlled vault for the above-mentioned user groups. A copy of the film is also stored in the State of Georgia Archives facility in Atlanta, Georgia, as an extra precaution against record loss. The film is available for viewing and/or printing by employees and the public. The centralized microfilm operation provides Bibb County with the required microfilm quality-control measures and economy of scale benefits. All equipment is in one area and periodic maintenance provides for quality microfilm. The Division is committed to the preservation of Bibb County's records with quality filming, processing, and inspection procedures.

RECORDS MANAGEMENT PROGRAM

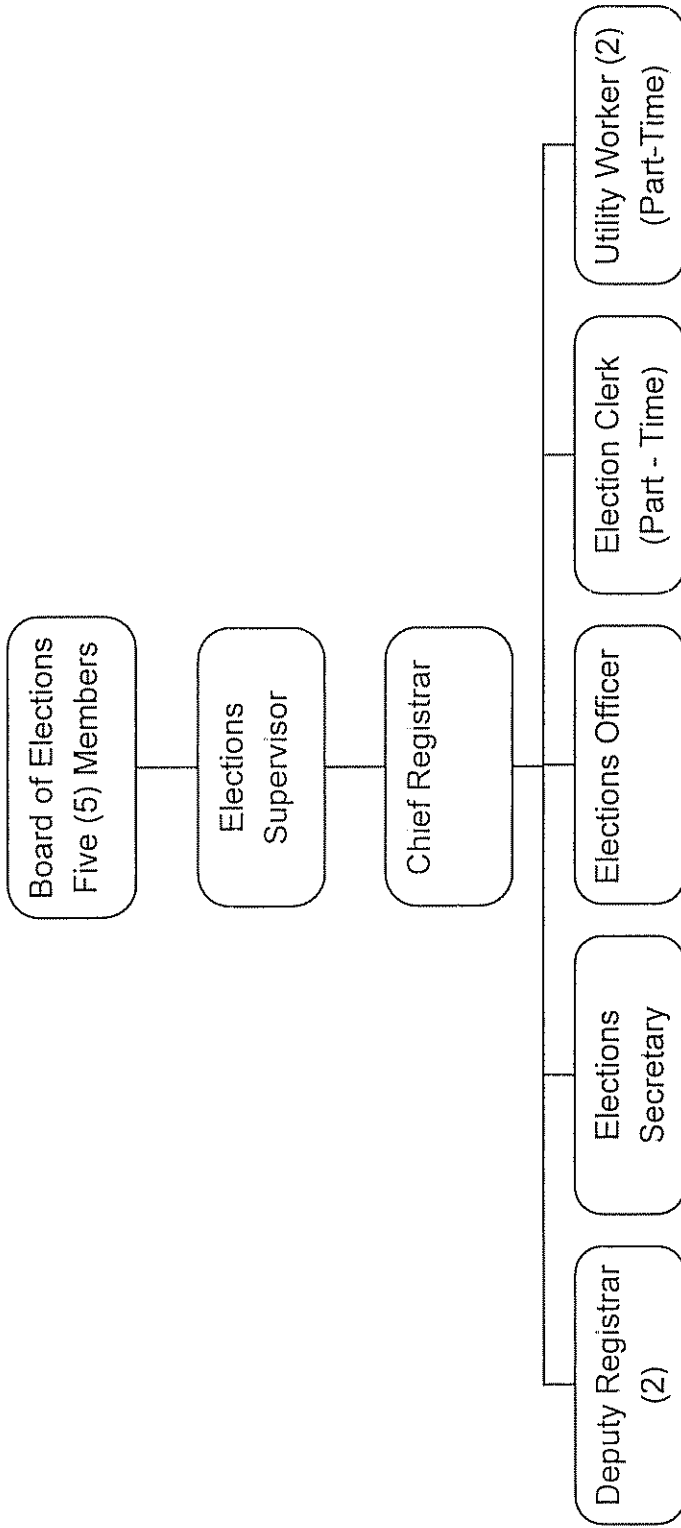
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	0	0	0
Expenditures			
Operating Expenditures	\$ 54,025	\$ 64,478	\$ 66,662
Capital Outlay	<u>0</u>	<u>8,026</u>	<u>0</u>
Total	<u>\$ 54,025</u>	<u>\$ 72,504</u>	<u>\$ 66,662</u>

FY 2008 BUDGET ISSUES

The budget for Records Management represents a 3.4% increase over FY 2007. See appendices for information on capital outlay.

BOARD OF ELECTIONS



BOARD OF ELECTIONS

MISSION

To provide access to the electoral process for citizens and candidates.

PROGRAM DESCRIPTION

The Registration Section provides satellite voter registration locations, as well as the main office, for the residents of Bibb County and the City of Macon to register to vote. The Section also maintains a current voter registration list, updating it as necessary by removing unqualified voters, convicted felons, incapacitated adults, deceased persons, and persons who have moved out of the County/State. The voter list is available, at a cost, to anyone using the information for campaign purposes. Individual voter identification cards are provided to each voter and certified copies of voter data is available at a cost. We are now equipped to supply a voter picture ID at no cost to the voter. Absentee ballots are prepared and mailed to those who qualify to receive an absentee ballot by mail. Voters are now allowed to vote by "Advance Voting" in our main office the week before each election without meeting any requirements. Voting precincts are divided to accommodate population growth and new voting locations are found for voter convenience. Election districts are re-drawn after census and legislative changes and all involved voters are notified. There is a constant review to assure that each voter is correctly assigned to the proper precinct and to all election districts which represent that voter. Mass mailings of "Non-Contact" confirmation notices are mailed in the odd numbered year; "National Change of Address (NCOA)" confirmation notices are mailed twice each year to ensure up-to-date voter records. Voters that have been in the "inactive" status in the State system for at least two general elections are placed in the "deleted" status. In March of each year, a list of each voter put in this status is supplied to us, at which time the voter registration cards are pulled from the active file and re-filed in the deleted file.

The Elections Section conducts all Federal, State, County, City and Special Elections for Bibb County, the City of Macon, and Payne City. All voting equipment is purchased, inventoried, charged, cleaned, and stored according to applicable Federal and State laws. Logic and Accuracy testing is conducted on each DRE Touch Screen Unit and Express Poll 4000 Unit utilized in each election. Downloading and programming of the number of memory cards and flash cards required is conducted before each election. Encoders are programmed and the batteries replaced before each election. Poll workers are recruited, trained, and paid for their services. Official notices, voter information, and U.S. Justice Department submissions are provided for each election. Qualifications of candidates are scheduled, announced, and received. Campaign filing reports are received and assistance is provided to assure they are correct and timely. Elections are officially certified with the Secretary of State and stored in compliance with State laws. Election results are made available for news media and the public.

BOARD OF ELECTIONS

GOALS

- To order and prepare all required election supplies for the July 17, 2007 City of Macon General Primary, the August 14, 2007 City Primary Runoff, the November 6, 2007 City General, the December 4, 2007 City General Runoff and the March 2008 Presidential Preference Primary Elections.
- To proof the election program built by Kennesaw State University and make sure any errors found are corrected before the program is shipped to this office for uploading into the GEMS System before each election.
- To proof the absentee paper ballot for accuracy and make sure any errors are corrected before ballots are printed for the elections and shipped to this office.
- To program memory cards and encoders required for the elections, keeping us in compliance with O.C.G.A. §183-1-12.02.
- To conduct logic and accuracy testing of touch screen units for the elections, keeping us in compliance with O.C.G.A. §183.1.12.02.
- To conduct logic and accuracy testing of the express poll units for the elections.
- To conduct poll workers training before the elections, targeting attendance of 100% which will keep us in compliance with O.C.G.A., §21-2-99.
- To conduct voter education of the touch screen units before the elections in compliance with State laws and regulations.
- To have the absentee ballots available in the office 45 days before the elections, keeping us in compliance with O.C.G.A. §21-2-384 (a).
- To mail out, assist to prepare, to receive and inspect Financial Disclosure Statement reports from public officers.
- To mail out, assist to prepare, to receive and inspect Campaign Contribution Disclosure Reports from public officers.
- To register, delete, change names and/or addresses for 12,892 persons, which amounts to 17% of 75,288 active registered voters.
- To receive and process death notices, felony convictions, and judgments of mental incapacity (prepared by the required agencies by the 19th of each month) within 15 days after receipt of said notices.
- To make contact (by fax) quarterly, with 13 high schools (public and private), Mercer University, Macon College, Wesleyan College, and the Macon Technical College to ensure that voter registration is being conducted in the schools as prescribed by law. (O.C.G.A. §21-2-215 {g}).
- To complete the mailing of 6,500 National Change of Address (NCOA) Confirmation Notices due to be mailed twice yearly and process changes generated by the notices returned.
- To initiate the GIS System in our office which will enable this office to verify precinct/districts lines more accurately and provide maps to candidates.

BOARD OF ELECTIONS

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To conduct scheduled elections in accordance with state and federal laws.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Elections conducted	4	4	6
Campaign disclosures received	142	127	180
New voters registered	4,063	3,676	4,994
Produce Master Voter List	143,650	148,000	150,000

2. To monitor compliance of election procedures with state and federal laws.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Programming of Memory Cards	501	1,140	1,504
Program Encoders	328	400	388
Logic & Accuracy Testing on Voting Booths & Express Poll Units	829	1,476	1,328
Certification of Poll Workers	415	832	621

3. To provide an efficient process for voters.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Maintenance on Voting Booths and Express Poll Units	705	1,752	1,700
Training Sessions for Poll Workers	21	34	32
Annual Mass Mailings/NCOA/& No Contact	7,744	13,000	6,500
Weekly Voter ID Cards	13,848	15,000	12,892

4. To receive and process voter information and election results in an efficient and timely manner.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Enter Voter History	7,583	67,090	0
Data Entry Transactions	16,204	21,986	30,000
District & Precinct Changes	22,983	3,000	0
Annual Transfer of Voters from Inactive To Delete Status	5,091	6,000	4,500

BOARD OF ELECTIONS

FY 2007 ACCOMPLISHMENTS

- The elections held in this year were the July 18, 2006 Primary, the August 8, 2006 Primary Runoff, the November 7, 2006 General, and the December 5, 2006 General Runoff Elections.
- Ordered and prepared all required election supplies by the Friday before the elections.
- Proofed and approved the programs built by Kennesaw State University for the elections.
- Proofed and approved the absentee paper ballot produced by the printer before the elections.
- Conducted logic and accuracy testing on 1,140 touch screen units for the elections.
- Changed the batteries in and programmed a total of 164 encoders for the elections.
- Conducted training for 832 poll workers for the elections.
- Had all required precinct locations operational on the Election Day between the hours of 7:00 AM and 7:00 PM in compliance with all Federal/State/City laws and regulations.
- Completed the official list of registered voters for the elections held.
- Had absentee ballots available in the office 45 days before the elections.
- Mailed out, assisted to prepare, received and inspected 142 Financial Disclosure Statements and Campaign Contribution Disclosure Reports.
- Registered, deleted, changed names and/or addresses for 13,848 persons which amounts to 18% of 75,288 active registered voters.
- Received and processed death notices, felony convictions and judgments of mental incapacity (prepared by the required agencies by the 10th of each month) within 15 days after receipt of said notices.
- Contacted (by fax) quarterly, 13 high schools (public and private), and local colleges, to ensure that voter registration is being conducted in the educational institutions as prescribed by law. (O.C.G.A. §21-2-215{g}).
- Completed the mailing of 7,744 NCOA Confirmation notices and process all changes generated by the returned notices.
- Completed the process of reducing the number of precincts in Bibb County from 50 to 41.
- Completed the remodeling of the additional office space and the old office space creating more room for voters during advance voting periods.
- Trained office staff and poll workers on the new Express Poll 4000 units.
- Bibb County was one of three counties which participated in a test pilot project on the Voter Verifiable Paper Audit Trail (VVPAT) TSX Units during the General and General Runoff Elections.

BOARD OF ELECTIONS

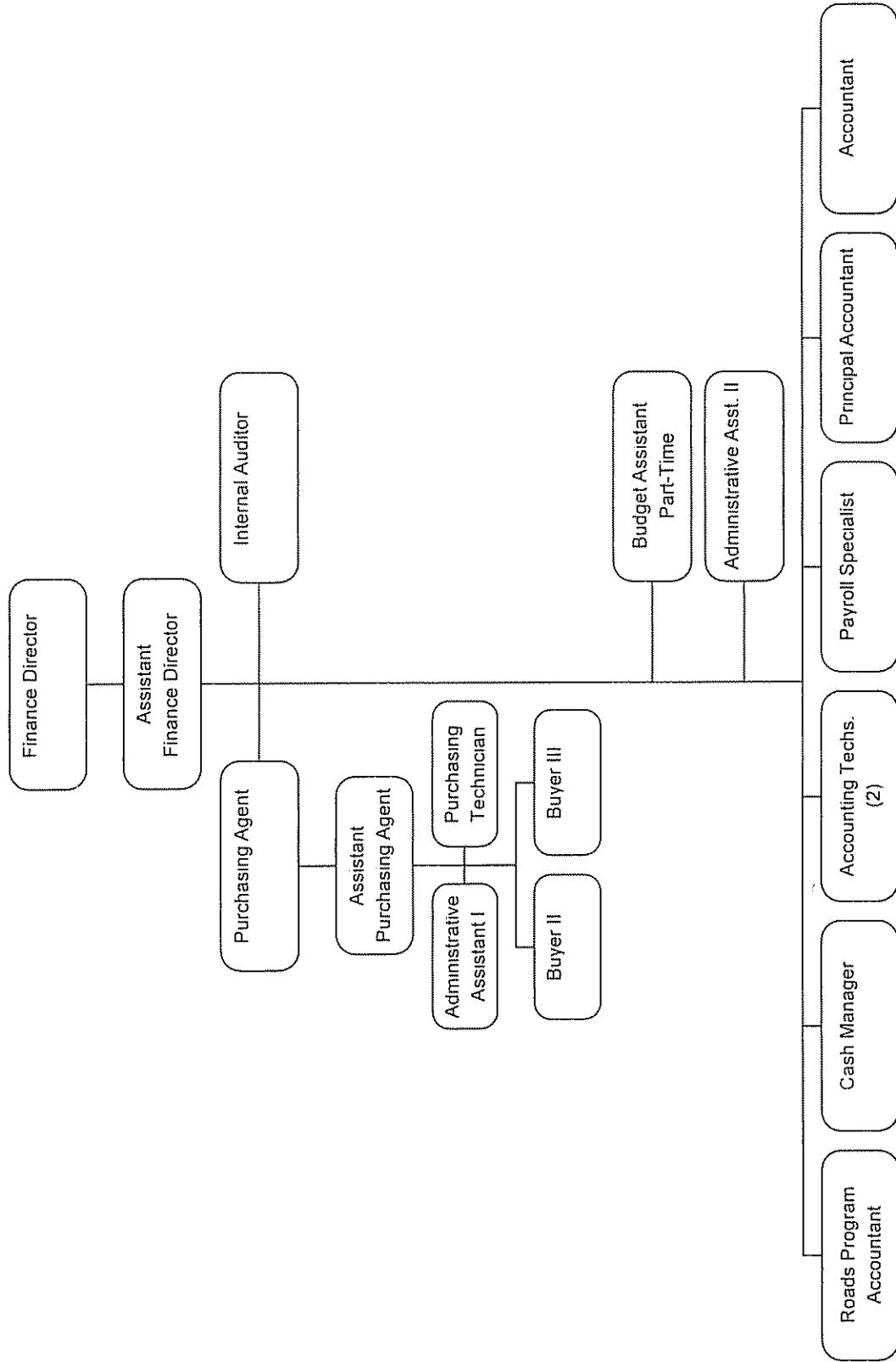
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 <u>Revised Budget</u>	FY 2008 <u>Adopted Budget</u>
Authorized Positions	6	6	6
Expenditures			
Personal Services	\$272,823	\$317,750	\$304,600
Operating Expenditures	216,148	564,755	439,451
Capital Outlay	<u>4,188</u>	<u>32,399</u>	<u>0</u>
Total	<u>\$493,159</u>	<u>\$914,904</u>	<u>\$744,051</u>

FY 2008 BUDGET ISSUES

The budget for Board of Elections represents a 4.1% decrease for personal services and a 22.2% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 40.9% is appropriated for personal services and 59.1% for operating expenditures. See appendices for information on capital outlay.

FINANCE



FINANCE DEPARTMENT

MISSION

To manage the fiscal affairs of Bibb County on behalf of its citizens and the Board of Commissioners and to prepare, monitor, analyze and implement a financial plan for generating revenues and disbursing funds in order to maintain fiscal integrity and accountability and to support effective decision making.

PROGRAM DESCRIPTION

The Bibb County Finance Department, under the direction of the Finance Director, is responsible for all financial, purchasing and internal auditing services required by the entire County government. The responsibilities of the department specifically include: measuring and reporting on financial position, financial stability, financial liquidity, financial growth, projecting and managing revenues, projecting and monitoring expenditures, payroll preparation, planning for the short- and long-term financial needs of the County and administering the purchasing policies and procedures of Bibb County. Additionally, Finance is responsible for managing the County debt, and providing accurate, relevant financial/operational information to the various County departments. The County's internal audit program is also a division of the Finance Office. Not only does the Finance Department serve the needs of other County departments, but it also serves the Board of Commissioners and the general public. The department operates under established management principles and adheres to generally accepted accounting principles (GAAP).

GOALS

- Coordinate the FY 2008 County budget process, beginning April 1, 2007.
- Produce the FY 2008 Budget Document and submit to GFOA for consideration of FY 2008 Budget Award by October 30, 2007.
- Coordinate and complete FY 2007 closeout process by September 1, 2007.
- Work with auditors in completing the FY 2007 Audit by November 1, 2007.
- Monitor FY 2008 budgeted expenditures & revenue collections throughout FY 2008.
- Increase the professional background of the Finance and Purchasing staff through professional training seminars to be offered throughout FY 2008.
- Accountability and control of centralized purchasing in order to obtain the best product at the best price for all County departments operating within a budget.
- Give all vendors equal opportunity to do business with Bibb County.
- Coordinate specifications and source of supply library on equipment and services for utilization by County departments and purchasing staff.

FINANCE DEPARTMENT

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To provide timely and accurate financial information to the Board of Commissioners and County Administration, thereby enhancing decision making.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Budget Revisions	1,080	1,100	1,100
Bank Reconciliations	289	286	276
Fund Transfers	247	148	156
Journal Entries	50,591	52,000	52,000
GFOA Distinguished Budget Award	Yes	Yes	N/A
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	N/A	N/A

2. **To efficiently process purchasing requests.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Automated A/P Checks Issued	16,575	16,703	17,250
Requisitions Processed	4,903	5,608	6,000
Fiscal Contract Bids Let	28	30	33
Sealed/Written Bids	101	105	110
Travel Advances	251	270	270
Purchase Orders Issued	4,742	5,560	6,000
Purchasing Card Transactions	2,281	993	1,100
Paychecks Issued	29,589	29,420	30,000

FY 2007 ACCOMPLISHMENTS

- The County received the "Certificate of Achievement for Excellence in Financial Reporting" award for the FY 2006 Audited Financial Statements.
- The County received the "Distinguished Budget Presentation" award for the FY 2007 budget document.

FINANCE DEPARTMENT

AUTHORIZED POSITIONS AND EXPENDITURES
--

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
FINANCE OFFICE			
Authorized Positions	12	12	11
Expenditures			
Personal Services	\$ 801,477	\$850,099	\$877,750
Operating Expenditures	43,963	52,696	52,560
Capital Outlay	<u>1,712</u>	<u>5,207</u>	<u>0</u>
Total	<u>\$ 847,152</u>	<u>\$908,002</u>	<u>\$930,310</u>
 PURCHASING			
Authorized Positions	6	6	6
Expenditures			
Personal Services	\$ 356,454	\$375,400	\$391,700
Operating Expenditures	17,384	22,335	24,475
Capital Outlay	<u>1,052</u>	<u>2,479</u>	<u>0</u>
Total	<u>\$ 374,890</u>	<u>\$400,214</u>	<u>\$416,175</u>

FY 2008 BUDGET ISSUES

The budget of the Finance Office represents a 3.3% increase for personal services and a 0.3% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 94.4% is appropriated for personal services and 5.6% for operating expenditures. See appendices for information on capital outlay.

The budget for the Purchasing Office represents a 4.3% increase for personal services and 9.6% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 94.1% is appropriated for personal services and 5.9% for operating expenditures. See appendices for information on capital outlay.

GENERAL SERVICES

MISSION

To provide quality postal processing services to Bibb County employees, operating departments and elected officials in order to facilitate the provision of services to the public.

PROGRAM DESCRIPTION

General Services is responsible for the mailroom and the processing of all County government correspondence to include proper postage and packaging for pickup by a pre-sort company. By using pre-sort, the County saves approximately two cents per letter.

GOALS

- Continue to encourage all departments to use Pre-Sort mailing, and giving instructions to department personnel regarding the procedures for using presort mailing.
- Continue operating the DM 1000 Automatic Mail Machine with Budget Manager, producing monthly reports as required.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide cost-efficient, effective postal services to County employees, departments and elected officials.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Presort Mail	117,398	310,000	320,000
Regular Mail	254,452	120,000	140,000

GENERAL SERVICES

FY 2007 ACCOMPLISHMENTS

- Membership in the Postal Council Commission has broadened the base of knowledge of available postal methods and services. Established daily log of user departments to encourage the advantages of pre-sort mailing.
- The installation of the DM 1000 Automatic Mail Machine with Budget Manager mail system eliminates the individual price weighing by user department personnel, saving the departments' employee time spent daily in the mailroom. The daily and monthly reports produced by the system furnish departments' current postage used.

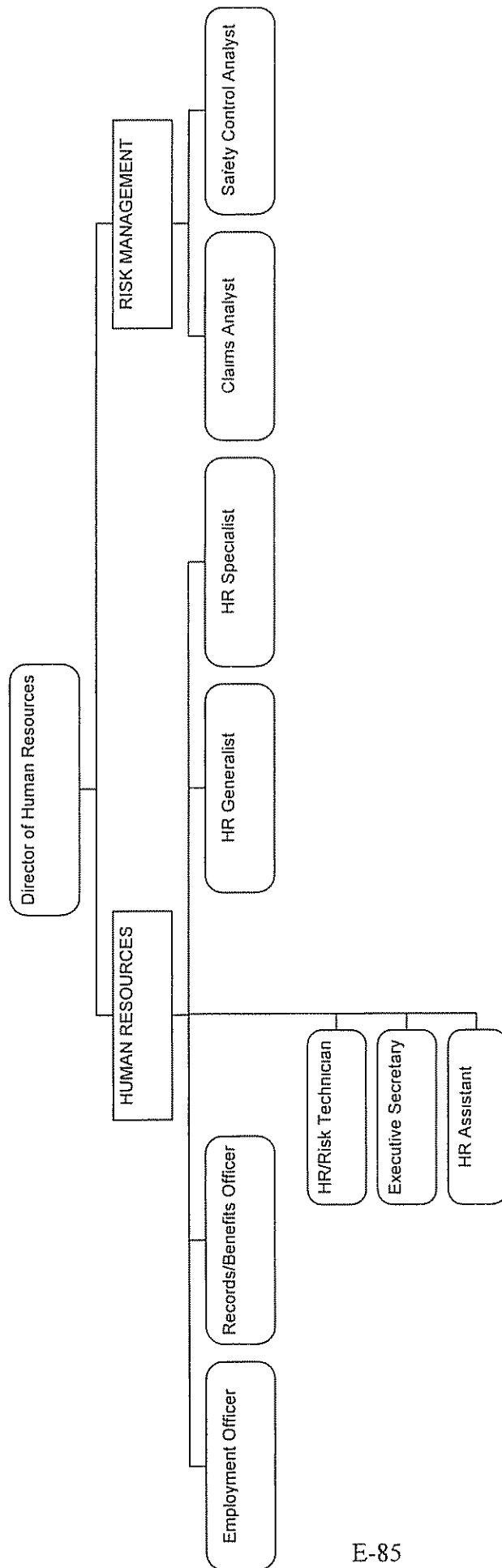
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Expenditures			
Operating Expenditures	\$14,881	\$15,450	\$15,450
Capital Outlay	<u>3,150</u>	<u>4,000</u>	<u>0</u>
Total	<u>\$18,031</u>	<u>\$19,450</u>	<u>\$15,450</u>

FY 2008 BUDGET ISSUES

The budget for General Services represents a 0% increase over FY 2007 for operating expenditures. See appendices for information on capital outlay.

HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT

MISSION

To provide supportive human resource management services to county departments, managers and supervisors, employees and prospective employees, in order to enhance the delivery of local government services.

PROGRAM DESCRIPTION

Human Resources provides administrative support to all Bibb County departments, both elected and appointed, in the areas of recruitment, selection, affirmative action, training and development, and retention of our human resources. This is accomplished through the development and administration of an equitable personnel system, which includes a salary and classification plan, an affirmative action policy and program, a performance appraisal system, and employee development program including training. At our core is a strong fringe benefit package encompassing employee and dependent health, dental and life insurance, pension plan, employee assistance program, deferred compensation plan, cafeteria flexible benefit program and employee recognition and awards. Such services are also provided to several outside agencies funded by the County. Human Resources assist and ensure countywide consistency with employee discipline, absenteeism, and employee development.

GOALS

- Continue to coordinate and maintain compliance with ADA requirements.
- Review and revise County job descriptions as situations warrant.
- Continue to update the Employee Handbook as situations warrant.
- Continue to increase and improve delivery of Human Resources services to county's departments by committing to hire highly qualified applicants thru a comprehensive background check, testing (clerical & Deputy Sheriff), references check, and motor vehicle check.
- Implement a Health Fair for County employees.
- Continue to provide the Employee Assistance Program to our employees and to provide training to our supervisors to better identify when an EAP intervention may be needed.
- Implement an HR computerized system, via ITS, to provide better resources for obtaining reports and current data.
- Continue the conversion of personnel records for active employees to electronic format.
- Continue with the initiative of the Wellness Program which is a proactive approach to foster a healthy, productive work force. This will be accomplished through education and increase awareness.
- Assist Board of Commissioners in strategic planning for the Year 2008 and beyond.
- Continue reviewing and updating County policies and procedures.
- Continue to develop new innovations to attract new applicants and to retain our employees for example.

HUMAN RESOURCES DEPARTMENT

GOALS (continued)

- Continue to analyze Health Care Plan for cost savings.
- Maintain compliance with changing laws and regulations for Federal, State and Local Government.

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

- 1. To enable other departments to maintain an efficient level of service by providing prompt response and appropriate resources to fill open positions and provide training.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Employee Job Requisitions	85	118	90
Positions Vacancy Referrals	448	550	616
New Hires, Promotions (Part-Time, Seasonal & Full-Time)	184	162	116
Total # of Applicants	644	768	906

- 2. To ensure the County appropriately selects and monitors employees for the duties they are to perform by monitoring compliance with personnel policies and assessing skills and training of applicants and current employees.**

Tests Administered (Clerical/Deputy Sheriff)	943	416	492
Eligibility Roster-Sheriff	114	96	110
Employees Trained	433	200	350
Employment Verifications	920	975	1,100
Separations/Terminations (Part-Time & Full-Time)	118	131	125

- 3. To provide assistance to current and future retirees in the planning and administration of their retirement benefits.**

Retirement Calculation Requests	36	58	49
Retirements (Actual) Active & Vested	16	22	20

- 4. To provide additional resources to current, prior and future employees, regarding benefits and personnel policies.**

Personnel Transactions	12,460	14,285*	16,280
Surveys Conducted (salary, overtime, health, etc)	6	6	7
Special Studies	5	5	5

*New Hires, Terminations, Pay Changes, Promotions, Retirements, Garnishments, Deaths, Merits Increases, Payroll, LTD Claims, Child Support, Bankruptcies, Exit Interviews, Charitable contributions, Address Change, Tax Forms, Leave Donations, Premium changes, etc.

HUMAN RESOURCES DEPARTMENT

FY 2007 ACCOMPLISHMENTS

Successfully accomplished the following:

- Participated in various job fairs.
- Conducted open enrollment (insurance and cafeteria flexible benefit plan) for all Bibb County employees, Retirees and three Outside Agencies.
- Conducted several surveys: Health Insurance, Elected Officials, Wage Salary Survey, Medicare Part D.
- Successfully received the first payment from the 2006 Retiree 28% Subsidy in the amount of \$52,264.34
- Successfully obtained approval from the Board of Commissioners to participate in the 2007 Retiree 28% Subsidy and successfully completed the application.
- Established a new Deputy Sheriff Booklet for recruitment purposes.
- Implemented a "Health Fair" with more than 100 employees' participation.
- Successfully published an "Employee Health Information Letter" to keep the employees up to date with health news.
- Successfully conducted four "Lunch & Learn" meetings to provide employees with live interaction with entities that provide information in different health topics.
- Successfully reformatted the Bibb County Government "Employee Application" for Deputy Sheriffs and General Employees.
- Successfully developed a Human Resources maintenance system that readily can review vacancies and generate a census (employee count) by department.
- Started the process of scanning blue cards (employee salary history) which attach the blue card to the main frame.
- Successfully implemented a Tobacco User Policy & Procedure.
- Conducted a Health Care RFP in a very short period of time.
- Converted County paid LTD to Employee participation.
- Implemented a new Deputy Sheriff testing program.
- Implemented the County's first Deputy Sheriff Interview assessment for Deputy Sheriff promotions.
- Received \$399,159.34 in Stop Loss (Health Claims) and Rebates from Pharmacare. (Through January 2007)
- Finalized the revision and modification of County Policies and Procedures.
- Successfully completed levels I, II, and III of the Management Training Program conducted by the University of Georgia, which resulted in the certification of 17 employees.
- Developed an open-enrollment procedure via mail – for FY2006-2007.
- Developed a quarterly Human Resources Department report to keep the Board of Commissioners apprized in the multi-functionality of the Human Resources Department.

HUMAN RESOURCES DEPARTMENT

FY 2007 ACCOMPLISHMENTS (continued)

- Successfully participated in the March of Dimes Campaign with Bibb County Employees raising \$2,400.00.
- Continued the "exit interview" procedures in an effort to strengthen employee benefits and obtain feedback on other areas needing attention.
- Continued the "panel interview" process to eliminate liability in the interview process.
- Continued cooperating with other municipalities in the completion of a variety of surveys.

AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	6	8	8
Expenditures			
Personal Services	\$367,842	\$427,320	\$462,500
Operating Expenditures	241,614	293,111	164,925
Capital Outlay	<u>2,417</u>	<u>7,820</u>	<u>0</u>
Total	<u>\$611,873</u>	<u>\$728,251</u>	<u>\$627,425</u>

FY 2008 BUDGET ISSUES

The budget for Human Resources represents a 8.2% increase for personal services and a 43.7% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 73.7% is appropriated for personal services and 26.3% for operating expenditures. See appendices for information on capital outlay.

RISK MANAGEMENT DEPARTMENT

MISSION

To prevent and manage all risks associated with Bibb County Government through proactive safety awareness and training, a comprehensive workers' compensation program, and property claims management services.

PROGRAM DESCRIPTION

Established in 1991, the Risk Management Department minimizes financial losses to the County as a result of vehicular accidents, property damage, work-place injuries, fraud, criminal acts on the part of the employees, and injury to persons and property arising out of the County's operation. Through a systematic effort to identify exposure to losses, the Risk Management Department analyzes exposures in terms of frequency and severity, measures those losses against appropriate standards, develops an appropriate mix of risk control and risk financing techniques, and monitors the effectiveness of the program. Employee safety and compliance with Federal and State mandated safety regulations are managed and monitored through development of standards and training required under the Occupational Safety Act. The Risk Management Department oversees the Workers' Compensation Fund, Employee Accidents, Claims against the County, and the Judgment and Losses Account.

GOALS

- Continue to reduce the number of on-the-job injuries, property losses and associated costs.
- Continue to investigate and review all loss reports to determine cause of accidents/incidents and provide recommendations for loss prevention and control.
- Continue to implement Comprehensive Safety Program.
- Utilize Safety Review Board for all motor vehicle accidents.
- On case-by-case basis, develop transitional job descriptions based on the employee's physical ability to return to work.
- Adjust all claim payments.
- Continue to implement Defensive Driving Training for all employees that drive County vehicles.
- Initiate request for proposal for property and casualty insurance.
- Develop a proposal to determine the cost savings for property insurance while maintaining the best comprehensive coverage.
- Continue to administer education on Drug Free Workplace.
- Work closely with The Macon-Bibb County Fire Department to monitor safety and property risk.
- Seek reimbursement on catastrophic claims from excess loss provider on inmate medical.
- Submit appropriate Workers' Compensation claims to the Subsequent Injury Trust Fund to be accepted for reimbursement.
- Aggressively monitor claims against the County.
- Continue to seek ways for lowering cost with external vendors.

RISK MANAGEMENT DEPARTMENT

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To effectively manage workers' compensation and property claims administration.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Workers' Compensation Claims	96	95	90
Automobile/Property Damage Claims	78	65	72
All Other Claims	35	25	30

2. To promote employee safety awareness through training, committee meetings and inspections.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Number of Employees Trained:			
Defensive Driving	146	234	150
New Hire Safety Orientation	145	131	156
Safety Review Board Meetings	0	2	6
Safety Committee Meetings	0	4	4
Safety Inspections	0	4	4
CPR/First Aid Class	59	60	60
Vehicle First Aide Kits	179	60	60
Safety Poster Displays	90	90	90
Wheel Chock & Towing Class	0	64	20
Chainsaw Safety Training	0	49	20
Safety Coordinator I & II Courses	0	2	1
Supervisor Safety Training	0	60	60
Non-Supervisor Safety Training	0	80	80
Claims against County	4	5	5

FY 2007 ACCOMPLISHMENTS

- Reduced the number of on-the-job injuries and associated costs.
- Workers' Compensation claims are being investigated and bills are being adjusted according to the Georgia Fee Schedule, which is resulting in a savings to Bibb County.
- Successfully transition from in-house Workers' Compensation Claims Management to ACCG handling Bibb County Workers' Compensation Claims for all claims occurring after July 1, 2006.
- Received 7% discount on annual Worker's Compensation premium by meeting all of ACCG's safety requirements.

RISK MANAGEMENT DEPARTMENT

FY 2007 ACCOMPLISHMENTS (continued)

- Through investigation and review of loss reports and near-miss reports, we are identifying causes of accidents and/or incidents and are taking measures to reduce the frequency and severity of the loss. Implementation of the program initially focused primarily on those departments with the greatest exposure to loss - both personnel and property.
- The Claims Committee has reviewed/investigated 43 claims in the past year to determine liability-18 have been either denied or unpaid and 35 have been accepted and paid.
- Random drug/alcohol tests for all safety- sensitive positions are performed.
- Post-accident drug testing for work-related injuries are required.
- Comparison between Financial and Risk Management information regarding paid claims.
- Monitored and verified Judgment & Losses account payments.
- Recoveries from Subsequent Injury Trust Fund claims have been successful this year with a recovery of \$373,627.17 for calendar year 2006.
- Recoveries from subrogation on property and medical claims have been successful this year with a recovery of \$133,257.39 for calendar year 2006.
- Recoveries from the Excess Inmate Medical Insurance for in-house medical expenses have been successful this year with a recovery of \$142,551.88 for calendar year 2006.
- Investigated and received subrogation payments against at-fault insurance companies for reimbursement.
- Surveyed all County employees who drive County vehicles to accurately assess their IRS status.
- Successfully checked all motor vehicle records for all County employees that drive a County vehicle.
- Successfully conducted safety inspections on County buildings.

AUTHORIZED POSITIONS AND EXPENDITURES

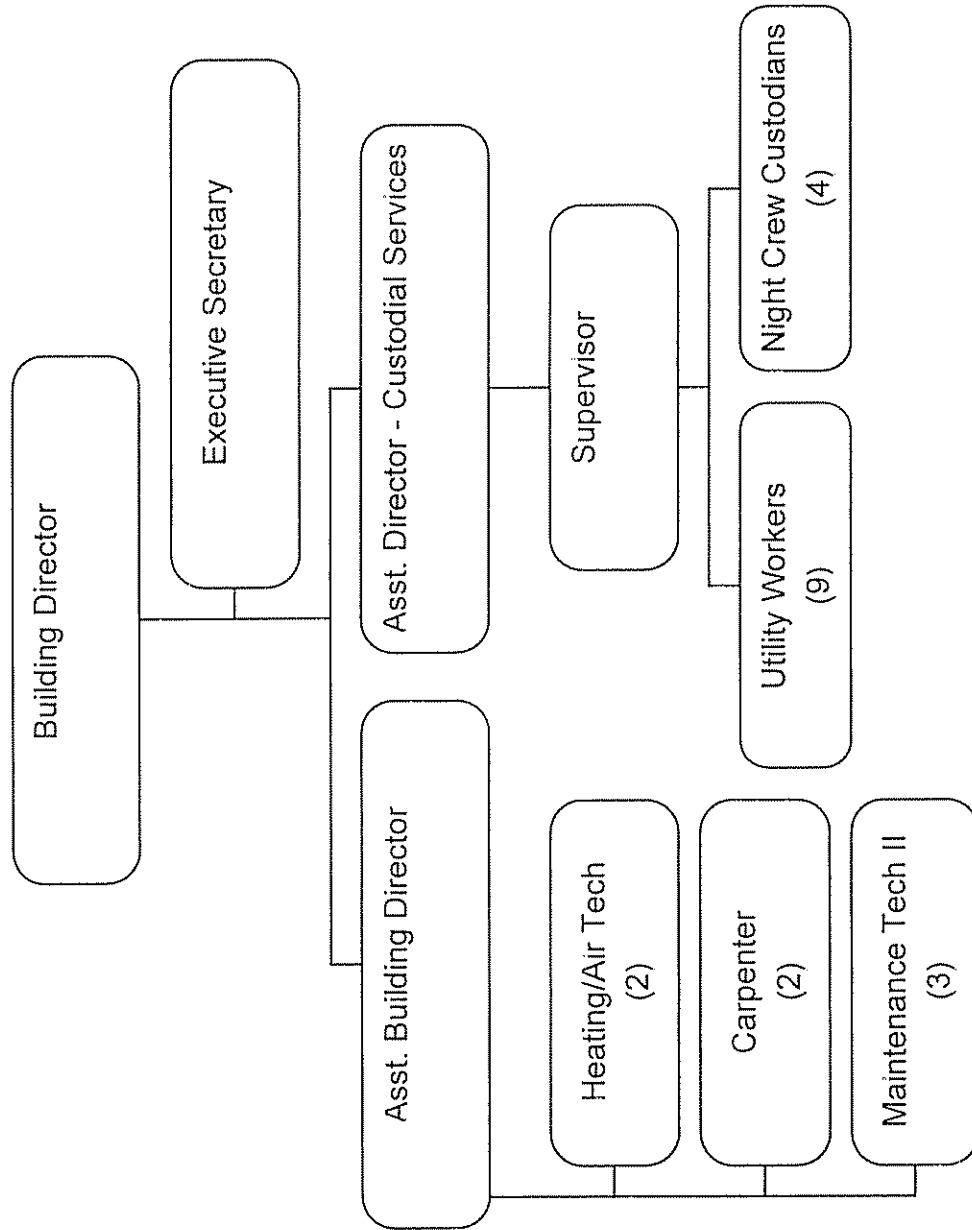
	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	3	2	2
Expenditures			
Personal Services	\$163,612	\$142,550	\$148,950
Operating Expenditures	222,255	154,810	147,270
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$385,867</u>	<u>\$297,360</u>	<u>\$296,220</u>

RISK MANAGEMENT DEPARTMENT

FY 2008 BUDGET ISSUES

The budget for Risk Management represents a 4.5% increase for personal services and a 4.9% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 50.3% is appropriated for personal services and 49.7% for operating expenditures. See appendices for information on capital outlay.

BUILDINGS & PROPERTIES



BUILDINGS AND PROPERTIES

MISSION

To provide fiscally responsible capital facilities so county departments may successfully achieve their missions in a safe, efficient environment.

PROGRAM DESCRIPTION

The Buildings and Properties Department has the responsibility for maintaining, improving and expanding all facilities owned and occupied by the Bibb County government. This department has the responsibility to promote and provide the highest utilization of monies set aside for operation during the fiscal year.

GOALS

- Provide maintenance for the Courthouse, Annex, Grand Building, William P. Randall Government Center, D.F.A.C.S. Building, County Engineering Office, Engineering Annex, Engineering Road Department Shop, Traffic Engineering Building, Board of Elections, County Extension Office, Crisis Stabilization, River Edge Recovery Center, River Edge Behavioral Health Center consisting of Physical Health and Mental Health, 7 County Fire Stations, Tag Office at the Farmers Market, the Regional Development Center, Department of Human Resources and County Records Storage
- Complete various small projects as designated by budget and needs.
- To complete Courthouse Environmental Preservation Program.
- To finalize and implement Energy Efficiency Program.
- To replace various A/C units (Computer Center ITS, Superior Court Judges, Courtroom A and Courtroom B).
- To replace Chillers and pumps (Grand Building and Annex).
- To upgrade fire alarm and public address system in the Courthouse Annex and the Grand Building 95% complete.
- To replace carpet in the Tax Assessors' Office, Civil Court Clerk Offices, Civil Court Sheriffs Offices, Randall Bldg. 2nd Floor Hall, Human Resources, Superior Court Record Room, Superior Court Receivers, Juvenile Court, Courtroom A and Courtroom B.
- To replace Parking Gates/Card Readers at Courthouse Complex.
- To maintain countywide Backflow Prevention and Certification Program.
- To install heating and cooling coils in Health Dept. Energy Wheels.
- To install combustion air system to boiler rooms in Courthouse.
- To replace heat exchangers and pumps to Grand Building heat system

BUILDINGS AND PROPERTIES

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide safe, efficient facilities for the use of employees and the public.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Service requests	4,850	5,000	5,300
Percent of requests completed	100%	100%	N/A

FY 2007 ACCOMPLISHMENTS

- Routine maintenance of heating/air-conditioning systems for County departments has been completed on a regular basis.
- Various small projects, as designated by budget and needs, have been 100% completed.
- Replaced roof Engineering Complex - 100% completed.
- Installed 2 Cooling Towers for Courthouse Complex.
- Completed Fire Alarm System Upgrades for Courthouse and Annex - 100% completed (Grand Building 95% completed).
- Replaced A/C units (Courtroom B, Heath Road Complex, Health Department computer room) - 100% completed.
- Installed Fire Escape Stairs (Grand Opera House) - 100 % completed.
- Replaced carpet (Judge Christian's Office, Courtroom A, Court Administration) - 100% completed.
- Installed and certified backflow devices in each park area at Lake Tobesofkee - 100% completed.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 <u>Revised Budget</u>	FY 2008 <u>Adopted Budget</u>
Authorized Positions	9	9	9
Expenditures			
Personal Services	\$ 488,090	\$ 539,400	\$ 536,300
Operating Expenses	806,889	788,111	830,775
Capital Outlay	<u>17,840</u>	<u>28,394</u>	<u>0</u>
Total	<u>\$1,312,819</u>	<u>\$1,355,905</u>	<u>\$1,367,075</u>

BUILDINGS AND PROPERTIES

FY 2008 BUDGET ISSUES

The budget for Buildings and Properties represents a 0.6% decrease for personal services and a 5.4% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 39.2% is appropriated for personal services and 60.8% for operating expenditures. See appendices for information on capital outlay.

CUSTODIAL SERVICES

MISSION

To provide responsive, comprehensive quality services in the area of facilities management in order to facilitate the provision of services and maintain a pleasant work environment for employees of the County.

PROGRAM DESCRIPTION

The Custodial Services Department performs repetitive cleaning work in the buildings, offices, and yard areas. Work is generally performed in accordance with established procedures, but specific instructions may be given on unusual jobs or problems. Work is subject to inspection by a superior for compliance with established standards of cleanliness and compliance with instructions. Duties include sweep and mop floors; receive freight and parcel post; dust woodwork, furniture and other objects; collect recyclable paper and rubbish; varnish, shellac, and polish floors, furniture and brass; run errands, deliver packages and messages; and set up rooms for conferences and meetings.

GOALS

- To continue to keep all areas clean and safe.
- To work with all departments on any problem areas needing special attention.
- To test all chemicals used to ensure that they are safe to use.
- To monitor all areas daily and throughout the day to ensure all areas are covered.
- Continue to respond quickly to all service requests.
- Assist in Courthouse renovations and moves.
- Continue to provide the best possible customer service to all County Departments.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide clean, efficient facilities for the use of employees and the public.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Service requests	4,850	4,850	4,900
Percent of requests completed	100%	100%	100%

CUSTODIAL SERVICES

FY 2007 ACCOMPLISHMENTS

- Worked with all departments on any problem area that needed special attention. This was done daily. For all departments, maintained quarterly schedule of full-scale cleaning.
- Assisted in Courthouse renovation plans and departmental move schedules.
- Developed consistent plan for County facilities outside Courthouse Complex.
- Developed a system that would assist Custodial Services in providing excellent customer service to all County Departments.
- Custodial Services personnel filled in for the Board of Commissioners concerning the day-to-day operations of the Bibb County Record Center for six or seven months in 2005. The Custodial Services Supervisor and two employees were trained to do the job correctly. We provided excellent customer service to all County Departments. It was a different experience and we were glad we could help.

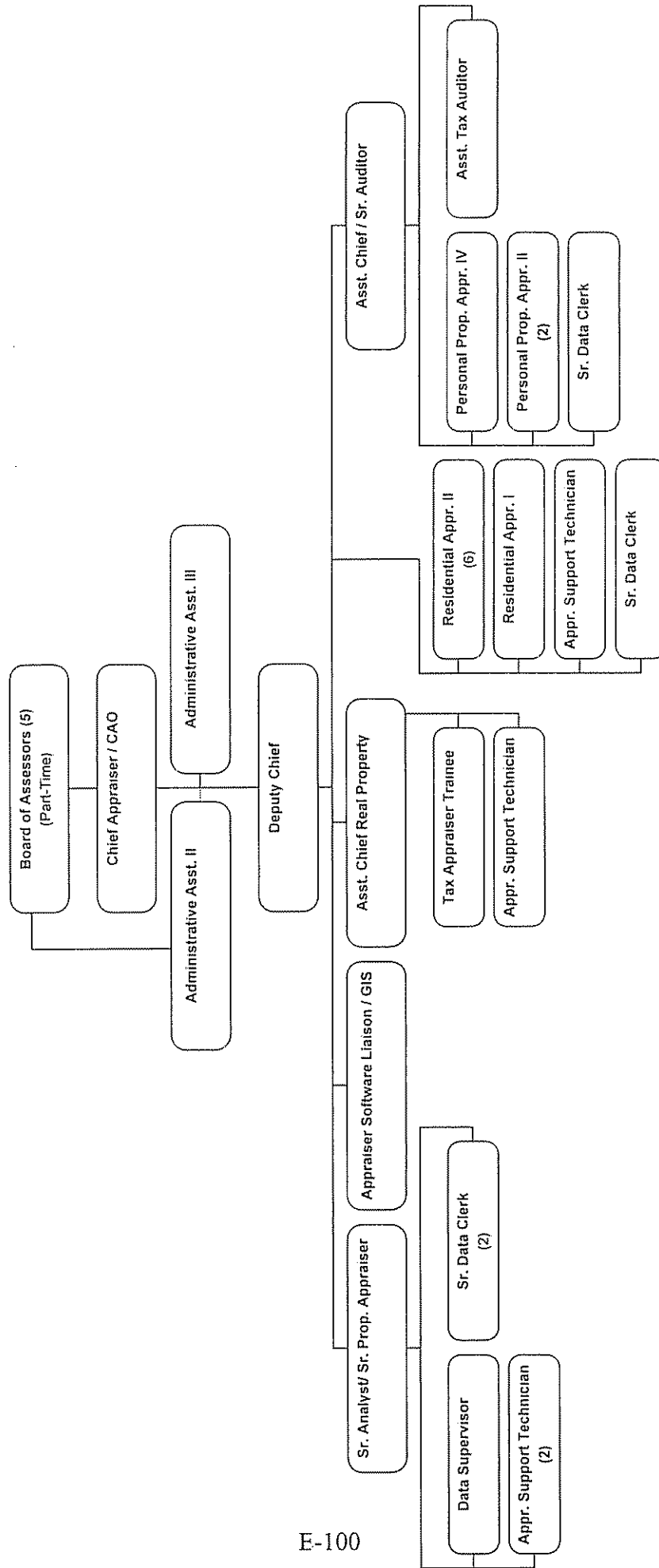
AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	16	16	16
Expenditures			
Personal Services	\$564,899	\$576,453	\$610,000
Operating Expenditures	55,926	53,525	56,900
Capital Outlay	<u>348</u>	<u>8,051</u>	<u>0</u>
Total	<u>\$621,173</u>	<u>\$638,029</u>	<u>\$666,900</u>

FY 2008 BUDGET ISSUES

The budget for Custodial Services represents a 5.8% increase for personal services and a 6.3% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 91.5% is appropriated for personal services and 8.5% for operating expenditures. See appendices for information on capital outlay.

BIBB COUNTY TAX ASSESSORS



TAX ASSESSORS

MISSION

The Mission of the Macon-Bibb County Tax Assessors' Office is to annually appraise at Fair Market Value all tangible real and personal property in Macon and Bibb County by utilizing uniform methods and procedures in order to equally distribute the tax burden among its citizens.

PROGRAM DESCRIPTION

The Macon-Bibb County Board of Tax Assessors is responsible for the valuation of all real and tangible personal property in the County for taxation purposes. The office produces a tax digest on a yearly basis that represents the sum of fair market value of all taxable properties as of January 1, of each year. The board is comprised of five part-time members.

As part of the valuation process, the office maintains individual records on all taxable real and tangible personal property in the County.

The department has five divisions, which are:

- Administration
- Commercial, Industrial Real Property
- Data Control
- Personal Property
- Residential Real Property.

The guidelines under which the department operates are established by the General Assembly and recorded in the Official Code of Georgia, Annotated, Volume 36, Title 48, Revenue and Taxation, along with Rules, Regulations and Appraisal Procedures as promulgated by the Georgia Department of Revenue.

GOALS

- Value twelve (12) categories of tangible personal property within approximately ten thousand five hundred (10,500) accounts. The categories consist of Aircraft, Boats, Inventory, Furniture, Fixtures, Machinery and Equipment. Note: Categories are combined. As part of the valuation process, approximately five percent (5%) of the accounts are selected for random and pool audits. The valuation process encompasses the mailing of personal property returns to owners of record, data entry of the returned completed forms, preparation of assessment notices and the processing and resolution of appeals.

TAX ASSESSORS

GOALS (continued)

- Value twenty-nine (29) categories of tangible real property with an aggregate number of one-hundred fourteen-thousand one-hundred eighty-five (114,185) returns. The categories consist of Residential, Agricultural, Historic, Preferential, Conservation, Commercial, Industrial and Public Utility. Note: Categories are combined. The actual number of real property accounts is estimated to be approximately sixty-five thousand three-hundred thirty-three (66,000) parcels. The valuation process encompasses on-site inspections, the listing of improvement characteristics, maintaining cost schedules, market analysis, data entry, preparation of assessment notices and the processing and resolution of appeals.
- Completion of the remaining 2006 appeals.
- Completion of all work for the 2007 real and personal property valuations
- Continue the development and utilization of the GIS System.
- Help maintain website database- www.assessors.bibb.ga.us
- Purchase and install new appraisal software.
- Value all manufactured homes carried as personal property using the MOBL valuation system.
- Review all new applications for exempt status and conduct physical inspection of all new exempt property applications.
- Analyze and implement changes warranted by new legislation affecting taxation.
- Begin the process to conduct a revaluation for 2008
- Continue to monitor and measure staff production.

TAX ASSESSORS

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To ensure accuracy and timeliness in creation of the County's Digest.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Personal Property			
Process Returns	8,300	8,500	8,500
Review Audit	5,200	5,000	5,000
Field Checks	3,500	3,500	3,500
Detailed Audits	960	800	800
On-Site Review	50	50	50
Residential			
Process Permits	2042	3300	3300
Returns	215	109	109
Revalue Parcels	5477	2000	59900
Sales Review	350	350	350
Process Appeals	60	60	4000
Value Manufactured Homes	2825	2825	2950
On-Site Review	37835	3000	59900
Commercial			
Process Permits	809	900	950
Return	42	34	34
Returns	42	34	34
Revalue Parcels	2000	800	6000
Sales Review	100	100	100
Process Appeals	40	40	1500
On-Site Review	890	900	6000
Data Control			
Process Deeds	11565	12000	12000
New Parcels	2135	2000	2000
List New Mfg. Homes	15	15	15

TAX ASSESSORS

FY 2007 ACCOMPLISHMENTS

- Completed work on the recomputing of 2006 real property valuations
- Made updates to website.
- All appraisal staff attended training necessary to remain certified
- Completed fieldwork for 2007 real property new construction
- Processed all appropriate deeds and map split changes
- Processed 2007 personal property returns in preparation for 2007 digest
- Began process of acquiring new appraisal software

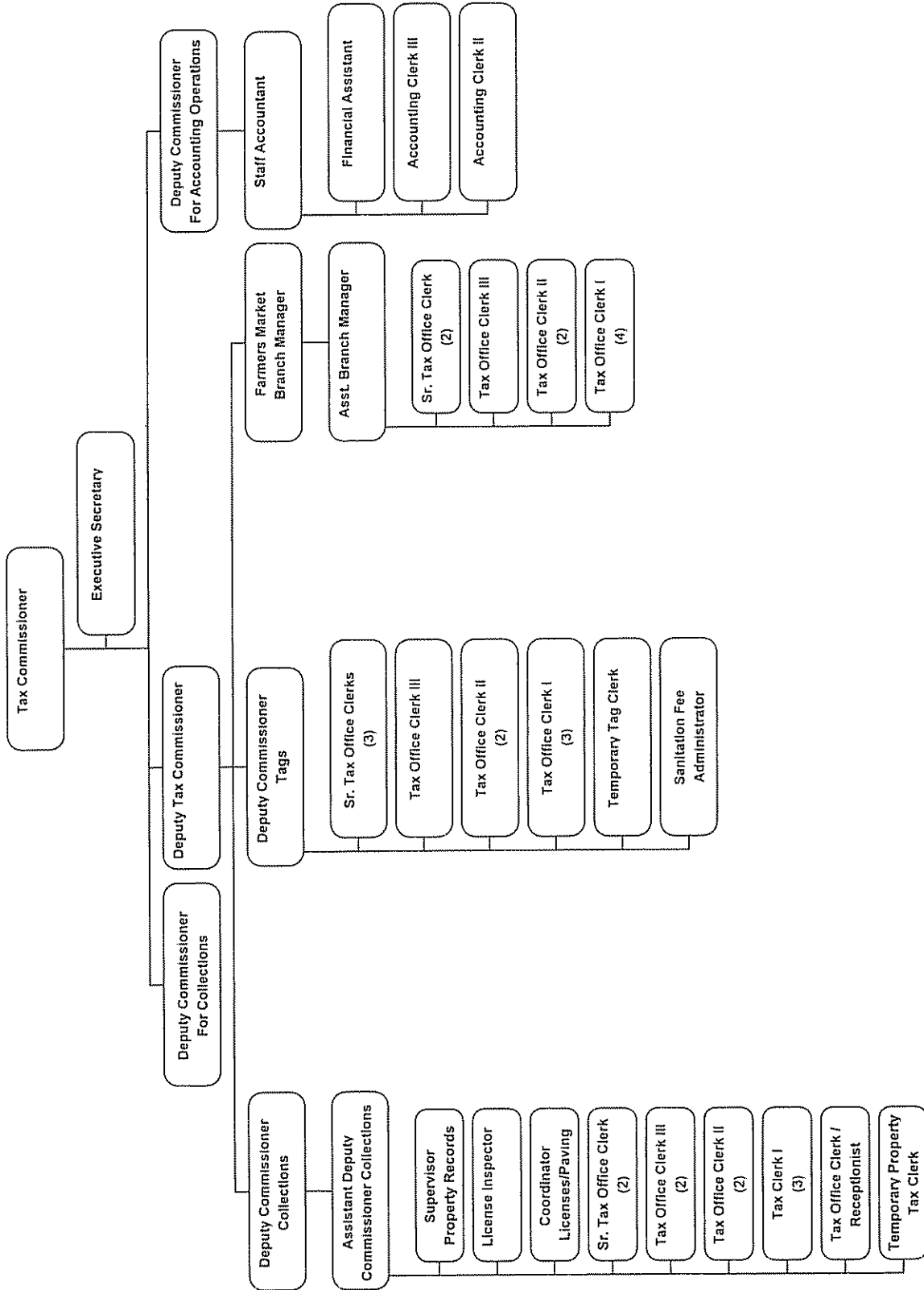
AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	30*	29*	29*
*Excludes 5 part-time assessors			
Expenditures			
Personal Services	\$1,458,999	\$1,601,982	\$1,670,400
Operating Expenditures	314,480	202,399	284,621
Capital Outlay	<u>40,315</u>	<u>14,237</u>	<u>0</u>
Total	<u>\$1,813,794</u>	<u>\$1,818,618</u>	<u>\$1,955,021</u>

FY 2008 BUDGET ISSUES

The budget for the Tax Assessors Office represents a 4.3% increase for personal services and a 40.6% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 85.4% is appropriated for personal services and 14.6% for operating expenditures. See appendices for information on capital outlay.

TAX COMMISSIONER'S OFFICE



TAX COMMISSIONER

MISSION

To provide tag and tax services that are accessible and responsive to the needs of its citizens and to administer the collection of tax funds and the distribution of those funds to the appropriate taxing jurisdictions.

PROGRAM DESCRIPTION

The office of the Tax Commissioner is responsible for every phase of collecting property taxes (including delinquent taxes), from processing returns and five different types of homestead exemption applications, to preparation of the digest through billing, accounting, and disbursements. Property taxes include those assessed on real estate, as well as personal property (tangible and intangible), and ad valorem on motor vehicles and mobile homes. In addition, the office must submit detailed daily, weekly, and monthly reports of these collections to State, County and City governments.

The Tax Commissioner's Office serves as the basic foundation for the entire Motor Vehicle Division of the State Department of Revenue. As its tag agent, the Tax Commissioner administers and enforces all regulations mandated by the State agency, selling motor vehicle tags, decals, and transacting title applications. The Tax Commissioner also serves as Ex-Officio Sheriff which entails serving fi fas, property title searching, and the execution and administering of tax deeds. The Tax Commissioner's Office is responsible for administration of City taxes also. In addition to the above duties, it also collects, for Bibb County, garbage service fees, street light fees, paving assessments, Hotel-Motel occupancy tax, alcohol tax, alcohol and business license fees, occupation tax, and timber tax.

The Tax Commissioner's Office is currently organized into four divisions - (1) Motor Vehicle, (2) Property Tax, (3) Accounting, and (4) Branch Office, which performs both motor vehicle and property tax duties.

GOALS

- Complete renovation of branch office and reallocate employees to better serve taxpayers.
- Continue to maintain collection ratio of 98% or better.
- Continue to improve quality of customer service.

TAX COMMISSIONER

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1.	Improve timely processing of payments.	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
	<u>Motor Vehicle Division:</u>			
	Regular mail within 5 days	100%	99%	99%
	Internet renewals within 5 days	100%	99%	99%
	<u>Property Tax Division:</u>			
	Regular mail within 5 days	100%	99%	99%
	Mortgage company payments within 5 days	100%	99%	99%
2.	Improve response rate to citizens.			
	<u>Motor Vehicle Division:</u>			
	Calls returned within 1 day	99%	98%	98%
	<u>Property Tax Division:</u>			
	Calls returned within 1 day	99%	98%	98%
3.	Improve collection rates.			
	Percentage of property taxes Collected for billing year	99%	98%	98%

FY 2007 ACCOMPLISHMENTS

- Began process to renovate branch office.
- Negotiated contract with City to collect sanitation fees.
- Began process of redesigning accounts receivable program for County sanitation fees.
- Began process to link all accounts, for a given parcel, together to increase collection efforts for taxes and fees owed.

TAX COMMISSIONER

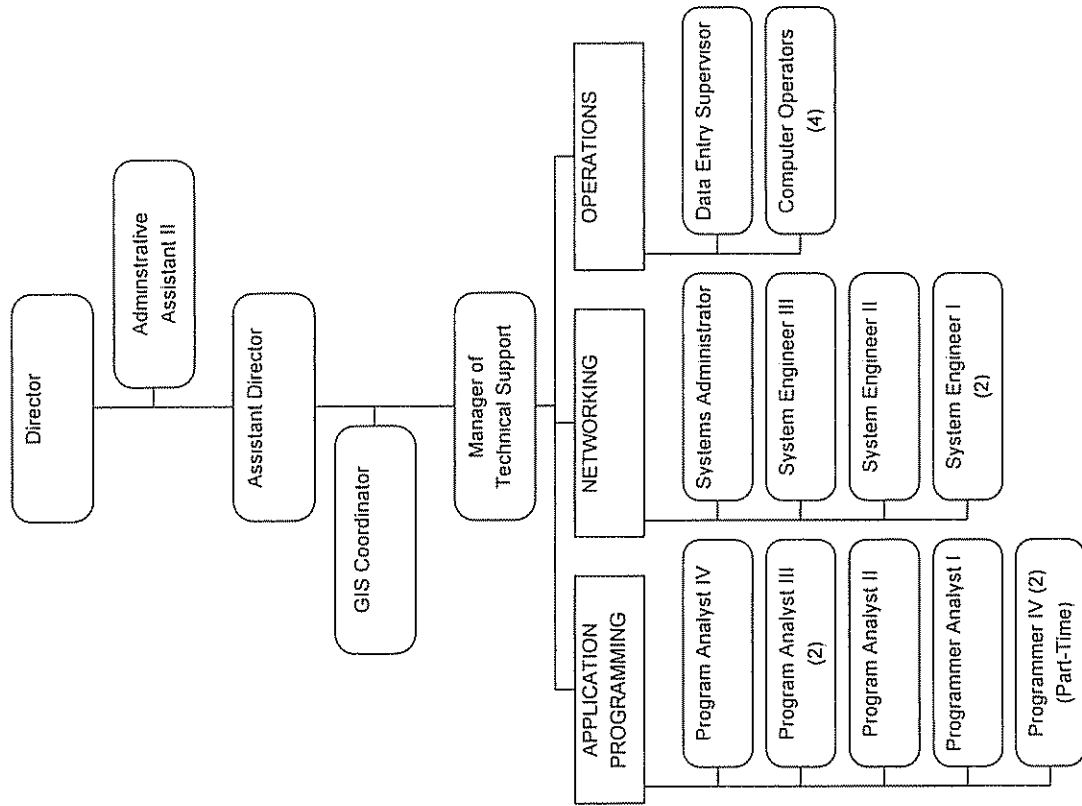
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 Actual <u>Budget</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	43	43	44
Expenditures			
Personal Services	\$2,003,965	\$2,166,950	\$2,238,300
Operating Expenses	262,919	303,569	446,747
Capital Outlay	<u>17,055</u>	<u>17,681</u>	<u>0</u>
Total	<u>\$2,283,939</u>	<u>\$2,488,200</u>	<u>\$2,685,047</u>

FY 2008 BUDGET ISSUES

The budget for the Tax Commissioner represents a 3.3% increase for personal services and a 47.2% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 83.4% is appropriated for personal services and 16.6% for operating expenditures. See appendices for information on capital outlay.

INFORMATION & TECHNOLOGY SERVICES



INFORMATION & TECHNOLOGY SERVICES

MISSION

To provide responsive, comprehensive quality services in the areas of information and technology services to Bibb County employees, departments, elected officials and the general public in order to facilitate the provision of services.

PROGRAM DESCRIPTION

Information & Technology Services (ITS) is responsible for the development, evaluation and deployment of information processing and data/voice communication technology. The department operates a twenty-four (24) hour per day data center which provides information processing capability for a full scope of applications residing on four (4) different computer platforms.

Technical personnel assist departments in the analysis and the resolution of business and management problems. The department receives hundreds of calls per week requesting assistance with various software, hardware and communication issues. Data communication services are provided to 800+ users in 25+ locations throughout the County. In addition, ITS also serves as the local data communication agent for the Georgia Bureau of Investigation and the Federal Bureau of Investigation.

GOALS

- Continue to develop and implement dynamic website applications for various County departments.
- Install "GPS Tracking Software System" for the Bibb County Sheriff.
- Develop web-based on-line payment system for various County departments.
- Continue to implement Countywide Document Management System.
- Install new SSL VPN GCIC network protocol as required by the State of Georgia.
- Continue the conversion of our CICS applications from macro-level interface to the command-level interface.
- Install "Automatic License Plate Recognition System" for the Bibb County Sheriff.
- Continue to provide excellent customer service.

INFORMATION & TECHNOLOGY SERVICES

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To provide professional, dedicated, efficient technology support.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Program Executions	320,000	330,000	350,000
On-Line Transactions	69,000,000	70,000,000	72,000,000
Pages Printed	17,000,000	16,000,000	15,000,000
Programming Requests	316	330	360
Telephone Service Requests	590	620	850
PC Service Requests	1460	1600	2000

2. To enhance service and information delivery via the County's web site and other means.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Web Page Hits	8,500,000	9,000,000	10,000,000

FY 2007 ACCOMPLISHMENTS

- Installed new AS400 system for the County's financial applications
- Completed the Board of Elections expansion project
- Designed & implemented new Garbage Receivables System for the Tax Commissioner's Office to facilitate collection of City of Macon Garbage fees.
- Installed new Digital Video System for Bibb County Sheriff
- Rolled out new internet policy for all County PC's
- Designed and implemented system to revert back to Tax Year 2005 values as a result of the 2006 Revaluation being abandoned.
- Implemented 20 additional Mobile Data Terminals in the Bibb Sheriff's Office patrol cars.
- Developed and implemented dynamic web site applications for various County departments.
- Continued the conversion of our CICS applications from macro-level interface to the command-level interface.
- Installed new 6262 high speed printer in Data Center
- Installed telephone and network infrastructure at the BB&T building for Public Defender's expansion to the 6th floor.
- Setup Superior Court Probation Office at their new location.
- Developed and implemented a computer software system to bill "Temporary Advalorem Taxes" for the Tax Commissioners Office.

INFORMATION & TECHNOLOGY SERVICES

AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	20	20	19
Expenditures			
Personal Services	\$1,267,674	\$1,377,300	\$1,364,500
Operating Expenditures	256,134	307,440	320,050
Capital Outlay	<u>103,812</u>	<u>120,780</u>	<u>0</u>
Total	<u>\$1,627,620</u>	<u>\$1,805,520</u>	<u>\$1,684,550</u>

FY 2008 BUDGET ISSUES

The budget for Information and Technology Services represents a 0.9% decrease for personal services and a 4.1% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 81% is appropriated for personal services and 19% for operating expenditures. See appendices for information on capital outlay.

GEOGRAPHIC INFORMATION SYSTEMS

MISSION

To provide Macon/Bibb County administrators, other city/county departments, and planners with graphic and data analysis tools for decision making and presentations. Also, to provide user-friendly internet access to the GIS data by the general public.

PROGRAM DESCRIPTION

The Geographic Information Systems Department (GIS) provides support services for the users of the GIS. The system provides a means for developing and maintaining maps, database information, orthophotography, and other information related to Macon/Bibb County.

The GIS Coordinator manages the computer operating systems, applications, attribute tables and interagency sharing of data and map elements. This involves considerable interaction, cooperation, and collaboration with managers and officials of other public agencies, city and county departments. To ensure state of the art database management and technology through coordinating the work of the departments which utilizes Relational Database Management Systems (RDBMS) and ArcGIS software. Responsible for formulating the GIS applications to satisfy request for products or services, including translating application specifications into programs, scripts, queries, user menus, and macro-level commands.

GOALS

- Upgrade software to ArcGIS 9.2.
- Convert from old "Coverage" type format to the new "Geodatabase" format.
- Upgrade Orthophotography.
- Design and implement GIS internet website for Planning and Zoning Commission.
- Continue to provide excellent customer service.

GEOGRAPHIC INFORMATION SYSTEMS

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To enhance service and information delivery via use of technology.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
GIS system users	30	40	42
Internet capability	Yes	Yes	Yes
Data elements provided	1000	1020	1050

FY 2007 ACCOMPLISHMENTS

- Updated Aerial Photography.
- Updated GIS Property Ownership website to allow search by map/route.
- Began planning for conversion to ArcGIS 9.2 and new map format.
- Continued to provide excellent customer service.

AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Revised</u> <u>Budget</u>	<u>FY 2008</u> <u>Adopted</u> <u>Budget</u>
Authorized Positions	1	1	1
Expenditures			
Personal Services	\$ 79,273	\$ 83,400	\$ 87,200
Operating Expenditures	25,979	28,200	37,200
Capital Outlay	<u>119,024</u>	<u>120,283</u>	<u>0</u>
Total	<u>\$ 224,276</u>	<u>\$ 231,883</u>	<u>\$124,400</u>

FY 2008 BUDGET ISSUES

The budget for the GIS Coordinator represents a 4.6% increase for personal services and a 31.9% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 70.1% is appropriated for personal services and 29.9% for operating expenditures. See appendices for information on capital outlay.

NON-DEPARTMENTAL

<h3>PROGRAM DESCRIPTION</h3>

This budget is established to account for those revenue and expenditure transactions that are not directly associated with or controlled by a specific departmental operating budget. This budget also serves as a vehicle for one-time or short-term program appropriations.

TELEPHONE SERVICE CENTER

The Telephone Service Center budget was established to account for the cost of all telephone service, with the exception of long distance calls, which are billed directly to each department. This account is administered by the Computer Center, which is responsible for maintaining and updating of software, and capital outlay expenditures.

AUDIT SERVICES

Bibb County contracts with a local CPA firm to audit the financial records as required by §2-1023 of the County Code, to perform special audits as needed, and to consult with the Board of Commissioners on special projects.

LAW - COUNTY ATTORNEY

The County Attorney is retained to handle all legal matters connected with the operation of Bibb County. He serves as a legal advisor to the Board of Commissioners and other County departments. The primary functions are to handle litigation, rendering of legal opinions, preparation of contracts, ordinances, and resolutions, collection of debts owed to the County, handling of all claims against the County, and attending Commission meetings.

PRE-SORT POSTAGE

This budget contains the cost of utilizing Macon Presort to process the daily mail. The savings is \$.02 cents per first class letter.

EMPLOYEE ASSISTANCE PROGRAM

This account was established to account for the cost of contracting with an outside firm to offer employees counseling in areas such as job related problems, family problems, financial problems, or emotional problems. This is a confidential service offered to employees.

INSURANCE/BLANKET BOND

This budget accounts for the cost of insurance coverage covering losses sustained by Bibb County as a result of employee dishonesty.

PAYING AGENT FEES/DEBT SERVICE

Funds are appropriated to pay administrative expenses to various agents to administer debt service accounts.

INSURANCE/RETIREEES

This budget accounts for the cost of medical and life insurance for retired Bibb County employees.

NON-DEPARTMENTAL

PROGRAM DESCRIPTION (continued)
--

EMPLOYEE PARKING

This account was established to ease overcrowding in the County-owned parking lot which only allows 175 autos to park legally. Space for an additional 72 vehicles is paid for monthly in parking lots near the Courthouse.

JUDGMENTS AND LOSSES

Since Fiscal Year 1999 an effort has been made to charge all loss expenditures, other than Worker's Compensation, to this account to reflect a true cost of risk. These losses are being analyzed, and efforts are being undertaken to implement the necessary controls to reduce the frequency and severity of such losses. This account is administered by the Department of Risk Management.

LTD EMPLOYEE BENEFITS

This appropriation covers employee benefit costs for County employees on long-term disability.

CONTINGENCIES

A Contingency line-item is budgeted to fund various projects that arise throughout the budget year that were unforeseen at budget time. Transfers are made from the Contingency line-item to the affected department budget as a budget adjustment.

CONTINGENCIES - CAPITAL OUTLAY

All funds appropriated for capital outlay in General Fund are budgeted in one line item called "contingency capital outlay". The departments are given a list of the items that were approved but no funds are budgeted in the individual departments. When items are ordered and final prices known, an amount equal to the cost is transferred from capital outlay contingency to the individual department's capital outlay line item.

MILITARY AND ARMORIES

This budget includes an appropriation for one National Guard Armory to cover routine maintenance and certain other operating costs. The National Guard provides emergency services to the citizens of Bibb County in time of need.

UNEMPLOYMENT COMPENSATION

Funds appropriated to pay any unemployment claims that arise during the fiscal year.

EMPLOYEES ON WORKERS' COMPENSATION

This appropriation covers employee salary and benefit costs for County employees on extended Workers' Compensation.

OTHER

This appropriation covers non-recurring expenditures that are non-departmental in nature and immaterial in regard to the General Fund Budget.

NON-DEPARTMENTAL

PROGRAM DESCRIPTION (continued)

HENDERSON STADIUM

This appropriation covers the County's obligation for its share of the annual net operating expenditures of Henderson Stadium per its contract with the Bibb County Board of Education.

PASS-THROUGH GRANTS

This appropriation covers grant expenditures for miscellaneous grants from various agencies for which Bibb County serves as fiscal agent. Grant funds are passed through to sub-recipients.

BIBB COUNTY SPORTS COMPLEX

This appropriation covers the County's obligation for its share of the annual net operating expenditures of the Sports Complex per its contract with the Bibb County Board of Education.

NEWTOWN MACON, INC.

This appropriation covers the County's dues for participating in this organization which has responsibility for revitalization of downtown Macon.

BURIAL SERVICES – PAUPER

Under state law, the County is responsible for pauper burials. Indigents are certified by the Department of Family and Children Services, and Bibb County works with local funeral homes on arrangements for paupers. The County pays up to \$700 per burial.

DRUG FREE COMMUNITIES

This appropriation is used to reduce substance use and abuse among youth and enhance coordination and strength collaboration among law enforcement, state and local governments, mental health agencies and community service providers to prevent substance use and abuse.

DHR GRANT RIVER EDGE

This appropriation is for the expenditure of \$400,000 from the Department of Human Resources and \$71,250 from the City of Macon from Community Development Block Grant funds for the development of housing for the chronic mentally ill and substance abuse adults.

JUVENILE COURT – UNRULY PROGRAM

This appropriation covers grant expenditures of the Unruly Program administered by Juvenile Court.

CYCC – JUST CHILDREN PROGRAM

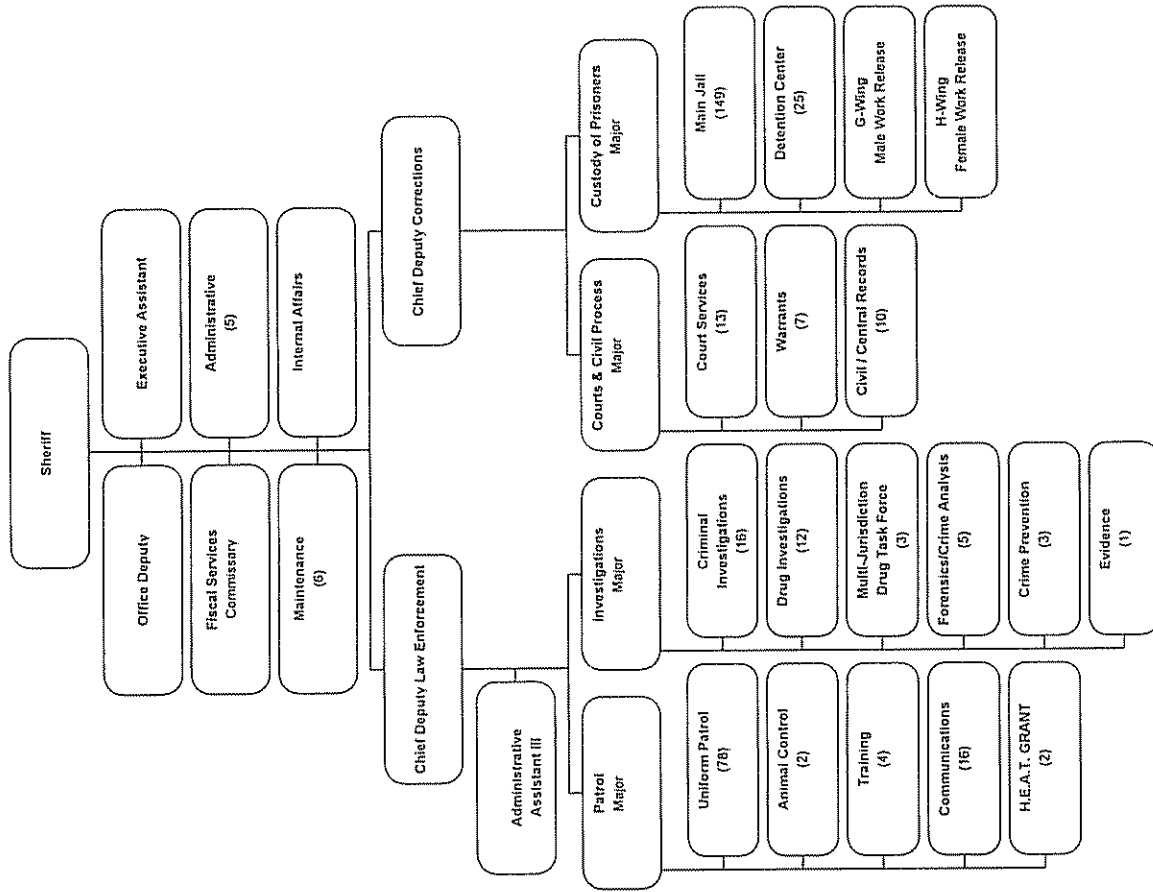
This appropriation covers grant expenditures of the Multi-Disciplinary Staffing Program administered by Juvenile Court.

NON-DEPARTMENTAL

AUTHORIZED EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Telephone service center	\$ 242,495	\$ 345,699	\$ 250,000
Audit services	67,763	100,000	100,000
Law - county attorney	452,457	505,000	405,000
Presort postage	9,585	25,000	23,000
Employee assistance program	14,000	14,000	15,000
Insurance/blanket bond	2,281	2,281	2,300
Paying agent fees	2,653	8,000	8,000
Insurance - retirees	1,966,166	2,200,000	2,310,000
Employee parking	32,700	40,800	40,800
Judgment and losses	448,817	633,165	450,000
LTD - employee benefits	15,517	19,000	15,000
Contingencies	12,349	199,802	2,672,251
Contingencies - Capital Outlay	0	239,684	1,418,101
Military and armories	4,500	4,500	4,500
Unemployment compensation	20,793	40,000	25,000
Employees on workers' comp	19,425	24,000	24,000
Other	0	1,003,515	0
Henderson Stadium	59,109	46,185	51,700
Pass-Through Grants	16,000	53,500	0
Bibb County Sports Complex	53,698	119,313	119,500
NewTown Macon, Inc.	10,000	10,000	10,000
Burial Services	32,852	33,750	35,000
Drug Free Communities	105,014	100,000	0
DHR Grant River Edge	355,323	44,677	0
Juvenile Court – Unruly Program	11,891	72,688	22,500
CYCC – Just Children	<u>34,088</u>	<u>44,465</u>	<u>0</u>
Total	<u>\$3,989,476</u>	<u>\$5,929,024</u>	<u>\$8,001,652</u>

BIBB COUNTY SHERIFF'S DEPARTMENT



SHERIFF - ADMINISTRATION

MISSION

To provide public safety through the administration of financial and personnel resources and to encourage public safety awareness through cooperation and communication with the public.

PROGRAM DESCRIPTION

ADMINISTRATION

Sheriff's Administration is a division of the Sheriff's Office. Its principal functions are:

- Management and administration of the Sheriff's Office.
- Requisitioning, interviewing and hiring personnel for all vacancies within the agency; conducting background investigations on applicants considered for hire; communicating with the Bibb County Civil Service Board on all matters pertaining to law enforcement personnel.
- Management of all promotions, transfers, disciplinary actions and terminations within the Sheriff's Office.
- Final approval of all requisitions, receiving reports and invoices regarding purchases under the agency's annual operating and capital budget.
- Receive, file and investigate all citizens' complaints.
- Investigate and coordinate with the County Attorney any and all civil litigations filed against the Sheriff or his agents.
- Coordinate the Risk Management Program of the Sheriff's Office to prevent and control losses resulting from injuries, property damage and abuse, wasted time and resources, and injury to the public. Conducts on-the-scene investigations of all fatalities, major injuries, major property damage and significant crime losses within the Sheriff's Office.
- Initiate, administer, and evaluate programs funded using federal and state grant money and donated government surplus items.

INCENTIVE PAY PLAN

The intent of the Incentive Pay Plan is to strengthen, upgrade, and attract competent, highly qualified individuals for professional careers in the Bibb County Sheriff's Department. Also, the plan is intended for the purpose of retaining the well-qualified and experienced professional law enforcement officers employed by the Bibb County Sheriff's Department. Through such an Incentive Pay Plan enacted by the Bibb County Board of Commissioners, the professional, competent, and highly qualified individuals retained and attracted will ensure the County's overall purpose of providing maximum protection and safety to the citizens of and visitors to Bibb County.

SHERIFF - ADMINISTRATION

GOALS

- Completion and occupancy of the expanded Law Enforcement Center no later than September 1, 2007.
- Recruit qualified personnel through all means available for vacant positions, keeping the vacancy rate to less than 3% for all approved positions.
- Annual promotions of qualified personnel for vacant positions based on qualifications and past performance of candidates.
- Protect the ethical and professional standards set by the agency by thoroughly and objectively investigating all allegations of misconduct made against Sheriff's Office personnel, with an allegation dismissal rate of 95%.

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To ensure the safety of the staff and public by providing appropriate resources to fill open positions and provide training.**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Applicants Processed	61	70	30
Personnel Hired	47	50	15
Promotions	8	5	5

2. **To enhance public safety by prompt response to citizen complaints and inquiries.**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Complaints filed	40	45	45
Open Records Requests processed	681	700	750

3. **To promote public safety awareness through community education.**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Presentations-Civic Clubs & Other	150	200	175

4. **To administer public safety grant programs in accordance with federal and state requirements.**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Grant revenues administered	\$ 237,000	\$150,000	\$100,000

SHERIFF - ADMINISTRATION

FY 2007 ACCOMPLISHMENTS

- Promotions of employees were made to fill one Captain, three Senior Lieutenants, and four Junior Lieutenants positions during this fiscal year.
- All allegations made against Sheriff's Office personnel over the past twelve months, including violations of departmental policy as outlined in the Sheriff's Office Operations manual, were investigated or are in the investigation process, with no decisions being overturned.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Proposed <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	12	13	13

SHERIFF ADMINISTRATION

Expenditures			
Personal Services	\$ 903,419	\$ 906,966	\$1,012,300
Operating Expenditures	78,509	90,616	108,884
Capital Outlay	<u>31,740</u>	<u>11,280</u>	<u>0</u>
Total	<u>\$1,013,668</u>	<u>\$1,008,862</u>	<u>\$1,121,184</u>

INCENTIVE PAY

Expenditures			
Personal Services	\$ 444,710	\$ 457,875	\$ 457,875
Total	<u>\$ 444,710</u>	<u>\$ 457,875</u>	<u>\$ 457,875</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff's Administration represents a 11.6% increase for personal services and a 20.2% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 90.3% is appropriated for personal services and 9.7% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - CIVIL PROCESS/CENTRAL RECORDS SECTION

MISSION

To promote a safe and secure environment through the provision of prompt, efficient, civil process services in a centralized location.

To provide accurate reports in a timely manner to the public and to provide accurate statistics and other information to the State of Georgia.

PROGRAM DESCRIPTION

Civil Process is a Section of the Sheriff's Office. Its principal functions are as follows:

- Fiscal management of the Civil Process Section to include the Capital Outlay and Operations Budget for this office.
- General accounting of checks and money received through the Civil Process Section, including civil process service fees, nulla bona fees, fi fa fees and other miscellaneous money coming through the Civil Process Section and accounted for in the Sheriff's ledger.
- Evaluate and authorize acceptance of large real estate based appearance bonds and keep a record of all security deeds placed as security against bonds.
- Operation of the Civil Process Section, which serves papers related to writs, fi fas, lawsuits, TPO's, divorce matters, child support and child custody matters, Probate matters and Subpoenas that are issued by the Juvenile, State and Superior Courts of Bibb County, as well as paperwork issued by any other Court in the United States that need to be served on Bibb County residents. Civil Process also conducts Court Ordered levies and the legal sales of levied property.

There are currently seven (7) officers assigned to the Civil Process Section. One officer serves in a dual capacity by serving papers and entering/clearing data as needed. There is also one (1) Office Deputy and one (1) Bailiff, who handles all of the entering of document information into a computer. The Captain in charge is responsible for seeing that the day-to-day activities run without problems and handling any problems that arise. The officer in charge also authorizes bonds for any amount over \$25,000 from the jail, and handles Security Deeds for amounts over \$25,000.

Central Records is a Unit of the Sheriff's Office with two (2) employees. Its principal duties are:

- Collects, files, distribute copies of incident/accident reports to the public and other agencies.
- Provide statistics on crimes that have occurred in Bibb County.
- Provide accurate Uniform Crime Reporting (UCR) figures to the Georgia Criminal Information Center (GCIC).

SHERIFF - CIVIL PROCESS/CENTRAL RECORDS SECTION

GOALS

Civil Process Section:

- Operate Civil Process in an effective and efficient manner, maintaining the highest standards and keeping the integrity of the Sheriff's Office.
- Maintain the proper records of all inmate bonds, civil papers and subpoenas received and executed by Civil Process in a manner that will allow for retrieval for review within twenty-four hours.
- Ensure the service fees financial records are maintained to allow for every receipt to be identified by date, source, purpose and amount.
- Handle all inmate bonds in excess of \$25,000 through Superior Court Clerk's Office, and ensure that all of these bonds have a lien placed on the property.
- Provide increased protection to our servers and families of those being served a Temporary Protective Orders (TPO) connected with Family Violence cases. We have to seize and take custody of vehicles, keys, guns and ammunition from defendants when directed by the Judge under these protective orders. This is accomplished by assigning two Process Servers to execute Temporary Protective Orders (TPO) for security purposes.

Central Records Unit:

- Ensure that all reports are received and processed within 24 hours.
- Maintain a filing system that allows for retrieval of files within a 10 minute period for the public and for government agencies as requested.
- Provide and maintain all crime figures at a 100% accuracy rate.
- Ensure the service fees financial records are maintained to allow for every receipt to be identified by date, source, purpose and amount.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To provide civil services, reports and crime statistics in order to promote a safe, secure environment for the citizens of the community.**

	FY 2006	FY 2007	FY 2008
	<u>Estimate</u>	<u>Projected</u>	<u>Projected</u>
Papers Handled	18,104	22,000	25,000
Central Records Reports Handled	12,243	12,300	13,800
Civil Process Service Fees Collected	\$81,798	\$89,814	\$92,507
(excluding State, Superior and Probate Court Fees)			
Central Records Service Fees Collected	\$3,120	\$3,210	\$3,300

SHERIFF - CIVIL PROCESS/CENTRAL RECORDS SECTION

FY 2007 ACCOMPLISHMENTS

- Continued to operate Civil Process and Central Records in an effective and efficient manner, maintaining the highest standards and keeping the integrity of the Sheriff's Office.
- Continued to maintain proper records of all the civil papers and subpoenas received and executed by Civil Process and incident/accident reports by Central Records.
- Continued to maintain proper and concise records of all the financial transactions.
- Continued to maintain quick and effective service involving bonding procedures for the Sheriff's Office.
- Obtained budgetary approval to have the parking lot paved in FY 2008, thus improving the value and appearance of the location and reducing liability and injury concerns.
- Maintained proper records of the Civil Process Section and Central Records Unit, and the execution of all papers in the manner prescribed by law.
- Maintained the efficiency of the Civil Process Section and Central Records Unit by replacing the old/unserviceable vehicles and updated the office equipment/furnishings to keep our personnel in the best atmosphere and health possible.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	8	8	10
Expenditures			
Personal Services	\$480,881	\$614,977	\$633,452
Operating Expenditures	36,221	42,172	50,321
Capital Outlay	<u>21,201</u>	<u>30,289</u>	<u>0</u>
Total	<u>\$538,303</u>	<u>\$687,438</u>	<u>\$683,773</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff's Civil Process/Central Records Division represents a 3% increase for personal services and a 19.3% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 92.6% is appropriated for personal services and 7.4% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - COURT SERVICES AND SECURITY

MISSION

To provide safe, secure facilities for county employees, court personnel, prospective jurors, jurors, prisoners, and other public citizens having business in the Courthouse.

PROGRAM DESCRIPTION

The Sheriff's Court Services and Security Division is divided into four main units. They are: Administrative, Court Services, Prisoner Transport, and Complex Security.

ADMINISTRATIVE

The Administrative Unit oversees the entire Court Services and Security Division and handles all clerical duties, including scheduling and payroll for all personnel in this Division.

COURT SERVICES

The Court Services Unit provides personnel for the operation of Superior Court, State Court, Civil and Magistrate Court, Juvenile Court, Probate Court, Grand Jury, Coroner's Office and the Tax Commissioner's Office. The main objective is to provide a safe working atmosphere for judges, attorneys, court personnel, jurors, prisoners, and other persons having business in the Courthouse Complex.

PRISONER TRANSPORT

The Prisoner Transport Unit is responsible for transporting prisoners from the L.E.C. and the R.Y.D.C. to the Courthouse and back for hearings and trials. Juveniles are also transported by this unit from the R.Y.D.C. to doctor's appointments, the Health Department for examinations, to and from Central State Hospital in Milledgeville and other correctional facilities throughout the State as ordered by the Court. While at the courthouse, these personnel also move prisoners to their respective hearings and trials and guard them while at these court proceedings.

COMPLEX SECURITY

The Complex Security Unit is staffed by six uniformed access control officers, four uniformed deputies, and four uniformed security officers. The main objective is to provide security for the courts, and all County offices within the County Complex (Courthouse, Annex, Grand Building, and employee parking areas). Security is provided for all judges, courtroom personnel, courtroom participants and spectators, all County offices as needed, and to respond to any disturbance within the Complex. This unit also has the responsibility for Complex Security during all non-working hours. Under the security system, known as "Perimeter Security", this unit handles all major emergencies (fire, bomb threats, storms, hostage situations and medical emergencies) from the Central Security Control Room located on the second floor of the Courthouse.

SHERIFF - COURT SERVICES AND SECURITY

PROGRAM DESCRIPTION (continued)

COMPLEX SECURITY (continued)

The present Bailiff and Courthouse Security Division is made up of three parts:

- Bailiffs - Those personnel who work in the courtrooms with the judges, assisting with witnesses and jurors in trials, assisting with defendants who come before the court to plead guilty and assisting in domestic and civil trials and hearings. These are Bar Bailiffs (judges' aides) and Jury Bailiffs, who call witnesses and attend the jury.
- Prisoner Transport and Security Bailiffs - Those personnel who transport prisoners from the Law Enforcement Center to the Courthouse and guard that prisoner while he or she goes before the judge to be tried or to plead guilty, or for motion hearing or other hearing. These are prisoner transport and security bailiffs.
- Courthouse Security - Those uniformed personnel who are assigned daily to certain locations in the Courthouse to respond to emergencies and other situations. Those personnel are assigned to different floors during normal hours of operation and after hours at the Annex entrance.

GOALS

- Provide required Court Service and Security to the satisfaction of the judge for 100% of all court trials through the assignment of sworn public safety personnel and court bailiffs.
- Explore new ways to enhance interior Courthouse Complex security using visual and audio technology with the goal of 100% coverage.
- Enhance exterior security through cameras and round-the-clock monitoring of cameras covering all sides of the Courthouse to discourage potential threats.
- To ensure that Court Service and Security personnel get the very best training available on a continuing basis to meet the Sheriff's 40 hour annual requirement at 100% participation.

SHERIFF - COURT SERVICES AND SECURITY

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To provide a safe working atmosphere for judges, attorneys, court personnel, jurors, prisoners, and other persons having business in the Courthouse.**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
<u>Personnel Provided (Work hours):</u>			
Court Services & Prisoner Transport			
Superior Court	2,200	1,647	1,850
State Court	625	433	750
Civil & Magistrate Court	250	203	245
Grand Jury (D.A.)	65	53	70
Coroner	1	0	1
Stand By Court Officer	110	101	105

2. **To provide security for the courts, all County offices within the County Complex (Courthouse, Annex, Grand Building, and employee parking areas).**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
<u>Personnel Provided (Work hours):</u>			
Courthouse	650	458	650
Evening Entrance	150	123	150

3. **To provide security for the transporting of prisoners to and from the Bibb County Law Enforcement Center to the Courthouse.**

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
<u>Personnel Provided (Work hours)</u>			
Superior Court	4,400	5,406	5,800
State Court	650	856	925
State Court Probation	175	105	200
Civil and Magistrate Court	170	108	195
Grand Jury (D.A.)	40	44	45
Juvenile Court	1,100	1,005	1,200
Trustees	25	25	25

SHERIFF - COURT SERVICES AND SECURITY

OBJECTIVES AND PERFORMANCE MEASUREMENTS(continued)

4. Serve Prisoner Meals at the Courthouse.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Juvenile	400	447	475
Adults	880	1,315	1,700

FY 2007 ACCOMPLISHMENTS

- Implemented a new route to bring prisoners into courthouse thus avoiding the public. Transported 7,600 without incident.
- Installed a new state of the art X-Ray machine.
- Conducted five security surveys to obtain information for enhancing security.
- All sworn personnel assigned to Court Security received a minimum of 40 hours public safety training over the past twelve months, which meets the Sheriff's requirements and is double the certification requirement.

AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Revised</u> <u>Budget</u>	<u>FY 2008</u> <u>Adopted</u> <u>Budget</u>
Authorized Positions	13	13	13
Expenditures			
Personal Service	\$ 697,706	\$741,310	\$727,705
Operating Expenditures	33,558	44,236	53,064
Capital Outlay	<u>39,361</u>	<u>3,110</u>	<u>0</u>
Total	<u>\$ 770,625</u>	<u>\$788,656</u>	<u>\$780,769</u>

SHERIFF - COURT SERVICES AND SECURITY

FY 2008 BUDGET ISSUES

The budget Sheriff's Court Services and Security represents a 1.8% decrease for personal services and a 20% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 93.2% is appropriated for personal services and 6.8% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - CRIMINAL INVESTIGATION

MISSION

To provide a safe community through the investigation of criminal activity and prosecution of criminal activity through the judicial system.

PROGRAM DESCRIPTION

The Criminal Investigation Division investigates crimes that occur, such as murder, robbery, rape, burglary, forgery, theft, etc., and makes arrests and processes those charged through the judicial system.

GOALS

- Maintain a recovery rate of stolen goods at 90% or higher, with documentation on file to track such recovery.
- Execution of all arrest orders within twenty-four (24) hours of receipt.
- Hold crime increase to less than an annual 3% increase through effective criminal investigation management to include prevention and enforcement.
- Ensure that 100% of sworn personnel complete forty (40) annual public safety training hours.

SHERIFF - CRIMINAL INVESTIGATION

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To investigate criminal activity in order to provide a safe, secure environment for the public.**

	<u>FY 2006 Actual</u>	<u>FY2007 Projected</u>	<u>FY 2008 Projected</u>
Armed Robberies	17	12	14
Robberies (Other)	12	6	8
Arson	11	14	10
Assaults (Simple Battery)	31	35	39
Sexual Assaults (Including Rape)	32	30	25
Auto Thefts	176	185	200
Entering Autos	163	140	160
Burglaries:			
Forced Residence	312	320	340
No Forced Residence	30	25	24
Forced Business	106	106	118
No Forced Business	20	25	18
Other Burglaries	22	25	20
Homicide	4	8	10
Shoplifting	25	29	35
Forgeries	125	150	165
Family Violence	215	210	205
Stalking	6	10	20
Bomb Threats	0	2	5
Runaways/Missing Persons	131	145	165
Death Investigation/Suicide	22	38	47

2. **To provide proper training to help reduce injuries to officers, prisoners and the general public while executing duties.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Training attended (hours)	1,280	1,300	1,450

FY 2007 ACCOMPLISHMENTS

- Major crime statistics evidenced a 17% reduction in calendar year 2006.
- Accurate records on all arrests are on file within 24 hours, and in a review friendly format.
- All sworn personnel met the Sheriff mandate of 40 hours of public safety training in calendar year 2006.
- Annual audit conducted of all stale dated arrest warrants in an effort to reduce these.

SHERIFF - CRIMINAL INVESTIGATION

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	16	16	16
Expenditures			
Personal Services	\$ 838,297	\$968,846	\$1,020,596
Operating Expenditures	88,202	91,957	95,452
Capital Outlay	17,286	54,743	0
Total	<u>\$ 943,785</u>	<u>\$1,115,546</u>	<u>\$1,116,048</u>

FY 2008 BUDGET ISSUES

The budget for the Sheriff's Criminal Investigation Division represents a 5.3% increase for personal services and a 3.8% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 91.4% is appropriated for personal services and 8.6% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - WARRANTS

MISSION

Transport prisoners, as directed by the Courts, to and from other jurisdictions, both in-state and out of state. Serve warrants as provided by the Courts.

PROGRAM DESCRIPTION

The Warrant Division transports fugitives to and from other jurisdictions both in-state and out of state. The Warrant Division serves all types of warrants countywide, and has arrest powers.

Validate, enter, and clear warrants. Provide information to the courts, attorneys, other law enforcement agencies, and the public on warrants as necessary and requested. Provide updated information to sworn personnel to ensure prompt serving of warrants.

GOALS

- Validate files to ensure that all out-of-date warrants are purged in compliance with legally sanctioned removal dates.
- Increase the number of warrants served by 20% by reallocation of personnel's time.
- Ongoing training of three new Bailiffs for evening work to offset the warrant processing load by a minimum of 20%.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **Provide legal process services in order to contribute to swift adjudication of civil and criminal activity.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Warrants served	8,971	9,050	9,150
Warrants received	10,393	10,500	11,000
Fugitives transported	500	600	700

SHERIFF - WARRANTS

FY 2007 ACCOMPLISHMENTS

- Accurate records of all warrants received and served are on file.
- Served the courts by picking up and returning prisoners in-state and out of state as directed in a timely, safe, and economical manner. 2% increase in prisoners for transport. No increase in personnel.
- Court documents on file to ensure that all purged warrants are in compliance with state law.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	11	10	7
Expenditures			
Personal Services	\$602,229	\$450,803	\$494,548
Operating Expenditures	63,915	58,811	61,311
Capital Outlay	43,669	9,258	0
Total	<u>\$709,813</u>	<u>\$518,872</u>	<u>\$555,859</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff's Warrants Division represents a 9.7% increase for personal services and a 4.3% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 89% is appropriated for personal services and 11% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - PATROL

MISSION

To protect the lives and property of the citizens and visitors of Bibb County by detection and prevention of criminal activity.

PROGRAM DESCRIPTION

The Bibb County Sheriff's Patrol has the responsibility to protect the lives and property of the residents of Bibb County and all visitors within the jurisdiction of Bibb County. The patrol will actively work to prevent and detect all violators of City and County ordinances, along with State and Federal statutes.

The Patrol Division is in the first funding year of a three year grant from the Georgia Governor's Office of Highway Safety called Highway Enforcement of Aggressive Traffic (H.E.A.T.). This grant purchased specialized identified vehicles and funded equipment and supplies for the purpose of improving safety on community roadways, as well as paying 100% of personnel costs for two additional deputies in the first year funding.

The Sheriff's Patrol also provides a variety of other related services that improve and enhance the quality of life of all citizens and ensures peace and tranquility within our neighborhoods and our commercial area. Some of these services include a Special Weapons and Tactical Team (SWAT), an Explosive Ordinance Unit (EOD), a Hostage Negotiation Unit, and a Crime Prevention Unit. The Sheriff's Patrol also serves as a source of information, providing lectures and programs to community groups, civic associations and to school children from kindergarten through the twelfth grade.

GOALS

- Increase Public Service Announcements (PSA) by 10% and personal contact with the public to reduce crime and accidents by increasing community education programs, with a goal of six (6) additional programs.
- Promote involvement of children in crime prevention awareness all year long involving all public/private schools in Bibb County.
- Enhance enforcement of the DUI/drug traffic laws through the three H.E.A.T. Units to reduce injuries, fatalities, and accidents with a goal of increased citations and arrests of more than 2,000 with a 15% reduction in total accidents from last year.
- Target defined areas of criminal activity and/or high accident rates through increased patrols with the Power Squad and with a goal of a 25% reduction in activity.
- Open the planned substation in South Bibb County to provide on-site Patrol coverage to affect a stronger presence and 20% faster response time to incidents.

SHERIFF - PATROL

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To enhance public safety by enforcing DUI/drug traffic laws.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Traffic			
Accidents	3,000	2,550	2,295
Citations-Arrests/Warnings	22,655	28,000	32,500
DUI Arrests	298	400	450
Other Arrests	1,161	1,800	2,250

2. To provide legal services to contribute to a safe, secure community.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Paper Server			
Warrants-Attempted/Served	538	1,056	1,200
Civil Papers	446	600	675
Search Warrants	48	55	70
Investigations			
Entering & Stolen Autos	797	192	360
Burglaries	482	415	475
Property Thefts	1,437	907	1,000
Drug Cases	359	375	400
Other Investigations	200	215	230
Forwarded to Juvenile Court	537	600	625

3. To create public awareness of the hazards of drinking, using drugs, and driving under the influence of alcohol.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Community education programs	22	30	35
Click-it-or-Ticket Program	15	22	28

FY 2007 ACCOMPLISHMENTS

- Continued to increase patrol to targeted areas, aided by the opening of the new East Substation.
- Continued promotion of involvement of children and the youth of our community in crime prevention awareness all year long.
- Continue to use directed patrol to reduce accidents and crime in Bibb County. Using computer programs and other sources, the patrol was able to more specifically locate problem areas and concentrate on them. This was especially true of accidents, and a reduction of fatalities has been one of the beneficial results.

SHERIFF - PATROL

FY 2007 ACCOMPLISHMENTS (continued)
--

- Continue to use public service announcements and personal contacts with the public to reduce crime and accidents. This has been used with great success, particularly around holidays. By using PSAs, many citizens are reached that otherwise could not have been contacted. Programs in civic centers and malls have enabled the Sheriff's Office to make personal contacts and give out material that has had an impact on crime and accidents.
- SPECIALIZED POWER SQUAD has been beneficial in augmenting the Patrol Division's fight against crime by focusing on documented high crime areas, identified through criminal analysis. They have targeted the DUI/DRUG Traffic Laws to reduce accident injuries/fatalities associated with alcohol and drugs. Their high visibility continues to heighten the public awareness of the hazards of drug use, alcohol use, and driving while impaired by either.
- Developed a Patrol Curriculum for Patrol Officers that is directly related to their job.
- Implemented incident command during hurricane system with faster more coordinated response times.
- Revamped our statistical data system to indicate what our personnel are doing on a daily, weekly, monthly, quarterly and annual basis. The data is compiled on an individual basis instead of by car number.
- Opened the East Sub-Station with temporary offices for the North Sub-Station. Permanent offices for the north substation are planned for future years.

AUTHORIZED POSITIONS AND EXPENDITURES
--

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Patrol:			
Authorized Positions	77	80	79
Expenditures			
Personal Services	\$3,655,762	\$4,031,304	\$4,252,442
Operating Expenditures	541,520	621,903	654,845
Capital Outlay	<u>276,960</u>	<u>468,589</u>	<u>0</u>
Total	<u>\$4,474,242</u>	<u>\$5,121,796</u>	<u>\$4,907,287</u>
H.E.A.T. Units:			
Authorized Positions	0	2	2
Expenditures			
Personal Services	\$ 0	\$ 76,786	\$104,300
Operating Expenditures	0	1,550	22,634
Capital Outlay	<u>0</u>	<u>145,250</u>	<u>8,466</u>
Total	<u>\$ 0</u>	<u>\$223,586</u>	<u>\$135,400</u>

SHERIFF - PATROL

FY 2008 BUDGET ISSUES

The budget for the Sheriff's Patrol Division represents a 5.5% increase for personal services and a 5.3% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 86.7% is appropriated for personal services and 13.3% for operating expenditures. See appendices for information on capital outlay.

The budget for the Sheriff's Patrol H.E.A.T. Division represents a 35.8% increase for personal services and a 1360.3% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 77% is appropriated for personal services and 16.7% for operating expenditures. See appendices for information on capital outlay.

SHERIFF – FORENSICS/IDENTIFICATION/CRIME ANALYSIS

MISSION

To provide timely, accurate information to assist in the arrest and prosecution of criminals. This process will be aided by a forensics component which collects evidence and helps to identify those involved in criminal activities, a crime analysis component which analyses crime trends, and an intelligence officer who records the activities of targeted criminals.

PROGRAM DESCRIPTION

The Sheriff's Forensics/Identification/Crime Analysis Section is responsible for all crime scenes processing and investigating. It is responsible for the proper cataloging and transporting of forensic evidence from major crime scenes in the county. The Forensics/Identification/Crime Analysis Section is responsible for maintaining accurate and complete criminal records for the Sheriff's Office and Bibb County.

The Forensics Section handles the booking, finger-printing and mug shot photos on all incoming prisoners. Booking and jail records are maintained and this information is shared with other law enforcement agencies to ensure that there are no outstanding warrants or wants pending against a prisoner prior to that prisoner posting bond or otherwise being released.

The Identification Section processes criminal history applications for private individuals, as well as the Macon Housing Authority, Bibb County Board of Education, Mercer University, and other governmental and private firms in Bibb County.

The Crime Analysis Unit records statistics pertaining to crimes committed in Bibb County, Georgia. The stats are used to plot crime patterns, show high crime areas and direct different divisions within the Sheriff's Office to these areas.

GOALS

- Have crime scene technicians conduct 3 training classes to Sheriff's Office personnel on proper crime scene processing, with an additional 4 public presentations on crime scene processing techniques.
- Furnish at least 90 presentations to Sheriff's Office personnel of detailed current crime information of all reported incidents by assigned sectors to include location, time, type, victim and description.
- Continue to maintain and update the local sex offender registry.
- Provide criminal intelligence information on persons identified by investigators as being involved in illegal activities and who may face prosecution for those charges.

SHERIFF – FORENSICS/IDENTIFICATION/CRIME ANALYSIS

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To assist in the provision of proper legal services by providing proper processing and investigation of evidence.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Crime Scenes/Evidence			
Processed Crime Scenes	191	200	210
Evidence Collected and Processed	1540	1292	1300
Latent Prints			
Latent Prints Developed and Collected	2489	1345	1400
Latent Fingerprints Compared by AFIS	4454	3363	4000
One to One Comparisons	4112	3183	3500
Identifications Made	183	166	200
Criminal Background Checks	12235	13000	13200

2. **To increase public awareness of crime scene processing.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Public presentations on crime scene processing, including explanations of crime scene techniques and success stories	10	10	10

FY 2007 ACCOMPLISHMENTS

- Officers in Forensics/Identification continue to attend specialized schools on a regular basis. This training keeps them up to date on processing crime scenes and teaches proper techniques on photography and fingerprint comparison and archiving.
- The forensics officers examined 200 crime scenes and processed 1,400 pieces of recovered evidence.
- Operators using A.F.I.S. (Automated Fingerprint Identification System) compared over 3,400 fingerprints for identification.
- Our computerized mug shot photo system files photographs on the County's mainframe computer system for retrieval when needed by our office or any other law enforcement agency. We have added capabilities so that photos can be e-mailed to requesting agencies or organizations.
- The Sheriff's Forensics/Identification Section continues to grow in responsibility and workload. The population growth in the County and the related increase in call volume compel a crime scene unit to be available and trained to handle any situation that might arise. The increased number of arrests in Macon and Bibb County calls for up-to-date classification and filing techniques.

SHERIFF – FORENSICS/IDENTIFICATION/CRIME ANALYSIS

AUTHORIZED POSITIONS AND EXPENDITURES
--

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	3	4	5
Expenditures			
Personal Services	\$304,571	\$448,252	\$369,192
Operating Expenditures	52,652	57,771	57,739
Capital Outlay	<u>19,224</u>	<u>27,095</u>	<u>0</u>
Total	<u>\$376,447</u>	<u>\$533,118</u>	<u>\$426,931</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff's Forensics/Identification/Crime Analysis Division represents a 17.6% decrease for personal services and a 0.1% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 86.5% is appropriated for personal services and 13.5% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - CRIME PREVENTION UNIT

MISSION STATEMENT

To sustain and improve the quality of life and safety for Bibb County citizens and those who visit here by enlisting the cooperation and assistance of the residential, business, and educational community through programs such as youth investigation, neighborhood watch and public information.

PROGRAM DESCRIPTION

The Youth Investigations officers are responsible for presenting a format of programs to over 5,400 of Bibb County's school-age children in both the public and private schools. The officers in this unit give presentations to all 6th graders on drug awareness, bicycle safety, gun safety, crime scene investigating, civic responsibility, and law enforcement issues. They also conduct a defensive driving program for 10th graders in all Bibb County high schools. This course uses classroom lecture and computerized simulators to give students an overview of the situations they may encounter while sharing the roadways. This training enhances the safety of all motorists who travel Bibb County's roads.

The Neighborhood Watch officer oversees and coordinates more than 90 Neighborhood and Business Watch programs throughout Bibb County. Constituent participation in the various crime prevention programs offered by the Bibb Sheriff's Crime Prevention Unit has grown by more than 700% since 2003 under the current management and administration. The Bibb Sheriff's Email Update program was created and is operated by the Crime Prevention Unit. Membership in Email Update is currently over 1,100 community minded citizens who are in direct contact with the Crime Prevention Unit on a daily basis. Over 500 streets in Bibb County are represented under this program. The officer in this unit constantly conducts outreach programs throughout the community. Venues attended by the Crime Prevention Officer consist of but are not limited to: church, social, civil and neighborhood groups. The Neighborhood Watch officer conducts traffic studies in Bibb County in reference to volumes, speeds and patterns on major roads. The Neighborhood Watch officer also recruited, formed and provided training for the Bibb Sheriff's Office first ever CERT (Community Emergency Response Team). The team currently consists of 20 well trained volunteers from various Crime Prevention programs.

In addition, the Crime Prevention officers present programs available to all citizens of Bibb County. One such event is the Annual Crime Prevention and Safety Festival held at Sandy Beach Park Lake Tobesofkee. 2007 will be the 6th year of this fun yet educational event which attracts and encourages the attendance and participation of many Middle Georgia citizens. Other venues that Crime Prevention officers participate in are: The Cherry Blossom Festival, The Georgia State Fair, Career Fests and Child Fingerprinting sessions.

The Neighborhood Watch Officer also serves as the Public Information Officer. In this capacity, the officer distributes information to the media and public to inform the citizens of Bibb County of the programs and services provided by the Sheriff's Office. Information distributed by the

SHERIFF - CRIME PREVENTION

PROGRAM DESCRIPTION (continued)

Public Information officer include but are not limited to crimes, incidents, accidents and arrests of interest to the public and various accomplishments by the Sheriff's Office

The officer responsible for the public information functions of this unit has distributed over 200 press releases to the media. There have been several public presentations produced to inform citizens about the Sheriff's Office functions.

The Public Information Officer continues to operate and update the Sheriff's Office website www.bibbsheriff.org.

GOALS

YOUTH INVESTIGATIONS, NEIGHBORHOOD WATCH AND PUBLIC INFORMATION

- Reach at least 7,500 young people about the hazards of drugs, firearms, and association with those who mean to disrupt society and do harm to others.
- Present an annual Crime Prevention fair in Macon and Bibb County, highlighting civic responsibility and crime reduction programs.
- Increase participation in Crime Prevention programs such as Neighborhood Watch by another 25% over the next fiscal year.
- Reach at least 200 students in the Defensive Driving Program.
- Continue to distribute press releases to the media as required describing activities, investigations, programs and services of the Sheriff's Office and to present at least 4 positive stories a month to area media, outlining a special program or an accomplishment of the Sheriff's Office.

SHERIFF - CRIME PREVENTION

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To provide a safe community by providing community education programs to youth, citizens and visitors of Bibb County.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Projected</u>
School Programs	8	8	8
Number of Children Reached	5,800	6,815	7,500
Civic Events (Information Booths)	130	180	200
Defensive Driving Programs (# Of Students Participating)	180	100	150

2. **To provide a safe community through the development of community cooperation programs.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Projected</u>
Email Update Membership	1,100	1,251	1,400
CERT	20	23	30
Neighborhood & Business Watch Programs	84	91	100

FY 2007 ACCOMPLISHMENTS

- Interaction occurred with over 6,800 youth at public and private schools in Bibb County. This was accomplished through our Junior Deputy Program and other school presentations each year.
- The established library of videos was updated and enlarged. Displays were used that assisted in the visual display of the information needed to attract young people.
- Ongoing presentations of programs and presentations with hand-outs for adult crime prevention continued with social and civil clubs.
- Driving Simulation was introduced to 100 students at public and private schools in Bibb County. This program is designed to teach and encourage students to be safe and make sensible choices as it relates to driving.

SHERIFF - CRIME PREVENTION

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	2	3	3
Expenditures			
Personal Services	\$192,714	\$215,896	\$220,196
Operating Expenses	42,669	48,372	46,649
Capital Outlay	<u>3,192</u>	<u>0</u>	<u>0</u>
Total	<u>\$238,575</u>	<u>\$264,268</u>	<u>\$266,845</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff's Crime Prevention Unit represents a 2.0% increase for personal services and a 3.6% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 82.5% is appropriated for personal services and 17.5% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - DETENTION CENTER

MISSION

To provide alternative detention arrangements for qualifying inmates while ensuring the safety of the public through appropriate supervision of inmates and staffing and training of personnel.

PROGRAM DESCRIPTION

The Bibb County Sheriff's Office Detention Center is a work release center and community service center for men and women.

The male detention center presently houses approximately 192 work release and community service inmates. The female detention center proposes to house 12 females upon completion. The purpose of the work release centers is to allow the detainees to continue to work in the private sector in order to pay off fines and restitutions ordered by the court. This program lessens the burden of the taxpayer of having to bear the cost of what it would take to house these persons on a full-time basis. However, this burden could be lessened even more if the detainees were required to pay a room and board fee while in the work release program. Implementation of a room and board fee is currently being considered.

The remainder of detainees housed at the detention center performs various community service hours as ordered by the court. The hours that the detainees perform are presently saving the City of Macon and Bibb County in excess of \$900,000 a year that normally would be contracted out to other businesses or individuals in the private sector.

GOALS

- Implementation of a Sheriff's Office wide recycling program for environmental reasons that include saving landfill space, and to increase revenue to reduce taxpayer funding needs for capital projects.
- Review inmate skills to select inmates to do work to save taxpayer dollars for the City of Macon and Bibb County.
- Ongoing clean up and regular maintenance of abandoned cemeteries located in the City and County. Currently assisting with Cedar Ridge Cemetery and Lynn Wood Cemetery. 100% cleaning March - October.
- Offsetting City of Macon and Bibb County work force needs using inmate services in order to reduce by 15% the cost of hiring people to fulfill these needs (i.e., Public Works, Lake Tobesofkee, Parks and Recreation, Macon Centreplex, Land Fill, Courthouse).
- Provide assistance during emergencies, such as bad weather, to clear public facilities and assist as needed.

SHERIFF - DETENTION CENTER

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide alternative sentencing for qualifying inmates.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Persons Booked In	1,437	1,996	2,614
Persons Released	1,288	1,790	2,345

2. To utilize qualifying inmates to perform community services, thereby reducing the local governments' needs for hiring of full-time personnel.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
<u>Community Service Hours Performed</u>			
Bibb County (14 details)	118,400	112,432	128,520
City of Macon (12 details)	62,225	64,047	65,000

FY 2007 ACCOMPLISHMENTS

- Screened and provided inmate demand for community service requests for inmate labor with an increasing 20% qualification rate.
- Continued landscaping for Humane Society, State Crime Lab, and other agency properties in Macon and Bibb County.
- Provided and supervised inmate labor to operate the in-house car wash for day and evening.
- Provided labor for mowing and upkeep of publicly owned cemeteries in Macon and Bibb County, many of which have had no upkeep in several years.
- Provided labor and tools to remove debris related to weather damage during fiscal year, amplified by and during the severe weather outbreak on March 1, 2007.

AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	15	23	25
Expenditures			
Personal Services	\$ 950,166	\$1,218,739	\$1,459,832
Operating Expenditures	99,105	118,491	118,853
Capital Outlay	31,830	1,872	0
Total	<u>\$1,081,101</u>	<u>\$1,339,102</u>	<u>\$1,578,685</u>

SHERIFF - DETENTION CENTER

FY 2008 BUDGET ISSUES

The budget for Sheriff's Detention Center represents a 19.8% increase for personal services and 0.3 % increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 92.5% is appropriated for personal services and 7.5% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - CORRECTIONS

MISSION

To promote a safe and secure community by providing an appropriate detention center environment to house those charged and convicted of criminal activity.

PROGRAM DESCRIPTION

The Bibb County Corrections Facility incarcerates both male and female inmates 17 years of age and older. Inmates under age 17 are incarcerated if by court order. Inmates incarcerated either have been charged or convicted of misdemeanors or felony crimes.

The Bibb County Corrections Division currently houses a Court order maximum total of 585 inmates. Construction is nearing completion on the Jail expansion. Of this total 40 are Federal prisoners. Inmates should begin moving into the newly expanded facility in July 2007. We currently have a total of 101 employees assigned to the Corrections Division.

The facility includes a fully operational infirmary that is staffed by 9 full-time nurses, 1 part-time nurse and a part-time physician. Also included is in-house dialysis and a contract for portable chest x-rays. This enables us to meet many of the medical needs of our inmates within the facility. The facility also provides mental health treatment through River Edge Behavioral Clinic. We have one full-time mental health counselor and a part-time psychiatrist to handle drug and alcohol abuse inmates, as well as those needing mental health.

The facility includes a fully-equipped kitchen where meals are prepared for the inmates. In July 2007, all meals will be handled through a contractual arrangement with a private contractor. Supervised inmates handle all building maintenance, laundry, cleaning, etc., in-house.

The Bibb County Sheriff's Department is responsible for the transportation of all persons that have been certified as needing mental evaluation. These patients are then transported to the State Mental Unit in Milledgeville. These transports occur around the clock, (24 hours a day), 7 days a week. By law, deputies pick up the patient(s) and arrange for their safe and secure transportation to the State Mental Unit. Since 1992, the Sheriff's Office has had the responsibility of transporting prisoners to the Crisis Stabilization Unit on Fulton Mill Road.

Our operational objective is to maintain a safe and secure environment for pre-trial and post-trial detainees; to provide for inmates' basic needs of food, clothing, shelter, mental health care and medical care; to ensure the security of the jail from escapes, supervise inmates' day-to-day activities, i.e., feeding, cleaning, court appearances, medical appointments, visitations, library calls, religious services, outside recreations, GED instruction, addiction services; to maintain accurate records of inmates and their possessions; prepare and transport inmates to courts, provide inmates for attorney and court official visits; transport inmates to and from the various jails and prisons throughout the State; to provide proper and current training to all officers assigned to the jail, and to provide backup to various Divisions in the Sheriff's Office when other units are not available.

SHERIFF - CORRECTIONS

GOALS

- Implementation of the new food service contract for the entire facility.
- In-service training of 40 hours by 100% of assigned Jail deputies by attending classes at the Georgia Public Safety Training Center and the Law Enforcement Center.
- Implement a work release program for female inmates that qualify.
- Consolidate male and female booking, currently separate, to include records, identification, and personal property.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide a secure detention center environment through adequate staffing, appropriate training, and supervision of inmates.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Persons Booked In	11,450	12,100	16,807
Bailiff Days	624	624	2,185

2. To provide for basic needs of inmates.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Meals Served	646,287	730,000	1,038,720
Inmate Transports	4,684	4,744	6,575

FY 2007 ACCOMPLISHMENTS

- All personnel certified for CPR and First Aid.
- 100% completion of Sheriff mandated 40-hours of law enforcement training.
- Changed from 12-hour shifts to 8-hour shifts in an effort to improve employee alertness and reduce overtime by 10%.
- Establishment and operation of a Mental Health Court with a goal to free up space for 10 to 15 inmates.
- Upgraded the entire camera and security system to allow monitoring of all areas.
- Certified two deputies to teach Crisis Team intervention. First Crisis Team classes held.
- Relocated the laundry from the previous location into the new building.

SHERIFF - CORRECTIONS

AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	103	103	150
Expenditures			
Personal Services	\$5,541,119	\$5,920,186	\$ 7,409,946
Operating Expenditures	2,857,265	3,327,926	3,970,802
Capital Outlay	<u>68,527</u>	<u>63,068</u>	<u>0</u>
Total	<u>\$8,466,911</u>	<u>\$9,311,180</u>	<u>\$11,380,748</u>

FY 2008 BUDGET ISSUES

The budget for the Sheriff's Correction Division represents a 25.2% increase for personal services and a 19.3% increase for operating expenditures over FY 2007. Of the total FY2008 budget, 65.1% is appropriated for personal services and 34.9% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - EVIDENCE AND PROPERTY

MISSION

To receive evidence and property from local law enforcement agencies and to ensure that it is handled in accordance with policies and procedures. After the case has been adjudicated or after a predetermined amount of time, that the evidence or property is disposed of in a proper and legal manner.

PROGRAM DESCRIPTION

The Evidence & Property Section of the Sheriff's Office houses evidence and property taken by all of the Sheriff's Office sections. This office provides security and storage for these items until they are disposed of after adjudication of their case or the time elapsing that the Sheriff is required to hold such property. The Evidence & Property Section maintains records of the acquisition, movement, and disposal of such property and evidence. Other duties assigned to the Evidence and Property Section as of April '07 is the retrieving and downloading of CD's needed for prosecution in criminal matters. The Evidence & Property Section was created as a separate cost center in FY 2003.

GOALS

- With the bar-coding system in place, be able to do quicker and more often and more accurate inventories.
- Now that the Evidence & Property section is on-line with Property Bureau, we will now be able to dispose of awarded property from the courts quicker and at the same time bring in revenue from the sales of those items through the Internet.
- Maintain accurate and complete support records of all evidence and property housed and disposed of including dates, amounts, type, etc.
- Maintain a clean and safe environment where evidence is stored.
- After the adjudication of a case and the required paperwork sent to the Evidence & Property section from the courts, to dispose of property within 30 days.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To process, file and record work in a timely manner as prescribed by law.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
New items received	2,600	2,850	3,000
Items disposed of	804	975	1,050
Weapons disposed of (Guns, Knives)	164	220	260

SHERIFF - EVIDENCE AND PROPERTY

FY 2007 ACCOMPLISHMENTS

- Re-organized work area to allow for more accurate and timely retrieval of evidence and/or other property.
- Continued use of the internet for on-line sales of surplus property to reach more prospective buyers.
- Periodic reviews of all evidence and property on-hand continued to ensure 100% of requirements were available as and when needed.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	0	1	1
Expenditures			
Personal Services	\$ 0	\$66,534	\$ 69,900
Operating Expenditures	7,564	9,938	10,145
Capital Outlay	0	1,294	0
Total	<u>\$ 7,564</u>	<u>\$77,766</u>	<u>\$ 80,045</u>

FY 2008 BUDGET ISSUES

The budget for the Sheriff's Evidence and Property Division represents a 5.1% increase for personal services and a 2.1% increase for operating expenditures over FY2007. Of the total FY2008 budget, 87.3% is appropriated for personal services and 12.7% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - COMMUNICATIONS

MISSION

To provide responsive, comprehensive, quality service in the area of communication to law enforcement agencies and other emergency service agencies in order to facilitate the provision of public safety services.

PROGRAM DESCRIPTION

The Sheriff's Office Communications area is a section of the Law Enforcement Services Function of the Bibb County Sheriff's Office. Its principal functions are:

- To assist the officers of the Bibb County Sheriff's Office in carrying out their duties in a safe and effective manner.
- To provide a communication link between the citizens of Bibb County and the Sheriff's Office units in the field.
- To dispatch emergency units when needed and to coordinate their activities.
- To provide vital information via radio or phone to Sheriff's Office units during investigations and arrests.
- To provide a 24-hour communications link between the Bibb County Sheriff's Office and other law enforcement agencies throughout the State of Georgia and the Nation.

GOALS

- To be more aggressive in training by sending selected dispatchers to the Georgia Public Safety Training Center in Forsyth to the Communications Training course. This course will teach the certified communications officer how to train new communications officers using various methods, with the result being those communications officers may be trained locally, thus saving training funds.
- Continue to send all new Dispatchers to the GPSTC for basic Communications Training, ensuring all sworn deputies assigned to communications receive 40 mandated training hours each year.
- Continue training to dispatchers on CAD System upgrades.
- Utilize Communications as a training platform prior to any deputy being assigned to the Patrol Division. This will ensure that the Deputy passes through Communications and will have knowledge of the day to day operations of the Sheriff's Office communications system.

SHERIFF - COMMUNICATIONS

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To provide effective communication technology to assist with prompt, appropriate response to public safety issues.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Radio Traffic	148,920	160,000	180,000
Telephone Calls for Assistance	230,652	250,000	280,000
Case Numbers Generated That			
Required Law Enforcement	61,280	72,000	75,000
Warrant Validation	5,708	6,000	6,500

2. **To provide appropriate training to public safety personnel to enhance their ability to provide prompt, efficient response to public safety issues.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Training attended (hours)	440	440	440
Deputies/Civilian dispatchers trained	15	15	15

FY 2007 ACCOMPLISHMENTS

- The Communication Section of the Sheriff's Office continues to send operators to schools and training classes with all public safety personnel having a minimum of 40 hours of public safety training.
- Communication continues to be an effective training area for deputies leaving Corrections and being assigned to Patrol Division.
- Operators are trained on the new Compute Assisted Dispatch (CAD) System and new deputies that are sent to Communications are also trained on the CAD.
- The population and the growth in Bibb County continue to increase. Every area in the Sheriff's Office has increased, except Communications. We have a total of 16 positions budgeted for Communication divided into three shifts, with one position being the switchboard operator and another being the First Lieutenant's position. These positions have been the same for at least 20 years. Although the number of calls decreased FY2006, it is projected with the increase in population in the county the number of calls will increase to the projected 280,000 in FY2008. Of these, 75,000 are projected to be assigned case numbers requiring law enforcement assistance. This is an increase of approximately 15,000 calls from FY 2006. The dispatchers continue to perform well considering the increase in calls, yet with no increase in personnel.

SHERIFF - COMMUNICATIONS

AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	15	16	16
Expenditures			
Personal Services	\$643,388	\$686,686	\$738,728
Operating Expenditures	48,037	53,251	53,745
Capital Outlay	<u>1,151</u>	<u>0</u>	<u>0</u>
Total	<u>\$692,576</u>	<u>\$739,937</u>	<u>\$792,473</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff Communications Division represents a 7.6% increase for personal services and a 0.9% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 93.2% is appropriated for personal services and 6.8% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - BUILDING MAINTENANCE

MISSION

To provide safe, secure capital facilities to ensure the safety of the Bibb County employees, inmates and public.

PROGRAM DESCRIPTION

Building Maintenance is a non-sworn division of the Bibb County Sheriff's Office. The Superintendent, two helpers and a Janitorial supervisor staff this division. Assistance is provided by jail inmate trustees. The principal function is to provide maintenance and repairs for the Law Enforcement Complex, which includes the Administration Building, the Jail, the Higgins Investigation Building at 651 Hazel Street, the new Detention Building at 645 Hawthorne Street, the Carver Facility now used for storage and a laundry at 652 Hazel Street, the Special Operations Building at 704 Hawthorne Street, and the Bass Building at 1131 Second Street. Maintenance and repairs are also provided for the Training Range facility located southeast of the main complex, off Interstate Highway 16, and the two Patrol Sector substation offices in operation with one in western unincorporated Bibb County and one in eastern unincorporated Bibb County. Two more sector substations are planned, but not yet funded.

General Maintenance

- Routine maintenance on all the facilities, plus, where feasible, enhancements.
- Adjustment and lubrication of all mechanical and electrical locking systems in the Jail.
- Repairs to any and all facilities damaged by inmate behavior.

Plumbing Maintenance:

- Supply fresh water, hot and cold, to the entire Law Enforcement Center Complex.
- Drainage maintenance for inmate cells, jail kitchen, laundry, and restrooms throughout the facility.
- Maintain the car wash facility, including the federally mandated water separator.

Electrical Maintenance:

- Maintain jail security systems, locks and control panels, and light replacements throughout the facility.
- Maintenance of the electric generator.
- Maintenance of the entire Law Enforcement Center electrical wiring systems.

Mechanical Maintenance:

- Routine maintenance and all repairs to the Law Enforcement Complex heating and cooling systems.
- Adjustment and lubrication of air-handling blower units and filtration systems.

SHERIFF - BUILDING MAINTENANCE

GOALS

- Update Training Room into full service Communications and Training Room
- Refurbish several areas of the existing Jail to include Master Control, Library, Chapel, Entrance to Jail, East-West Control Property Room, Infirmary and others.
- Add and use new equipment to replace lights that are out, and keep all plumbing clear.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide safe, secure facilities to ensure the safety of the staff, inmates and public.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Security Systems Repairs	560	152	580
Plumbing Repairs	747	830	860
Building Repairs	345	360	370
Electrical Repairs	685	580	620
Mechanical Repairs	190	210	225
Communications Repairs	35	40	40
Kitchen Equipment Repairs	230	385	75
Lighting Repairs	840	900	975
Miscellaneous Repairs	365	360	364
Procurement Pickup Trips	410	370	425

FY 2007 ACCOMPLISHMENTS

- Replaced doors on all six dayrooms in main jail.
- Renovated Patrol Offices in Law Enforcement Center.
- New East Substation on Jeffersonville Road complete and operational.
- Replaced all 15 existing Jail Door locks with new locks.

SHERIFF - BUILDING MAINTENANCE

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	4	4	6
Expenditures			
Personal Services	\$206,783	\$219,100	\$318,600
Operating Expenditures	588,501	640,425	800,728
Capital Outlay	0	800	0
Total	<u>\$795,284</u>	<u>\$860,325</u>	<u>\$1,119,328</u>

FY 2008 BUDGET ISSUES

The budget for the Sheriff's Building Maintenance Division represents a 45.4% increase for personal services and a 25.0% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 28.5% is appropriated for personal services and 71.5% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - ANIMAL CONTROL

MISSION

To promote and protect the health and safety of the citizens of Bibb County by enforcing County ordinances regarding animals in the community.

PROGRAM DESCRIPTION

The Bibb County Sheriff's Animal Control Unit has the responsibility to enforce the County ordinance regulating dogs in unincorporated Bibb County. The Animal Control Officers must pick up all stray dogs, investigate all reports of violations of the Bibb County Leash Ordinance, issue citations where necessary and investigate reports of cruelty to animals. They will work with Patrol Deputies and the Health Department on all dog bite cases.

GOALS

- Response time of thirty minutes from request in picking up stray animals, both domestic and wild in unincorporated Bibb County.
- Increased coordination with Health Department and others to diminish animal cruelty by at least 10%.
- Uniform monitoring and enforcement of leash ordinance violations, to effect a 10% decrease in citation issuance.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To promote and protect the health and safety of the citizens of Bibb County by monitoring and enforcing the codes regarding animals in the community.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Animals Picked Up	1,269	1,100	1,200
Animal Calls Answered	1,195	1,444	1,500
Bites	19	14	20

SHERIFF - ANIMAL CONTROL

FY 2007 ACCOMPLISHMENTS

- Continued monitoring unincorporated Bibb County to detect and decrease leash ordinance violations.
- The two Animal Control Officers worked diligently during the fiscal year to detect, and where appropriate, cite the violators of county ordinances.
- Timely pick-up of stray and dead animals in unincorporated Bibb County.

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	2	2	2
Expenditures			
Personal Services	\$ 77,300	\$83,550	\$86,450
Operating Expenditures	29,449	36,597	34,783
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$106,749</u>	<u>\$120,147</u>	<u>\$121,233</u>

FY 2008 BUDGET ISSUES

The budget for the Sheriff's Animal Control Division represents a 3.5% increase for personal services and a 5.0% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 71.3% is appropriated for personal services and 28.7% for operating expenditures. See appendices for information on capital outlay.

SHERIFF - POLICE TRAINING

MISSION

To administer training services and resources to the Sheriff's Office, in order to ensure public safety employees are appropriately equipped to perform their duties.

PROGRAM DESCRIPTION

Sheriff's Training is an important operation of the Sheriff's Office. Without constant practice, proven concepts and procedures may be forgotten. At the same time, there must be an infusion of new and modern techniques, procedures and ideas. Without these aspects, a department will soon become stagnant and unable to function properly. Training is essential to prevent this from happening. The principal functions of training are:

- To properly orient and train entry-level deputies.
- To provide consistent instruction, supervision and research into the use of firearms for deputies.
- To provide annual in-service training for all department employees in new laws, techniques and procedures.
- To provide training to other Bibb County agencies. (Safety Driving Course for all County drivers, various enforcement courses for Civil Court Deputies and Tobesofkee Rangers.)
- To oversee and administer the mandatory 20 hours annual training required by the State of Georgia to keep our officers certified. Sheriff requires additional 20 hours of annual training.
- To maintain the buildings, firing ranges (2), rappeling tower and test course located at the Sheriff's Training Range.
- To administer and monitor all new applicant's testing for the Department and Physical Agility Test for certified deputies.

GOALS

- Provide training for 340 staff personnel to meet 100% requirements of Sheriff and Statutory training.
- Provide full service training facility to reduce necessity of out-of-town travel for staff, thus savings in travel expense with a minimum 25% savings.
- Continue implementation of driver training program on the Driving Simulator for 100% of personnel who are required to drive Sheriff's Office vehicles.
- Continue to provide Firearms training on a new firearms course required by Peace Officers Standards and Training (P.O.S.T) to meet the required standards.
- Implementation of Firearms Training Simulator to enhance the skills of all sworn personnel.
- Continue to enhance the Training Range Complex appearance to illustrate the professional appearance and standards of the Sheriff's Office.

SHERIFF - POLICE TRAINING

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To provide training to public safety personnel in order to provide effective, efficient public safety services, and meets annual required training standards.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Total Personnel Served	4,075	4,111	4,162
New applicants tested	239	264	221
Courses Taught:			
In-Service (Schools)	173	192	195
In-Service (Hours)	10,804	11,990	12,228
Out-of-Town (Schools)	266	295	301
Out-of-Town (Hours)	14,852	16,485	16,814

2. **To provide training resources to other agencies to enhance public safety through community education.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Total Agencies Served	26	26	28

FY 2007 ACCOMPLISHMENTS

- The Sheriff's Office developed in-house training, borrowed courses and brought in instructors who used new training equipment for instruction purposes.
- Updated equipment (i.e. laptop computer and projector) allowed training to utilize graphics for enhanced training instruction.
- Repainted all facilities, including re-working obstacle course, block house, rifle house, canopy over bleachers for pistol range, and other facilities. Also added soft drink can machine for use of staff, public, and those who come for training.
- Qualified 353 Deputy Sheriffs on Firearms qualification course with 100% pass rate.
- Received two beautification awards from the Keep-Macon-Bibb Beautiful Commission for Site beautification.
- Replaced cross ties in parking area with black posts with white chains to outline and mark parking areas at the top and bottom levels.
- Flying United States and State of Georgia flags set in a decorative white post and white chain circle.

SHERIFF - POLICE TRAINING

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	4	4	4
Expenditures			
Personal Services	\$229,828	\$ 271,488	\$ 289,246
Operating Expenditures	121,084	127,596	134,849
Capital Outlay	<u>25,201</u>	<u>28,018</u>	<u>0</u>
Total	<u>\$376,113</u>	<u>\$427,102</u>	<u>\$424,095</u>

FY 2008 BUDGET ISSUES

The budget for Sheriff's Police Training Division represents a 6.5% increase for personal services and a 5.7% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 68.2% is appropriated for personal services and 31.8% for operating expenditures. See appendices for information on capital outlay.

SHERIFF – DRUG INVESTIGATION

MISSION

To provide a safe community through the investigation of crimes involving narcotics and vice.

PROGRAM DESCRIPTION

The Sheriff Drug Abuse Division is composed of County officers engaged in intelligence, narcotics and vice. The primary responsibility of this unit is investigating organized crime, narcotic violations, vice-related crimes, and the gathering and dissemination of intelligence. The Intelligence Unit gathers, documents, and disseminates intelligence; identifies violators, patterns of violations, and connection between violators; and maintains interstate and intrastate intelligence connections. The Narcotics and Vice Unit initiates and conducts narcotics and vice investigations; arrests violators; prepares documentation for courtroom use; identifies and targets narcotic violations; executes warrants; seizes contraband, monies and properties connected with criminal violations; and petitions courts for specific type investigations, such as wire taps. The Clerical and Administrative sections handle the normal day-to-day operations and paperwork.

GOALS

- Gather information for the apprehension of drug-vice offenders in Bibb and adjacent areas through solicitation of public, Crime Stoppers, Homeland Security meetings participation and interaction, and communication with adjacent law enforcement agencies.
- Detect and apprehend known violators of drug and vice statutes through use of electronic surveillance, aircraft, and informant information, with a goal to increase cases made by a minimum of 10% against these offenders, with the anticipation of confiscating goods and money through case adjudication may be used to purchase law enforcement equipment to further fight drug crime.
- Partnership with other area resources for assistance in combating local crime by minors through drug avoidance talks and displays in the schools, with the goal to reach all public and private high schools in Bibb County every year.
- Deter computer crimes that are on increase in this area with the establishment of a forensics lab and proper training in computer crime detection.

SHERIFF – DRUG INVESTIGATION

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To detect and apprehend known violators of drug and vice statutes.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Defendants Arrested	356	475	54
Cases Made By Arrest	526	365	400
Cases Made Other Than Arrest	189	N/A	N/A
Search Warrants Executed	125	150	175
Street Value of Drugs Seized	\$899,221	\$950,000	\$1,000,000
Actual Cash Seizures	\$95,343	\$110,000	\$130,000

FY 2007 ACCOMPLISHMENTS

- The Drug Squad has worked effectively with local law enforcement authorities in surrounding counties, as well as with Federal and State agencies in the dissemination of intelligence and cooperation in the investigation of cases that have crossed over jurisdictional lines. These efforts have slowed the flow of drugs into the Middle Georgia area, and several major drug traffickers have been convicted, and are incarcerated.
- Targeted upper level drug dealers through aerial reconnaissance of the Georgia National Guard.
- Drug Squad Continues to be involved in multi-agency interdiction programs organized to slow and stop the flow of drugs into the area.
- Investigators continue to provide Drug Awareness Programs in Bibb County public and private school systems, area churches and other organizations as requested.
- Training provided for an Investigator to attend Computer Forensics school so that a computer Forensics lab may be put into place in FY 2008.

AUTHORIZED POSITIONS AND EXPENDITURES

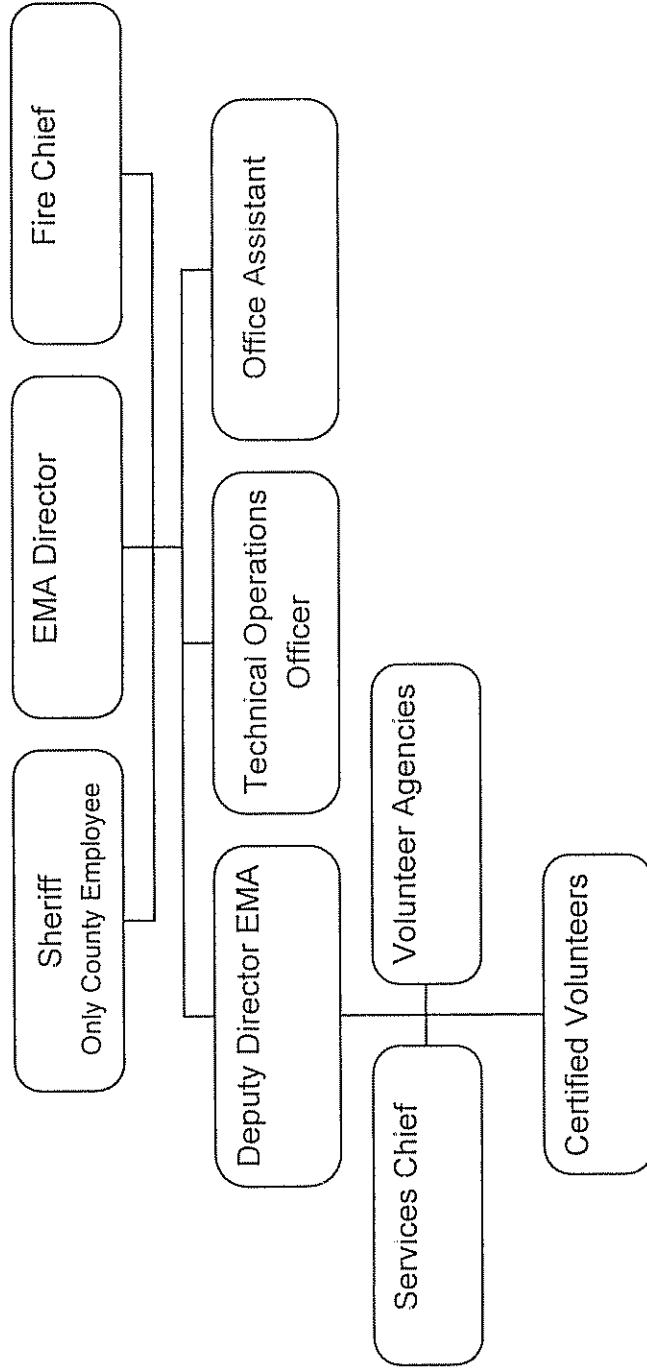
	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Revised</u> <u>Budget</u>	<u>FY 2008</u> <u>Adopted</u> <u>Budget</u>
Authorized Positions	12	12	12
Expenditures			
Personal Services	\$755,994	\$819,686	\$796,540
Operating Expenditures	113,612	109,903	113,709
Capital Outlay	18,034	2,365	0
Total	<u>\$887,640</u>	<u>\$931,954</u>	<u>\$910,249</u>

SHERIFF – DRUG INVESTIGATION

FY 2008 BUDGET ISSUES

The budget for Sheriff's Drug Abuse Investigation represents a 2.8% decrease for personal services and a 3.5% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 87.5% is appropriated for personal services and 12.5% for operating expenditures. See appendices for information on capital outlay.

EMERGENCY MANAGEMENT SERVICES



Note: Sheriff is full time County Employee.
 All Others are Jointly paid by Bibb County and City of Macon

EMERGENCY MANAGEMENT AGENCY

MISSION

To provide emergency service education, prevention and response services to Bibb County citizens and visitors, in order to save lives and property.

PROGRAM DESCRIPTION

The mission of the Emergency Management Agency is to prepare for, respond to, and recover from a host of potential hazards and threats that affect the citizens of Macon-Bibb County. In so doing, this agency coordinates the Macon-Bibb County Emergency Operations Plan among all emergency response organizations. This agency also provides education to the public on disaster preparedness. In addition, EMA regularly works with the Bibb County Sheriff's Office, the Macon Police Department, the Macon-Bibb Fire Department, and other agencies during day-to-day emergencies, and supports many community projects by providing crowd and traffic control, surveillance, first aid, etc., through the utilization of the EMA Volunteer Organization.

GOALS

- To anticipate, plan for and mitigate the effects of natural and manmade disasters.
- To heighten public awareness of safety through the utilization of community education opportunities.
- To ensure the safety of the public through cooperation with other agencies.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To provide effective emergency management services through training and education of staff and volunteers.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
NIMS: Comprehensive and Progressive Training Program	N/A	200 hrs	200 hrs
Train new Administrative Assistant and Technical Administrative Officer	N/A	400+ hrs	400+ hrs
Complete/Maintain Certification as Emergency Manager, Operations Officer/Sworn Officer	2500 hrs	2500 hrs	2500 hrs

EMERGENCY MANAGEMENT AGENCY

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)
--

2. **To participate in area-wide awareness events to improve preparedness for dealing with emergency situations and institute and maintain public awareness.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Area 4 Anti-Terrorism Task Force	100 hrs	100 hrs	100 hrs
Area 4 All-Hazards Council	N/A	100 hrs	100 hrs
Execute Preferred Partnership Agreement	N/A	N/A	N/A
News releases, distribution of publications, Media relations, web page updates	N/A	N/A	100 hrs

3. **Meet OHS/GEMA exercise requirements and establish/maintain resolutions, agreements and written plans to maintain rating as qualified emergency management agency and enhancement of Area 4 Regional Strategic Plan.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
One full scale and at least two other than full scale exercises (i.e., orientation, drill, tabletop or functional).	N/A	700+ hrs	800+ hrs

4. **Maintain memberships and affiliations for expanded regional collaboration.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Area 4 All Hazards Council, Area 4 Anti-terrorism Taskforce, EMAG (Emergency Manager Asso. of GA)	150 hrs	200 + hrs	200 + hrs

EMERGENCY MANAGEMENT AGENCY

FY 2007 ACCOMPLISHMENTS

- The tornado warning sirens are tested monthly and are in good working condition.
- Conducted a full scale Crash Exercise at the Mid-Georgia Regional Airport.
- Fully accomplished the objectives of the Performance Partnership Agreement (PPA) between Macon-Bibb EMA and OHS/GEMA for FY 06, allowing for \$11,000 in funding assistance.
- 100% compliance for NIMS at policy level; 50% at organizational level (training).
- Operations Officer elected to serve as 2nd vice president of EMAG.
- Deployed to Sumter County (Americus, Georgia) and setup Mobile Command Post operations for 11 days.
- Supported Cherry Blossom Events with 575 man-hours rendered.
- Developed a Pandemic-Flu Planning Initiative for all City Departments.
- Participated in Macon Police Department Armed Robbery Patrol in November and December with 580 man-hours rendered.

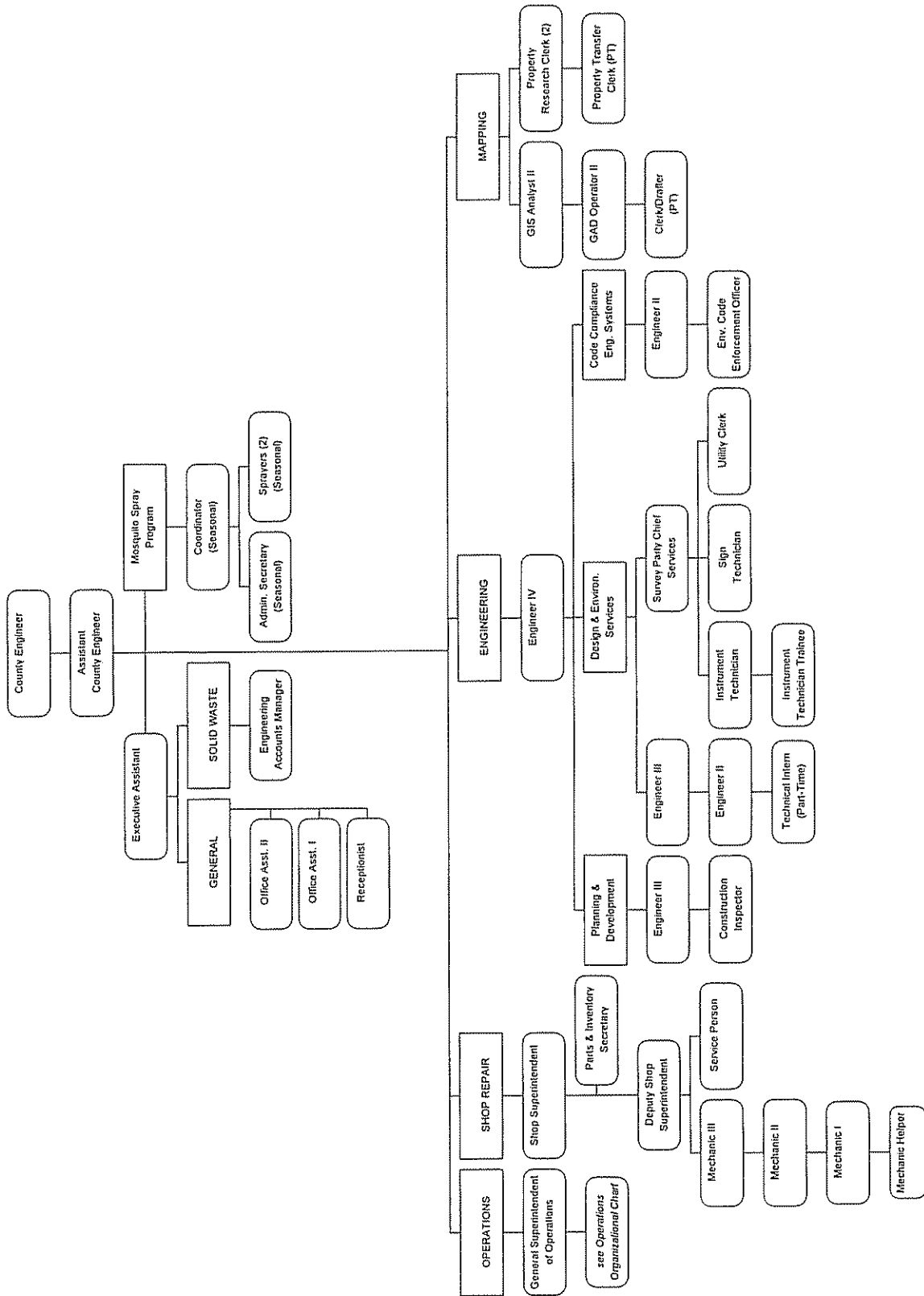
AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Expenditures			
Personal Services	\$24,609	\$26,900	\$42,900
Operating Expenditures	6,861	16,050	17,116
Capital Outlay	<u>42,310</u>	<u>21,247</u>	<u>0</u>
Total	<u>\$73,780</u>	<u>\$64,197</u>	<u>\$60,016</u>

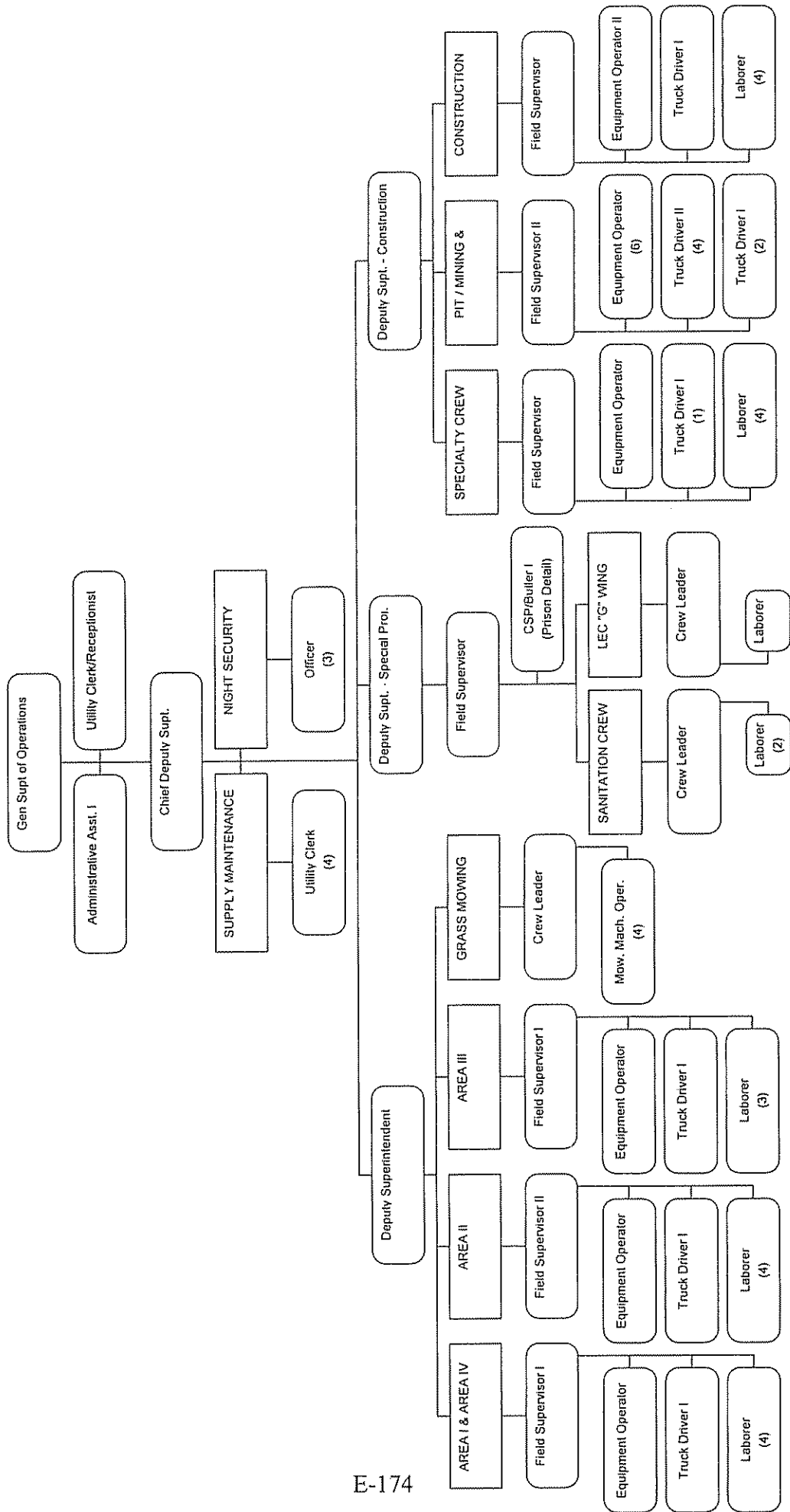
FY 2008 BUDGET ISSUES

The budget for Emergency Management represents a 59.5% increase for personal services and a 6.6% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 71.5% is appropriated for personal services and 28.5% for operating expenditures. See appendices for information on capital outlay.

ENGINEERING PUBLIC WORKS



ENGINEERING OPERATIONS DIVISION



HIGHWAYS AND STREETS - ADMINISTRATION

MISSION

To provide direction, support and coordination to all Engineering and Public Works operating divisions, facilitating their delivery of a safe, efficient and environmentally sound transportation and infrastructure system.

PROGRAM DESCRIPTION

The Administrative Division is charged with the overall responsibility of recognizing, planning and implementing all phases of transportation system needs for the County and all other Public Works departments that come under the direct supervision of Administration. Some of the primary functions are coordination of County, State and Federal projects, complaint management, public relations, planning and development coordination, direct purchasing support for all divisions, solid waste contract administration, Public Works committee support and general administrative support to all divisions of Public Works.

GOALS

- Continue to compile and analyze data submitted by Field Personnel as it relates to man-hour usage in each category of work.
- Continue to monitor project scheduling and information chart.
- Continue to monitor overall "development coordinating scheme."

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To provide direction, support and coordination to all Engineering and Public Works operating divisions.**

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Service requests written	544	600	600
Financial Administration (hrs)	1800	1800	1800
Solid Waste Administration (hrs)	3200	3500	3500
Contract Management	700	1200	500
Road Improvement Program Administration (hrs)	1500	1500	1500
Administration/Supervisory Support to Mapping (hrs)	600	600	600
No. of positions in Engineering/Public Works	108	108	108
Average number of vacancies	16	16	16

HIGHWAYS AND STREETS - ADMINISTRATION

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)

2. To monitor planning and development needs for the highway infrastructure system.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Meetings attended	650	650	600
Plans reviewed and approved	71	75	75
Plats reviewed and approved	31	40	40
Total single-family dwellings in County	18,630	19,000	19,200
New residential lots developed	845	975	975
New residential roads developed	54	50	50
Miles of new roads developed	12.2	7	7

FY 2007 ACCOMPLISHMENTS

- The Administrative Division also provides support to all special projects assigned to the Engineering Division and Maintenance & Construction Division, and provides administrative and supervisory support to the Macon-Bibb County Mapping Department.
- The Administrative Division continues daily coordination of the Road Improvement Program and seasonal coordination of the Mosquito Spraying Program.
- During FY07 we received approval of our updated Solid Waste Management Plan from the Department of Community Affairs.
- Also during FY07 the Engineering Department continued project management for the LEC Expansion and Detention Center Project.
- During FY07 the Engineering Department was given the responsibility of project management for rehabilitation of the tennis courts at the John Drew Smith Tennis Center.

AUTHORIZED POSITIONS AND EXPENDITURES

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Revised</u> <u>Budget</u>	<u>FY 2008</u> <u>Adopted</u> <u>Budget</u>
Authorized Positions	13	13	13
Expenditures			
Personal Services	\$758,207	\$830,300	\$871,300
Operating Expenditures	53,711	110,928	70,840
Capital Outlay	<u>19,962</u>	<u>26,347</u>	<u>0</u>
Total	<u>\$831,880</u>	<u>\$967,575</u>	<u>\$942,140</u>

HIGHWAYS AND STREETS - ADMINISTRATION

FY 2008 BUDGET ISSUES

The budget for Highways and Streets - Administration represents a 4.9% increase for personal services and a 36.1% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 92.5% is appropriated for personal services and 7.5% for operating expenditures. See appendices for information on capital outlay.

SHOP REPAIR SERVICE

MISSION

To enable county departments to have adequate resources to perform their duties by providing and monitoring fuel usage, and maintaining vehicles and heavy equipment.

PROGRAM DESCRIPTION

The Shop Repair Service is responsible for the maintenance and repair of all Public Works vehicles and heavy equipment. Other County departments are also served. In addition, the division is charged with the fuel distribution system for the entire department.

GOALS

- Continue to monitor vehicle utilization for optimum use.
- Continue to provide timely maintenance and fuel reports.
- Continue to provide computerized inventory and preventive maintenance program.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To enable departments to have adequate resources to perform their duties by providing and monitoring fuel usage, and maintaining vehicles and heavy equipment.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Gallons Gas Purchased/Regular	64,102	73,000	73,000
Gallons Gas Purchased/Premium	8441	0	0
Gallons Diesel Fuel Purchased	115,839	115,000	115,000
Value Parts Purchased/Vehicles	\$37,000	\$42,000	\$40,000
Value Parts Purchased/Heavy Equip	\$47,000	\$58,000	\$50,000
Value Batteries Purchased	\$ 1,700	\$ 2,000	\$ 2,000
Value Tires Purchased	\$16,044	\$40,000	\$25,000
Total Inventory of Vehicles/ Heavy Equipment/Attachments	126	126	126
Total No. Light Duty Vehicles	43	43	43
Total No. Medium Duty Vehicles	7	7	7
Total No. Dump Trucks, Buses, etc	21	21	21
Total No. Heavy Equipment	33	33	33
Total No. Attachments	22	22	22

SHOP REPAIR SERVICE

FY 2007 ACCOMPLISHMENTS

- Continued to streamline inventory needs by purchasing vehicles with compatible parts, tire size, etc.
- Continued to replace gas-burning dump trucks with more efficient diesel engine dump trucks with air brakes and air conditioners
- During FY07 we completed and conversion of our fuel distribution to a gasboy system, which provides for a more efficient, automated system with gas usage information being fed directly into the vehicle file maintenance data base.
- Implemented a program for inspections of taxi cabs licensed to operate in the unincorporated area

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	8	8	8
Expenditures			
Personal Services	\$355,579	\$389,200	\$392,000
Operating Expenditures	533,141	229,400	223,800
Capital Outlay	<u>61,289</u>	<u>18,222</u>	<u>0</u>
Total	<u>\$950,009</u>	<u>\$636,822</u>	<u>\$615,800</u>

FY 2008 BUDGET ISSUES

The budget for Shop Repair Service represents a 0.7% increase for personal services and a 2.4% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 63.7% is appropriated for personal services and 36.3% for operating expenditures. See appendices for information on capital outlay.

MAPPING DEPARTMENT

MISSION

To maintain and provide accurate map and property ownership information in a convenient, efficient manner to private businesses, government agencies and the general public.

PROGRAM DESCRIPTION

The Macon-Bibb County Mapping Department, created in 1959, is responsible for creating and maintaining the Bibb County Tax Maps and Property Ownership Books. These maps and records serve as useful information to attorneys, real estate companies, various government agencies and the general public as well. This information is the foundation of the Bibb County Tax Digest. The Mapping Department is in the process of total conversion to a GIS system.

GOALS

- Further develop GIS system for City and County use.
- Network GIS information.
- Provide new base maps for taxation and topographic maps for land development.
- Convert all daily mapping operations to the new ArcInfo system.
- Create and maintain with parcel all associated databases.
- Create new layers for flood plain, wetlands and storm sewers.

MAPPING DEPARTMENT

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To maintain and provide accurate map and property ownership information in a convenient, efficient, manner to private business, government agencies and the general public.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Total Number of Mylar Maps	1344	1344	1344
Total Mylar Maps Updated	247	347	347
Total Number of GIS Maps	9220	9224	9230
Total GIS Maps Updated (map coverages changed in ARC)	1072	1078	1078
Minor Map Corrections - Mylar (hrs)	280	390	280
Minor Map Corrections - GIS (hrs)	320	210	320
Major Map Corrections - Mylar (hrs)	210	180	210
Major Map Corrections - GIS (hrs)	240	200	240
Subdivisions Added - Mylar (hrs)	200	150	260
Subdivisions Added - GIS (hrs)	360	180	400
Customer Services (hrs)	500	540	500
Special Projects (hrs)	680	700	700
Correct GIS to Match Digital Data	600	240	700
Correct GIS to Match Centerline and add Needed Info for Other Departments (hrs)	120	180	120
Number of Plots Generated	390	377	410
Number of Engineering Copies and Photocopies	600	555	610
Number of Custom Data Files Generated	78	63	84
New GIS Layers (hrs)	490	340	490
Title Transfers Processed	11906	12000	12000
Map Corrections Complete	606	600	600
Filing of Property Cards (hrs)	460	460	500

MAPPING DEPARTMENT

FY 2007 ACCOMPLISHMENTS

- Prepared GIS data for migration to new software version; conversion process scheduled for completion March 2007
- All processed deeds and plats on GIS and made available on County web site
- PROP cards updated so GAPIN# can be entered as new cards are created
- GIS Analyst attended ESRI classes to become proficient in use of new software

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	4	4	5
Expenditures			
Personal Services	\$207,199	\$215,475	\$260,500
Operating Expenditures	11,065	19,500	23,180
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>\$218,264</u>	<u>\$234,975</u>	<u>\$283,680</u>

FY 2008 BUDGET ISSUES

The budget for the Mapping Department represents a 20.9% increase for personal services and a 18.9 % increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 91.8% is appropriated for personal services and 8.2% for operating expenditures. See appendices for information on capital outlay.

HIGHWAY & BRIDGE MAINTENANCE & CONSTRUCTION

MISSION

To maintain, preserve and protect the County's infrastructure in the most efficient and effective manner possible to provide for a safe and reliable transportation and storm water system.

PROGRAM DESCRIPTION

The Maintenance and Construction Division is generally responsible for the construction, maintenance, safety and appearance of all County roads and bridges. Maintenance activities comprise the "housekeeping" tasks associated with Public Works maintenance and repair. More specifically, these responsibilities are construction of paving, drainage and other appurtenances within the Bibb County road system; maintenance and resurfacing of existing pavements and bridges and/or appurtenances; maintenance of major drainage systems and their appurtenances along County roads; clearing of litter along all rights-of-way and cutting of grass and brush along all rights-of-way.

Bridge Maintenance is also responsible for coordinating the inspection of all bridges within the County by the State Department of Transportation and following up on repairs and maintenance. All repairs are done on a contract basis.

GOALS

- Monitor established objectives in order to develop quantifiable means of evaluating programs.
- Continue to work to eliminate duplications of functions and consolidate programs where feasible.
- Monitor "workable" at-work-site safety program.
- Continue to inspect all bridges bi-annually (by GDOT).
- Continue to schedule timely repairs/replacements.

HIGHWAY & BRIDGE MAINTENANCE & CONSTRUCTION

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

2. To monitor and maintain safe, efficient highway and bridge infrastructure systems.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Total number of unpaved roads	255	253	252
Total miles of unpaved roads	64	63	62
Miles paved per year	1	1	1
Miles of registered roads paved	513	520	527
Miles of registered roads unpaved	30	29	28
Miles of road resurfaced*	6.87	6.26	6.28

*mileage for FY08 includes 4.78 in LARP resurfacing + 1.5 miles on Lamar Rd requested from general fund budget

2. To maintain the County's bridges in a safe and efficient manner to provide safe usage by the general public.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Total Bridges in County	45	45	45
Bridges Needing Repair	30	27	25

3. To provide prompt, efficient response to citizen requests for assistance with issues regarding highway, bridge and drainage safety.

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Service requests responded to	538	600	600
Drainage requests processed	372	400	400
Curb & gutter installed (lin ft.) *	0	0	1600
Storm drain pipe installed (lin ft.)	3894	4000	4000
Driveways installed	36	42	42

*curb & gutter for FY08 is for Seville Ave assessment paving project

HIGHWAY & BRIDGE MAINTENANCE & CONSTRUCTION

FY 2007 ACCOMPLISHMENTS

In addition to the normal workload required of the Maintenance & Construction Division during FY 2007, work was performed on the following special projects:

- Kings Park Subdivision cleanup.
- Support provided to the completion of Ocmulgee Heritage Trail.
- Fenley Ryther Dam - Lake Tobesofkee
- Site work at Lake Tobesofkee for RV parking pads and pull-throughs.
- Constructed the butterfly garden at Claystone Park, Lake Tobesofkee
- Site work at John Drew Smith Tennis Center
- Site work at future site of South Bibb Library on Houston Road
- Assisted City of Macon with installation of downtown Christmas lights
- Grading and maintenance of walking trail at Macon State College.
- Assistance to the Industrial Authority on various projects.
- Support Sheriff's Department, as needed.
- Support Fire Department, as needed.
- Site work at Rivers Edge property on Fulton Mill Road.
- Support to DFACS, as needed.
- Support for the care and maintenance of grounds around County-owned facilities.
- Support for various functions of Keep Macon-Bibb Beautiful Commission.
- Support of Macon-Bibb County Road Improvements Program, as needed.
- We have continued to inspect all bridges as required and schedule repairs as needed. During FY07 contracts were completed to (1) paint four steel bridges, (2) reseal joints in five bridges and (3) repair existing guardrail at 4 locations and install new guardrail at two locations.

AUTHORIZED POSITIONS AND EXPENDITURES
--

STREET & ROAD MAINTENANCE

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	65	65	65
Expenditures			
Personal Services	\$2,113,614	\$2,320,183	\$2,335,800
Operating Expenditures	465,129	797,716	824,600
Capital Outlay	249,692	2,121,594	0
Total	<u>\$2,828,435</u>	<u>\$5,239,493</u>	<u>\$3,160,400</u>

BRIDGE MAINTENANCE

Expenditures			
Operating Expenditures	<u>\$ 165,071</u>	<u>\$ 50,158</u>	<u>\$ 10,000</u>
Total	<u>\$ 165,071</u>	<u>\$ 50,158</u>	<u>\$ 10,000</u>

HIGHWAY & BRIDGE MAINTENANCE & CONSTRUCTION

FY 2008 BUDGET ISSUES

The budget for Highway & Bridge Maintenance and Construction represents a 0.7% increase for personal services and a 1.6% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 73.7% is appropriated for personal services and 26.3% for operating expenditures. See appendices for information on capital outlay.

ENGINEERING

MISSION

To provide quality assurance, environmental protection and sound engineering guidance in order to provide Bibb County with a safe and reliable transportation system while maintaining a cost effective balance.

PROGRAM DESCRIPTION

The Engineering Division provides engineering services for the entire Public Works/Engineering Department including the design of assessment paving projects and drainage improvements. The division provides various engineering services to other county departments, public agencies and the general citizenry as it relates to transportation and development activity. This includes general engineering design, computer-aided drafting with related cost estimates and surveying activities. The division also reviews development plans for conformance with local and state ordinances and regulations and issues permits in association with the development, as well as providing construction inspection for conformity with the approved site development plans.

GOALS

- Continue to inspect all Public Works projects (private and public).
- Continue to develop utility coordinating system.
- Continue to monitor soil erosion and sedimentation practices on all construction sites, both residential and commercial.
- Provide support to the general public for flood plain information.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. **To monitor the maintenance and development of the county's transportation and infrastructure systems in order to enhance the safety of the general public.**

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Road Design (hrs)	600	470	675
Surveying Activity (hrs)	4000	4000	4000
Development Inspection (hrs)	1800	1800	1800
Utility Permits Issued	33	35	35
Land Disturbing Permits Issued	50	50	50
NPDES Permits Issued	42	40	40
Flood Plain Permits Issued	2	5	5

ENGINEERING

FY 2007 ACCOMPLISHMENTS

As with the Maintenance and Construction Division, the Engineering Division devoted many hours during FY 2007 to special projects, including engineering support for DFACS, Fire Department, Sheriff's Office, Parks & Recreation, etc.

- Complied with the implementation of the NPDES permitting regulations.
- Updated the Pavement Maintenance System with current data on newly resurfaced roads Utilized reports from the Micro Paver Software to determine this year's paving needs.
- Researched and compiled data for the Bibb/Monroe County Line delineation.
- Various surveys and plan preparation associated with proposed improvements at Tobesofkee (RV park and camp ground improvements).
- Engineering assistance to Health Department for Rivers Edge property on Fulton Mill Road
- Attended training to become certified in Erosion & Sediment Control as required by EPD

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	9	9	9
Expenditures			
Personal Services	\$332,768	\$536,750	\$534,500
Operating Expenditures	13,507	20,800	25,700
Capital Outlay	<u>62,341</u>	<u>1,424</u>	<u>0</u>
Total	<u>\$408,616</u>	<u>\$558,974</u>	<u>\$560,200</u>

FY 2008 BUDGET ISSUES

The budget for Engineering represents a 0.4% decrease for personal services and a 23.6% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 95.4% is appropriated for personal services and 4.6% for operating expenditures. See appendices for information on capital outlay.

STORMWATER MANAGEMENT

MISSION

To provide a safe and environmentally sound community by sampling and monitoring stormwater outfalls and by carrying out activities related to stream water quality and environmental issues.

PROGRAM DESCRIPTION

Stormwater Management is responsible for testing, monitoring and evaluating the flow of all dry weather streams and drainage outfalls in unincorporated Bibb County. The expenditures are to support the continued annual monitoring and testing of these streams for contaminants and to provide the necessary data and reports, as required by the Environmental Protection Division.

GOALS

- To monitor and evaluate hydraulic basins.
- To provide necessary reports to EPD.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide a safe community by monitoring streams and outfalls for contaminants.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Number of Test Sites	2	2	2
Hydraulic Models Prepared	0	0	0
Number of Dry Weather Sites	20	30	30
Number of Detention Ponds Inspected	25	67	67
Number of Industrial Facilities Inspected	0	10	10

FY 2007 ACCOMPLISHMENTS

- Continued effort to compile storm structure inventory.
- Implemented a program to inspect detention ponds as required by EPD

STORMWATER MANAGEMENT

AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
Authorized Positions	1	1	1
Expenditures			
Personal Services	\$80,637	\$84,650	\$ 88,600
Operating Expenditures	<u>2,233</u>	<u>9,700</u>	<u>57,800</u>
Total	<u>\$82,870</u>	<u>\$94,350</u>	<u>\$146,400</u>

FY 2008 BUDGET ISSUES

The budget for Stormwater Management represents a 4.7% increase for personal services and a 495.9% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 60.5% is appropriated for personal services and 39.5% for operating expenditures. See appendices for information on capital outlay.

TRAFFIC ENGINEERING AND SAFETY

MISSION

To optimize the movement of people, goods and services throughout the community while accentuating safety and maintaining the quality of life within neighborhoods.

PROGRAM DESCRIPTION

TRAFFIC ENGINEERING

Traffic Engineering is jointly funded by Bibb County and the City of Macon. The City Engineering Department budgets for the expenditures and bills Bibb County quarterly for one-half of the expenditures. The City and County Engineering Departments work together to solve traffic problems.

TRAFFIC SAFETY

Traffic Safety is a non-departmental function, with each department of Public Works working directly with Traffic Safety. Administration manages the budget, Engineering coordinates the installation and maintenance of traffic signs, signals, and other traffic control devices along the County road system, and all other departments report on needs and conditions as they arise.

GOALS

TRAFFIC ENGINEERING

- Identify and investigate locations for needed traffic improvements.
- Perform detailed traffic studies (signal, safety, parking, etc.) as required, to achieve department objectives.
- Prepare work orders as necessary to accomplish department functions.
- Review and coordinate all public and private development plans for compatibility with existing and planned street system. This effort to be accomplished by review of all development plans submitted to Planning and Zoning Commission and participation in all activities of M.A.T.S.
- Improve traffic flow and reduce fuel and other related costs to motoring public through planning, design and construction of computerized traffic signal systems and other traffic system projects. This effort to be accomplished through Macon-Bibb County Sales Tax for Transportation Program.

TRAFFIC SAFETY

- Continue to review all reports of fatalities occurring in Bibb County;
- Monitor traffic count system for all major County roads;
- Continue to conduct safety studies of all roads.

TRAFFIC ENGINEERING AND SAFETY

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. To monitor and maintain safe, efficient traffic flow systems.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
TRAFFIC ENGINEERING			
Maintain traffic signal timing			
number of traffic signals reviewed	N/A	75	100
Review development site plans			
number of site plans reviewed	161	250	260
TRAFFIC SAFETY			
New signals installed*	0	0	0
New flashing beacons installed	0	0	0
New signs installed and replaced	1098	1150	1150
New street lights installed			
(Intersections)	5	8	10
New street lights installed			
(Subdivisions)	52	100	125
New street light districts	7	10	12
Miles road line striped**	13	55	15

*Traffic signal installations are now being budgeted through the Macon-Bibb County Road Improvement Program
 **striping miles for FY07 includes 40 miles provided by GDOT funding

2. To provide prompt, efficient response to citizen requests for review of traffic improvements.

	<u>FY 2006 Actual</u>	<u>FY 2007 Projected</u>	<u>FY 2008 Projected</u>
Service requests for traffic improvements			
number of locations investigated for traffic improvements	116	110	120

FY 2007 ACCOMPLISHMENTS

- We have continued to monitor traffic counts and accident histories on rapidly growing areas of the County.
- We have continued to improve the quality of our line striping by using thermoplastic on major roads.
- Converted to new computerized sign fabrication system
- A County Contract for 40 miles of line striping was awarded to Bibb County by GDOT

TRAFFIC ENGINEERING AND SAFETY

AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
TRAFFIC ENGINEERING			
Expenditures			
Operating Expenditures	\$115,762	\$122,215	\$130,885
Capital Outlay	<u>4,915</u>	<u>54,089</u>	<u>0</u>
Total	<u>\$120,677</u>	<u>\$176,304</u>	<u>\$130,885</u>
 TRAFFIC SAFETY			
Expenditures			
Operating Expenditures	\$164,290	\$186,000	\$210,000
Capital Outlay	<u>0</u>	<u>59,750</u>	<u>0</u>
Total	<u>\$164,290</u>	<u>\$245,750</u>	<u>\$210,000</u>

FY 2008 BUDGET ISSUES

The budget for Traffic Engineering represents a 7.1% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 100% is appropriated for operating expenditures. See appendices for information on capital outlay.

The budget for Traffic Safety represents a 12.9% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 100% is appropriated for operating expenditures. See appendices for information on capital outlay.

PUBLIC WORKS NON-DEPARTMENTAL

MISSION

To provide efficient cleaning, maintenance and disposal services in order to provide a safe, clean community.

PROGRAM DESCRIPTION

PRISON WORK DETAIL

The Prison Work Detail is a program in which State prison labor is utilized in the sparsely populated areas of the County for the purpose of cleaning out tail ditches, and performing all hand labor in the maintenance of the Levee. Public Works contracts with Central Corrections and Western Probation to supply one prison guard for each detail and Bibb County reimburses the State for his salary.

ROAD CREW DETAIL

The Road Crew Detail expenditures are for the support of a litter crew sometimes comprised of probationers, who perform this task as community service during weekends.

TRASH DISPOSAL

Trash Disposal expenditures are for landfill use by the County in the unincorporated areas. Bibb County contracts with the City of Macon for use of their landfill. The major types of trash are limbs and trees from storm damage, debris from the clearing of rights-of-way during road construction, roadside litter, and debris from the maintenance of County-owned properties.

GOALS

- Continue to develop and monitor ditch cleaning of major drainage outfalls in County.
- Continue to keep road rights-of-way clean of brush and litter.
- Continue to utilize prison labor for the maintenance of sidewalks, roadside beautification projects and grounds at all County-owned buildings.
- Continue to keep the unincorporated areas clean of litter and unsafe objects, such as fallen trees and limbs.
- Study other methods of trash disposal in order to extend the life of our landfill facilities.

PUBLIC WORKS NON-DEPARTMENTAL

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To utilize prison labor for the maintenance of sidewalks, roadside beautification projects and grounds at all County-owned buildings.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Levee Maintenance (miles)	3.5	3.5	3.5
Brush Cutting (right-of-way miles)	225	300	300
Litter Pick (right-of-way miles)	208	300	300
Miscellaneous Work, Including Lawn Maintenance (man hours)	2875	3000	3000
Sidewalk Maintenance (miles)	16	17	20
Number of Probationers Used Per Week (Average)	20	20	20
Number of Man Hours Per Week	800	800	800

2. **To continue to keep the unincorporated areas clean of litter and unsafe objects, such as fallen trees and limbs.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Tons of trash taken to city landfill	344	200	300
Tons of trash taken to private landfills	0	0	0
Tons of residential solid waste collected by contractor	20184	24000	25000
Tons of recyclables from curbside collection	804	1200	1200
Tons of yard trash collected by contractor	2050	2500	2200
Tons reported by Swift Creek Landfill	245,870	243,000	244,000
Tons of storm debris collected by Contractor	0	0	0
Tons of storm debris collected by Public Works crews	0	*	0

*tonnage from March 1 storm event not yet available

FY 2007 ACCOMPLISHMENTS

- We have continued to utilize the Prison Work Details to clean major outfall ditches, maintain the Macon Levee, remove litter from road rights-of-way, cut bushes on road rights-of-way, along with special projects such as the Gateways on SR247 and Emery Highway, I-75/Riverside Drive Interchange enhancements and maintenance of other landscaped areas within the right-of-way.
- With the installation of additional sidewalks through the Road Improvement Program projects, we have experienced a dramatic increase in demand for finished mowing and edging along these rights-of-way.
- Continued to perform lawn and landscape maintenance at all County-owned facilities.
- Continued to study ways of reducing the amount of trash taken to landfills.

PUBLIC WORKS NON-DEPARTMENTAL

AUTHORIZED POSITIONS AND EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
PRISON WORK DETAIL			
Operating Expenditures	<u>\$106,100</u>	<u>\$112,500</u>	<u>\$119,250</u>
TRASH DISPOSAL			
Operating Expenditures	<u>\$ 9,470</u>	<u>\$ 11,000</u>	<u>\$ 10,000</u>

FY 2008 BUDGET ISSUES

The budget for Prison Work Detail represents 6% increase over FY 2007. Operating expenditures are the only expenditures budgeted for FY 2008.

The budget for Trash Disposal represents 9.1% decrease from FY 2007. Operating expenditures are the only expenditures budgeted for FY 2008.

ENVIRONMENTAL CODE ENFORCEMENT

MISSION

To promote and protect the health and safety of the citizens of Bibb County by enforcement and education of environmental issues.

PROGRAM DESCRIPTION

ENVIRONMENTAL CODE ENFORCEMENT

The Environmental Code Enforcement Division is charged with the responsibility of inspecting and regulating all scrap tire generators in Bibb County, and also within the City of Macon. In addition, the Environmental Code Enforcement Officer answers complaints regarding scrap tires, solid waste and other environmental issues.

ENVIRONMENTAL CODE ENFORCEMENT GRANT

The Environmental Code Enforcement Education Division is charged with the responsibility of education and awareness of the general public on scrap tires, solid waste and other environmental issues. This includes outreach activities to students, youth groups, civic groups and the general public. The education component is coordinated through the Keep Macon-Bibb Beautiful Commission.

GOALS

ENVIRONMENTAL CODE ENFORCEMENT

- Perform inspections of all scrap tire generators in Bibb County, including the City of Macon.
- Provide required reports to EPD.
- Respond to all complaints received.

ENVIRONMENTAL CODE ENFORCEMENT GRANT

- Increase awareness of environmental issues throughout the community.
- Provide information to the general public regarding environmental issues, including those involving scrap tires and solid waste.
- Provide required reports to EPD.

ENVIRONMENTAL CODE ENFORCEMENT

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide a safe community through the monitoring and enforcement of environmental issues.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Complaints Received - Scrap Tire	65	70	70
Inspections Performed – Scrap Tires	70	90	97
Complaints Received - Solid Waste	90	100	150
Inspections Performed – Solid Waste	10	125	135
Complaints Received – Code Violations	130	155	155
Inspections Performed – Code Violations	25	40	40
Complaints Received – Misc. environmental	35	40	40
Misc. environmental inspections	43	40	40
# Scrap Tire Generators – County	70	76	80
# Scrap Tire Generators – City	105	110	125
# Routine inspections performed	170	180	190

FY 2007 ACCOMPLISHMENTS

- Although the DNR grant to fund this program was not continued after 2004, the Bibb County Board of Commissioners made a commitment to continue the enforcement component of the program
- Code Enforcement Officer completed UGA Management Development Course

AUTHORIZED POSITIONS AND EXPENDITURES

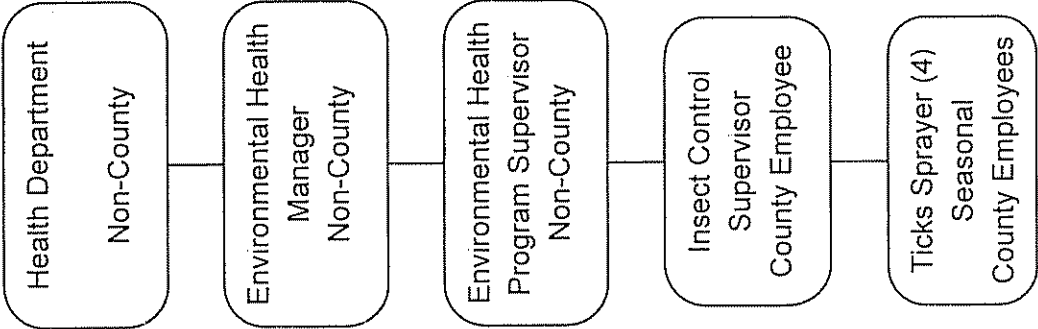
	FY 2006 <u>Actual</u>	FY 2007 <u>Revised Budget</u>	FY 2008 <u>Adopted Budget</u>
ENVIRONMENTAL CODE ENFORCEMENT			
Authorized Positions	1	1	1
Expenditures			
Personal Services	\$41,872	\$44,050	\$48,000
Operating Expenditures	394	4,650	3,850
Capital Outlay	0	0	0
Total	<u>\$42,266</u>	<u>\$48,700</u>	<u>\$51,850</u>

ENVIRONMENTAL CODE ENFORCEMENT

FY 2008 BUDGET ISSUES

The budget for Environmental Code Enforcement represents a 9.0% increase for personal services and a 17.2% decrease for operating expenditures from FY 2007. Of the total FY 2008 budget, 92.6% is appropriated for personal services and 7.4% for operating expenditures. See appendices or information on capital outlay.

INSECT CONTROL



INSECT CONTROL

MISSION

To promote and protect the health and safety of the citizens of Bibb County by reducing the threat of tick and mosquito-borne disease.

PROGRAM DESCRIPTION

A Countywide program designed to improve the quality of life for the residents of Bibb County, and to reduce the threat of tick and mosquito-borne diseases. The program is coordinated by the Macon-Bibb County Health Department.

The Macon-Bibb County Health Department health educator provides education on how to control mosquitoes and awareness of the health issues which might accompany the presence of mosquitoes. This includes the submitting of dead birds for the West Nile Virus program and tracking positive cases if they occur. Also under mosquito control is the larvacide program which provides larvacide to the public, free of charge, to treat areas known to hold water for extended periods of time.

The tick spraying program occurs seasonally (April-September) and is responsible for the spraying of pesticides in the City of Macon and Bibb County on a request basis only. The property owner requests the spraying and is then billed for the services rendered.

The Mosquito Spraying Division is seasonal (April-October) and is responsible for the spraying of pesticides in the City of Macon and Bibb County in an effort to control the mosquito population and prevent the spread of disease. Education and awareness of mosquitoes and the diseases associated with them is carried out through the Macon-Bibb County Health Department.

GOALS

MOSQUITO PROGRAM

Under Macon-Bibb County Health Department Direction:

- To apply larvacide to areas known to hold water for extended periods of time. Provide larvacide to the public free of charge.
- With our Health Educator, educate the public on means of reducing mosquito breeding on a person's property. Increase contact with the public to bring about awareness in regards to West Nile Virus & other arthropod borne diseases, including the collection of bird specimens, assessing complaints from the public regarding mosquitoes and providing information on how they can reduce their risk of exposure.
- Increase awareness of health issues associated with mosquitoes and the diseases they may carry.

INSECT CONTROL

GOALS (continued)

MOSQUITO PROGRAM

Under Bibb County Public Works Direction:

- Spray all 30 geographic areas of the City and County on a timely basis.
- Provide information to the general public regarding spraying schedules and respond to their concerns regarding the program.
- Provide reports to environmental agencies as required.

TICK PROGRAM

- To spray individual private premises on a request basis.
- To educate the public on means of reducing tick population by eliminating overgrown areas.

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To protect the health and safety of the citizens of Bibb County by reducing the threat of mosquito-borne disease.**

MOSQUITO SPRAYING

No. of Trucks/Sprayers Used	2	2	2
Gallons of Chemical Used	1568	2000	2000
No. of Rounds Made	8	9	9
Man Hours Per Round	150	150	150
Customer Service (hours)	1500	1500	1500
Animals/birds tested (MBCHD)	39	40	40
Larvacide distributed case (MBCHD)	15	20	20

2. **To protect the health and safety of the citizens of Bibb County by reducing the threat of tick borne disease.**

	FY 2006 <u>Actual</u>	FY2007 <u>Projected</u>	FY 2008 <u>Projected</u>
TICK CONTROL			
No. of Trucks/Sprayers Used (MBCHD)	2	2	2
Gallons of Chemicals Used (MBCHD)	44,074	38,000	38,000
Yards Sprayed (MBCHD)	733	750	750

3. **To improve customer service.**

	FY 2006 <u>Actual</u>	FY2007 <u>Projected</u>	FY 2008 <u>Projected</u>
No. of "DO NOT SPRAY" Requests	134	135	135
No. of "NOTIFY BEFORE SPRAYING" Requests	212	212	215
Telephone Calls Handled	157	200	200

INSECT CONTROL

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)
--

4. To promote public awareness of insect-borne diseases through community education programs.

	FY 2006 <u>Actual</u>	FY2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Presentations/community education (MBCHD)	6	8	8
Health Fairs/Workshops given (MBCHD)	5	8	8

FY 2007 ACCOMPLISHMENTS

MOSQUITO PROGRAM

- In FY 2006, the Macon-Bibb County Health Department has taken 69 complaints and conducted 45 investigations.
- From July 1, 2005, through March 31, 2006, 1 bird tested positive, one horse tested positive and no humans tested positive for West Nile Virus.
- Eight presentations on West Nile Virus, Mosquito Control and Personal Protection and Prevention have been given to homeowners and civic organizations.
- In 2005, three public service announcements have been sent to all local news, radio and TV media, addressing West Nile Virus.
- Public relations and keeping the citizens informed were a primary focus of the program.
- Calls concerning mosquitoes decreased dramatically during the FY2006 spraying season.

TICK PROGRAM

- The projected number of yards sprayed in FY 2006 was 750. The actual number sprayed was approximately 733. The actual number of individuals requesting to be sprayed has been less. All persons requesting to be sprayed were sprayed. All persons requesting a second or third spraying were also sprayed.

INSECT CONTROL

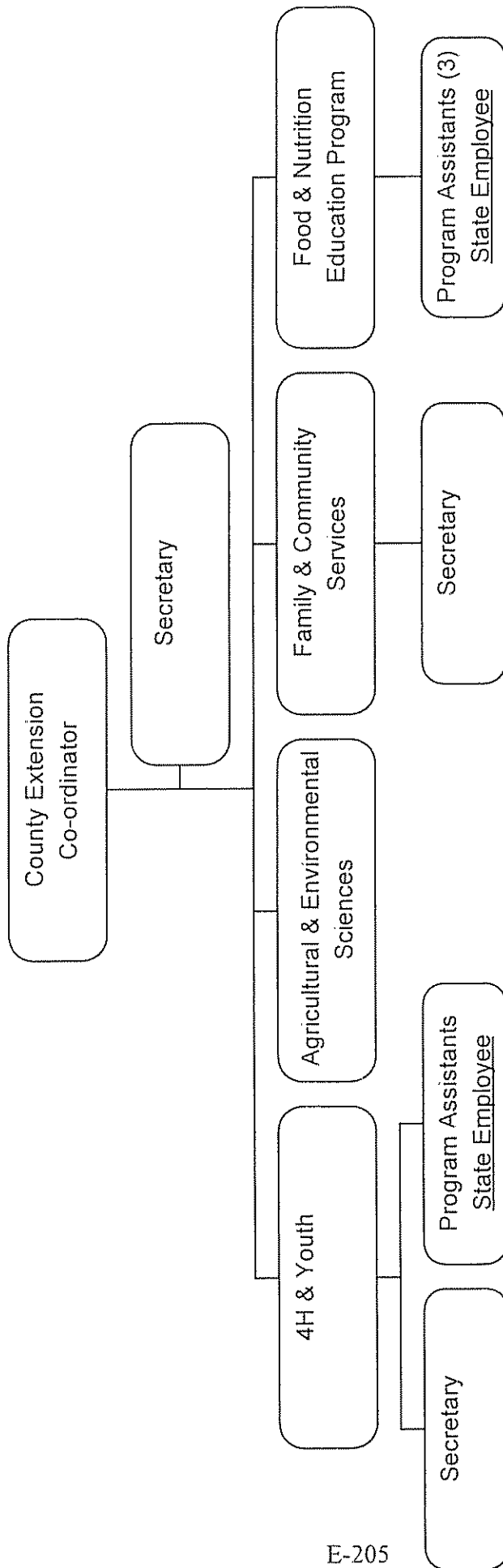
AUTHORIZED POSITIONS AND EXPENDITURES
--

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
MOSQUITO & TICK CONTROL			
Authorized Positions	1	1	1
Expenditures			
Personal Services	\$ 53,505	\$ 60,800	\$ 45,400
Operating Expenditures	73,591	104,200	114,978
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Totals	<u>\$127,096</u>	<u>\$165,000</u>	<u>\$160,378</u>
 MOSQUITO SPRAYING			
Authorized Positions	-	-	-
Expenditures			
Personal Services	\$35,706	\$ 26,024	\$24,375
Operating Expenditures	49,500	69,300	69,300
Capital Outlay	<u>13,446</u>	<u>32,269</u>	<u>0</u>
Totals	<u>\$98,652</u>	<u>\$127,593</u>	<u>\$93,675</u>

FY 2008 BUDGET ISSUES

The budget for Insect Control represents a 19.6% decrease for personal services and a 6.2% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 27.5% is appropriated for personal services and 72.5% for operating expenditures. See appendices for information on capital outlay.

AGRICULTURAL RESOURCES EXTENSION SERVICE



AGRICULTURE RESOURCES – EXTENSION SERVICE

MISSION

To extend lifelong learning to Bibb County citizens through unbiased, research-based education in agriculture, the environment, communities, youth and families.

PROGRAM DESCRIPTION

The Bibb County Extension Service, backed by the resources of Bibb County and The University of Georgia, provides educational programs, information, and actual assistance to the citizens of the county. Education and assistance is also provided to citizens by telephone consultation, site visits, newsletters, news articles, TV, radio and collaboration with community agencies. Publications and laboratory services are other delivery methods for education and information to citizens. Programs/services are offered free of charge or at minimal cost.

The department is organized into four basic program areas including Horticulture and Agriculture, Family and Consumer Sciences, Expanded Food and Nutrition Education Program (EFNEP) and 4-H/Youth. "Learning For Life" is the department motto.

GOALS

- To extend lifelong learning to Bibb County citizens through unbiased, research-based education in agriculture, the environment, communities, youth and families through one-on-one contact, phone calls, site visits, educational programs and mass media.
- To enhance the Bibb County Extension through the use of volunteers.
- To increase the knowledge of food handlers and the general public on food safety practices for a safer food supply.
- To increase the nutrition knowledge of limited resource families.
- To provide educational, enriching alternatives for youth ages 9-19 that promote their personal development through social skills, leadership and citizenship growth and responsibility.

AGRICULTURE RESOURCES – EXTENSION SERVICE

OBJECTIVES AND PERFORMANCE MEASUREMENTS
--

1. **To extend lifelong learning to Bibb County citizens through unbiased, research-based education in agriculture, environment, communities, youth and families through one-on-one contact, phone calls, site visits, educational programs and mass media.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Face-to-face contacts	23,977	24,500	24,500
Phone contacts	1,704	1,800	1,800
Educational sessions	277	285	295
Total participation	19,172	19,400	19,500
Educational contact hours	43,180	43,500	43,700
Newsletter/contacts	17,910	17,900	17,900
Number developed	24	24	24
Newspaper articles written	56	80	85
Minutes on TV	0	20	60
Minutes on radio	0	10	30
Other (exhibits/materials/ etc.):			
Number developed	13	16	20
Number of contacts	71,388	71,500	71,750
Soil samples	251	275	300
Water samples	9	10	10

2. **To increase the knowledge of food handlers and the general public on food safety practices for a safer food supply.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Food service workers attended <i>Operation EATERY</i>	177	125	100
Food service managers attended <i>ServSafe for Managers</i>	172	170	175
Consumers learned how to keep their food safe	5,170	5,500	5,200
News articles written on food safety For <i>The Telegraph</i>	10	10	10

3. **To increase the nutrition knowledge of limited-resource families.**

	FY 2006	FY 2007	FY 2008
	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Food and Nutrition Education Program			
Youth Preschool	591	600	615
4-H age youth	101	115	120
Adults enrolled in program	214	225	225
Graduated Adults	140	150	150

AGRICULTURE RESOURCES – EXTENSION SERVICE

OBJECTIVES AND PERFORMANCE MEASUREMENTS (continued)
--

4. To enhance the wellness of Bibb County citizens through nutrition and wellness education programs and mass media.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Educational classes			
Number of classes	52	50	53
Participants	1,219	1,125	1,130
Newspaper articles written	23	25	25

5. To provide educational, enriching alternatives for youth ages 9-19 that promote their personal development through social skills, leadership and citizenship growth and responsibility.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Students enrolled in 4-H	1,495	1,800	1,800
Schools participating in 4-H	27	28	28
Additional clubs	2	3	3
District Project Achievement participants	34	34	34
Cotton Boll/Consumer Jamboree participants	17	20	20
Awards presented to 4-H'ers	250	275	275
GA State Fair Arts & Craft Exhibit			
Members submitted	91	100	100
Entries	188	200	200
Summer campers	42	50	50
4-H special trips participants	125	125	125
Special events	1,091	1,100	1,100

6. To enhance the Bibb County Extension Service through the use of volunteers.

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Projected</u>	<u>FY 2008</u> <u>Projected</u>
Volunteers	524	532	532
Hours contributed	2,316	2,757	2,600

FY 2007 ACCOMPLISHMENTS

FOOD SAFETY IN CENTRAL GEORGIA
 Eating out in Central Georgia is much safer because of the food safety classes sponsored and taught by Bibb County Extension. Operation EATERY (Educating and Teaching Each Restaurant Yearly) for food handlers and the Manager ServSafe® course educate the food service industry using the ServSafe® curriculum, a nationally recognized certification program. In 2006, Operation EATERY educated 177 food handlers with 170 scoring 72 points or better on

AGRICULTURE RESOURCES – EXTENSION SERVICE

FY 2007 ACCOMPLISHMENTS (continued)

their exam to receive a certificate. Ninety-seven percent of participants improved their food safety knowledge as indicated by pre- and post-test scores. Food service managers participate in the two day certification course offered six times yearly. In 2006, 172 managers took the course with 140 receiving National Food Service Certification. Consumers received food safety information from exhibits, newspaper articles, one-on-one response, and educational classes.

4-H YOUTH PARTICIPATE IN COMMUNITY ACTIVITIES

4-H members develop leadership skills by engaging in community development issues. Civic involvement is an effective strategy for leadership development among youth in addressing the 4-H mission – “to become self-directing, productive and contributing members of society”. Opportunities have been offered for Bibb County 4-H youth to become active in community issues, needs and initiatives. In 2006, these 4-H youth have been actively involved in a variety of service projects as volunteers and/or participants. Some of these activities include: Pop Tab Collection for the Ronald McDonald House; KMBBC – Public Lands and Stewardship Committee Indian Celebration and Festival; Salvation Army – Kettle Bell Ringers and Toy & Joy Shop volunteers; community-wide Christmas tree recycling event; serve as a Legislative Page during Georgia General Assembly; Cherry Blossom Festival Presentations; Adopt a Nursing Home project; Optimist Club Junior Olympic Games volunteers; and March of Dimes Team Walk and Fundraising Campaign.

NUTRITION PRACTICES IMPROVE AMONG BIBB COUNTY FAMILIES

At 18%, Bibb County's child poverty rate is above the state and national average. Children from low-income families are at greater risk of developing illnesses than their counterparts. Poor nutrition habits lead to greater difficulties in schools and often behavior problems. In the school year 2005-06, 591 Bibb County youth participated in an EFNEP-sponsored nutrition class or organized Food and Nutrition Club. They learned how to improve their diet, develop skills which complement school objectives by learning to read recipes, measure ingredients and recognize the importance of certain nutrients for human nutrition. While 214 adults enrolled in the Eating Right Is Basic program, 140 of them completed requirements for graduation.

MASTER GARDENERS ACCENTUATE EXTENSION'S EDUCATION

During 2006, Bibb Master Gardeners volunteered 1,046 hours equating nearly \$18,000 worth of manpower. They were in contact with more than 2,100 people and traveled more than 3,900 miles related to volunteer activity. The volunteers answered 816 phone calls, met 116 clients in the office and made 41 site visits. These numbers demonstrate what an invaluable resource they are to our office.

AGRICULTURE RESOURCES – EXTENSION SERVICE

AUTHORIZED POSITIONS AND EXPENDITURES
--

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Authorized Positions	8	8	8
Expenditures			
Personal Services	\$140,468	\$151,350	\$161,800
Operating Expenditures	69,929	72,318	78,580
Capital Outlay	<u>6,165</u>	<u>13,803</u>	<u>0</u>
Total	<u>\$216,562</u>	<u>\$237,471</u>	<u>\$240,380</u>

FY 2008 BUDGET ISSUES

The budget for Agricultural Resources – Extension Service represents a 6.9% increase for personal services and a 8.7% increase for operating expenditures over FY 2007. Of the total FY 2008 budget, 67.3% is appropriated for personal services and 32.7% for operating expenditures. See appendices for information on capital outlay.

DEBT SERVICE

PROGRAM DESCRIPTION

This program is established to account for debt service expenditures.

MACON-BIBB COUNTY WATER & SEWERAGE AUTHORITY - 1977 SERIES

Obligation under contracts between the Macon-Bibb County Water & Sewerage Authority requires the County to provide 22.002% of the Debt Service requirements on the \$22.7 million Water & Sewerage Authority issue.

MACON-BIBB COUNTY HOSPITAL AUTHORITY 1977 SERIES

The \$4.35 million 1977 Macon-Bibb County Hospital Authority Serial Bonds are secured by a pledge of proceeds from the rental revenue of the Doctor's Office Building at the Medical Center of Central Georgia. Bibb County receives total reimbursement for this appropriation.

MACON-BIBB COUNTY URBAN DEVELOPMENT AUTHORITY - LOAN

The proceeds were used to purchase the old Western Union site which was later deeded to the Tubman African American Museum.

MACON-BIBB COUNTY URBAN DEVELOPMENT AUTHORITY - 1996 SERIES

The \$1,845,000 Macon-Bibb County Urban Development Authority (Library Project) debt is to be paid from General Fund revenues. The proceeds of this issue were used to pay certain costs to expand the Riverside Branch Library and add a branch library in Northwest Bibb County.

MACON-BIBB COUNTY INDUSTRIAL AUTHORITY - BASS PRO SHOP PROJECT

The \$7,900,000 Macon-Bibb County Industrial Authority (Bass Pro Shop) debt is to be paid from General Fund Revenues. The proceeds of this issue were used for the purpose of financing property acquisition and improvements for the location of retail and warehouse facilities.

EQUIPMENT LEASE POOL

This appropriation represents principal and interest payments covering purchase of heavy equipment for Public Works Department.

MACON-BIBB COUNTY URBAN DEVELOPMENT AUTHORITY- 2006 SERIES

The \$4,995,000 Macon-Bibb County Urban Development Authority-2006 Series debt is to be paid from General Fund revenues. Of the proceeds, \$2.5 million was used as a match to grant funds for a new library in South Bibb County. The remaining funds are to be used for various capital improvement projects including renovations to the Bibb County Courthouse.

GEORGIA LAND CONSERVATION

The loan of \$168,394 from the Clean Water State Revolving Fund was to assist Bibb County in the purchase of land along Tobesofkee Creek. The balance of the purchase price was paid by a grant from the Georgia Land Conservation Trust Fund.

DEBT SERVICE

AUTHORIZED EXPENDITURES

	<u>FY 2006 Actual</u>	<u>FY 2007 Revised Budget</u>	<u>FY 2008 Adopted Budget</u>
Macon-Bibb County Water & Sewerage Authority - 1977 Series			
Principal	\$ 295,930	\$ 312,432	\$ 331,134
Interest	45,909	28,267	9,603
Macon-Bibb County Hospital Authority - 1977 Series			
Medical Center Office Building			
Principal	270,000	285,000	300,000
Interest	40,320	24,780	8,400
Macon-Bibb County Urban Development Authority - 1996 Series			
Library Project			
Principal	115,000	125,000	110,000
Interest	50,153	44,210	38,280
Macon-Bibb County Industrial Authority-Bass Pro Shop Project			
Interest	0	388,104	375,938
Macon-Bibb County Urban Development Authority – 2006 Series			
Capital Improvements			
Interest	0	95,218	187,313
Georgia Land Conservation			
Principal	0	0	21,102
Equipment Lease Pool Payment	<u>0</u>	<u>6,800</u>	<u>419,840</u>
Total Debt Service	<u>\$ 817,312</u>	<u>\$1,309,811</u>	<u>\$1,801,610</u>

COUNTY SUPPORTED AGENCIES

PROGRAM DESCRIPTION

This program is established to account for funding provided by Bibb County to other local governments or nonprofit agencies. These agencies support the goals and objectives of the County by providing essential services to the community. These services support the functions of public transportation; health and welfare; culture, recreation and beautification; conservation of natural resources; planning and zoning; and industrial and urban development.

PUBLIC TRANSPORTATION

MACON-BIBB COUNTY TRANSIT AUTHORITY

Public transportation is provided by the Macon-Bibb County Transit Authority via fixed route service covering nine different areas of the County and City. Service is provided on eleven routes, six days a week, from 5:30 a.m. to 11:00 p.m. ADA federal mandated Para-Transit service is provided with services contracted to the Older Americans Council.

HEALTH & WELFARE

BIBB COUNTY DEPARTMENT OF FAMILY AND CHILDREN SERVICES

The Bibb County Department of Family and Children Services receives joint funding from federal, state and local sources. The state provides the majority of the funding and exercises control over salaries and other expenses. Services are rendered in four major categories: welfare administration, general assistance (direct care), food stamp issuance, and child welfare (direct care). Bibb County appoints a local board to oversee the operations of this agency. This agency disburses welfare payments and manages other social service programs within the corporate limits of Bibb County. Bibb County provides building security during work hours.

RIVER EDGE BEHAVIORAL HEALTH CENTER

River Edge provides comprehensive services to mentally ill, mentally retarded, and chemically dependent residents of Bibb, Jones, Monroe and Twiggs counties. An array of services is provided to each group, all designed to improve the health and quality of life in the least restrictive environment consistent with the individual's condition.

MACON-BIBB COUNTY BOARD OF HEALTH - PHYSICAL HEALTH

The Macon-Bibb County Board of Health provides a full range of physical health services to the citizens of Bibb County. Those services include vital records, environmental health, dental health, health education, early intervention, and a full range of nursing services, encompassing child health, immunizations, infectious diseases, women's health, family planning, perinatal case management, pregnancy-related services and outreach services.

CRISIS LINE AND SAFE HOUSE OF CENTRAL GEORGIA, INC.

The Crisis Line of Middle Georgia, Inc. provides free services to victims of family violence and sexual assault. The agency assists the victims of violent crime, which includes rape, domestic violence, and homicide, by providing services including crisis counseling, legal advocacy, emergency shelter, transportation, assistance in filing claims, information and referral and crime-victim support groups.

COUNTY SUPPORTED AGENCIES

PROGRAM DESCRIPTION

HEALTH & WELFARE

MACON-BIBB COUNTY CITIZENS ADVOCACY, INC.

Macon-Bibb County Citizens Advocacy, Inc. is a private, non-profit corporation governed and led by a voluntary board of directors consisting of concerned citizens, community leaders and people with developmental disabilities. The program was established in 1978 and has served the community continuously since that time. The purpose of the program is to prove that the community can and will embrace all of its members, including citizens with developmental disabilities, with fairness and justice for the good of all. It accomplishes its purpose by matching ordinary resourceful citizens with citizens with developmental disabilities and then supporting the advocacy relationship.

MIDDLE GEORGIA COMMUNITY FOOD BANK

The Middle Georgia Community Food Bank solicits, transports, sorts, stores, and distributes food and food products through a network of 501(c)(3) participating agencies serving the needy, elderly, children, poverty households, and homeless in 24 middle Georgia counties. The pre-approved participating agencies receive services based on the total pounds of donated food and food products the participating agencies receive from the Middle Georgia Community Food Bank.

MEDICAL CENTER OF CENTRAL GEORGIA - INDIGENT CARE

The Medical Center of Central Georgia, Inc. was formed on October 1, 1995 through a lease agreement with Macon-Bibb County Hospital Authority and provides health care services to citizens of the Middle Georgia area and the general public. The Medical Center of Central Georgia, Inc. Board makes an annual request to the Bibb County Commissioners for monies to cover the cost of providing services to indigent residents of Bibb County. The Medical Center of Central Georgia, Inc. Board has complete responsibility for reviewing and signing contracts, hiring key management, controlling facilities and properties, and funding deficits and use of surplus funds.

CENTRAL GEORGIA TECHNICAL COLLEGE - ADULT LITERACY PROGRAM

The Central Georgia Technical College Adult Learning Center provides instruction in adult basic education and secondary education, GED preparation, English literacy/Civics programs for individuals who speak English as a second language, Health Literacy, Workplace Literacy, Family Literacy and Corrections Programs instruction. All of these programs are available to adults, 16 years and older, at no charge to the student. To ensure that services meet the needs of our citizens, classes are offered Monday-Saturday, mornings, afternoons, and evenings throughout the County.

MEALS ON WHEELS OF MACON AND BIBB COUNTY, INC.

Meals on Wheels of Macon & Bibb County, Inc. provides home delivered meal services and homemaker visits to enable the homebound elderly and disabled citizens to remain safely in their own homes. Hot meals are delivered five days a week by volunteers or staff drivers who make sure each client is well and safe. The meals are planned by a dietician and contain a minimum of one-third of the USDA dietary requirements.

COUNTY SUPPORTED AGENCIES

PROGRAM DESCRIPTION

HEALTH & WELFARE

MACON-BIBB COUNTY ECONOMIC OPPORTUNITY COUNCIL, INC.

The Macon-Bibb County Economic Opportunity Council, Inc. is funded mostly by Federal and State funds. The agency is separated into the following categories: Administrative, Head Start Program, Community Services Block Grant, Foster Grandparents Program, VISTA Program, Community Services Program, Emergency Food Assistance Program, Low Income Energy Assistance Program, and HUD Homeless and Housing Assistance.

OLDER AMERICANS COUNCIL

The Older Americans Council is a private, non-profit organization composed of concerned citizens who provide community-based services to meet the needs of older Middle Georgians. The Older Americans Council receives the major portion of its funding from the Federal and State governments through the Area Agency on Aging.

CULTURE, RECREATION & BEAUTIFICATION

BOOKER T. WASHINGTON COMMUNITY CENTER, INC.

Booker T. Washington Community Center, Inc. provides a holistic approach for the academic, social, health, economic and recreational needs of very low to moderate-income families. Services include a pre-school, Safe Haven (an after school, evening and weekend program for low-income children), Visual and Performing Arts, Job Training and Placement, 25-station full service computer lab and training, and a full-time summer day camp program.

TUBMAN AFRICAN AMERICAN MUSEUM

The Tubman African American Museum is Georgia's largest African American museum and one of the largest in the Southeast. Over the years, a singular purpose has evolved and is the cornerstone of all museum activities: to educate people about African American art, history and culture. The Museum now contains 15 galleries, with exhibition space including the Grassman Gallery, Bobby Jones Entrance Gallery, Contemporary Collection Gallery, Folk Art Gallery and Mural Gallery, a gallery devoted to the Noel Collection of African Art, as well as four galleries devoted to changing exhibitions. Additional space is reserved for the Resource Center, which contains over 1,000 books and videos pertaining to African American art, history and culture.

GRAND OPERA HOUSE

The Grand Opera House, under the direction of the Macon Arts Council, Inc., is a Georgia non-stock, not-for-profit organization, organized to promote the cultural arts in the Middle Georgia area. Bibb County owns the Grand Opera House building, which is 110 years old and is listed on the National Register of Historic Places. On October 3, 1995, a 20-year lease was executed between Bibb County and Mercer University whereby Mercer operates the facility for performing arts and for other educational and community service purposes.

COUNTY SUPPORTED AGENCIES

PROGRAM DESCRIPTION

CULTURE, RECREATION & BEAUTIFICATION

MUSEUM OF ARTS AND SCIENCES

The Museum of Arts and Sciences is a regional educational resource center for lifelong learning and enrichment. The Museum presents cultural and educational programs that enrich the life of its community by enhancing education through scientific, cultural and artistic literacy, by increasing appreciation for diverse perspectives and technological possibilities, and by stimulating creativity and curiosity. The Museum utilizes a \$5 million facility on 18.5 acres on Forsyth Road, and an outdoor education center at Brown's Mount, a 189-acre satellite location. The 50,000 sq. ft. main building on Forsyth Road includes a large lobby, four galleries for changing exhibits, a permanent, hands-on Discovery House with an adjoining nature center of indoor habitats, a planetarium and an observatory, classroom, auditorium and collection storage vault. There is a recently restored nature trail, historic Kingfisher Cabin and a caboose on the grounds. More than 5,000 cultural objects are preserved in the permanent collection.

MACON ARTS ALLIANCE

The Macon Arts Alliance was formed in 1985 after a Greater Macon Chamber of Commerce Quality of Life Committee identified the need. The mission of the Macon Arts Alliance is to ensure involvement in and access to the arts, in its many forms, to the Macon and Middle Georgia community through funding, advocacy, coordination and education. The agency services an 8-county region and a combined population of more than 350,000. The agency supports more than 30 arts non-profits, 2 state-run Halls of Fame, 3 fine arts magnet schools, the art departments at 4 colleges and universities and a burgeoning Downtown Arts District.

MIDDLE GEORGIA REGIONAL LIBRARY

The mission of the Middle Georgia Regional Library is to improve and enhance the educational, cultural and recreational life of the community. To achieve this mission, the goal of the Library Board of Trustees is to make available for all citizens of Bibb County basic and specialized public library services. These services include collections of books, internet access and a workforce of trained librarians. To maximize the effectiveness in providing library services, the strategy is to identify and target the following six areas of library services: reference library, popular materials library, pre-schoolers door to learning, homework support center, research center for genealogy and local history, and library for the blind and physically handicapped.

KEEP MACON-BIBB BEAUTIFUL COMMISSION

The Keep Macon-Bibb Beautiful Commission has five divisions: education, litter prevention, beautification and community involvement, solid waste minimization, and Cherry Blossom Festival. The mission of the agency is to promote public interest in the general improvement of the environment of the Macon and Bibb County community by planning, directing and coordinating programs for litter control, beautification, recycling and waste minimization; therefore, encouraging individuals to accept responsibility for the improvement of life within the community.

COUNTY SUPPORTED AGENCIES

PROGRAM DESCRIPTION

CONSERVATION OF NATURAL RESOURCES

GEORGIA FORESTRY COMMISSION

The Georgia Forestry Commission, under state law, assesses each county on a quarterly basis an amount equal to 4 cents per acre of privately owned forest land within the county for forest fire protection. Bibb County is assessed for 90,742 acres, and that amount will remain constant for approximately ten years. Every ten years, the Georgia Forestry Commission re-surveys all timberland and the acreage changes at that time.

PLANNING & ZONING

MACON-BIBB COUNTY PLANNING AND ZONING COMMISSION

The Macon-Bibb County Planning and Zoning Commission was established by City ordinance and County resolution on November 4, 1952. The Commission has two primary functions: land development regulation and planning. The land development function administers and enforces the zoning and platting regulations. The planning function provides the technical expertise for the Macon Area Transportation Study (MATS) and the Department of Community Affairs (DCA) Comprehensive Planning Process, as well as special planning activities for the City of Macon and Bibb County.

MIDDLE GEORGIA REGIONAL DEVELOPMENT CENTER

The Middle Georgia Regional Development Center (RDC) was founded in 1965 and serves Bibb County and ten surrounding counties forming the region. The purpose of the RDC is to work with the 11-county area in Middle Georgia to further the total development of the human, economic and natural resources available. The RDC provides services to local governments in a wide variety of fields including: economic development, solid waste planning, transportation planning, grantsmanship programs on behalf of local governments, financing for private sector businesses, planning and delivery of services to the elderly (Area Agency on Aging), review process, and general technical assistance to governments in personnel, budget, finance, and related matters. In addition, the RDC provides graphic design and printing capabilities to its member governments on virtually any issue or need.

INDUSTRIAL AND URBAN DEVELOPMENT

MACON-BIBB COUNTY URBAN DEVELOPMENT AUTHORITY

The Authority was created in 1974 by a local constitutional amendment approved by the Georgia General Assembly and ratified by the voters of Macon and Bibb County. Its purpose is to plan and carry out a program of revitalization of the downtown/center city area of the community. Administrative funding has been provided by the city and county on a 50-50 basis. The Authority, in cooperation with the City, County, NewTown Macon, the Downtown Council and other groups, is the focal point to facilitate needed downtown improvements and provide support for key development projects. The Authority staff works full time to locate and assist new businesses and investors in downtown.

COUNTY SUPPORTED AGENCIES

<h3>PROGRAM DESCRIPTION</h3>

INDUSTRIAL AND URBAN DEVELOPMENT

MACON-BIBB COUNTY LAND BANK AUTHORITY

The Authority was formed for the public purpose of returning non-tax generating properties to a productive use; specifically, providing land to be used in the production of affordable housing and the creation of jobs for low- to moderate-income citizens of the City of Macon and Bibb County. The Authority's revitalization program will focus its efforts in communities that are economically depressed, disenfranchised and demonstrate a significant need for affordable housing, economic development and community enhancement.

MACON ECONOMIC DEVELOPMENT COMMISSION

The Macon Economic Development Commission (MEDC) is a partnership between government and the private sector. MEDC has as its mission the responsibility for recruitment of business, industry and new investment to Macon and Bibb County. MEDC is also responsible for the existing industry program of the Greater Macon Chamber of Commerce. MEDC works with our existing industries and companies to encourage expansion in our community. MEDC also participates in efforts to market Central Georgia.

MACON-BIBB COUNTY INDUSTRIAL AUTHORITY

The Authority was created by an Act of the General Assembly in 1962 and is governed by a 6 member board and has a staff of 4. The Act charged the Authority with the responsibility of creating jobs and increasing the tax base of Macon-Bibb County. It issues Industrial Revenue Bonds for financing of economic development projects and provides incentives to new or expanding industry. These incentives can be funded through Authority resources or through other sources with the Authority acting as the vehicle to provide the incentives. The Authority develops industrial parks. It also owns and leases manufacturing, warehousing and office space at Allied Industrial Park.

COUNTY SUPPORTED AGENCIES

AUTHORIZED EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 Revised <u>Budget</u>	FY 2008 Adopted <u>Budget</u>
PUBLIC TRANSPORTATION			
Macon-Bibb County Transit Authority	<u>\$ 866,220</u>	<u>\$ 968,727</u>	<u>\$ 957,731</u>
HEALTH AND WELFARE			
Bibb County Department of Family and Children Services	\$1,123,325	\$1,238,879	\$1,238,879
River Edge Behavioral Health Center	403,224	515,724	553,224
Macon-Bibb County Board of Health	649,431	649,431	762,862
Crisis Line and Safe House of Central Georgia, Inc.	8,100	8,100	8,100
Macon-Bibb County Citizens Advocacy, Inc.	4,950	4,950	4,950
Middle Georgia Community Food Bank	9,000	9,000	8,100
Medical Center of Central Georgia	3,847,500	4,047,500	2,000,000
Central Georgia Technical College	256,500	256,500	256,500
Meals on Wheels of Macon & Bibb County, Inc.	48,056	48,056	48,056
Macon-Bibb County Economic Opportunity Council, Inc.	<u>57,680</u>	<u>58,472</u>	<u>58,472</u>
Total	<u>\$6,407,766</u>	<u>\$6,836,612</u>	<u>\$4,939,143</u>
CULTURE, RECREATION & BEAUTIFICATION			
Booker T. Washington Community Center, Inc.	\$ 16,650	\$ 16,650	\$ 16,650
Tubman African American Museum	352,855	352,855	352,855
Grand Opera House	6,572	8,750	8,750
Museum of Arts and Sciences	352,855	352,855	352,855
Macon Arts Alliance	54,000	54,000	54,000
Middle Georgia Regional Library	2,865,603	2,861,332	2,825,976
Keep Macon-Bibb Beautiful Commission	<u>67,545</u>	<u>67,545</u>	<u>67,545</u>
Total	<u>\$3,716,080</u>	<u>\$3,713,987</u>	<u>\$3,678,631</u>
CONSERVATION OF NATURAL RESOURCES			
Georgia Forestry Commission	<u>\$ 3,472</u>	<u>\$ 3,411</u>	<u>\$ 3,411</u>
PLANNING AND ZONING			
Macon-Bibb County Planning And Zoning Commission	\$ 461,340	\$ 438,840	\$ 394,145
Middle Georgia Regional Development Center	<u>59,178</u>	<u>59,178</u>	<u>59,178</u>
Total	<u>\$ 520,518</u>	<u>\$ 498,018</u>	<u>\$453,323</u>

COUNTY SUPPORTED AGENCIES

AUTHORIZED EXPENDITURES

	FY 2006 <u>Actual</u>	FY 2007 <u>Revised Budget</u>	FY 2008 <u>Proposed Budget</u>
INDUSTRIAL AND URBAN DEVELOPMENT			
Macon-Bibb County			
Urban Development Authority	\$ 35,928	\$ 35,928	\$ 32,335
Macon-Bibb County Land Bank Authority	95,870	95,870	95,870
Macon Economic Development Commission	31,460	34,750	34,750
Macon-Bibb County Industrial Authority	<u>252,031</u>	<u>252,031</u>	<u>252,031</u>
Total	<u>\$ 415,289</u>	<u>\$ 418,579</u>	<u>\$ 414,986</u>



SPECIAL REVENUE FUNDS



SPECIAL REVENUE FUNDS

The **SPECIAL FIRE DISTRICT FUND** is utilized to account for tax monies received from the special tax district established to provide fire services through a contract with the City of Macon to citizens in the unincorporated areas of Bibb County.

The **SELECTIVE SALES AND USE TAX FUND** is utilized to account for the collection of certain licenses and fees from businesses in the unincorporated areas and provide for the expenditure of these funds as dictated by County ordinance.

The **HOTEL-MOTEL TAX FUND** is utilized to account for funds collected from the Hotel-Motel Tax and disbursed to the Convention and Visitors Bureau, Macon Cherry Blossom Festival and Macon Coliseum Authority.

The **SPECIAL STREET LIGHT DISTRICT FUND** is utilized to account for fees received from special districts located in the unincorporated residential area of the County to provide for street light services.

The **SUMMER YOUTH FEEDING PROGRAM** is utilized to account for funds received from USDA to sponsor a summer feeding program.

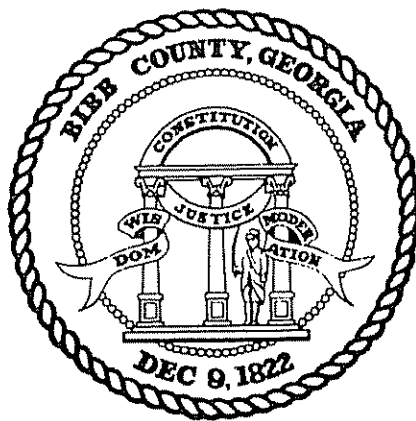
The **LAW ENFORCEMENT COMMISSARY FUND** is utilized to account for the funds collected by the commissary located at the Bibb County Law Enforcement Center.

The **LAW ENFORCEMENT CONFISCATION FUND** is utilized to account for the funds confiscated from criminal activity and their expenditure in compliance with State Law.

The **DRUG ABUSE TREATMENT AND EDUCATION FUND** is utilized to account for court costs collected and grant funds received to provide drug treatment services.

The **ALTERNATIVE DISPUTE RESOLUTION FUND** is utilized to account for court fees collected to provide speedy, efficient and inexpensive resolution of disputes and prosecutions in Bibb, Crawford, Houston, and Peach Counties.

The **CRIME VICTIMS ASSISTANCE FUND** is utilized to account for resources received from the various courts of Bibb County for assistance to victims of crime.



SPECIAL REVENUE FUNDS

The **MULTI-JURISDICTIONAL DRUG TASK FORCE GRANT FUND** is utilized to account for the grant proceeds received by Bibb County and various other law enforcement agencies in the Middle Georgia Area, covering all levels of narcotic violations, as well as narcotic smuggling operations within its jurisdiction.

The **JUVENILE COURT SUPERVISION FUND** is utilized to account for resources received from the Juvenile Court of Bibb County for alternative juvenile programs.

The **LAW LIBRARY FUND** is utilized to account for resources received from the various courts and other sources for the operation of the law library in accordance with State Law.

SPECIAL FIRE DISTRICT FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 5,057,371	\$ 5,833,896	\$ 5,227,479	\$ 4,946,186
SOURCES				
Taxes	7,541,566	7,722,754	7,614,445	7,757,387
Interest Earnings	171,076	330,281	392,673	250,000
Intergovernmental	-	230,000	12,000	-
Miscellaneous	3,347	7,840	524	-
Total Sources	7,715,989	8,290,875	8,019,642	8,007,387
USES				
Contract Services	6,633,997	6,729,308	7,048,931	7,426,605
Other Operating Expenditures	102,862	139,557	158,510	170,000
Capital Outlay	176,966	774,256	1,015,310	1,073,470
Transfer to Sanitation Fund	1,989	1,667	2,300	2,300
Transfer to 2000 Public Facilities Debt Service Fund	23,650	23,499	23,473	23,525
Transfer to Capital Improvements Fund	-	-	-	1,232,210
Transfer to General Fund	-	1,229,005	52,411	77,545
Total Uses	6,939,464	8,897,292	8,300,935	10,005,655
FUND BALANCE - ENDING	\$ 5,833,896	\$ 5,227,479	\$ 4,946,186	\$ 2,947,918

SPECIAL FIRE DISTRICT FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
General Property Taxes				
Real/Personal Property	\$ 4,766,632	\$ 4,567,294	\$ 4,644,608	1.7%
Motor Vehicle	448,361	487,750	458,779	-5.9%
Insurance Premium Tax	2,507,760	2,500,000	2,654,000	6.2%
Intergovernmental Revenue	230,000	12,000	-	-100.0%
Interest Earnings	330,281	275,000	250,000	-9.1%
Miscellaneous Revenue	7,841	-	-	0.0%
Total Revenues	8,290,875	7,842,044	8,007,387	2.1%
 FUND BALANCE	 606,417	 1,883,715	 1,998,268	 6.1%
 TOTAL REVENUES AND SOURCES	 \$ 8,897,292	 \$ 9,725,759	 \$ 10,005,655	 2.9%

EXPENDITURES AND USES

EXPENDITURES				
Operating Expenditures				
Contract Services-City of Macon	\$ 6,729,308	\$ 7,188,775	\$ 7,426,605	3.3%
Other Operating Expenditures	139,557	211,280	170,000	-19.5%
Capital Outlay	774,256	1,015,310	1,073,470	5.7%
Transfer to Sanitation Fund	1,667	2,300	2,300	0.0%
Transfer to 2000 Public Facilities				
Debt Service Fund	23,499	23,473	23,525	0.2%
Transfer to Capital Improvements Fund	-	1,232,210	1,232,210	0.0%
Transfer to General Fund	1,229,005	52,411	77,545	48.0%
Total Expenditures	8,897,292	9,725,759	10,005,655	2.9%
 TOTAL EXPENDITURES AND USES	 \$ 8,897,292	 \$ 9,725,759	 \$ 10,005,655	 2.9%

SPECIAL FIRE DISTRICT FUND

PROGRAM DESCRIPTION

The Special Fire District Fund was established to account for the fire services provided to the residents of unincorporated Bibb County. There are eight (8) fire stations located in the unincorporated area. The buildings, as well as the fire fighting equipment, are owned by the County. The County contracts with the City of Macon to staff the stations.

The fire district currently has a Class 3 ISO rating.

GOAL

To continue to provide a very efficient level of service to the residents of unincorporated Bibb County.

FY 2008 BUDGET ISSUES

- The FY 2008 budget increased by \$279,896 or 2.9%.
- The budget covering contract payments to the City of Macon increased by \$237,830 or 3.3%.
- The appropriation for capital outlay amounted to \$1,073,470, an increase of \$58,160.
- The millage rate for the Special Fire District Fund is 2.5640 mills.

SELECTIVE SALES AND USE TAX FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
SOURCES				
Sales Tax - Liquor	149,512	157,661	150,000	151,000
Sales Tax - Beer	680,319	691,194	725,500	753,000
Alcohol Beverage License	170,144	203,223	205,000	207,000
Interest Earnings	13	93	1,000	1,000
Total Sources	<u>999,988</u>	<u>1,052,171</u>	<u>1,081,500</u>	<u>1,112,000</u>
USES				
Transfer to General Fund	999,988	1,052,171	1,081,500	1,112,000
Total Uses	<u>999,988</u>	<u>1,052,171</u>	<u>1,081,500</u>	<u>1,112,000</u>
FUND BALANCE - ENDING	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>

SELECTIVE SALES AND USE TAX FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Sales Tax - Liquor	\$ 157,661	\$ 161,000	\$ 151,000	-6.2%
Sales Tax - Beer	691,194	725,500	753,000	3.8%
Alcohol Beverage License	203,223	195,000	207,000	6.2%
Interest Earnings	93	-	1,000	100.0%
Total Revenues	<u>1,052,171</u>	<u>1,081,500</u>	<u>1,112,000</u>	<u>2.8%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 1,052,171</u>	<u>\$ 1,081,500</u>	<u>\$ 1,112,000</u>	<u>2.8%</u>
 EXPENDITURES AND USES				
EXPENDITURES				
Transfer to General Fund	\$ 1,052,171	\$ 1,081,500	\$ 1,112,000	2.8%
Total Expenditures	<u>1,052,171</u>	<u>1,081,500</u>	<u>1,112,000</u>	<u>2.8%</u>
TOTAL EXPENDITURES AND USES	<u>\$ 1,052,171</u>	<u>\$ 1,081,500</u>	<u>\$ 1,112,000</u>	<u>2.8%</u>

PROGRAM DESCRIPTION

The Selective Sales and Use Tax Fund was established to account for taxes collected from businesses in the unincorporated areas covering sales of alcoholic beverages. Law requires this money to be spent for street and road maintenance in the unincorporated areas. These monies are transferred to the County General Fund.

GOAL

To improve public infrastructure by providing a revenue source restricted for street and road maintenance.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$30,500 or 2.8% increase over FY 2007.

HOTEL/MOTEL TAX FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -
SOURCES				
Hotel/Motel Tax	1,558,181	1,560,102	1,559,477	1,595,000
Interest Earnings	54	569	1,020	-
Total Sources	1,558,235	1,560,671	1,560,497	1,595,000
USES				
Macon-Bibb County				
Convention & Visitors Bureau	1,123,539	1,125,296	1,125,171	1,150,049
Cherry Blossom Festival	136,034	136,247	136,231	139,243
Middle Georgia Coliseum Authority	251,915	99,312	-	-
Transfer to Tobesofkee Recreation	-	152,996	252,280	257,858
Transfer to General Fund	46,747	46,820	46,815	47,850
Total Uses	1,558,235	1,560,671	1,560,497	1,595,000
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -

HOTEL/MOTEL TAX FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Hotel/Motel Tax	\$ 1,560,102	\$ 1,593,550	\$ 1,595,000	0.1%
Interest Earnings	569	-	-	0.0%
Total Revenues	<u>1,560,671</u>	<u>1,593,550</u>	<u>1,595,000</u>	<u>0.1%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 1,560,671</u>	<u>\$ 1,593,550</u>	<u>\$ 1,595,000</u>	<u>0.1%</u>
EXPENDITURES AND USES				
EXPENDITURES				
Macon-Bibb County				
Convention & Visitors Bureau	\$ 1,125,296	\$ 1,149,003	\$ 1,150,049	0.1%
Cherry Blossom Festival	136,247	139,117	139,243	0.1%
Middle Georgia Coliseum Authority	99,312	-	-	0.0%
Transfer to Tobesofkee Recreation	152,996	257,624	257,858	0.1%
Transfer to General Fund	46,820	47,806	47,850	0.1%
Total Expenditures	<u>1,560,671</u>	<u>1,593,550</u>	<u>1,595,000</u>	<u>0.1%</u>
TOTAL EXPENDITURES AND USES	<u>\$ 1,560,671</u>	<u>\$ 1,593,550</u>	<u>\$ 1,595,000</u>	<u>0.1%</u>

HOTEL-MOTEL TAX FUND

PROGRAM DESCRIPTION

The Hotel-Motel Revenue Fund was established to account for Hotel-Motel Tax proceeds. The Bibb County Tax Commissioner collects the 6% Hotel-Motel Tax and remits the proceeds to the Bibb County Finance Office. Agreements executed on January 18, 1982, and September 6, 1988, stipulated that 72.1% of the proceeds be remitted to the Macon-Bibb County Convention and Visitors Bureau, 8.7% of the proceeds to the Macon-Bibb County Cherry Blossom Festival, 16.2% to the Coliseum Authority, and that Bibb County retain 3% for administrative charges. Action taken by the Bibb County Board of Commissioners at the December 13, 2005, board meeting changed the distribution of the 16.2% previously being remitted to the Coliseum Authority to the Lake Tobosofkee Recreation Area Fund. The funds were used to retire debt on the Coliseum which is now being paid from the proceeds of the SPLOST approved by the voters on June 21, 2005. The funds are being used for capital improvements at Lake Tobosofkee.

The Macon-Bibb County Convention and Visitors Bureau is a nonprofit destination marketing organization charged with the responsibility of the promotion of Macon to meeting planners, group tour operators and visitors who spend dollars in area hotels, restaurants, shops, service stations, etc. The Bureau serves a vital marketing role in the community's economic development efforts, representing Macon-Bibb County in a competitive marketplace. The Bureau's mission is to solicit and service conferences, group tour and leisure travelers, thereby serving as an umbrella destination marketing organization for the Macon-Bibb County area.

Management Highlights

- The Macon CVB moved into newly renovated offices at 450 MLK Jr. Drive in February, 2007. Visitors enjoy this national model for visitor information centers. The center has been visited by CVB's in Georgia, Alabama and South Carolina.
- The I-75 Center will get a much needed update during the fiscal year. New exhibits will be designed to portray a more compelling reason to visit Macon. A plasma screen will show visuals of historic downtown and the tourist attractions.
- The Leisure Travel department's marketing strategies will address current marketing trends and predictions such as rise in fuel costs and moderate travel growth. Markets targeted will include 3 to 5 hour drives and the Atlanta market in particular.
- For Group Tours, the current trend is for specific affinity groups. There is a growing student population that the Macon CVB reaches with a package called "Youth Trips that Rock."
- Brochures, General Printing, Postcard Campaigns, Advertising Production-
- Advertising will be placed in Southern Living, MidState Magazine, AAA Tour Book, Southern Distinction, Macon Magazine, State Travel Guide, Antebellum Trail, Antiques Trail Guides, HHTA Travel Guide, 17 newspapers, and 4 National magazines. MBCCVB invests \$10,000 in a cooperative with 19 Middle Georgia areas in the Historic Heartland for a \$60,000 advertisement placement.
- Convention Sales Managers will focus on retention of some of the larger groups that Macon presently hosts.
- The John Drew Tennis Center is bidding to host major tournaments.
- Three new tradeshow are on the schedule including: *Rejuvenate Marketplace* (Religion), *Meeting Spots* (Government) and Sports Institute.

HOTEL-MOTEL TAX FUND

PROGRAM DESCRIPTION

The focus of the MBCCVB in fiscal year 2007-08 will be to strengthen and increase Macon's position as a regional site for meetings, conventions, and trade shows while continuing to successfully promote Macon and Bibb County to leisure and group tour travelers in states contiguous to Georgia.

GOALS

Short-Term Goals

- Continue restructuring to implement RTM plan.
- Structure a viable budget to support marketing plan.
- Maintain a professional, motivated staff.
- Implement aggressive, targeted and measurable sales and marketing programs.
- Integrate measurements of productivity as outlined by RTM.
- Conduct conversion studies to track media campaign.
- Work with hotels to track leisure, group, meetings and business marketing segments.
- Host the Mid-West Travel Writers Association in 2009

Long Term Goals

- Increase the Macon-Bibb County Convention & Visitors Bureau portion of hotel occupancy tax by 3%.
- Maintain or increase a conversion rate of 35% for inquiries converted to actual visits.
- Increase satisfaction of Macon visitors to 4.2% by FY 2009. (5% is the optimum)

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$1,450 or 0.1% increase over FY 2007.

SPECIAL STREET LIGHT DISTRICT FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 223,171	\$ 244,882	\$ 280,403	\$ 330,428
SOURCES				
Charges for Services	173,470	192,316	209,690	220,170
Administrative Fees	48,661	57,891	63,420	66,590
Interest Earnings	4,392	10,069	14,350	14,350
Total Sources	226,523	260,276	287,460	301,110
USES				
Utilities	154,812	197,140	209,820	264,770
Transfer to General Fund	50,000	27,615	27,615	36,340
Total Uses	204,812	224,755	237,435	301,110
FUND BALANCE - ENDING	\$ 244,882	\$ 280,403	\$ 330,428	\$ 330,428

SPECIAL STREET LIGHT DISTRICT FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Charges for Services	\$ 192,316	\$ 182,830	\$ 220,170	20.4%
Administrative Fees	57,891	56,830	66,590	17.2%
Interest Earnings	10,069	7,880	14,350	82.1%
Total Revenues	<u>260,276</u>	<u>247,540</u>	<u>301,110</u>	21.6%
TOTAL REVENUES AND SOURCES	<u>\$ 260,276</u>	<u>\$ 247,540</u>	<u>\$ 301,110</u>	21.6%
EXPENDITURES AND USES				
EXPENDITURES				
Operating Expenditures	\$ 197,140	\$ 219,925	\$ 264,770	20.4%
Transfer to General Fund	27,615	27,615	36,340	31.6%
Total Expenditures	<u>224,755</u>	<u>247,540</u>	<u>301,110</u>	21.6%
RESERVATION OF FUND BALANCE				
Unallocated Reserve	35,521	-	-	0.0%
TOTAL EXPENDITURES AND USES	<u>\$ 260,276</u>	<u>\$ 247,540</u>	<u>\$ 301,110</u>	21.6%

SPECIAL STREET LIGHT DISTRICT FUND

PROGRAM DESCRIPTION

This fund was established to account for the fees received from certain citizens in the unincorporated residential areas of the County for street light services. It is the policy of the County to assist the residents and participating utilities in the creation, establishment and maintenance of lighting districts in the unincorporated residential areas with the cost thereof being borne by those receiving the services. The creation and maintenance of such a district is accomplished only upon request of the citizens owning at least 75% of the front footage of property in a district.

The total cost of capital expenditures required shall be aggregated and charged to each property owner in accordance with a fraction, the numerator of which is the front footage owned and the denominator of which is the total front footage in the district.

The capital cost is paid 100% prior to the establishment of the district. The periodic maintenance and operating costs (utilities, collection costs, etc.) are determined by the County and allocated as provided for capital costs. Fees for operational costs are billed quarterly, payable at the beginning of the quarter.

GOALS

- To increase the number of street lighting districts.
- To continue to provide an efficient level of service.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$53,570 or 21.6% increase over FY 2007.

SUMMER YOUTH FEEDING PROGRAM

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -
SOURCES				
USDA Grant Revenue	156,793	131,063	150,000	172,500
Transfer from General Fund	6,018	141	4,600	4,600
Interest Earnings	233	544	1,480	560
Total Sources	<u>163,044</u>	<u>131,748</u>	<u>156,080</u>	<u>177,660</u>
USES				
Personal Services	26,311	16,328	17,114	28,300
Food and Operating Expenditures	120,594	107,042	128,718	138,130
Administration	16,139	8,378	10,248	11,230
Total Uses	<u>163,044</u>	<u>131,748</u>	<u>156,080</u>	<u>177,660</u>
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SUMMER YOUTH FEEDING PROGRAM

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
USDA Grant Revenue	\$ 131,063	\$ 159,880	\$ 172,500	7.9%
Interest Earnings	544	350	560	60.0%
Transfer from General Fund	141	4,600	4,600	0.0%
Total Revenues	<u>131,748</u>	<u>164,830</u>	<u>177,660</u>	<u>7.8%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 131,748</u>	<u>\$ 164,830</u>	<u>\$ 177,660</u>	<u>7.8%</u>

EXPENDITURES AND USES

EXPENDITURES				
Personal Services	\$ 16,328	\$ 21,010	\$ 28,300	34.7%
Food and Operating Expenditures	107,042	131,180	138,130	5.3%
Administration	8,378	12,640	11,230	-11.2%
Total Expenditures	<u>131,748</u>	<u>164,830</u>	<u>177,660</u>	<u>7.8%</u>
TOTAL EXPENDITURES AND USES	<u>\$ 131,748</u>	<u>\$ 164,830</u>	<u>\$ 177,660</u>	<u>7.8%</u>

SUMMER YOUTH FEEDING PROGRAM

PROGRAM DESCRIPTION

The Summer Youth Feeding Program Fund was established to account for proceeds received from the United States Department of Agriculture, Food Nutrition Service to sponsor a summer youth feeding program.

GOALS

- To provide nutritious meals to children during the summer.
- To increase the number of meals served.
- To increase the number of feeding sites.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$12,830 or 7.8% increase from FY 2007. The County plans to actively solicit new sites that can be served so that more children will benefit from this program.

LAW ENFORCEMENT COMMISSARY FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 226,996	\$ 289,580	\$ 246,297	\$ 335,031
SOURCES				
Commissary Revenue	361,782	366,891	402,380	503,000
Interest Earnings	6,739	17,559	19,178	4,800
Other Revenues	-	1,711	-	-
Total Sources	368,521	386,161	421,558	507,800
USES				
Personal Services	60,134	18,131	17,896	18,535
Operating Expenditures	6,227	14,516	144	18,100
Capital Outlay	227,672	359,797	139,784	494,975
Transfer to General Fund	11,904	37,000	175,000	-
Total Uses	305,937	429,444	332,824	531,610
FUND BALANCE - ENDING	\$ 289,580	\$ 246,297	\$ 335,031	\$ 311,221

LAW ENFORCEMENT COMMISSARY FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Commissary Revenue	\$ 366,891	\$ 360,000	\$ 503,000	39.7%
Interest Earnings	17,559	5,000	4,800	-4.0%
Other Revenues	1,711	-	-	0.0%
Total Revenues	386,161	365,000	507,800	39.1%
FUND BALANCE	43,283	253,231	23,810	-90.6%
TOTAL REVENUES AND SOURCES	\$ 429,444	\$ 618,231	\$ 531,610	-14.0%

EXPENDITURES AND USES

EXPENDITURES				
Personal Services	\$ 18,131	\$ 17,967	\$ 18,535	3.2%
Operating Expenditures	14,516	18,080	18,100	0.1%
Capital Outlay	359,797	407,184	494,975	21.6%
Transfer to General Fund	37,000	175,000	-	-100.0%
Total Expenditures	429,444	618,231	531,610	-14.0%
TOTAL EXPENDITURES AND USES	\$ 429,444	\$ 618,231	\$ 531,610	-14.0%

LAW ENFORCEMENT COMMISSARY FUND

PROGRAM DESCRIPTION

The Commissary Trust Fund was established to account for certain funds collected through the inmate commissary function located at the Bibb County Law Enforcement Center.

The proceeds from the inmate commissary operation are used to pay operating expenses of the Commissary, as well as certain other expenses, including designated capital outlay, associated with the Sheriff's Office operations.

GOALS

- Increase weekly receipts for the Inmate Commissary by working with Detention Division on the implementation of a recycling program where Detention Center discarded cans and bottles will be recycled and generate revenues estimated at \$5,000 annually.
- Identification of funds with Inmate Telephone RFP and Commissary provider to pay for a new Jail Management System without using taxpayer dollars.
- Monitor inmate account balances to ensure that all funds due the Sheriff's Office from inmates are taken from account balances.
- Expand available means for inmate families to add funds to inmate account, thus additional funds to spend means additional Commissary Fund revenues. Credit Cards and Internet are two means for this expansion.

FY 2007 ACCOMPLISHMENTS

- Monitoring of contracts and expansion led to a 27% net profit increase over the previous fiscal year.
- Monthly physical inventory of all items followed by a financial analysis ensured that the Bailiff was properly handling vending machine finances.
- Commissary Fund Balance funded all Building Maintenance capital outlay requests for FY 2007.

FY 2008 BUDGET ISSUES

The FY 2008 budget reflects an \$86,621 or 14.0% decrease from FY 2007.

LAW ENFORCEMENT CONFISCATION FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 73,460	\$ 84,871	\$ 181,833	\$ 138,432
SOURCES				
Confiscated Funds	68,169	124,075	59,447	60,000
Interest Earnings	3,353	6,371	8,310	1,500
Other Revenues	9,478	1,746	5,972	-
Total Sources	81,000	132,192	73,729	61,500
USES				
Operating Expenditures	2,978	21,365	24,130	22,640
Capital Outlay	65,175	10,359	90,500	123,312
Transfer to General Fund	1,436	3,506	2,500	2,500
Total Uses	69,589	35,230	117,130	148,452
FUND BALANCE - ENDING	\$ 84,871	\$ 181,833	\$ 138,432	\$ 51,480

LAW ENFORCEMENT CONFISCATION FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Confiscated Funds	\$ 124,075	\$ 50,000	\$ 60,000	20.0%
Interest Earnings	6,371	1,500	1,500	0.0%
Other Revenues	1,746	-	-	0.0%
Total Revenues	132,192	51,500	61,500	19.4%
FUND BALANCE	-	66,320	86,952	31.1%
TOTAL REVENUES AND SOURCES	\$ 132,192	\$ 117,820	\$ 148,452	26.0%
EXPENDITURES AND USES				
EXPENDITURES				
Operating Expenditures	\$ 21,365	\$ 24,820	\$ 22,640	-8.8%
Capital Outlay	10,359	90,500	123,312	36.3%
Transfer to General Fund	3,506	2,500	2,500	0.0%
Total Expenditures	35,230	117,820	148,452	26.0%
RESERVATION OF FUND BALANCE				
Unallocated Reserve	96,962	-	-	0.0%
TOTAL EXPENDITURES AND USES	\$ 132,192	\$ 117,820	\$ 148,452	26.0%

PROGRAM DESCRIPTION

The Law Enforcement Confiscation Fund was established to account for funds confiscated from criminal activity and their expenditures in compliance with State Law.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$30,632 or 26.0% increase over FY 2007, due to significant capital outlay purchases budgeted in FY 2008.

DRUG ABUSE TREATMENT AND EDUCATION FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 80,907	\$ 65,905	\$ 31,658	\$ 35,373
SOURCES				
Court Fines	69,517	57,709	63,090	56,000
Grant Funds	47,819	25,583	61,240	21,240
Interest Earnings	160	23	100	-
Transfer from General Fund	-	21,244	154,100	206,232
Transfer from Law Enforcement Block Grant Fund	58,814	57,415	32,632	-
Transfer from Juvenile Court Supervision Fund	-	985	38,830	7,400
Total Sources	<u>176,310</u>	<u>162,959</u>	<u>349,992</u>	<u>290,872</u>
USES				
Operating Expenditures				
Adult Program	124,623	189,242	227,335	257,219
Juvenile Program	66,689	5,459	116,340	55,400
Capital Outlay	-	2,505	2,602	3,000
Total Uses	<u>191,312</u>	<u>197,206</u>	<u>346,277</u>	<u>315,619</u>
FUND BALANCE - ENDING	<u>\$ 65,905</u>	<u>\$ 31,658</u>	<u>\$ 35,373</u>	<u>\$ 10,626</u>

DRUG ABUSE TREATMENT AND EDUCATION FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	%
				VARIANCE
REVENUES AND SOURCES				
REVENUES				
Court Fines	\$ 57,709	\$ 64,000	\$ 56,000	-12.5%
Grant Funds	25,583	61,240	21,240	-65.3%
Interest Revenue	23		-	0.0%
Transfer from Law Enforcement Block Grant Fund	57,415	32,632	-	-100.0%
Transfer from Juvenile Court Supervision Fund	985	38,830	7,400	-80.9%
Transfer from General Fund	21,244	154,100	206,232	33.8%
Total Revenues	162,959	350,802	290,872	-17.1%
FUND BALANCE	34,247	2,198	24,747	1025.9%
TOTAL REVENUES AND SOURCES	\$ 197,206	\$ 353,000	\$ 315,619	-10.6%
EXPENDITURES AND USES				
EXPENDITURES				
Operating Expenditures				
Adult Program	\$ 189,242	\$ 230,000	\$ 257,219	11.8%
Juvenile Program	5,459	120,000	55,400	-53.8%
Capital Outlay				
Adult Program	2,505	3,000	3,000	0.0%
Total Expenditures	197,206	353,000	315,619	-10.6%
TOTAL EXPENDITURES AND USES	\$ 197,206	\$ 353,000	\$ 315,619	-10.6%

PROGRAM DESCRIPTION

The Drug Abuse Treatment and Education Fund was established to account for court fees and grant funds to provide drug treatment and education services to certain defendants as specified by Bibb County Superior Court.

GOAL

To provide efficient, effective drug treatment and education services.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$37,381 or 10.6% decrease from FY 2007.

ALTERNATIVE DISPUTE RESOLUTION FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 130,612	\$ 198,687	\$ 218,523	\$ 238,453
SOURCES				
Court Fines	179,306	149,477	152,340	152,576
Interest Earnings	4,010	8,572	11,650	-
Total Sources	<u>183,316</u>	<u>158,049</u>	<u>163,990</u>	<u>152,576</u>
USES				
Personal Services	85,007	106,483	112,700	119,300
Operating Expenditures	29,685	31,730	31,360	33,276
Capital Outlay	549	-	-	-
Total Uses	<u>115,241</u>	<u>138,213</u>	<u>144,060</u>	<u>152,576</u>
FUND BALANCE - ENDING	<u>\$ 198,687</u>	<u>\$ 218,523</u>	<u>\$ 238,453</u>	<u>\$ 238,453</u>

ALTERNATIVE DISPUTE RESOLUTION FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Court Fines	\$ 149,477	\$ 143,700	\$ 152,576	6.2%
Interest Earnings	8,572	3,264	-	-100.0%
Total Revenues	<u>158,049</u>	<u>146,964</u>	<u>152,576</u>	<u>3.8%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 158,049</u>	<u>\$ 146,964</u>	<u>\$ 152,576</u>	<u>3.8%</u>
 EXPENDITURES AND USES				
EXPENDITURES				
Personal Services	\$ 106,483	\$ 113,900	\$ 119,300	4.7%
Operating Expenditures	31,730	33,064	33,276	0.6%
Total Expenditures	<u>138,213</u>	<u>146,964</u>	<u>152,576</u>	<u>3.8%</u>
 RESERVATION OF FUND BALANCE				
Unallocated Reserve	19,836	-	-	0.0%
TOTAL EXPENDITURES AND USES	<u>\$ 158,049</u>	<u>\$ 146,964</u>	<u>\$ 152,576</u>	<u>3.8%</u>

ALTERNATIVE DISPUTE RESOLUTION FUND

PROGRAM DESCRIPTION

The Alternative Dispute Resolution Fund was established to account for court fees collected to provide resolution of disputes and prosecution in Bibb, Crawford, Houston and Peach Counties.

Effective July 1, 2003, the counties in the Macon Circuit which include Bibb, Peach and Crawford Counties withdrew from the Third District Program and established the Macon Judicial Circuit ADR Program. Through FY 2003 all revenue collected was remitted to the Third District Program. Effective July 1, 2004, Houston County joined the Macon Judicial Circuit ADR Program. Revenues and expenditures for the four-county program are accounted for in this fund.

GOAL

To provide speedy, efficient and inexpensive resolution of disputes and prosecution in Bibb, Crawford, Houston and Peach Counties.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$5,612 or 3.8% decrease from FY 2007.

CRIME VICTIMS ASSISTANCE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 174,561	\$ 253,052	\$ 313,027	\$ 386,600
SOURCES				
Court Fines	118,534	131,269	177,450	160,200
Interest Earnings	3,493	10,528	17,600	10,000
Total Sources	<u>122,027</u>	<u>141,797</u>	<u>195,050</u>	<u>170,200</u>
USES				
Operating Expenditures	10,400	8,212	10,840	31,734
Transfer to General Fund	33,136	73,610	110,637	138,466
Total Uses	<u>43,536</u>	<u>81,822</u>	<u>121,477</u>	<u>170,200</u>
FUND BALANCE - ENDING	<u>\$ 253,052</u>	<u>\$ 313,027</u>	<u>\$ 386,600</u>	<u>\$ 386,600</u>

CRIME VICTIMS ASSISTANCE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Court Fines	\$ 131,269	\$ 119,500	\$ 160,200	34.1%
Interest	10,528	10,000	10,000	0.0%
Total Revenues	141,797	129,500	170,200	31.4%
TOTAL REVENUES AND SOURCES	\$ 141,797	\$ 129,500	\$ 170,200	31.4%
EXPENDITURES AND USES				
EXPENDITURES				
Operating Expenditures	\$ 8,212	\$ 18,863	\$ 31,734	68.2%
Transfer to General Fund	73,610	110,637	138,466	25.2%
Total Expenditures	81,822	129,500	170,200	31.4%
RESERVATION OF FUND BALANCE				
Unallocated Reserve	59,975	-	-	0.0%
TOTAL EXPENDITURES AND USES	\$ 141,797	\$ 129,500	\$ 170,200	31.4%

PROGRAM DESCRIPTION

The Crime Victims Assistance Fund was established to account for resources received from the various courts of Bibb County for assistance to victims of crime.

GOAL

To continue to provide valuable assistance to victims of crime

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$40,700 or 31.4% increase over FY 2007.

MULTI-JURISDICTIONAL DRUG TASK FORCE GRANT FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 126,348	\$ 159,455	\$ 79,814	\$ 40,643
SOURCES				
Grant Funds	299,576	292,302	202,043	202,043
Intergovernmental	47,925	43,708	104,090	94,076
Transfer from General Fund	57,890	76,762	129,029	202,958
Condemned Funds	81,791	31,467	38,373	20,000
Other	39	183	-	-
Interest Earnings	5,177	10,643	11,600	-
Total Sources	492,398	455,065	485,135	519,077
USES				
Personal Services				
Bibb County	191,982	196,711	193,654	176,100
Other Counties	128,279	141,522	196,456	223,549
Operating Expenditures	62,380	93,288	96,826	106,688
Capital Outlay	73,099	100,118	37,370	47,530
Transfer to General Fund	3,551	3,067	-	-
Total Uses	459,291	534,706	524,306	553,867
FUND BALANCE - ENDING	\$ 159,455	\$ 79,814	\$ 40,643	\$ 5,853

MULTI-JURISDICTIONAL DRUG TASK FORCE GRANT FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Grant Funds	\$ 292,302	\$ 202,043	\$ 202,043	0.0%
Intergovernmental	43,708	172,036	94,076	-45.3%
Transfer from General Fund	76,762	129,029	202,958	57.3%
Condemned Funds	31,467	22,050	20,000	-9.3%
Interest Earnings	10,643	-	-	0.0%
Other Revenues	183	-	-	0.0%
Total Revenues	455,065	525,158	519,077	-1.2%
FUND BALANCE	79,641	26,396	34,790	31.8%
TOTAL REVENUES AND SOURCES	\$ 534,706	\$ 551,554	\$ 553,867	0.4%

EXPENDITURES AND USES

EXPENDITURES				
Personal Services				
Bibb County	\$ 196,711	\$ 110,342	\$ 176,100	59.6%
Other Counties	141,522	302,535	223,549	-26.1%
Operating Expenditures	93,288	101,307	106,688	5.3%
Capital Outlay	100,118	37,370	47,530	27.2%
Transfer to General Fund	3,067	-	-	0.0%
Total Expenditures	534,706	551,554	553,867	0.4%
TOTAL EXPENDITURES AND USES	\$ 534,706	\$ 551,554	\$ 553,867	0.4%

MULTI-JURISDICTIONAL TASK FORCE GRANT

PROGRAM DESCRIPTION

The Multi Jurisdictional Drug Task Force is a three county law enforcement effort to fight illegal drugs. The three participating counties are Bibb, Jones, and Peach. The Multi-Jurisdictional Drug Task Force works as a unit through the Investigation Division of the Bibb County Sheriff's Office. Funding for personnel costs is through a Federal grant with local match funds coming from the three participating counties. The Drug Task Force works with all law enforcement agencies in the area with a concentration on narcotics violations and narcotics smuggling operations within the three county area. The Task Force investigates specific cases in an effort to apprehend and prosecute individuals who are carrying out criminal activity.

Illegal drug use continues to proliferate in our society, and our geographical area is no different. A correlating factor with illegal drug use and drug trafficking is a substantial increase in major crimes and street gang problems. Efforts to create a drug free environment continue, and through full cooperation of all the participating counties, the Drug Task Force has made a significant impact on the problem.

GOALS

- Specific concentration through the use of billboards and the broadcast and print media with an established annual goal of a 15% reduction in illegal drug use. This is an ongoing objective.
- Interact with public housing, public-private schools, realtors, the local Crime-Stoppers program, and others on an ongoing basis to target drug violators with an established annual goal of a 10% increase in felony cases made and prosecuted against drug dealers and users.
- Streamline communications through sharing intelligence information with other Task Force members at monthly held meetings and the use of technology.
- Deter rising computer crime through the establishment of a computer lab and training to detect computer crimes.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To identify and target criminal activity, focusing on narcotics violations.

	FY 2006 <u>Actual</u>	FY 2007 <u>Projected</u>	FY 2008 <u>Projected</u>
Defendants Arrested	236	220	230
Cases Made by Arrest	374	300	325
Cases Made Other Than Arrest	103	70	75
Search Warrants Executed	90	70	75
Street Value/Drugs Seized	\$463,534	\$1,110,000	\$480,000

MULTI-JURISDICTIONAL TASK FORCE GRANT

FY 2007 ACCOMPLISHMENTS

- Continued to educate our investigators on the latest drugs being marketed, the methods being used to create and conduct meth labs and the methods in which drugs are being transported into the United States.
- The Multi-Jurisdictional Drug Task Force continues to work effectively with the surrounding agencies, as well as the Federal and State agencies in the dissemination of intelligence and cooperation in the investigation of cases.
- Development of programs continued to slow the flow of drugs into the local area.
- Presented programs in high schools and citizen/civic organizations in order to better educate the public on the drug and gang problems in Middle Georgia.
- Designed and built a mobile surveillance platform in order to gather video and audio intelligence of drug trafficker's operating in the Middle Georgia area.
- Obtained training, software and hardware for the development of a working Computer Forensic Laboratory to more adeptly identify and combat computer crime.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$2,313 or 0.4% increase over FY 2007.

JUVENILE COURT SUPERVISION FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 27,082	\$ 30,635	\$ 30,000	\$ -
SOURCES				
Court Fines	3,270	2,115	9,210	9,000
Interest Earnings	283	735	1,620	400
Total Sources	3,553	2,850	10,830	9,400
USES				
Operating Expenditures	-	2,500	2,000	2,000
Transfer to Drug Abuse Treatment And Education Fund	-	985	38,830	7,400
Total Uses	-	3,485	40,830	9,400
FUND BALANCE - ENDING	\$ 30,635	\$ 30,000	\$ -	\$ -

JUVENILE COURT SUPERVISION FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	%
				VARIANCE
REVENUES AND SOURCES				
REVENUES				
Court Fines	\$ 2,115	\$ 9,230	\$ 9,400	1.8%
Interest Earnings	735	1,600	-	-100.0%
Total Revenues	2,850	10,830	9,400	-13.2%
FUND BALANCE	635	30,000	-	-100.0%
TOTAL REVENUES AND SOURCES	\$ 3,485	\$ 40,830	\$ 9,400	-77.0%
EXPENDITURES AND USES				
EXPENDITURES				
Operating Expenditures	\$ 2,500	\$ 2,000	\$ 2,000	0.0%
Transfer to Drug Abuse Treatment And Education Fund	985	38,830	7,400	-80.9%
Total Expenditures	3,485	40,830	9,400	-77.0%
TOTAL EXPENDITURES AND USES	\$ 3,485	\$ 40,830	\$ 9,400	-77.0%

PROGRAM DESCRIPTION

The Juvenile Court Supervision Fund was established to account for resources received from the Juvenile Court of Bibb County for alternative juvenile programs.

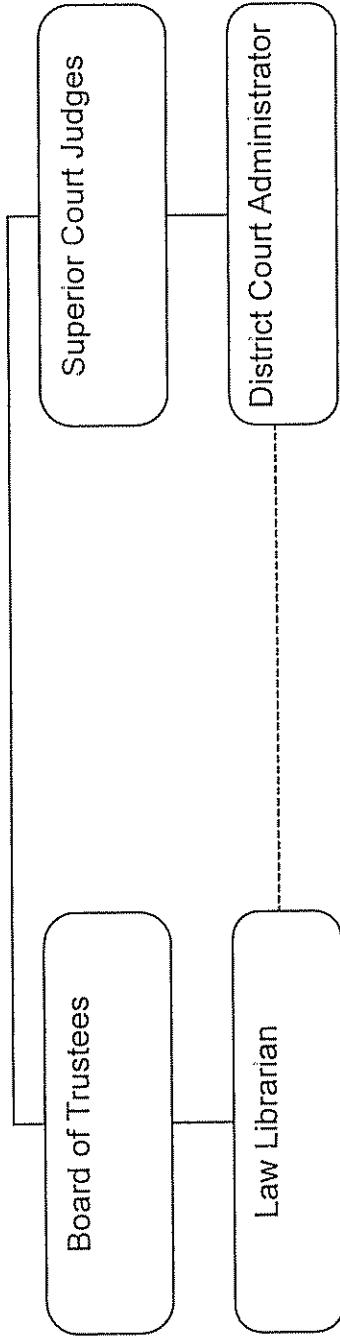
GOALS

To continue to provide valuable services to Juvenile Court programs

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$31,430 or 77.0% decrease from FY 2007. In FY 2007, these funds were used as partial funding for the Juvenile Drug Court program

LAW LIBRARY



LAW LIBRARY FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 28,349	\$ -	\$ 3,134	\$ 12,144
SOURCES				
Court Fines	30,485	29,262	28,510	29,900
Interest Earnings	71	10	10	10
Other Revenues	113	63	20	14
Transfer from General Fund	14,241	53,319	57,300	47,100
Total Sources	44,910	82,654	85,840	77,024
USES				
Personal Services	51,496	54,327	56,410	60,050
Operating Expenditures	21,763	24,218	20,420	28,074
Capital Outlay	-	975	-	-
Total Uses	73,259	79,520	76,830	88,124
FUND BALANCE - ENDING	\$ -	\$ 3,134	\$ 12,144	\$ 1,044

LAW LIBRARY FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Court Fines	\$ 29,262	\$ 29,100	\$ 29,900	2.7%
Interest Earnings	10	10	10	0.0%
Other Revenues	63	89	14	-84.3%
Transfer from General Fund	53,319	57,300	47,100	-17.8%
Total Sources	82,654	86,499	77,024	-11.0%
FUND BALANCE	-	-	11,100	100.0%
TOTAL REVENUES AND SOURCES	\$ 82,654	\$ 86,499	\$ 88,124	1.9%

EXPENDITURES AND USES				
EXPENDITURES				
Personal Services	\$ 54,327	\$ 57,000	\$ 60,050	5.4%
Operating Expenditures	24,218	29,499	28,074	-4.8%
Capital Outlay	975	-	-	0.0%
Transfer to General Fund	-	-	-	0.0%
Total Expenditures	79,520	86,499	88,124	1.9%
RESERVATION OF FUND BALANCE	3,134	-	-	0.0%
TOTAL EXPENDITURES AND USES	\$ 82,654	\$ 86,499	\$ 88,124	1.9%

LAW LIBRARY

PROGRAM DESCRIPTION

The laws of the State of Georgia create for each county a County Law Library. These libraries are governed by a board of trustees consisting of the Chief Judge of the Superior Court, the Judge of the Probate Court, the Senior Judge of the State Court, if any, and two practicing attorneys named by the other members of the board. The trustees are authorized to collect fees for the operation of the library; to select appropriate books, reports, texts, and periodicals; to make the necessary rules and regulations governing the use of the library, to keep records of all its meetings and proceedings; and to exercise other powers necessary for the proper administration of the library. The trustees are authorized by law to name a secretary-treasurer, designate a librarian and set that individual's compensation, make purchases for the library, and manage the fees received for the operation of the library. Law Library fees are set by the Chief Superior Court Judge. Purchases made by the trustees become the property of the County. County appropriations for the operation of the Bibb County Law Library are under the administrative supervision of the Superior Court Judges

GOALS

- To continue to meet the statutory requirements for the operation of the Bibb County Law Library.
- To provide appropriate legal research resources to the general public and legal community.

FY 2007 ACCOMPLISHMENTS

Once again the Bibb County Law Library has served as the public law library in order to provide legal information for the residents of Bibb County. The reference material (printed and electronic) is used on a daily basis by the general public, students, attorneys, judges and government officials. It is open Monday through Friday from 9:00 am until 4:30 pm. Additionally, electronic access through Westlaw is available at the Washington Street Library seven days per week.

We continue to provide free internet access to Westlaw through computers located in the Law Library and the Washington Street Library. Law books and other forms of media are constantly updated by the law librarian.

FY 2008 BUDGET ISSUES

The budget for the Law Library represents a \$1,625 or 1.9% increase over FY 2007.





DEBT SERVICE FUNDS

The **GENERAL DEBT SERVICE FUND** is utilized to account for the accumulation and disbursement of monies needed to comply with the interest and principal redemption requirements of the General Obligation Bond Issue of Bibb County.

The **1992 PUBLIC BUILDING DEBT SERVICE FUND** is utilized to account for accumulation of resources for the payment of debt principal and interest for the 1992 Macon-Bibb County Urban Development Authority Bond Issue.

The **2000 PUBLIC FACILITIES DEBT SERVICE FUND** is utilized to account for accumulation of resources for the payment of debt principal and interest for the 2000 Macon-Bibb County Urban Development Authority Bond Issue.

The **2002A PUBLIC FACILITIES DEBT SERVICE FUND** is utilized to account for accumulation of resources for the payment of debt principal and interest for the 2002A Macon-Bibb County Urban Development Authority Bond Issue.

The **2002B RIVERSIDE PROJECT DEBT SERVICE FUND** is utilized to account for accumulation of resources for the payment of debt principal and interest for the 2002B Macon-Bibb County Urban Development Authority Bond Issue.

The **2002 LAW ENFORCEMENT CENTER DEBT SERVICE FUND** is utilized to account for accumulation of resources for the payment of debt principal and interest for the 2002 Macon-Bibb County Urban Development Authority Bond Issue.

The **SPLOST DEBT SERVICE FUND** is utilized to account for the accumulation of SPLOST proceeds for the payment of debt principal and interest on the GO School Bonds Series 2003, the 2002 and 2005 Law Enforcement Center Project Bonds and the GMA lease payments.

GENERAL DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 6,610,400	\$ 6,515,825	\$ 6,278,473	\$ 6,072,702
SOURCES				
General Property Taxes	4,340,127	272,242	19,571	-
Interest Earnings	33,413	21,036	13,098	-
Interest Earnings - leasepool	396,756	375,425	368,328	365,744
Bibb County School District	25,488,836	5,336,443	-	-
Transfer from General Fund	902,297	296,418	-	419,840
Transfer from SPLOST Debt Service Fund	-	3,453,799	4,480,399	4,989,654
Total Sources	31,161,429	9,755,363	4,881,396	5,775,238
USES				
1980 School Bonds				
Principal	1,045,000	-	-	-
Interest	28,738	-	-	-
1998 School Bonds				
Principal	24,310,000	5,215,000	-	-
Interest	1,178,836	121,443	-	-
2003 Refunding GO Series 1993				
Principal	2,610,000	3,840,000	4,050,000	4,265,000
Interest	530,125	447,225	332,300	190,200
Lease Pool	368,328	368,328	368,328	368,328
Bond Issue Expense	1,857	719	539	550
Transfer to General Fund	1,183,120	-	336,000	1,748,200
Total Uses	31,256,004	9,992,715	5,087,167	6,572,278
FUND BALANCE - ENDING				
Reserved for Debt Service	849,463	241,310	70,586	-
Reserved for GMA Leasepool	5,666,362	6,037,163	6,002,116	5,275,662
Total Fund Balance - Ending	\$ 6,515,825	\$ 6,278,473	\$ 6,072,702	\$ 5,275,662

GENERAL DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	%
				VARIANCE
REVENUES AND SOURCES				
REVENUES				
General Property Taxes				
Real/Personal Property	\$ 87,378	\$ -	\$ -	0.0%
Motor Vehicle	184,864	-	-	0.0%
Interest Earnings	21,036	-	-	0.0%
Interest Earnings - leasepool	375,425	330,872	365,744	10.5%
Bibb County School District	5,336,443	-	-	0.0%
Transfer from General Fund	296,418	-	419,840	100.0%
Transfer from SPLOST Debt Service Fund	3,453,799	4,480,399	4,989,654	11.4%
Total Revenues	9,755,363	4,811,271	5,775,238	20.0%
FUND BALANCE				
Proceeds from Reserve for Leasepool	-	336,000	1,748,200	420.3%
Unreserved Fund Balance	237,352	241,310	70,586	-70.7%
TOTAL REVENUES AND SOURCES	\$ 9,992,715	\$ 5,388,581	\$ 7,594,024	40.9%
EXPENDITURES AND USES				
EXPENDITURES				
Principal	\$ 5,215,000	\$ -	\$ -	0.0%
Interest	121,443	-	-	0.0%
2003 Refunding GO Series 1993				
Principal	3,840,000	4,050,000	4,265,000	5.3%
Interest	447,225	332,300	190,200	-42.8%
Lease Pool	368,328	368,328	368,328	0.0%
Paying Agent Fees	719	1,000	550	-45.0%
Transfer to General Fund	-	336,000	1,748,200	420.3%
Total Expenditures	9,992,715	5,087,628	6,572,278	29.2%
RESERVATION OF FUND BALANCE				
Reserve for GMA Leasepool Principal	-	300,953	1,021,746	239.5%
TOTAL EXPENDITURES AND USES	\$ 9,992,715	\$ 5,388,581	\$ 7,594,024	40.9%

GENERAL DEBT SERVICE FUND

PROGRAM DESCRIPTION

The Debt Service Fund was originally established to account for the County's Bond Tax levied against real and personal property for the retirement of the County's general obligation debt. A special referendum passed by the voters in June 2005 allowed for the collection of a 1% special purpose local option sales tax for the payment of debt. The millage rate of 1.1520 mills previously levied for debt payment was not levied for tax year 2005 forward.

The County has one outstanding G.O. issue as of June 30, 2007. The debt service covering the 2003 refunding series will be paid from transfers from the SPLOST Debt Service Fund. Also included in the Debt Service Fund is the cost to the County for its participation in the lease pool agreement with the Georgia Municipal Association (GMA). The County's participation totals \$7,152,000 on which we pay interest at a fixed rate of 5.15% per year. This cost is partially offset by the interest earnings on the portion of the \$7,152,000 not being used by the County.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$2,205,443 or 40.9% increase over FY 2007.

1992 PUBLIC BUILDING DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 519,118	\$ 542,911	\$ 586,916	\$ 665,073
SOURCES				
Rental Income	325,670	325,670	328,348	328,348
Interest Earnings	9,914	19,574	25,500	20,000
Transfer from General Fund	69,008	69,008	69,008	69,008
Total Sources	404,592	414,252	422,856	417,356
USES				
Debt Service				
Principal	205,000	210,000	215,000	220,000
Interest	138,899	134,618	129,699	123,931
Paying Agent Fees				
Transfer to Capital Improvements Fund	36,900	25,629	-	185,000
Total Uses	380,799	370,247	344,699	528,931
FUND BALANCE - ENDING	\$ 542,911	\$ 586,916	\$ 665,073	\$ 553,498

1992 PUBLIC BUILDING DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Rental Income	\$ 325,670	\$ 325,660	\$ 328,348	0.8%
Interest Earnings	19,574	17,000	20,000	17.6%
Transfer from General Fund	69,008	69,008	69,008	0.0%
Total Revenues	414,252	411,668	417,356	1.4%
FUND BALANCE	-	118,031	111,575	-5.5%
TOTAL REVENUES AND SOURCES	\$ 414,252	\$ 529,699	\$ 528,931	-0.1%

EXPENDITURES AND USES

EXPENDITURES				
Debt Service				
Principal	\$ 210,000	\$ 215,000	\$ 220,000	2.3%
Interest	134,618	129,699	123,931	-4.4%
Transfer to Capital Improvements Fund	25,629	185,000	185,000	0.0%
Total Expenditures	370,247	529,699	528,931	-0.1%
RESERVATION OF FUND BALANCE				
Unallocated Reserve	44,005	-	-	0.0%
TOTAL EXPENDITURES AND USES	\$ 414,252	\$ 529,699	\$ 528,931	-0.1%

PROGRAM DESCRIPTION

The 1992 Public Building Debt Service Fund was established to account for the accumulation of resources for the payment of debt principal and interest for the 1992 Macon-Bibb County Urban Development Authority Bond Issue.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$768 or 0.1% decrease from FY 2007.

2000 PUBLIC FACILITIES DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 776	\$ 790	\$ 819	\$ 883
SOURCES				
State Reimbursement	-	445,179	445,114	446,091
Interest Earnings	14	29	64	-
Transfer from General Fund	1,339,469	885,705	885,843	887,782
Transfer from Fire District Fund	23,650	23,499	23,473	23,525
Total Sources	1,363,133	1,354,412	1,354,494	1,357,398
USES				
Debt Service				
Principal	625,000	645,000	675,000	710,000
Interest	738,119	708,129	677,930	645,898
Paying Agent Fees	-	1,254	1,500	1,500
Total Uses	1,363,119	1,354,383	1,354,430	1,357,398
FUND BALANCE - ENDING	\$ 790	\$ 819	\$ 883	\$ 883

2000 PUBLIC FACILITIES DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
State Reimbursement	\$ 445,179	\$ 445,114	\$ 446,091	0.2%
Interest Earnings	29	-	-	0.0%
Transfer from General Fund	885,705	885,843	887,782	0.2%
Transfer from Fire District Fund	23,499	23,473	23,525	0.2%
Total Revenues	<u>1,354,412</u>	<u>1,354,430</u>	<u>1,357,398</u>	<u>0.2%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 1,354,412</u>	<u>\$ 1,354,430</u>	<u>\$ 1,357,398</u>	<u>0.2%</u>
EXPENDITURES AND USES				
EXPENDITURES				
Debt Service				
Principal	\$ 645,000	\$ 675,000	\$ 710,000	5.2%
Interest	708,129	677,930	645,898	-4.7%
Paying Agent Fees	1,254	1,500	1,500	0.0%
Total Expenditures	<u>1,354,383</u>	<u>1,354,430</u>	<u>1,357,398</u>	<u>0.2%</u>
RESERVATION OF FUND BALANCE				
Unallocated Reserve	29	-	-	0.0%
TOTAL EXPENDITURES AND USES	<u>\$ 1,354,412</u>	<u>\$ 1,354,430</u>	<u>\$ 1,357,398</u>	<u>0.2%</u>

PROGRAM DESCRIPTION

The 2000 Public Facilities Debt Service Fund was established to account for the accumulation of resources for the payment of debt principal and interest for the 2000 Macon-Bibb County Urban Development Authority Bond Issue.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$2,968 or 0.2% increase over FY 2007.

2002-A PUBLIC FACILITIES DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ 300	\$ 300
SOURCES				
State Reimbursement	-	251,280	253,625	256,051
Transfer from General Fund	-	149,132	363,579	364,269
Transfer from 2002A Public Facilities Project Fund	357,920	56,746	-	-
Total Sources	<u>357,920</u>	<u>457,158</u>	<u>617,204</u>	<u>620,320</u>
USES				
Debt Service				
Principal	-	100,000	265,000	275,000
Interest	357,920	356,858	352,204	345,320
Total Uses	<u>357,920</u>	<u>456,858</u>	<u>617,204</u>	<u>620,320</u>
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>

2002-A PUBLIC FACILITIES DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
State Reimbursement	\$ 251,280	\$ 253,903	\$ 256,051	0.8%
Transfer from General Fund	149,132	363,579	364,269	0.2%
Transfer from 2002A Public Facilities Project Fund	56,746	-	-	0.0%
Total Revenues	<u>457,158</u>	<u>617,482</u>	<u>620,320</u>	<u>0.5%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 457,158</u>	<u>\$ 617,482</u>	<u>\$ 620,320</u>	<u>0.5%</u>
EXPENDITURES AND USES				
EXPENDITURES				
Debt Service				
Principal	\$ 100,000	\$ 265,000	\$ 275,000	3.8%
Interest	356,858	352,482	345,320	-2.0%
Total Expenditures	<u>456,858</u>	<u>617,482</u>	<u>620,320</u>	<u>0.5%</u>
RESERVATION OF FUND BALANCE	<u>300</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
TOTAL EXPENDITURES AND USES	<u>\$ 457,158</u>	<u>\$ 617,482</u>	<u>\$ 620,320</u>	<u>0.5%</u>

PROGRAM DESCRIPTION

The 2002-A Public Facilities Debt Service Fund was established to account for the accumulation of resources for the payment of debt principal and interest for the 2002-A Macon-Bibb County Urban Development Authority Bond Issue.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$2,838 or 0.5% increase over FY 2007.

2002-B RIVERSIDE DRIVE DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -
SOURCES				
Transfer from General Fund	1,000	38,739	106,638	109,575
Transfer from 2002B Riverside Drive Project Construction Fund	71,600	33,861	-	-
Total Sources	<u>72,600</u>	<u>72,600</u>	<u>106,638</u>	<u>109,575</u>
USES				
Debt Service				
Principal	-	-	35,000	40,000
Interest	71,600	71,600	70,638	68,575
Paying Agent Fees	1,000	1,000	1,000	1,000
Total Uses	<u>72,600</u>	<u>72,600</u>	<u>106,638</u>	<u>109,575</u>
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

2002-B RIVERSIDE DRIVE DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Transfer from General Fund	\$ 38,739	\$ 106,638	\$ 109,575	2.8%
Transfer from 2002B Riverside Drive Project Construction Fund	33,861	-	-	0.0%
Total Revenues	72,600	106,638	109,575	2.8%
TOTAL REVENUES AND SOURCES	\$ 72,600	\$ 106,638	\$ 109,575	2.8%

EXPENDITURES AND USES

EXPENDITURES				
Debt Service				
Principal	\$ -	\$ 35,000	\$ 40,000	14.3%
Interest	71,600	70,638	68,575	-2.9%
Paying Agent Fees	1,000	1,000	1,000	0.0%
Total Expenditures	72,600	106,638	109,575	2.8%
TOTAL EXPENDITURES AND USES	\$ 72,600	\$ 106,638	\$ 109,575	2.8%

PROGRAM DESCRIPTION

The 2002-B Riverside Drive Project Debt Service Fund was established to account for the accumulation of resources for the payment of debt principal and interest for the 2002-B Macon-Bibb County Urban Development Authority Bond Issue.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$2,937 or 2.8% increase over FY 2007.

2002 LAW ENFORCEMENT CENTER DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -
SOURCES				
Transfer from 2002 Law Enforcement Center Project Fund	516,341	1,114,395	455,000	433,134
Transfer from SPLOST Debt Service Fund	-	74,177	1,525,349	21,672,366
Total Sources	<u>516,341</u>	<u>1,188,572</u>	<u>1,980,349</u>	<u>22,105,500</u>
USES				
Series 2002 Bonds				
Principal	-	-	775,000	21,120,000
Interest	516,341	777,021	740,000	60,000
Series 2005 Bonds				
Principal	-	-	-	460,000
Interest	-	411,551	455,000	455,000
Paying Agent Fees	-	-	10,349	10,500
Total Uses	<u>516,341</u>	<u>1,188,572</u>	<u>1,980,349</u>	<u>22,105,500</u>
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

2002 LAW ENFORCEMENT CENTER DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Transfer from 2002 Law Enforcement Center Project Fund	\$ 1,114,395	\$ 455,000	\$ 433,134	-4.8%
Transfer from SPLOST Debt Service Fund	74,177	1,525,349	21,672,366	1320.8%
Total Revenues	1,188,572	1,980,349	22,105,500	1016.2%
TOTAL REVENUES AND SOURCES	\$ 1,188,572	\$ 1,980,349	\$ 22,105,500	1016.2%

EXPENDITURES AND USES

EXPENDITURES				
Series 2002 Bonds				
Principal	\$ -	\$ 775,000	\$ 21,120,000	2625.2%
Interest	777,021	740,000	60,000	-91.9%
Series 2005 Bonds				
Principal	-	-	460,000	100.0%
Interest	411,551	455,000	455,000	0.0%
Paying Agent Fees	-	10,349	10,500	1.5%
Total Expenditures	1,188,572	1,980,349	22,105,500	1016.2%
TOTAL EXPENDITURES AND USES	\$ 1,188,572	\$ 1,980,349	\$ 22,105,500	1016.2%

PROGRAM DESCRIPTION

The 2002 Law Enforcement Center Project Debt Service Fund was established to account for the accumulation of resources for the payment of debt principal and interest for the 2002 Macon-Bibb County Urban Development Authority Bond Issue.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$20,125,151 increase over FY 2007. The FY 2008 budget is based on debt amortization schedules.

SPLOST DEBT SERVICE FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ 8,878,182	\$ 24,463,720
SOURCES				
Sales Tax	-	12,937,550	21,204,385	19,580,000
Interest	-	39,600	607,856	451,456
Total Sources	-	12,977,150	21,812,241	20,031,456
USES				
Transfer to General Fund	-	570,992	220,955	218,612
Transfer to General Debt Service Fund	-	3,453,799	4,480,399	4,989,654
Transfer to 2002 Law Enforcement Center Project Debt Service Fund	-	74,177	1,525,349	21,672,366
Total Uses	-	4,098,968	6,226,703	26,880,632
FUND BALANCE - ENDING	\$ -	\$ 8,878,182	\$ 24,463,720	\$ 17,614,544

SPLOST DEBT SERVICE FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Sales Tax	\$ 12,937,550	\$ 19,580,000	\$ 19,580,000	0.0%
Interest	39,600	578,917	451,456	-22.0%
Total Revenues	<u>12,977,150</u>	<u>20,158,917</u>	<u>20,031,456</u>	<u>-0.6%</u>
FUND BALANCE	-	-	6,849,176	100.0%
TOTAL REVENUES AND SOURCES	<u>\$ 12,977,150</u>	<u>\$ 20,158,917</u>	<u>\$ 26,880,632</u>	<u>33.3%</u>
EXPENDITURES AND USES				
EXPENDITURES				
Transfer to General Fund	\$ 570,992	\$ 230,225	\$ 218,612	-5.0%
Transfer to General Debt Service Fund	3,453,799	4,480,399	4,989,654	11.4%
Transfer to 2002 LEC Debt Service Fund	74,177	1,525,349	21,672,366	1320.8%
Total Expenditures	<u>4,098,968</u>	<u>6,235,973</u>	<u>26,880,632</u>	<u>331.1%</u>
RESERVATION OF FUND BALANCE	<u>8,878,182</u>	<u>13,922,944</u>	-	-100.0%
TOTAL EXPENDITURES AND USES	<u>\$ 12,977,150</u>	<u>\$ 20,158,917</u>	<u>\$ 26,880,632</u>	<u>33.3%</u>

PROGRAM DESCRIPTION

The SPLOST Debt Service Fund was established to account for the accumulation of resources for the payment of debt principal and interest. The revenues accumulated in this fund will be used for the repayment of debt associated with the G O. School Bond Series 2003, the 2002 and 2005 Law Enforcement Center Project Bonds and the equipment purchased through the GMA Lease Pool.

FY 2008 BUDGET ISSUES

The FY 2008 budget is based on the projected revenue for FY 2008 and the amortization schedules of the debt being paid.

DEBT SERVICE FUNDS

DEBT SERVICE SUMMARY

LEGAL DEBT MARGIN

Bibb County is very conservative in its approach to long-term debt. The Georgia State Constitution provides that the debt incurred by any county can never exceed 10% of the assessed value of all taxable property (tax digest) within said county. Bibb County's legal debt margin is computed as follows, as of June 30, 2007.

Net Assessed Value (2007 Tax Digest)	\$ 3,725,576,615
Plus Exempt Property	<u>181,895,256</u>
Assessed Valuation of Property for Bonds	\$ 3,907,471,871
 10% Debt Limit	 \$ 390,747,187
 Less G.O. Bonds Outstanding (06-30-07)	 <u>6,995,000</u>
Legal Debt Margin	<u>\$ 383,752,187</u>

It should be noted that Bibb County's legal debt margin at June 30, 2007, amounted to \$383,752,187. The General Obligation Debt of \$6,995,000 represents 1.8% of the debt ceiling established by law. This means that the County has reserved 98.2% of its General Obligation Debt issuance capacity for future projects.

	Amount Of Debt	Debt Per Capita	Debt To Appraised Value	Debt To Assessed Value*
BONDED DEBT RATIOS				
Net General Obligation Debt	\$6,753,690	\$ 43.60	0.07%	0.17%
Total General Obligation Debt	\$6,995,000	\$ 45.16	0.07%	0.18%

*Assessed Value is equal to 40% of the appraised (market) value of Bibb County's property

GENERAL OBLIGATION BOND RATINGS

Moody's Investor Service, Aa-3
Standard & Poor's Corporation, AA

EXPLANATION OF CONTRACTUAL DEBT

The Contractual Debt, totaling \$73,839,526 at June 30, 2007, represents Revenue Bond Debt issued by various authorities in Bibb County, whereby the bonds are guaranteed by the taxing power of the Bibb County government through contracts. Approximately 1.6% of this debt service is reimbursed to Bibb County from other sources.

DEBT SERVICE

G.O. BOND AMORTIZATION REQUIREMENTS
--

	2003 Public School Bond Issue	Total
Balance 6-30-06	\$ 11,045,000	\$ 11,045,000
Issue FY 2007		
Requirements FY 2007	(4,050,000)	(4,050,000)
Balance 6-30-07	<u>\$ 6,995,000</u>	<u>\$ 6,995,000</u>
Fiscal Year Requirements (Principal & Interest)		
2008	\$ 4,455,200	\$ 4,455,200
2009	2,783,113	2,783,113
2010	-	-
2011	-	-
2012	-	-
2013	-	-
2014	-	-
2015	-	-
2016	-	-
2017	-	-
2018	-	-
2019	-	-
2020 & thereafter	-	-
	<u>7,238,313</u>	<u>7,238,313</u>
Less Interest	243,313	243,313
Principal Balance	<u>\$ 6,995,000</u>	<u>\$ 6,995,000</u>

DEBT SERVICE

CONTRACTUAL DEBT AMORTIZATION REQUIREMENTS

	1977 Issue MBC Hospital Authority Doctors Building	1977 Issue Water & Sewer Authority Beaverdam & Upper Tobesofkee Creek	1994 Issue MBC Urban Development Authority Refunding
Balance 6-30-06	\$ 585,000	\$ 643,563	\$ 1,090,000
Issue FY 2007	-	-	-
Requirements FY 2007	(285,000)	(312,431)	(205,000)
Balance 6-30-07	<u>\$ 300,000</u>	<u>\$ 331,132</u>	<u>\$ 885,000</u>
Fiscal Year Requirements	(Principal & Interest)		
2006	\$ -	\$ -	\$ -
2007	-	-	-
2008	\$ 308,400	\$ 340,735	\$ 261,690
2009	-	-	120,510
2010	-	-	116,005
2011	-	-	116,500
2012	-	-	116,730
2013	-	-	116,695
2014	-	-	116,395
2015	-	-	115,830
2016	-	-	-
2017	-	-	-
2018	-	-	-
2019	-	-	-
2020	-	-	-
2021	-	-	-
2022	-	-	-
2023	-	-	-
2024	-	-	-
2025	-	-	-
2026	-	-	-
Thereafter	-	-	-
	<u>308,400</u>	<u>340,735</u>	<u>1,080,355</u>
Less Interest	<u>8,400</u>	<u>9,603</u>	<u>195,355</u>
Principal Balance	<u>\$ 300,000</u>	<u>\$ 331,132</u>	<u>\$ 885,000</u>

DEBT SERVICE

CONTRACTUAL DEBT AMORTIZATION REQUIREMENTS

	1996 Issue MBC Urban Development Authority Public Libraries	2000 Issue MBC Urban Development Authority Public Buildings	2002A Issue MBC Urban Development Authority Public Facilities
Balance 6-30-06	\$ 885,000	\$ 13,385,000	\$ 10,975,000
Issue FY 2007	-	-	-
Requirements FY 2007	(125,000)	(675,000)	(480,000)
Balance 6-30-07	<u>\$ 760,000</u>	<u>\$ 12,710,000</u>	<u>\$ 10,495,000</u>
Fiscal Year Requirements	(Principal & Interest)		
2006	\$ -	\$ -	\$ -
2007	-	-	-
2008	\$ 148,280	\$ 1,355,898	\$ 964,251
2009	142,588	1,356,883	959,431
2010	136,758	1,228,938	1,066,145
2011	135,710	1,232,060	1,069,288
2012	153,790	1,242,735	1,075,153
2013	24,548	1,162,725	1,073,990
2014	23,693	1,162,240	1,076,875
2015	22,838	1,168,990	1,073,750
2016	21,983	1,163,100	1,077,078
2017	21,128	1,168,725	1,066,794
2018	25,130	1,160,875	1,074,091
2019	23,990	1,155,688	709,750
2020	22,850	1,157,750	587,625
2021	21,710	1,156,788	363,000
2022	20,567	1,152,800	363,125
2023	-	421,273	362,500
2024	-	-	361,125
2025	-	-	363,874
2026	-	-	-
Thereafter	-	-	-
	<u>945,563</u>	<u>18,447,468</u>	<u>14,687,845</u>
Less Interest	<u>185,563</u>	<u>5,737,468</u>	<u>4,192,845</u>
Principal Balance	<u>\$ 760,000</u>	<u>\$ 12,710,000</u>	<u>\$ 10,495,000</u>

DEBT SERVICE

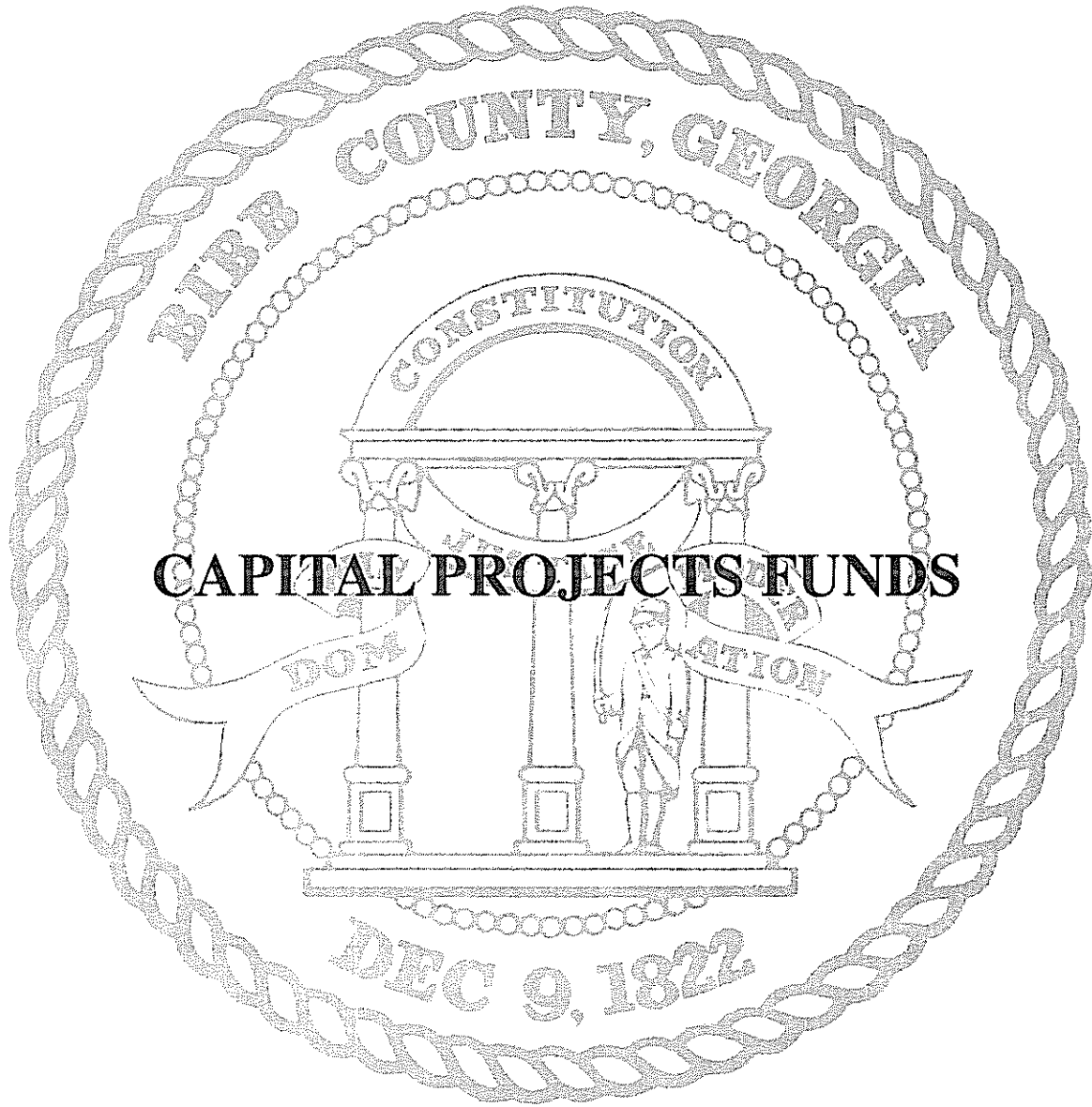
CONTRACTUAL DEBT AMORTIZATION REQUIREMENTS

	2002B Issue MBC Urban Development Authority Riverside Drive	2002 Issue MBC Urban Development Authority LEC Project	2005 Issue MBC Urban Development Authority LEC Project
Balance 6-30-06	\$ 1,210,000	\$ 21,895,000	\$ 13,000,000
Issue FY 2007	-	-	-
Requirements FY 2007	(35,000)	(775,000)	-
Balance 6-30-07	<u>\$ 1,175,000</u>	<u>\$ 21,120,000</u>	<u>\$ 13,000,000</u>
Fiscal Year Requirements	(Principal & Interest)		
2006	\$ -	\$ -	\$ -
2007	-	-	-
2008	\$ 108,575	\$ 1,646,648	\$ 915,000
2009	106,375	1,644,578	923,900
2010	104,175	1,641,305	931,925
2011	106,838	1,636,830	939,075
2012	109,100	1,631,152	945,350
2013	106,100	1,624,272	955,750
2014	107,950	1,621,189	965,100
2015	109,500	1,616,702	973,400
2016	105,900	1,610,813	985,650
2017	107,150	1,603,521	991,675
2018	108,100	1,599,825	1,006,650
2019	108,750	1,594,527	1,015,225
2020	104,250	1,587,624	1,027,575
2021	104,600	1,584,118	1,038,525
2022	104,650	1,573,809	1,053,075
2023	104,400	1,566,895	1,066,050
2024	103,850	1,563,178	1,082,450
2025	103,000	1,557,456	1,097,100
2026	-	1,549,731	-
Thereafter	-	-	-
	<u>1,913,263</u>	<u>30,454,173</u>	<u>17,913,475</u>
Less Interest	<u>738,263</u>	<u>9,334,173</u>	<u>4,913,475</u>
Principal Balance	<u>\$ 1,175,000</u>	<u>\$ 21,120,000</u>	<u>\$ 13,000,000</u>

DEBT SERVICE

CONTRACTUAL DEBT AMORTIZATION REQUIREMENTS

	2005 Issue MBC Industrial Authority Bass Pro Shop Project	2006 Issue MBC Urban Development Authority Public Projects	Georgia Environmental Facilities Authority	Total
Balance 6-30-06	\$ 7,900,000	\$ -	\$ -	\$ 71,568,563
Issue FY 2007	-	4,995,000	168,394	5,163,394
Requirements FY 2007				(2,892,431)
Balance 6-30-07	\$ 7,900,000	\$ 4,995,000	\$ 168,394	\$ 73,839,526
Fiscal Year Requirements	(Principal & Interest)			
2006	\$ -	\$ -	\$ -	\$ -
2007	-	-	-	-
2008	\$ 375,938	\$ 187,313	\$ 19,512	\$ 6,632,240
2009	568,246	187,313	19,512	6,029,336
2010	656,263	481,688	19,512	6,382,714
2011	642,013	485,156	19,512	6,382,982
2012	628,355	488,063	19,512	6,409,940
2013	612,934	485,500	19,512	6,182,026
2014	1,180,289	487,469	19,512	6,760,712
2015	1,234,377	488,875	19,512	6,823,774
2016	1,187,190	484,813	19,512	6,656,039
2017	1,235,949	485,281	19,516	6,699,739
2018	1,183,964	485,188	-	6,643,823
2019	1,228,552	484,531	-	6,321,013
2020	203,176	483,313	-	5,174,163
2021	-	486,438	-	4,755,179
2022	-	483,903	-	4,751,929
2023	-	-	-	3,521,118
2024	-	-	-	3,110,603
2025	-	-	-	3,121,430
2026	-	-	-	1,549,731
Thereafter	-	-	-	-
	10,937,246	6,684,844	195,124	103,908,491
Less Interest	3,037,246	1,689,844	26,730	30,068,965
Principal Balance	\$ 7,900,000	\$ 4,995,000	\$ 168,394	\$ 73,839,526



CAPITAL PROJECTS FUNDS



CAPITAL PROJECTS FUNDS

The **CAPITAL IMPROVEMENTS FUND** is utilized to account for the purchase or construction of major capital facilities within Bibb County which are to be funded with the general tax revenue.

The **SPECIAL LOCAL OPTION SALES TAX TRANSPORTATION IMPROVEMENTS FUND** is utilized to account for the cost of carrying out a program for the construction, re-construction, modification and other public work in connection with the roads, streets, and bridges of the City and County, together with the capital outlay for the Public Transportation System.

The **2000 PUBLIC FACILITIES PROJECT FUND** is utilized to account for the cost of various capital improvement projects funded by the 2000 Macon-Bibb County Urban Development Authority Bond Issue.

The **2002A PUBLIC FACILITIES FUND** is utilized to account for the cost of various capital improvement projects funded by the 2002A Macon-Bibb County Urban Development Authority Bond Issue.

The **2002 LAW ENFORCEMENT CENTER PROJECT FUND** is utilized to account for the cost of the renovation and expansion of the Bibb County Law Enforcement Center.

The **OCMULGEE GREENWAY TRAIL FUND** is utilized to account for expenditures for the development of Gateway Park.

CAPITAL IMPROVEMENTS FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 1,668,584	\$ 1,971,961	\$ 1,737,995	\$ 4,947,754
SOURCES				
Interest Earnings	38,401	77,924	83,000	75,000
Interest Earnings - 2006 Loan Proceeds	155,278	-	140,000	75,000
Loan Proceeds	-	-	4,995,000	-
Intergovernmental Revenue	-	-	777,842	2,148,900
Transfer from General Fund	450,535	19,325	-	-
Transfer from Fire District Fund	-	-	-	1,232,210
Transfer from 1992 Public Building Debt Service Fund	36,900	25,629	-	185,000
Total Sources	681,114	122,878	5,995,842	3,716,110
USES				
Cost of Issuance	-	-	100,308	1,000
Transfer to General Fund	-	-	333,341	-
Capital Outlay	377,737	356,844	2,352,434	7,381,580
Total Uses	377,737	356,844	2,786,083	7,382,580
FUND BALANCE - ENDING	\$ 1,971,961	\$ 1,737,995	\$ 4,947,754	\$ 1,281,284

CAPITAL IMPROVEMENTS FUND

REVENUES AND EXPENDITURES

	FY 2006	FY 2007	FY 2008	%
	ACTUAL	REVISED BUDGET	ADOPTED BUDGET	VARIANCE
REVENUES AND SOURCES				
REVENUES				
Interest Earnings	\$ 77,924	\$ 60,000	\$ 75,000	25.0%
Interest Earnings - 2006 Loan Proceeds	-	-	75,000	100.0%
Intergovernmental Revenue	-	2,800,000	2,148,900	-23.3%
Loan Proceeds	-	4,995,000	-	-100.0%
Transfer from General Fund	19,325	64,000	-	-100.0%
Transfer from Fire District Fund	-	1,232,210	1,232,210	0.0%
Transfer from 1992 Public Building Debt Service Fund	25,629	185,000	185,000	0.0%
Total Revenues	122,878	9,336,210	3,716,110	-60.2%
FUND BALANCE	233,966	-	3,666,470	100.0%
TOTAL REVENUES AND SOURCES	\$ 356,844	\$ 9,336,210	\$ 7,382,580	-20.9%
EXPENDITURES AND USES				
EXPENDITURES				
Cost of Issuance	\$ -	\$ 100,308	\$ 1,000	-99.0%
Transfer to General Fund	-	333,341	-	-100.0%
Courthouse	9,029	277,770	-	-100.0%
AC Units	25,269	5,846	288,000	4826.4%
Space Utilization Study	-	69,050	38,275	-44.6%
Security System	-	-	234,990	100.0%
Lighting Retrofit	-	-	124,727	100.0%
William P. Randall Building	4,475	-	-	0.0%
Health Department Complex	51,437	-	-	0.0%
HVAC Controls/AC Units	-	185,000	185,000	0.0%
Grand Building	228,754	-	-	0.0%
Replace Heating and Air System	-	-	277,500	100.0%
Public Works	12,745	150,000	-	-100.0%
Fire Station	-	2,000,000	1,599,207	-20.0%
Library - South Bibb	-	5,000,000	4,500,000	-10.0%
Tag Office	-	311,714	-	-100.0%
Tennis courts	-	644,331	52,411	-91.9%
Computer Equipment	25,135	105,675	81,470	-22.9%
Total Expenditures	356,844	9,183,035	7,382,580	-19.6%
RESERVATION OF FUND BALANCE	-	153,175	-	0.0%
TOTAL EXPENDITURES AND USES	\$ 356,844	\$ 9,336,210	\$ 7,382,580	-20.9%

PROGRAM DESCRIPTION

The Capital Improvements Fund was established for the accounting of major capital improvements. The revenue for this fund consists of transfers from the General, Debt Service and Special Revenue Funds.

SPECIAL LOCAL OPTION SALES TAX TRANSPORTATION IMPROVEMENTS FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 31,107,318	\$ 24,550,208	\$ 20,414,331	\$ 18,407,468
SOURCES				
Sales Tax	75,064	27,265	-	-
Intergovernmental	411,800	25,202	744,088	2,106,600
Interest Earnings	1,146,097	906,168	814,550	750,000
Transfer from Road Enhancement				
Trust Fund	-	-	1,000,000	-
Other Revenues	728	907	900	-
Total Sources	<u>1,633,689</u>	<u>959,542</u>	<u>2,559,538</u>	<u>2,856,600</u>
USES				
Operating Expenditures	544,554	530,198	376,600	430,000
Capital Outlay	7,495,245	4,438,860	4,063,440	9,460,000
Transfer to General Fund	151,000	126,361	126,361	146,140
Total Uses	<u>8,190,799</u>	<u>5,095,419</u>	<u>4,566,401</u>	<u>10,036,140</u>
FUND BALANCE - ENDING	<u>\$ 24,550,208</u>	<u>\$ 20,414,331</u>	<u>\$ 18,407,468</u>	<u>\$ 11,227,928</u>

SPECIAL LOCAL OPTION SALES TAX TRANSPORTATION IMPROVEMENTS FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Sales Tax	\$ 27,265	\$ -	\$ -	0.0%
Intergovernmental Revenue	25,202	-	2,106,600	100.0%
Interest Earnings	906,168	750,000	750,000	0.0%
Transfer from Road Enhancement Trust Fund	-	1,000,000	-	-100.0%
Other Revenues	907	-	-	0.0%
Total Revenues	<u>959,542</u>	<u>1,750,000</u>	<u>2,856,600</u>	<u>63.2%</u>
FUND BALANCE	<u>4,135,877</u>	<u>1,806,361</u>	<u>7,179,540</u>	<u>297.5%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 5,095,419</u>	<u>\$ 3,556,361</u>	<u>\$ 10,036,140</u>	<u>182.2%</u>
EXPENDITURES AND USES				
EXPENDITURES				
Operating Expenditures	\$ 530,198	\$ 430,000	\$ 430,000	0.0%
Capital Outlay	4,438,860	3,000,000	9,460,000	215.3%
Transfer to General Fund	126,361	126,361	146,140	15.7%
Total Expenditures	<u>5,095,419</u>	<u>3,556,361</u>	<u>10,036,140</u>	<u>182.2%</u>
TOTAL EXPENDITURES AND USES	<u>\$ 5,095,419</u>	<u>\$ 3,556,361</u>	<u>\$ 10,036,140</u>	<u>182.2%</u>

PROGRAM DESCRIPTION

The Special Sales Tax Transportation Improvements Fund was established to account for proceeds of a County 1% sales tax

The authority of Bibb County to impose the sales tax came in February 1985, when the General Assembly enacted House Bill 281, allowing Bibb County to call for a referendum. On November 8, 1994, the Bibb County voters approved the \$130 million sales tax to begin on April 1, 1995 and end on March 31, 2000.

2000 PUBLIC FACILITIES PROJECT FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 3,484,591	\$ 767,889	\$ 652,896	\$ 665,939
SOURCES				
Interest Earnings	42,463	30,503	40,000	10,000
Other Revenues	97	-	339,185	-
Total Sources	<u>42,560</u>	<u>30,503</u>	<u>379,185</u>	<u>10,000</u>
USES				
DFACS Building Expansion	2,759,262	145,496	70,000	-
Fire Alarm Upgrade	-	-	296,142	29,000
Total Uses	<u>2,759,262</u>	<u>145,496</u>	<u>366,142</u>	<u>29,000</u>
FUND BALANCE - ENDING	<u>\$ 767,889</u>	<u>\$ 652,896</u>	<u>\$ 665,939</u>	<u>\$ 646,939</u>

2000 PUBLIC FACILITIES PROJECT FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Interest Earnings	\$ 30,503	\$ -	\$ 10,000	100.0%
Total Revenues	30,503	-	10,000	100.0%
FUND BALANCE	114,993	647,393	19,000	-97.1%
TOTAL REVENUES AND SOURCES	\$ 145,496	\$ 647,393	\$ 29,000	-95.5%
 EXPENDITURES AND USES				
EXPENDITURES				
DFACS Building Expansion	\$ 145,496	\$ 121,972	\$ -	-100.0%
Fire Alarm Upgrade	-	525,421	29,000	-94.5%
Total Expenditures	145,496	647,393	29,000	-95.5%
TOTAL EXPENDITURES AND USES	\$ 145,496	\$ 647,393	\$ 29,000	-95.5%

PROGRAM DESCRIPTION

The 2000 Public Facilities Project Fund was established to account for expenditures of the 2000 Macon-Bibb County Urban Development Authority Revenue Bond Issue providing for the expansion of the Bibb County Department of Family and Children Services facilities, renovations to the Washington Memorial Library and upgrade of the Bibb County Courthouse fire alarm system.

2002-A PUBLIC FACILITIES PROJECT FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 5,357,185	\$ 4,487,825	\$ 1,680,809	\$ 1,082,131
SOURCES				
Interest Earnings	78,331	135,822	83,000	35,000
Total Sources	<u>78,331</u>	<u>135,822</u>	<u>83,000</u>	<u>35,000</u>
USES				
Operating Expenditures	20,324	15,739	7,000	7,000
NewTown Macon	222,187	946,026	240,000	722,371
DFACS Building Expansion	347,260	1,924,327	434,678	100,000
Transfer to 2002A Public Facilities Debt Service Fund	357,920	56,746	-	-
Total Uses	<u>947,691</u>	<u>2,942,838</u>	<u>681,678</u>	<u>829,371</u>
FUND BALANCE - ENDING	<u>\$ 4,487,825</u>	<u>\$ 1,680,809</u>	<u>\$ 1,082,131</u>	<u>\$ 287,760</u>

2002-A PUBLIC FACILITIES PROJECT FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Interest Earnings	\$ 135,822	\$ 65,000	\$ 35,000	-46.2%
Total Revenues	<u>135,822</u>	<u>65,000</u>	<u>35,000</u>	<u>-46.2%</u>
 FUND BALANCE	 <u>2,807,016</u>	 <u>1,356,910</u>	 <u>794,371</u>	 <u>-41.5%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 2,942,838</u>	<u>\$ 1,421,910</u>	<u>\$ 829,371</u>	<u>-41.7%</u>

EXPENDITURES AND USES

EXPENDITURES				
Operating Expenditures	\$ 15,739	\$ 17,000	\$ 7,000	-58.8%
Transfer to 2002A Public Facilities Debt Service Fund	56,746	-	-	0.0%
NewTown Macon	946,026	970,232	722,371	-25.5%
DFACS Building Expansion	1,924,327	434,678	100,000	-77.0%
Total Expenditures	<u>2,942,838</u>	<u>1,421,910</u>	<u>829,371</u>	<u>-41.7%</u>
TOTAL EXPENDITURES AND USES	<u>\$ 2,942,838</u>	<u>\$ 1,421,910</u>	<u>\$ 829,371</u>	<u>-41.7%</u>

PROGRAM DESCRIPTION

The 2002-A Public Facilities Project Fund was established to account for expenditures of the 2002-A Macon-Bibb County Urban Development Authority Revenue Bond Issue providing for the expansion of the Bibb County Department of Family and Children Services Facilities, development and re-development projects in the urban, central city and downtown areas and redeeming the Authority's Macon-Bibb County Urban Development Authority Revenue Bonds Series 1992.

2002 LAW ENFORCEMENT CENTER PROJECT FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 19,528,737	\$ 29,419,484	\$ 16,564,027	\$ 1,826,944
SOURCES				
Bond Proceeds	13,000,000	-	-	-
Court Fines	61,022	127,167	155,000	170,000
Interest Earnings	253,507	864,398	500,000	50,000
Total Sources	<u>13,314,529</u>	<u>991,565</u>	<u>655,000</u>	<u>220,000</u>
USES				
Operating Expenditures	-	27,700	25,000	25,000
Bond Issuance Cost	329,374	-	-	-
Capital Outlay	2,578,067	12,704,927	14,672,083	591,104
Transfer to General Fund	-	-	240,000	275,000
Transfer to 2002 Law Enforcement Center Debt Service Fund	516,341	1,114,395	455,000	433,134
Total Uses	<u>3,423,782</u>	<u>13,847,022</u>	<u>15,392,083</u>	<u>1,324,238</u>
FUND BALANCE - ENDING	<u>\$ 29,419,484</u>	<u>\$ 16,564,027</u>	<u>\$ 1,826,944</u>	<u>\$ 722,706</u>

2002 LAW ENFORCEMENT CENTER PROJECT FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Court Fines	\$ 127,167	\$ 111,000	\$ 170,000	53.2%
Interest Earnings	864,398	500,000	50,000	-90.0%
Total Revenues	991,565	611,000	220,000	-64.0%
FUND BALANCE	12,855,457	16,490,794	1,218,584	-92.6%
TOTAL REVENUES AND SOURCES	\$ 13,847,022	\$ 17,101,794	\$ 1,438,584	-91.6%
 EXPENDITURES AND USES				
EXPENDITURES				
Transfer to 2002 Law Enforcement Center Project Debt Service Fund	\$ 1,114,395	\$ 455,000	\$ 433,134	-4.8%
Transfer to General Fund	-	240,000	275,000	14.6%
Bond Issuance Cost	27,700	-	-	0.0%
Operating Expenditures	-	25,000	25,000	0.0%
Capital Outlay	12,704,927	16,341,772	591,104	-96.4%
Total Expenditures	13,847,022	17,061,772	1,324,238	-92.2%
 RESERVATION OF FUND BALANCE				
Reserve Court Fines for Law Enforcement Center Operating Expenditures	-	40,022	114,346	185.7%
TOTAL EXPENDITURES AND USES	\$ 13,847,022	\$ 17,101,794	\$ 1,438,584	-91.6%

PROGRAM DESCRIPTION

The 2002 Law Enforcement Center Project Fund was established to account for expenditures of the 2002 Macon-Bibb County Urban Development Authority Revenue Bond Issue providing for the renovation and expansion of the Bibb County Law Enforcement Center.

OCMULGEE GREENWAY TRAIL FUND

CHANGES IN FUND BALANCE

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
FUND BALANCE - BEGINNING	\$ 353,096	\$ 293,851	\$ 52,020	\$ 51,807
SOURCES				
Grant Funds	603,337	515,970	-	100,000
Intergovernmental Revenue	125,000	375,891	-	-
Interest Earnings	1,999	664	2,040	-
Other	-	-	-	-
Transfer from General Fund	-	82,011	-	-
Total Sources	<u>730,336</u>	<u>974,536</u>	<u>2,040</u>	<u>100,000</u>
USES				
Capital Outlay	789,581	1,216,367	2,253	100,000
Total Uses	<u>789,581</u>	<u>1,216,367</u>	<u>2,253</u>	<u>100,000</u>
FUND BALANCE - ENDING	<u>\$ 293,851</u>	<u>\$ 52,020</u>	<u>\$ 51,807</u>	<u>\$ 51,807</u>

OCMULGEE GREENWAY TRAIL FUND

REVENUES AND EXPENDITURES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Grant Funds	\$ 515,970	\$ 100,000	\$ 100,000	0.0%
Intergovernmental Revenue	375,891	-	-	0.0%
Transfer from General Fund	82,011	-	-	0.0%
Interest Earnings	664	-	-	0.0%
Total Revenues	<u>974,536</u>	<u>100,000</u>	<u>100,000</u>	<u>0.0%</u>
FUND BALANCE	<u>241,831</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
TOTAL REVENUES AND SOURCES	<u><u>\$ 1,216,367</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>0.0%</u></u>
EXPENDITURES AND USES				
EXPENDITURES				
Capital Outlay	\$ 1,216,367	\$ 100,000	\$ 100,000	0.0%
Total Expenditures	<u>1,216,367</u>	<u>100,000</u>	<u>100,000</u>	<u>0.0%</u>
TOTAL EXPENDITURES AND USES	<u><u>\$ 1,216,367</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>0.0%</u></u>

PROGRAM DESCRIPTION

The Ocmulgee Greenway Trail Fund was established to account for expenditures related to the construction of multi-use trails and the development of Gateway Park.

FIVE YEAR
CAPITAL IMPROVEMENTS
PROGRAM

FY 2008 - 2012

CAPITAL IMPROVEMENTS PROGRAM

INTRODUCTION

Bibb County is faced with the task of providing essential services to the public while also facing limited financial resources. To provide improved and expanded services and equipment needs on a continuing basis, the County has developed a Capital Improvements Program for projecting future needs and establishing priorities for Capital expenditures. Capital expenditures include basically any major non-recurring expenditure, or physical facility improvement having an estimated useful life in excess of one year and involving a cost in excess of \$5,000.

Examples of CIP projects are:

- Construction of new public facilities having a useful life of more than one (1) year.
- Large scale rehabilitation or replacement of existing facilities.
- Acquisition of real property.
- The cost of engineering or architectural studies and services relative to Capital Improvement.
- Purchase of furnishings or equipment for any building or facility when first erected or acquired.
- The acquisition of vehicles for County use.
- The replacement of office equipment;
- The purchase of geographic information system;
- Street and road improvements.

Capital Improvements Programming is a tool of financial management. By proper programming and budgeting, it is possible to make the most of limited financial resources.

PURPOSE

The major purpose of the Capital Improvements Program is to:

- Provide a means of coordinating and consolidating various departmental requests.
- Provide a mechanism for coordinating County projects with projects of other governmental agencies in Bibb County and the City of Macon.
- Establish a system whereby the various needs of County departments can be examined and prioritized.
- Provide an important instrument for the implementation of comprehensive plan elements.
- Allow projects to be scheduled over a five-year period which offers time for the investigation of financing and implementing measures.

CAPITAL IMPROVEMENTS PROGRAM

METHODOLOGY

Each year the Capital Improvements Program is prepared from a list of projects and needed expenditures submitted by the various functional County departments and certain County-supported agencies. The list includes statements concerning project descriptions, cost estimates and explanations as to why and when each project is needed. The requests were reviewed and compiled by the Finance Office and presented to the Bibb County Board of Commissioners as part of the annual budget process. At that time, the FY 2008 Capital Improvements budget was established and priorities were set covering the requests for Fiscal Years 2008 through 2012. The Capital Outlay expenditures are broken down into the following categories:

- Facilities
- Equipment
- Transportation Improvements

The funding resources for Capital Improvements budgets are summarized as follows:

- General Fund - Appropriations which are budgeted in the General Fund.
- Special 1% Sales and Use Tax - Proceeds from special 1% sales tax imposed for a limited period of time.
- Grant Proceeds - Proceeds from State and Federal grant awards.
- Capital Improvements Reserve - Funds budgeted in prior years as a reserve for future Capital Improvements.
- Fire Fund Tax - Taxes levied in Special Fire District in unincorporated areas.
- Confiscated Drug Funds - Funds confiscated by Bibb County Law Enforcement officials.
- Commissary Funds - Funds generated by the Commissary at the Bibb County Law Enforcement Center.
- Tobesofkee Recreation Area Enterprise Fund - Fees generated by Tobesofkee Recreation Area.
- Bond Proceeds - Proceeds of revenue bonds.

CAPITAL IMPROVEMENTS PROGRAM

IMPACT ON OPERATING EXPENDITURES

The impact on operating expenditures is assessed for each project based on whether the project would increase or decrease personnel and/or operating and maintenance costs.

The Special Sales Tax Transportation Road Program results in a decrease in the General Fund operating budget in the area of street and road maintenance. This decrease is estimated at \$275,000 for FY 2008. The replacement of vehicles and equipment reduces the General Fund operating budget in the area of vehicle and equipment maintenance. This savings is most evident in the Public Works Department where equipment, such as dump trucks and tractors, has high maintenance cost and the Sheriff's Office Patrol Division where vehicles must be kept in safe operating condition. In July 2007 the County replaced \$1.7 million of Public Works Equipment such as motor graders, excavators and earth movers. The impact of this will be felt in both the lower maintenance cost and less down time for employees when equipment is not working. The County replaces this equipment on a three year cycle. This impact on the operating budget is estimated at \$375,000 for FY 2008.

The DFACS expansion and renovation was scheduled to be completed in phases. The expansion phase of this project was completed in June, 2005, and the renovation phase of the project was substantially completed in June 2007. The budgeted dollars for FY 2008 are for remaining miscellaneous items. The completion of this project will have a zero net affect on the General Fund operating budget because any increase in operating cost for the building will be offset with rent revenue from the State. Since the completion of the expansion phase of the project the General Fund receives approximately \$445,000 per year in revenue from the State as reimbursement for the debt associated with the bonds sold for this project.

The \$722,371 budgeted for NewTown Macon is for development and re-development projects in the urban, central city and downtown areas. Though this will have no direct impact on the ongoing costs of the County, the development of the downtown area is expected to have a positive impact on the marketing of the City and the County for future industry growth.

There is \$591,104 budgeted for jail expansion and renovation. The completed project has a cost of approximately \$30 million. The Detention Center phase of this project was completed in May, 2006, and the total project was substantially completed at June 30, 2007 with occupancy beginning in July 2007. There were 53 additional employees budgeted in FY 2008 for the jail expansion at a cost of approximately \$2 million. Additional operating costs for FY 2008 for the Jail and the Detention Center are approximately \$900,000. This amount will likely increase in FY 2009 by \$250,000 to \$500,000 as the jail reaches a maximum occupancy level. The total impact was reduced by \$3.1 million with the passage of a SPLOST referendum to be used for the payment of debt. The additional cost will be partially offset by increased revenue from the housing of City, State and Federal prisoners.

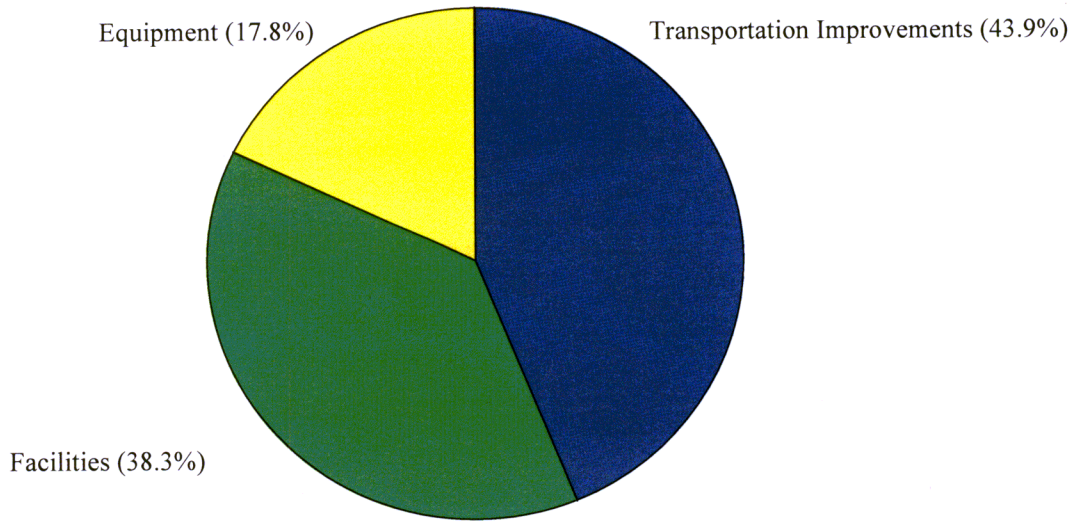
CAPITAL IMPROVEMENTS PROGRAM

IMPACT ON OPERATING EXPENDITURES (continued)

The Capital Improvements Fund includes \$1.6 million for the construction of a new fire station in North Bibb County and \$4.5 million for the construction of a new library in South Bibb County. The fire station will likely not be completed in FY 2008 because of problems in locating the appropriate site for the station. When completed the new station will impact operating expenditures by an increase of \$1 million to \$1.5 million. As with all cost associated with fire services in the County this cost will be paid from the Fire District Fund which is supported by a special tax levy currently at 2.5640 mills. The library is being funded both by local tax dollars of \$2.5 million and a State Grant of \$2.5 million. The construction is under way and should be completed during this FY. The impact on operating expenditures should be minimal because this location will replace one currently in use which will be closed.

CAPITAL IMPROVEMENTS PROGRAM

SUMMARY OF CAPITAL OUTLAY FY 2008
--



CATEGORY	AMOUNT	% OF TOTAL
Equipment	\$3,832,118	17.8%
Facilities	8,284,650	38.3%
Transportation Improvements	9,470,000	43.9%
TOTAL	\$21,586,768	100.0%

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 EXPENDITURES

	Equipment	Facilities	Transportation Improvements
General Fund	\$ 1,372,671	\$ 35,430	\$ 10,000
Special Revenue Funds			
Fire District Fund	1,065,470	8,000	-
Law Enforcement Commissary Fund	121,575	373,400	-
Law Enforcement Confiscation Fund	123,312	-	-
Multi-Jurisdictional Task Force Grant Fund	47,530	-	-
Drug Abuse Treatment and Education Fund	3,000	-	-
Enterprise Fund			
Tobesofkee Recreation Area Fund	31,600	49,000	-
Capital Projects Funds			
Capital Improvements Fund	1,066,960	6,276,345	-
2000 Public Facilities Project Fund	-	29,000	-
Ocmulgee Greenway Trail Fund	-	100,000	-
Special Local Option Sales Tax Transportation Fund	-	-	9,460,000
2002 Law Enforcement Center Project Fund	-	591,104	-
2002-A Public Facilities Project Fund	-	822,371	-
Totals	\$ 3,832,118	\$ 8,284,650	\$ 9,470,000

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY FUND
--

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
General Fund	\$ 1,418,101	\$ 3,837,693	\$ 3,047,523	\$ 1,932,781	\$ 2,147,167
Special Revenue Funds					
Fire District Fund	1,073,470	1,497,162	644,276	667,242	742,450
Law Enforcement Commissary Fund	494,975	-	-	-	-
Law Enforcement Confiscation Fund	123,312	-	-	-	-
Multi-Jurisdictional Task Force					
Grant Fund	47,530	-	-	-	-
Drug Abuse Treatment and Education Fund	3,000	-	-	-	-
Enterprise Fund					
Tobesofkee Recreation Area Fund	80,600	47,100	30,000	30,500	20,600
Capital Project Funds					
Capital Improvements Fund	7,343,305	-	-	-	-
2000 Public Facilities Project Fund	29,000	-	-	-	-
Ocmulgee Greenway Trail Fund	100,000	-	-	-	-
Special Local Option Sales					
Tax Transportation Fund	9,460,000	3,000,000	4,500,000	1,750,000	1,000,000
2002 Law Enforcement Center					
Project Fund	591,104	-	-	-	-
2002-A Public Facilities					
Project Fund	822,371	-	-	-	-
Total - All Funds	\$ 21,586,768	\$ 8,381,955	\$ 8,221,799	\$ 4,380,523	\$ 3,910,217

FY 2008 - FY 2012 SUMMARY BY CATEGORY
--

Equipment	\$ 3,832,118	\$ 3,790,955	\$ 2,535,352	\$ 2,185,023	\$ 2,574,217
Facilities	8,284,650	986,000	884,447	141,500	30,000
Transportaion Improvements	9,470,000	3,605,000	4,802,000	2,054,000	1,306,000
Total - All Funds	\$ 21,586,768	\$ 8,381,955	\$ 8,221,799	\$ 4,380,523	\$ 3,910,217

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
General Fund					
Agriculture Agent					
Equipment	\$ 7,320	\$ 9,980	\$ 7,910	\$ 5,630	\$ 8,010
Board of Commissioners					
Equipment	1,100	450	600	500	-
Board of Elections					
Equipment	8,185	6,805	2,970	3,400	38,080
Buildings and Properties					
Equipment	20,000	25,000	8,500	29,120	4,120
Facilities	25,000	190,000	305,000	125,000	25,000
Civil Clerk Court					
Equipment	4,900	3,500	4,420	5,320	1,700
Civil Court Judge					
Equipment	1,000	7,300	3,500	-	1,800
Facilities	-	-	1,000	7,500	-
Civil Court Magistrate					
Equipment	1,350	7,370	7,320	750	825
Civil Court Sheriff					
Equipment	11,710	22,500	20,000	25,300	18,000
Coroner					
Equipment	550	1,500	2,580	2,550	2,580
Custodial Services					
Equipment	1,775	750	850	750	850
District Attorney					
Equipment	27,307	48,700	24,050	31,800	43,900
Facilities	-	-	17,247	-	-
D.A. Victim Witness Program					
Equipment	9,005	-	-	-	-
Emergency Management					
Equipment	41,700	22,600	40,500	24,100	25,100

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Human Resources					
Equipment	4,360	2,200	1,630	-	-
Information & Technology Services					
Equipment	64,730	66,160	63,300	66,160	63,300
Information & Technology - GIS					
Equipment	854	-	-	-	-
Juvenile Court					
Equipment	5,630	5,190	-	6,400	10,400
Middle Georgia Regional Libraries					
Facilities	-	306,000	223,100	-	-
Mosquito & Tick Control					
Equipment	-	-	27,000	-	-
Probate Court					
Equipment	31,280	38,080	7,860	8,410	41,460
Public Defender					
Equipment	6,112	269	-	-	4,251
Public Works:					
Administration					
Equipment	6,090	24,650	24,850	3,800	26,950
Facilities	-	60,000	20,000	-	-
Bridge Maintenance					
Transportation Improvements	-	80,000	-	-	-
Engineering					
Equipment	12,000	66,200	46,800	2,200	-
Environmental Code Enforcement					
Equipment	-	23,800	-	-	-
Maintenance & Construction					
Equipment	372,400	811,500	521,400	446,700	458,800
Transportation Improvements	-	425,000	200,000	200,000	200,000

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Mapping/GIS Equipment	21,800	21,800	15,000	2,000	-
Mosquito Spraying Program Equipment	-	9,000	-	16,500	27,000
Shop Repair Equipment	65,225	40,000	1,800	-	1,800
Facilities	-	20,000	80,000	-	-
Stormwater Management Equipment	-	34,000	-	-	9,000
Traffic Safety Transportation Improvements	10,000	100,000	102,000	104,000	106,000
Total Public Works	\$ 487,515	\$ 1,715,950	\$ 1,011,850	\$ 775,200	\$ 829,550
Purchasing Equipment	5,000	5,060	5,060	5,060	5,060
Risk Management Equipment	1,630	-	-	-	-
Sheriff's Department:					
Administration Equipment	1,800	25,975	-	-	-
Animal Control Equipment	-	-	-	-	27,000
Building Maintenance Equipment	3,000	-	-	-	-
Facilities	-	400,000	225,000	-	-
Civil Process/Central Records Equipment	23,165	1,530	26,330	-	-
Facilities	10,430	-	7,100	-	-
Communications Equipment	-	24,265	-	-	-

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Corrections (Jail) Equipment	4,300	10,560	25,100	-	28,530
Court Services & Security Equipment	4,950	-	-	-	-
Criminal Investigations Equipment	5,650	24,265	24,800	27,705	28,755
Drug Unit Equipment	8,825	48,530	49,600	50,600	52,700
Evidence & Property Equipment	2,832	25,975	1,530	-	-
Forensics/Identification/Crime Analysis Equipment	21,270	2,230	-	-	-
Patrol Equipment	410,490	695,073	767,000	652,760	730,750
Police Training Equipment	2,850	24,265	24,800	-	-
Warrants Equipment	46,330	1,530	-	-	54,230
Crime Prevention Equipment	3,230	-	34,350	2,230	35,900
Total Sheriff's Department	\$ 549,122	\$ 1,284,198	\$ 1,185,610	\$ 733,295	\$ 957,865
State Court Clerk Equipment	5,000	6,700	3,700	2,600	2,600
State Court Probation Equipment	1,630	-	12,110	-	8,650
State Court Solicitor Equipment	13,090	14,840	-	2,100	1,100

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Superior Court Clerk					
Equipment	2,700	18,011	13,576	13,676	3,226
Facilities	-	-	-	9,000	-
Superior Court Judges					
Equipment	27,300	-	-	-	-
Tax Assessors					
Equipment	28,950	24,550	41,980	44,840	39,120
Tax Commissioner					
Equipment	22,296	4,030	4,300	4,320	10,620
Total General Fund	\$ 1,418,101	\$ 3,837,693	\$ 3,047,523	\$ 1,932,781	\$ 2,147,167
General Fund					
Equipment	\$ 1,372,671	\$ 2,256,693	\$ 1,867,076	\$ 1,487,281	\$ 1,816,167
Facilities	35,430	976,000	878,447	141,500	25,000
Transportation Improvements	10,000	605,000	302,000	304,000	306,000
Total General Fund	\$ 1,418,101	\$ 3,837,693	\$ 3,047,523	\$ 1,932,781	\$ 2,147,167

CAPITAL IMPROVEMENTS PROGRAM

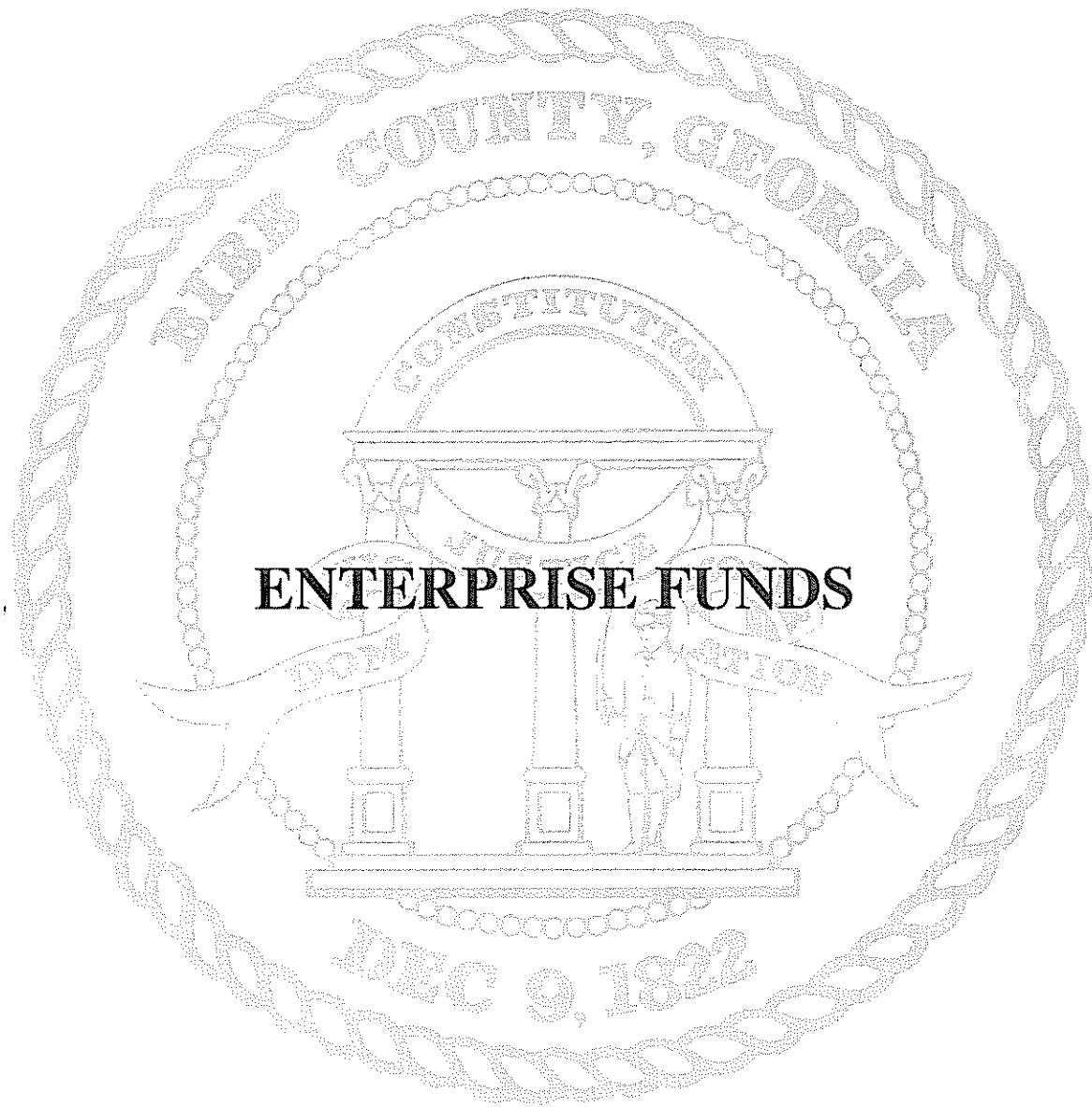
FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
2002 Law Enforcement Center					
Project Fund					
Facilities	\$ 591,104	\$ -	\$ -	\$ -	\$ -
Total 2002 Law Enforcement Center					
Project Fund	\$ 591,104	\$ -	\$ -	\$ -	\$ -
Capital Improvements Fund					
Equipment	\$ 1,066,960	\$ -	\$ -	\$ -	\$ -
Facilities	6,276,345	-	-	-	-
Total Capital Improvements Fund	\$ 7,343,305	\$ -	\$ -	\$ -	\$ -
Tobesofkee Recreation Area Fund					
Equipment	\$ 31,600	\$ 37,100	\$ 24,000	\$ 30,500	\$ 15,600
Facilities	49,000	10,000	6,000	-	5,000
Total Tobesofkee Recreation					
Area Fund	\$ 80,600	\$ 47,100	\$ 30,000	\$ 30,500	\$ 20,600
Fire Fund					
Equipment	\$ 1,065,470	\$ 1,497,162	\$ 644,276	\$ 667,242	\$ 742,450
Facilities	8,000	-	-	-	-
Total Fire Fund	\$ 1,073,470	\$ 1,497,162	\$ 644,276	\$ 667,242	\$ 742,450
Law Enforcement Commissary Fund					
Equipment	\$ 121,575	\$ -	\$ -	\$ -	\$ -
Facilities	373,400	-	-	-	-
Total Law Enforcement					
Commissary Fund	\$ 494,975	\$ -	\$ -	\$ -	\$ -
Multi-Jurisdictional Drug					
Task Force Fund					
Equipment	\$ 47,530	\$ -	\$ -	\$ -	\$ -
Total Multi-Jurisdictional Drug					
Task Force Fund	\$ 47,530	\$ -	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENTS PROGRAM

FY 2008 - FY 2012 SUMMARY BY DEPARTMENT/FUND

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Law Enforcement Confiscation Fund					
Equipment	\$ 123,312	\$ -	\$ -	\$ -	\$ -
Total Law Enforcement Confiscation Fund	\$ 123,312	\$ -	\$ -	\$ -	\$ -
2000 Public Facilities Project Fund					
Facilities	\$ 29,000	\$ -	\$ -	\$ -	\$ -
Total 2000 Public Facilities Project Fund	\$ 29,000	\$ -	\$ -	\$ -	\$ -
Special Local Option Sales Tax Fund					
Transportation Improvements	\$ 9,460,000	\$ 3,000,000	\$ 4,500,000	\$ 1,750,000	\$ 1,000,000
Total Special Local Option Sales Tax Fund	\$ 9,460,000	\$ 3,000,000	\$ 4,500,000	\$ 1,750,000	\$ 1,000,000
2002-A Public Facilities Project Fund					
Facilities	\$ 822,371	\$ -	\$ -	\$ -	\$ -
Total 2002-A Public Facilities Project Fund	\$ 822,371	\$ -	\$ -	\$ -	\$ -
Ocmulgee Greenway Trail Fund					
Facilities	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total Ocmulgee Greenway Trail Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Drug Abuse Treatment and Education Fund					
Equipment	\$ 3,000	\$ -	\$ -	\$ -	\$ -
Total Drug Abuse Treatment and Education Fund	\$ 3,000	\$ -	\$ -	\$ -	\$ -
ALL FUNDS					
Equipment	\$ 3,832,118	\$ 3,790,955	\$ 2,535,352	\$ 2,185,023	\$ 2,574,217
Facilities	8,284,650	986,000	884,447	141,500	30,000
Transportation Improvements	9,470,000	3,605,000	4,802,000	2,054,000	1,306,000
TOTAL ALL FUNDS	\$ 21,586,768	\$ 8,381,955	\$ 8,221,799	\$ 4,380,523	\$ 3,910,217



ENTERPRISE FUNDS

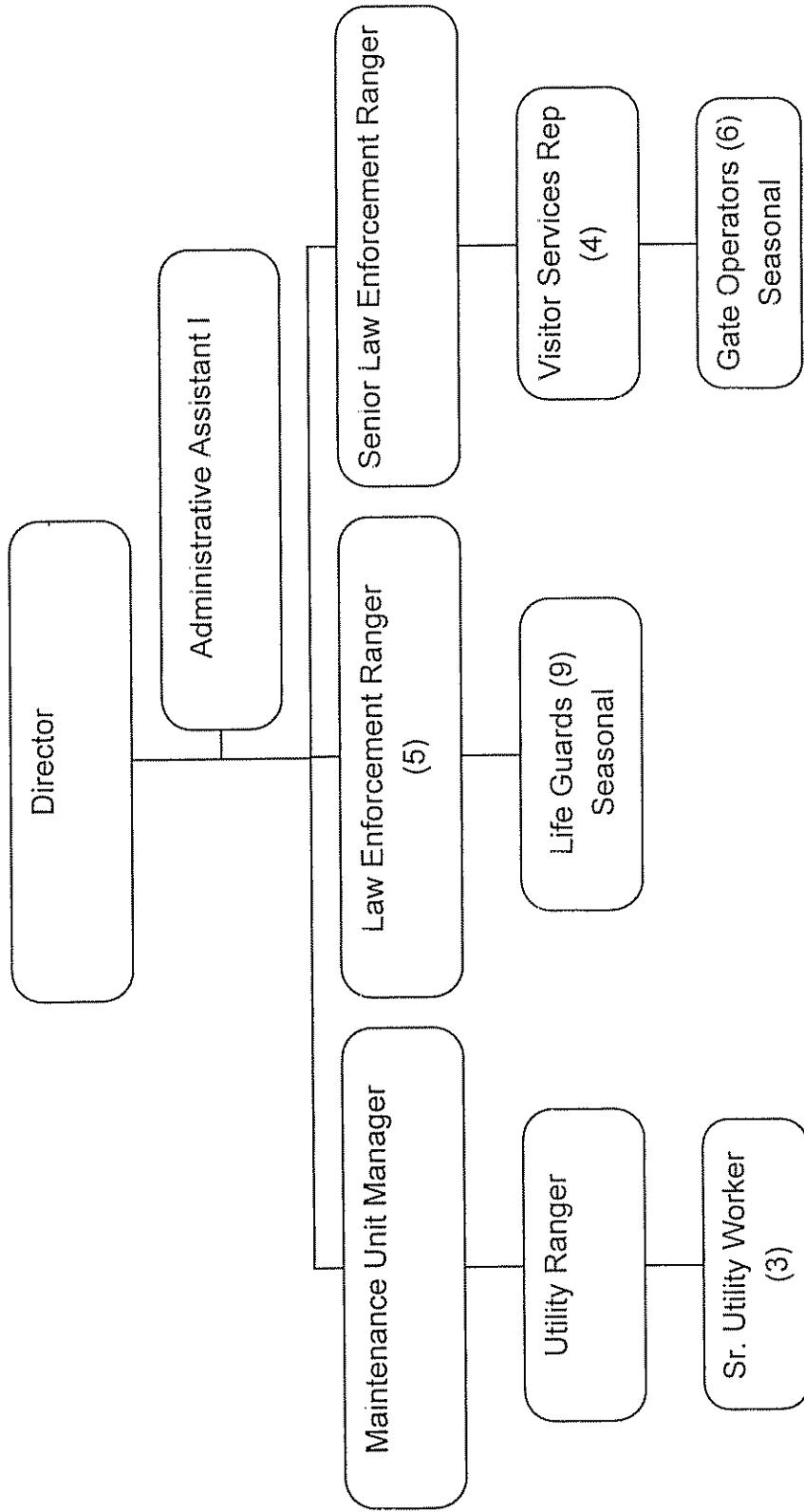


ENTERPRISE FUNDS

The **TOBESOFKEE AREA ENTERPRISE FUND** is utilized to account for the operations and maintenance of a recreation facility on Lake Tobesofkee in the County.

The **SPECIAL SANITATION DISTRICT FUND** is utilized to account for the Garbage Fees received from citizens in the unincorporated areas for waste removal. This service is provided by a private contractor.

LAKE TOBESOFKEE



TOBESOFKEE ENTERPRISE FUND

CHANGES IN NET ASSETS

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
NET ASSETS - BEGINNING	<u>\$ 2,865,477</u>	<u>\$ 3,020,353</u>	<u>\$ 3,374,704</u>	<u>\$ 3,843,890</u>
SOURCES				
Admission Charges	499,528	542,449	566,207	572,000
Other Charges	27,649	31,292	32,795	28,452
Interest Earned	2,004	8,174	19,582	-
Intergovernmental Revenue	-	42,580	57,421	-
Transfer from Hotel Motel Tax Fund	-	152,996	252,280	257,858
Transfer from General Fund	747,945	733,545	733,545	733,545
Total Sources	<u>1,277,126</u>	<u>1,511,036</u>	<u>1,661,830</u>	<u>1,591,855</u>
USES				
Personal Services	747,228	740,610	733,076	848,100
Operating Expenses	186,070	254,372	260,869	297,522
Interest Expense	31,508	28,665	25,735	22,715
Capital Outlay	116,215	110,876	172,928	80,600
Transfer to				
Workers Compensation Fund	41,229	22,162	36	5,000
Total Uses	<u>1,122,250</u>	<u>1,156,685</u>	<u>1,192,644</u>	<u>1,253,937</u>
NET ASSETS - ENDING	<u>\$ 3,020,353</u>	<u>\$ 3,374,704</u>	<u>\$ 3,843,890</u>	<u>\$ 4,181,808</u>

TOBESOFKEE ENTERPRISE FUND

REVENUES AND EXPENSES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Admission Charges				
Admission People	\$ 221,336	\$ 208,000	\$ 228,000	9.6%
Admission Boats	31,527	31,000	34,000	9.7%
Admission Campers	165,932	153,000	180,000	17.6%
Shelter Reservations	33,463	34,000	34,000	0.0%
Annual Permits	90,191	96,000	96,000	0.0%
Concessions	1,363	3,000	3,000	0.0%
Rent and Lease Revenue	24,452	25,452	25,452	0.0%
Other Charges	5,477	-	-	0.0%
Interest Earned	8,174	-	-	0.0%
State Grant	42,580	57,421	-	-100.0%
Transfer from Hotel Motel Tax Fund	152,996	257,624	257,858	0.1%
Transfer from General Fund	733,545	733,545	733,545	0.0%
Total Revenues	1,511,036	1,599,042	1,591,855	-0.4%
NET ASSETS	-	61,883	28,473	-54.0%
TOTAL REVENUES AND SOURCES	\$ 1,511,036	\$ 1,660,925	\$ 1,620,328	-2.4%
EXPENSES AND USES				
EXPENSES				
Personal Services	\$ 740,610	\$ 830,100	\$ 848,100	2.2%
Operating Expenses	201,398	260,972	297,522	14.0%
Interest Expense	28,665	25,735	22,715	-11.7%
Capital Outlay	67,833	176,781	80,600	-54.4%
Transfer to				
Workers Compensation Fund	22,162	20,000	5,000	-75.0%
Total Expenditures	1,060,668	1,313,588	1,253,937	-4.5%
RESERVATION OF NET ASSETS				
Reserve for Debt Service	95,663	98,593	101,613	3.1%
Reserve for Capital Improvements	293,705	241,824	257,858	6.6%
Reserve for Future Expenditures	61,000	6,920	6,920	0.0%
TOTAL EXPENSES AND USES	\$ 1,511,036	\$ 1,660,925	\$ 1,620,328	-2.4%

TOBESOFKEE RECREATION AREA

MISSION

To provide a safe, clean and family-oriented environment for recreational use.

PROGRAM DESCRIPTION

Lake Tobesofkee is a 1,750-acre, man-made lake with 35 miles of shoreline. The county operates five (5) park areas that are located around the Lake shoreline. Claystone and Arrowhead Parks both have campgrounds, picnic areas, playgrounds, swimming beaches, boat ramps, and rental picnic shelters. Flint Rock and the Duck Ponds are other day-use areas with limited facilities. Sandy Beach Park is a summer seasonal area that has facilities that include: swimming beach, playground, 6 tennis courts, rental picnic shelters, and large parking areas. This park is a favorite for company outings and special events.

GOALS

- Continue to develop, attract, and maintain new and annual special events.
- Continue to maintain and improve the maintenance on all facilities.
- Continue to improve employee training opportunities.
- Continue to provide a safe, family-oriented atmosphere at all of the parks on the lake.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

1. To provide a safe, clean and family-oriented environment for recreational use.

<u>Fiscal Year</u>	<u>Individual Admission Tickets Sold</u>	<u>Boat Admission Tickets Sold</u>	<u>Camping Permits Sold</u>	<u>Annual Permits Sold</u>
06/30/07 Projected	76,000	11,000	11,000	725
06/30/06	75,046	10,509	11,119	702
06/30/05	64,434	9,248	9,249	720
06/30/04	67,000	9,900	9,292	738
06/30/03	63,111	9,191	9,264	693
06/30/02	64,404	9,708	10,022	782
06/30/01	55,637	7,733	9,885	517

TOBESOFKEE RECREATION AREA

FY 2007 ACCOMPLISHMENTS

- The Department conducted or hosted several special events: 10th Annual “Sparks Over The Park” July 4th Fireworks Event; 6th Annual “Relay for Life” Cancer Fund Raiser Event; the 4th Annual Half Ironman Triathlon; the 1st Annual “Bibb County Military Appreciation Day” at Sandy Beach; the 3rd Annual “X-Terra Off-Road Triathlon” and several off-road bicycle races.
- Sandy Beach was utilized as a training site for several Air Force units stationed at Robins Air Force Base.
- Renovations to the Claystone Camping Area were completed. Six (6) new pull through sites were added and a seawall was constructed to stabilize the shoreline. The seawall at Claystone Beach was also replaced.
- Additions to the existing playground on Claystone Beach were completed.
- All Law Enforcement and maintenance personnel completed CPR, First Aid and AED training. All Law Enforcement personnel qualified two times with County issued 9mm pistol and completed a minimum of 40 hours of in service training.
- The Department hired three (3) new maintenance employees and one (1) new Law Enforcement Ranger during the year. The department was fully staffed for the first time in many years.
- Law Enforcement Rangers continued to patrol all areas to ensure compliance with all State laws and County ordinances. The Department continued its excellent working relationship with the Department of Natural Resources and the Bibb County Sheriff’s Office. Their continued support was very beneficial to the Department and our visitors.

FY 2008 BUDGET ISSUES

The budget for the Tobesofkee Recreation Enterprise Fund represents a \$40,597 decrease from FY 2007. Of the total FY 2008 budget, 52.3% is appropriated for personal services, 18.7% for operating expenses, 5.0% for capital outlay, 7.7% for debt service and 16.3% is reserved for future expenditures. See appendices for information on capital outlay.

SPECIAL SANITATION DISTRICT FUND

CHANGES IN NET ASSETS

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
NET ASSETS - BEGINNING	\$ 596,800	\$ 814,292	\$ 780,566	\$ 878,476
SOURCES				
Garbage Fee Collections	2,082,836	2,044,675	2,276,666	2,189,310
Landfill Fees	287,878	245,870	244,005	250,000
Other Charges	82,823	108,317	104,962	60,000
Interest Earned	12,038	30,428	37,650	25,000
Transfer from General Fund	24,714	24,695	26,500	26,500
Transfer from Fire District Fund	1,989	1,667	2,300	2,300
Total Sources	2,492,278	2,455,652	2,692,083	2,553,110
USES				
Contract Services	2,224,786	2,337,187	2,434,774	2,552,392
Consulting Services	-	-	7,208	-
Transfer to General Fund	50,000	152,191	152,191	192,158
Total Uses	2,274,786	2,489,378	2,594,173	2,744,550
NET ASSETS - ENDING	\$ 814,292	\$ 780,566	\$ 878,476	\$ 687,036

SPECIAL SANITATION DISTRICT FUND

REVENUES AND EXPENSES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	% VARIANCE
REVENUES AND SOURCES				
REVENUES				
Garbage Fee Collections	\$ 2,044,675	\$ 2,152,452	\$ 2,189,310	1.7%
Landfill Fees	245,870	250,000	250,000	0.0%
Other Charges	108,317	60,000	60,000	0.0%
Interest Earned	30,428	25,000	25,000	0.0%
Transfer from General Fund	24,695	26,500	26,500	0.0%
Transfer from Fire District Fund	1,667	2,300	2,300	0.0%
Total Revenues	2,455,652	2,516,252	2,553,110	1.5%
NET ASSETS	33,726	83,722	191,440	128.7%
TOTAL REVENUES AND SOURCES	\$ 2,489,378	\$ 2,599,974	\$ 2,744,550	5.6%
EXPENSES AND USES				
EXPENSES				
Contract Services	\$ 2,337,187	\$ 2,440,575	\$ 2,552,392	4.6%
Consulting Services	-	7,208	-	-100.0%
Transfer to General Fund	152,191	152,191	192,158	26.3%
Total Expenditures	2,489,378	2,599,974	2,744,550	5.6%
TOTAL EXPENSES AND USES	\$ 2,489,378	\$ 2,599,974	\$ 2,744,550	5.6%

SPECIAL SANITATION DISTRICT FUND

MISSION

To promote a clean community by providing efficient, effective, waste collection and disposal services.

PROGRAM DESCRIPTION

This fund was established to account for waste collection and disposal services provided to the residents in the unincorporated area of Bibb County. The County contracts with a private contractor to collect and dispose of the waste. Residents are required to push the garbage carts to the street. The contractor provides once-per-week pickup.

The fees are collected by the Bibb County Tax Commissioner and remitted to the County Finance Office.

OBJECTIVES AND PERFORMANCE MEASUREMENTS

- To provide efficient waste collection services to the residents in the unincorporated area of Bibb County.**

	<u>FY 2006</u> <u>Charge</u>	<u>FY 2007</u> <u>Charge</u>	<u>FY 2008</u> <u>Charge</u>
Type of Service:			
Push Carts (per month)	\$9.75	\$9.75	\$9.75
4 Yd Dumpster (per pickup)	12.90	12.90	12.90
8 Yd Dumpster (per pickup)	18.61	18.61	18.61

	<u>FY 2006</u> <u>Actual</u> <u># Units</u> <u>Monthly</u> <u>Average</u>	<u>FY 2007</u> <u>Projected</u> <u># Units</u> <u>Monthly</u> <u>Average</u>	<u>FY 2008</u> <u>Projected</u> <u># Units</u> <u>Monthly</u> <u>Average</u>
Type of Service:			
Push Carts	18,461	18,742	18,842
4 Yd Dumpster	23	23	23
8 Yd Dumpster	30	30	30

SPECIAL SANITATION DISTRICT FUND

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$144,576 increase over FY 2007. The cost to residents will remain at \$9.75 per month for FY 2008.



INTERNAL SERVICE FUND



INTERNAL SERVICE FUND

The **WORKERS' COMPENSATION FUND** is utilized to account for the Workers' Compensation Insurance Program for the benefit of the employees of Bibb County.

WORKERS COMPENSATION FUND

CHANGES IN NET ASSETS

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ADOPTED BUDGET FY 2008
NET ASSETS - BEGINNING	\$ 182,494	\$ 436,196	\$ 360,736	\$ 850,071
SOURCES				
Insurance Claims	148,198	185,791	340,687	-
Interest Earnings	52,233	120,619	143,485	125,000
Transfer from General Fund	745,206	986,997	970,000	970,000
Transfer from Tobesofkee Recreation Fund	41,229	22,162	36	5,000
Miscellaneous	-	-	3,259	
Total Sources	<u>986,866</u>	<u>1,315,569</u>	<u>1,457,467</u>	<u>1,100,000</u>
USES				
Claims and Judgments	733,164	1,391,029	968,132	1,100,000
Total Uses	<u>733,164</u>	<u>1,391,029</u>	<u>968,132</u>	<u>1,100,000</u>
NET ASSETS - ENDING	<u>\$ 436,196</u>	<u>\$ 360,736</u>	<u>\$ 850,071</u>	<u>\$ 850,071</u>

WORKERS COMPENSATION FUND

REVENUES AND EXPENSES

	FY 2006 ACTUAL	FY 2007 REVISED BUDGET	FY 2008 ADOPTED BUDGET	%
				VARIANCE
REVENUES AND SOURCES				
REVENUES				
Insurance Claims	\$ 185,791	\$ 52,000	\$ -	-100.0%
Interest Earnings	120,619	25,000	125,000	400.0%
Transfer from General Fund	986,997	970,000	970,000	0.0%
Transfer from Tobesofkee Recreation Fund	22,162	20,000	5,000	-75.0%
Total Revenues	<u>1,315,569</u>	<u>1,067,000</u>	<u>1,100,000</u>	<u>3.1%</u>
NET ASSETS	<u>75,460</u>	<u>139,876</u>	<u>-</u>	<u>-100.0%</u>
TOTAL REVENUES AND SOURCES	<u>\$ 1,391,029</u>	<u>\$ 1,206,876</u>	<u>\$ 1,100,000</u>	<u>-8.9%</u>
EXPENSES AND USES				
EXPENSES				
Medical Claims	\$ 561,811	\$ 343,750	\$ 350,000	1.8%
Weekly Benefits	126,585	91,250	153,000	67.7%
Assessments	99,135	54,000	75,000	38.9%
Settlements	532,368	300,000	250,000	-16.7%
Consulting	9,000	3,000	12,000	300.0%
Payments to ACCG	-	314,876	160,000	-49.2%
Legal	62,130	100,000	100,000	0.0%
Total Expenditures	<u>1,391,029</u>	<u>1,206,876</u>	<u>1,100,000</u>	<u>-8.9%</u>
TOTAL EXPENSES AND USES	<u>\$ 1,391,029</u>	<u>\$ 1,206,876</u>	<u>\$ 1,100,000</u>	<u>-8.9%</u>

WORKERS' COMPENSATION FUND

MISSION

To account for workers' compensation benefits of the employees of Bibb County.

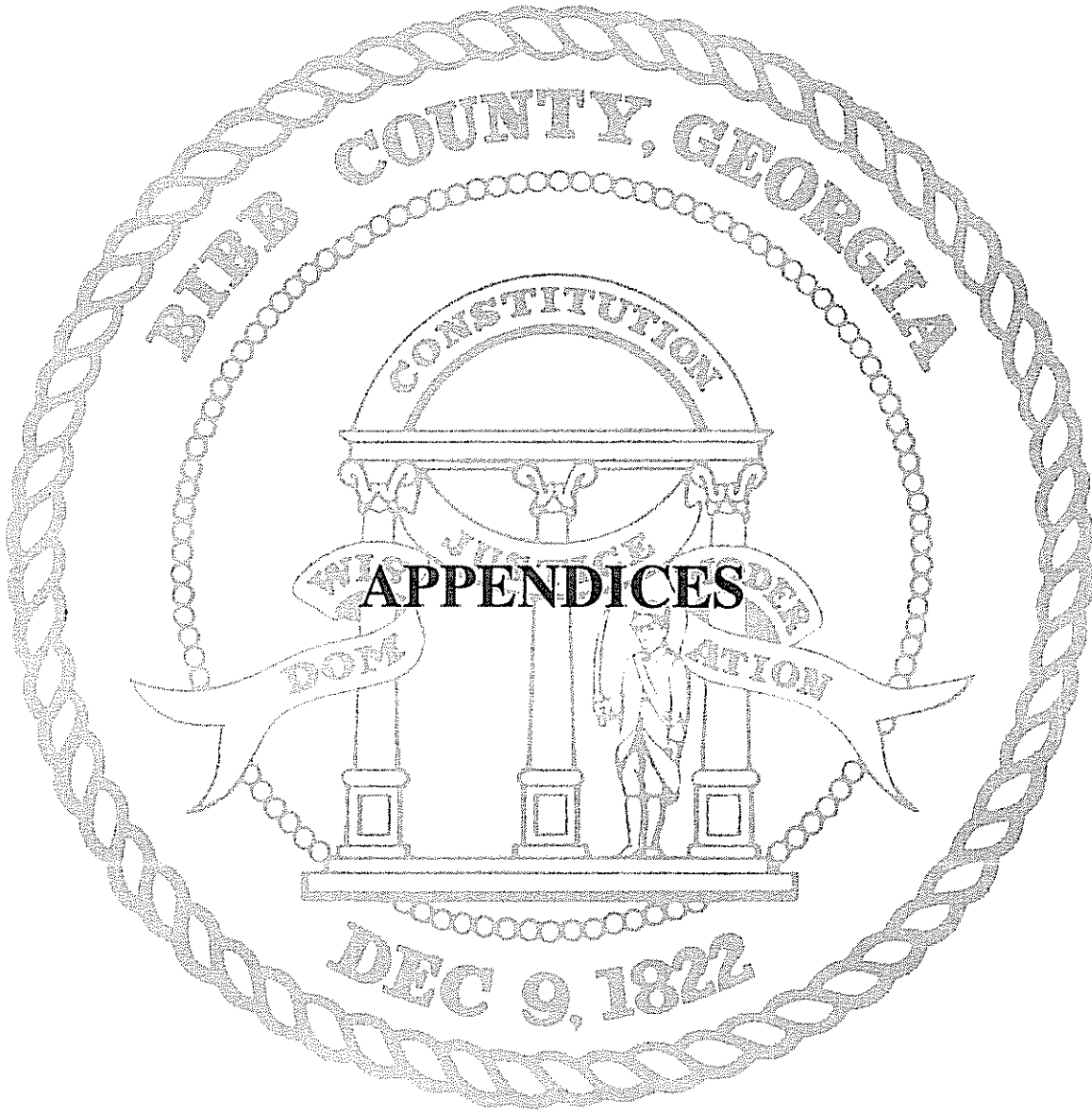
PROGRAM DESCRIPTION

This program is set forth under the Laws of the State of Georgia and the program must be administered under those parameters. The program is administered by the Bibb County Department of Risk Management. The rising cost of medical care, of which we have no control, has a direct impact on this fund. The implementation of the new federal ADA law in January, 1992, will continue to directly impact workers' compensation.

Workers' Compensation represents only a segment of the County's overall Risk Management Program. Its objectives and accomplishments, therefore, are set forth under the Risk Management Department.

FY 2008 BUDGET ISSUES

The FY 2008 budget represents a \$106,876 or 8.9% decrease from FY 2007. Bibb County continues to make efforts to settle old cases while at the same time using education and training to help prevent future claims.



CAPITAL OUTLAY

FY 2008

All funds appropriated for capital outlay in General Fund are budgeted in one line item called "contingency capital outlay". The departments are given a list of the items that were approved but no funds are budgeted in the individual departments. When items are ordered and final prices known, an amount equal to the cost is transferred from capital outlay contingency to the individual department's capital outlay line item. The Finance Director is authorized by the Budget Resolution to transfer these funds provided the amounts are within the not-to-exceed limit for each item.

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Agricultural Agent:			
<u>Replacement:</u>			
1	900	900	
1	500	500	
4	400	1,600	
1	500	500	
2	360	720	
3	600	1,800	
1	1,000	1,000	
<u>New:</u>			
3	100	300	7,320
 Board of Commissioners:			
<u>Replacement:</u>			
1	1,100	1,100	1,100
 Board of Elections:			
<u>Replacement:</u>			
2	1,100	2,200	
2	330	660	
1	150	150	
1	450	450	
<u>New:</u>			
1	650	650	
1	225	225	
5	70	350	
100	35	3,500	8,185
 Building & Properties:			
<u>Replacement:</u>			
1	20,000	20,000	
<u>New:</u>			
1	25,000	25,000	45,000

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Civil Court Clerk:			
 <u>Replacement:</u>			
2 Typewriters	550	1,100	
1 Time/Date Stamp	800	800	
12 Secretarial Chairs	250	3,000	4,900
Civil & Magistrate Court Judges:			
 <u>Replacement:</u>			
1 Executive Desk	1,000	1,000	1,000
Magistrate Court Warrant Division:			
 <u>New:</u>			
2 Typewriter	550	1,100	
1 Wooden side table	250	250	1,350
Civil Court Sheriff:			
 <u>Replacement:</u>			
6 Safariland XD40 Black Holsters	35	210	
6 4" Automatic Smith & Wesson Pistol	400	2,400	
1 Desktop System with CDRW	1,100	1,100	3,710
Civil Court Grand Total			10,960
Coroner:			
 <u>Replacement:</u>			
1 Color DeskJet Printer	150	150	
1 Executive Chairs	400	400	550
Custodial Services:			
 <u>Replacement:</u>			
3 Heavy Duty Industrial Vacuum Cleaners	375	1,125	
1 Regular Heavy Duty Hand Trucks	100	100	
2 Wet/Dry Vacuum Cleaners	125	250	
1 Extremely Heavy Duty Hand Trucks	300	300	1,775

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
District Attorney:			
 <u>Replacement:</u>			
1 Vehicles (#20229)	21,000	21,000	
1 Vehicle Set-up	400	400	
1 Desk Chair	365	365	
1 Desktop System with CD-RW	1,100	1,100	
1 Corel WordPerfect Professional Software	200	200	
1 Executive Chair	365	365	
 <u>New:</u>			
1 Executive Chair	365	365	
1 Desk	292	292	
1 Motorola XTS2500 Walkie-Talkie	2,500	2,500	
1 Credenza	720	720	27,307
 District Attorney Victim Witness Assistance Program			
 <u>New:</u>			
1 Desktop System with CD-RW	1,100	1,100	
1 Laser Printer 15+ PPM	1,100	1,100	
1 Corel WordPerfect Professional Software	200	200	
1 MS Office Professional Software	330	330	
1 4-shelf bookcase	450	450	
1 Single Pedestal Desk	675	675	
1 Desk Return	550	550	
1 Closed Storage Hutch	550	550	
1 Tilter Desk Chair	400	400	
2 Guest Chairs	300	600	
1 4-Drawer Lateral File Cabinet	800	800	
1 Embroidered table cover to fit standard table	650	650	
1 Custom made Tri-fold Display Board	1,600	1,600	9,005
 Emergency Management Agency:			
 <u>New:</u>			
1 800 MHz Radios	4,700	4,700	
4 Match on Warning Sirens from FEMA (25%)	4,500	18,000	
1 Tornado Warning Sirens	19,000	19,000	41,700

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Human Resources:			
<u>Replacement:</u>			
2 Desktop System with CD-RW	1,100	2,200	
2 MS Office Professional Software	330	660	
2 Corel WordPerfect Professional Software	200	400	
1 Laser Printer 15+ PPM w/Envelope Feeder & Trays	1,100	1,100	4,360
Information & Technology Services:			
<u>Replacement:</u>			
1 Mainframe	43,300	43,300	
1 Desktop System w/CD-RW	1,100	1,100	
1 MS Office Professional Software	330	330	
<u>New:</u>			
2 Network Attached Storage System	10,000	20,000	64,730
GIS:			
<u>New:</u>			
2 Hard Drives	427	854	854
Information & Technology Services Grand Total			65,584
Juvenile Court:			
<u>Replacement:</u>			
5 Office chairs	400	2,000	
1 Executive Chair	800	800	
<u>New:</u>			
1 Desktop/Minitower Systems	1,100	1,100	
1 Laser Printer 15+ PPM	1,100	1,100	
1 MS Office Professional Software	330	330	
1 Corel WordPerfect Professional Software	200	200	
1 Mainframe Terminal Emulations	100	100	5,630

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Probate Court:			
1 Desktop/Minitower Systems	1,100	1,100	
1 MS Office Professional Software	330	330	
1 Corel WordPerfect Professional Software	200	200	
1 Laser Printer 15+ PPM	1,100	1,100	
1 Typewriter	550	550	
1 Voice Recording System for Courtroom	8,000	8,000	
<u>New:</u>			
1 Digital Live Scan Fingerprint System	18,000	18,000	
1 Court Management Software upgrade	2,000	2,000	31,280
Public Defender:			
<u>Replacement:</u>			
1 Mahogany Presidential High Back Chair	395	395	
<u>New:</u>			
1 Symphonic 13" TV/VCR Combo	115	115	
1 Modular Mailroom Sorter w/25 compartments	269	269	
1 Modular Mailroom Riser	153	153	
2 Side Chairs	218	436	
1 Lateral Credenza	770	770	
1 Hutch	871	871	
1 Bowfront Executive Desk	1,295	1,295	
1 Mahogany Presidential High Back Chair	395	395	
1 delivery and set up charges for furniture	251	251	
1 Bookcase with 4 shelves	404	404	
1 Task Light	159	159	
1 2-drawer Lateral File Cabinet	599	599	6,112

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Public Works - Administration:			
<u>Replacement:</u>			
1 Desktop/Minitower System	1,100	1,100	
1 Color DeskJet Printer	150	150	
1 MS Office Professional Software	330	330	
1 Digital Camera	400	400	
1 TV with built-in DVD/VCR	500	500	
1 Computer Desk	300	300	
Dam Repair Design Contract			
<u>New:</u>			
1 Desktop System with CD-RW	1,100	1,100	
1 MS Office Professional Software	330	330	
1 Corel WordPerfect Professional Software	200	200	
1 Desktop/Minitower System	1,100	1,100	
1 Color DeskJet Printer	150	150	
1 MS Office Professional Software	330	330	
1 Mainframe Terminal Emulation	100	100	6,090
Public Works - Engineering:			
<u>Replacement:</u>			
1 Plotter	10,000	10,000	
<u>New:</u>			
1 Sheet Metal Shearer	2,000	2,000	12,000
Public Works - Maint. & Const.:			
<u>Replacement:</u>			
1 5-yard Dump Trucks (PW#241 {#20072}, #242 {#20071})	57,500	57,500	
1 Set of Worksite Safety Equipment	6,000	6,000	
2 Crew Cab 1-Ton Diesel (PW#263 {20299}, #272 {23284})	33,000	66,000	
2 Mobile/portable radios	3,000	6,000	
1 Commercial ZTR Mower	6,000	6,000	
1 Commercial Blower	500	500	
2 Tractor w/Bush Hog Mower (PW#365 {8583}, #368 {8686})	26,000	52,000	
3 Chain saws	300	900	
1 Low Boy Tractor and Trailer (PW#374 {8767}, #373 {8766})	135,000	135,000	
2 Push Mowers	500	1,000	
1 15-passenger vans (PW#264 {23259}, #265 {23260})	22,000	22,000	352,900

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Public Works - Mapping Department:			
 <u>Replacement:</u>			
1 E-Size Copier	20,000	20,000	
 <u>New:</u>			
4 GIS Workstations	450	1,800	21,800
Public Works - Shop Repair Service:			
 <u>Replacement:</u>			
1 Color DeskJet Printer	150	150	
1 Fuel & Service Truck (PW# 260 {20292})	60,000	60,000	
1 Ergonomic Desk Chair w/rollers and arms	375	375	
 <u>New:</u>			
1 Cargo Container for Tire Storage	1,000	1,000	
1 Portable Pressure Washer	1,200	1,200	
1 Hand Held Radio	2,500	2,500	65,225
Public Works - Traffic Safety			
 <u>Replacement:</u>			
1 Guard Rail Replacement	10,000	10,000	10,000
Total Public Works			468,015
Purchasing:			
 <u>New:</u>			
1 Pallet Jack	600	600	
1 Desk Jack	300	300	
1 Heavy Duty Hand Truck	200	200	
4 Brooms	25	100	
2 Trash Cans	75	150	
50 Pallets	70	3,500	
1 Pallet Wrapper	150	150	5,000

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Risk Management:			
 <u>Replacement:</u>			
1 Desktop/Minitower System w/CDRW	1,100	1,100	
1 Corel WordPerfect Professional Software	200	200	
1 MS Office Professional Software	330	330	1,630
Sheriff - Administration			
 <u>Replacement:</u>			
1 Laser Printer	1,100	1,100	
 <u>New:</u>			
1 Hutch/Credenza	700	700	1,800
Sheriff-Building Maintenance			
 <u>New:</u>			
1 Sewer Machine	3,000	3,000	3,000
Sheriff - Civil Process/Central Records:			
 <u>Replacement:</u>			
1 Vehicle (# 20231)	21,000	21,000	
1 Vehicle Setup	2,165	2,165	
 <u>New:</u>			
1 Paving of parking lot - 1130 Second Street	10,430	10,430	33,595
Sheriff-Corrections			
 <u>Replacement:</u>			
 <u>New:</u>			
1 Data Projector	1,000	1,000	
4 Taser Guns	825	3,300	4,300
Sheriff - Court Services & Security			
 <u>Replacement:</u>			
4 X26 Taser Guns	825	3,300	
 <u>New:</u>			
2 X26 Taser Guns	825	1,650	4,950

CAPITAL OUTLAY

FY 2008

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Sheriff - Criminal Investigation:			
<u>Replacement:</u>			
3 Color DeskJet Printers	150	450	
2 MS Office Professional Software	330	660	
2 Laptop/Portable Systems w/CDRW	1,800	3,600	
<u>New:</u>			
2 Remington 870 Model Shotgun	470	940	5,650
 Sheriff-Drug Unit:			
<u>Replacement:</u>			
1 Desktop/Minitower System	1,100	1,100	
1 MS Office Professional Software	330	330	
1 Mainframe Terminal Emulations	100	100	
<u>New:</u>			
2 Bullet Resistant Vests	1,400	2,800	
3 Helmets with face shields	475	1,425	
1 Digital Video Recording System	820	820	
2 Night Vision Camera with Audio	375	750	
3 Finepix Digital Camera with Case and Scandisk	500	1,500	8,825
 Sheriff - Evidence & Property			
<u>New:</u>			
5 Gun Racks	400	2,000	
1 Odor Controllers	832	832	2,832
 Sheriff- Forensics and Identification			
<u>Replacement:</u>			
1 ASK Proxima C175 Projector	1,200	1,200	
<u>New:</u>			
1 Omni Print 1000b Alternate Light Source	11,070	11,070	
1 Comparison Microscope	5,000	5,000	17,270

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Sheriff - Patrol:			
 <u>Replacement:</u>			
9 Vehicles (20263, 23252, 23249, 23251, 50814, 50921, 23296, 50815, 23299)	21,000	189,000	
9 Vehicle Setup Fees	11,651	104,859	
10 Genesis II Radar Units	1,760	17,600	
 <u>New:</u>			
6 Portable Walkie Talkies	2,750	16,500	
10 Mobile Data Terminals for vehicles	6,000	60,000	
2 Desktop/Minitower Systems w/CDRW	1,100	2,200	
2 MS Office Professional Software	330	660	
2 Mainframe Terminal Emulation	100	200	
1 Laser Technology Re-construction package	2,971	2,971	
20 Taser Guns	825	16,500	410,490
 Sheriff-Training			
 <u>New:</u>			
3 Bullet Resistant Vests	950	2,850	2,850
 Sheriff - Warrants:			
 <u>Replacement:</u>			
2 Police Package Vehicles (#20247, #23207)	21,000	42,000	
2 Vehicle Setup Fees	2,165	4,330	46,330
 Sheriff - Crime Prevention			
 <u>New:</u>			
1 Laptop System w/CDRW	1,800	1,800	
1 MS Office Professional Software	330	330	
1 Mainframe Terminal Emulation	100	100	
1 Fingerprint Software Program w/Scanner & Printer	1,000	1,000	3,230

CAPITAL OUTLAY

FY 2008

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
State Court Clerk:			
<u>Replacement:</u>			
3 Desktop/Minitower System w/CDRW	1,100	3,300	
3 Corel WordPerfect Professional Software	200	600	
<u>New:</u>			
1 IBM Wheelwriter Typewriter w/Legal Carriage	1,100	1,100	5,000
 State Court Probation:			
<u>Replacement:</u>			
1 Desktop/Minitower Systems	1,100	1,100	
1 MS Office Professional Software	330	330	
1 Corel WordPerfect Professional Software	200	200	1,630
 State Court Solicitor:			
<u>Replacement:</u>			
3 Desktop Minitower System	1,100	3,300	
3 MS Office Professional Software	330	990	
3 Corel WordPerfect Professional Software	200	600	
1 Radio	2,500	2,500	
1 Lazy Boy High Back Swivel Chair	600	600	
1 Laser Printer w/envelope feeder	1,100	1,100	9,090
 Superior Court Clerk			
<u>Replacement:</u>			
2 IBM Wheelwriter Typewriter	900	1,800	
1 Reiner 322 Numbering Machines	900	900	2,700
 Superior Court Judges			
<u>Replacement:</u>			
3 Digital recording equipment	8,000	24,000	
3 Desktop/Minitower Systems	1,100	3,300	27,300

**CAPITAL OUTLAY
FY 2008**

GENERAL FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
Tax Assessors Office:			
 <u>Replacement:</u>			
2 Laser Printers 15+ PPM	1,100	2,200	
1 Executive Chair	600	600	
2 Kodak Digital Cameras	300	600	
 <u>New:</u>			
1 Server/Appraisal Software	20,000	20,000	
1 Upgrade GIS Workstation to 300 GB	500	500	
3 2-drawer Lateral File Cabinets	350	1,050	24,950
Tax Commissioner:			
 <u>Replacement:</u>			
9 Desk Chair with 5 legs and arm rest	205	1,845	
33 Barcode Scanners	233	7,689	
38 Stands for Barcode Scanners	49	1,862	
 <u>New:</u>			
6 Chairs for breakroom	75	450	
4 Americana wooden chairs with arms	350	1,400	
10 5-drawer Filing Cabinets	450	4,500	
1 72"x36"x30" Activity Table	350	350	
15 Sharp EL-2630P Calculators	100	1,500	
6 3' long work tables	142	852	
7 Desk Chair with 5 legs and arm rest	264	1,848	22,296
Hybrid Vehicle Grant: (20% County)			
15 Retrofits	2,000	30,000	
15 Retrofits	4,500	67,500	
5 Hybrid Vehicles	20,000	100,000	39,500
Total General Fund			\$ 1,418,101

**CAPITAL OUTLAY
FY 2008**

FIRE DISTRICT FUND

	Unit Cost	Total Cost	Department Request
<u>Replacement:</u>			
2 Fire Engine (#103, #107)	380,000	760,000	
35 Turnout Gear	1,400	49,000	
10 SCBAs and Spare Cylinders	2,900	29,000	
2 Commercial Grade Lawnmower	3,000	6,000	
2 K-12 Saw and Blades	1,200	2,400	
30 Fire Hose - 100' Links of 1 3/4"	175	5,250	
30 Fire Hose - 100' Links of 4"	480	14,400	
2 Piston Intake Valves	1,000	2,000	
8 1 3/4" Hose Nozzles	580	4,640	
4 2 1/2" Hose Nozzles	845	3,380	
1 22" Push Lawnmower	200	200	
5 Commercial Grade Weedeaters	300	1,500	
5 Commercial Grade Blowers	330	1,650	
4 Portable Digital 800 MHz Radios	2,750	11,000	
1 Van (#42055)(Cnty. 35%)	21,000	21,000	\$7,350
2 Desktop System with CDRW	1,100	2,200	
2 MS Office Professional Software	330	660	
1 Portable Generator with Light (3000 EM)	1,290	1,290	
2 Automatic External Defibrillators	2,100	4,200	
1 Computer Software Contract Renewal	300	300	
3 Overhead Doors w/Remotes	7,250	21,750	
1 Furniture/Appliances for Stations	32,900	32,900	
1 Extrication Equipment	12,480	12,480	
1 Service Truck F-150 (#46650)(Cnty 35%)	22,000	22,000	\$7,700
<u>New:</u>			
1 Weight Gym Set	500	500	
10 Fire Hydrants	2,000	20,000	
3 Akron High-Riser Deck Gun	4,000	12,000	
1 Outside Utility Building(#102; Cnty. Pays 1/2)	8,000	8,000	
1 Piston Intake Valves	1,000	1,000	
1 Extrication Equipment	12,480	12,480	
1 Portable Generator with Light (3000 EM)	1,290	1,290	
2 Mobile Digital 800 MHz Radios	4,500	9,000	
Total Fire Fund			\$ 1,073,470

**CAPITAL OUTLAY
FY 2008**

LAW ENFORCEMENT COMMISSARY FUND
--

	Unit Cost	Total Cost	Department Request
Sheriff-Building Maintenance			
<u>Replacement:</u>			
3 Indoor M-Series Climate Changer, Air Handler 1	55,000	165,000	
2 Indoor M-Series Climate Changer, Air Handler 2	43,700	87,400	
<u>New:</u>			
1 40-foot Man Lift	15,000	15,000	
1 Refurbish/Renovate existing Jail Area	100,000	100,000	367,400
Sheriff - Administration			
<u>New:</u>			
1 Purchase/install audio/visual equipment	10,000	10,000	10,000
Sheriff-Corrections			
<u>Replacement:</u>			
1 F-Wing Intercom	21,000	21,000	
1 Heavy Duty Transport Van (#50832)	22,000	22,000	
1 Vehicle Setup for Van	4,830	4,830	
<u>New:</u>			
2 High Speed Floor Buffer	950	1,900	
2 Low Speed Floor Buffer	950	1,900	
7 Portable Radios w/Shoulder Microphones	2,500	17,500	69,130
Sheriff - Criminal Investigation:			
<u>Replacement:</u>			
2 Office Desks	500	1,000	
1 Lobby Table	220	220	
5 Visitor Chairs for Front Lobby	200	1,000	2,220
Sheriff- Detention			
<u>Replacement:</u>			
1 Extended Cab Mid-Size Pickup Truck (#20091)	18,000	18,000	
1 Vehicle Setup Fees	975	975	18,975
<u>New:</u>			
1 15- Passenger Transport Van	22,000	22,000	
1 Vehicle Setup Fees	5,250	5,250	27,250
Total Law Enforcement Commissary Fund			\$ 494,975

**CAPITAL OUTLAY
FY 2008**

LAW ENFORCEMENT CONFISCATION FUND
--

	Unit Cost	Total Cost	Department Request
Sheriff - Criminal Investigation:			
 <u>Replacement:</u>			
2 Vehicles (# 20175, # 20213)	21,000	42,000	
2 Vehicle Setups	3,265	6,530	48,530
Sheriff-Drug Unit:			
 <u>Replacement:</u>			
2 Police Package Vehicles (#20280, 20284, 23282)	21,000	42,000	
2 Police Package Vehicle Setup Fees	3,265	6,530	
 <u>New:</u>			
2 Desk with Hutch and Locking Cabinet	1,300	2,600	51,130
Sheriff-Training			
 <u>New:</u>			
18 SWAT Bullet Resistant Vests	1,314	23,652	23,652
Total Law Enforcement Confiscation Fund			\$ 123,312

CAPITAL OUTLAY

FY 2008

TOBESOFKEE RECREATION FUND

	Unit Cost	Total Cost	Department Request
<u>Replacement:</u>			
1 Repair Wall at East End of Claystone Pavillion	15,000	15,000	
1 4-Wheel Drive ATV w/Dump Bed	9,000	9,000	
1 Repair Interior Wall - Sandy Beach Bathroom	3,500	3,500	
1 Desktop System w/CDRW	1,100	1,100	
1 Extended Cab Pickup Trucks (#20121)	18,000	18,000	
<u>New:</u>			
1 Seawall @ Arrowhead	25,000	25,000	
1 Repair/Resurface Arrowhead Pk. Campsites	9,000	9,000	
Total Tobesofkee Recreation Area Fund			\$ 80,600

**CAPITAL OUTLAY
FY 2008**

MULTI-JURISDICTIONAL TASK FORCE FUND

	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Department Request</u>
<u>MJTF (Confiscated Drug Funds)</u>			
<u>Replacement:</u>			
2	Police Package Vehicles (#20274, #20245)	20,500	41,000
2	Vehicle Set-up Fees	3,265	<u>6,530</u>
Total Multi-Jurisdictional Drug Task Force Fund			<u><u>\$ 47,530</u></u>

**GLOSSARY OF BUDGETARY
AND
FINANCIAL TERMINOLOGY**

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

The County's Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Budget Document in understanding these items, a glossary of budgetary and financial terminology has been included in the document.

ACCRUAL BASIS: Accounting method whereby revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

AMORTIZATION: The reduction of debt by regular payments of interest and principle sufficient to pay off a loan by maturity.

APPROPRIATION: An authorization made by the Bibb County Commission which permits the County to incur obligations and to make expenditures of resources.

BALANCED BUDGET: A budget for which expenditures are equal to income.

BUDGET: A financial plan for a specific period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

BUDGET ADJUSTMENT: A legal procedure utilized by County staff to revise a budget appropriation. The Finance Director has the authority to adjust expenditures within or between departmental budgets according to budget policy, but no increase in the total budget can occur without the approval of the Commission.

BUDGET CALENDAR: The schedule of key dates or milestones which the County follows in the preparation, adoption and administration of the budget.

BUDGET DOCUMENT: The instrument used to present a comprehensive financial program to the County Commission.

BUDGET RESOLUTION: The official enactment by the County Commission legally authorizing County officials to obligate and expend resources.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL ASSET: Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure and other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

CAPITAL OUTLAY: An expenditure for the acquisition of, or addition to, a capital asset.

CAPITAL OUTLAY CONTINGENCY: Funds set aside for the purchase of capital outlay items approved as part of the fiscal year budget.

CAPITAL PROJECTS FUND: A fund used to account for financial resources used for the acquisition or construction of major capital facilities.

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

CONTINGENCY: Funds set aside for future appropriation with the approval of the Board of Commissioners.

DEBT SERVICE: Interest and principal payments associated with bond issues.

DEBT SERVICE FUND: A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEBT SERVICE REQUIREMENT: The amount of money necessary for scheduled payment of outstanding debt, both principal and interest becoming due during the fiscal period, and contributions which may be required to accumulate monies for the future retirement of term bonds.

DEFEASANCE: The process whereby through the deposit of funds, repayment agreements or covenants to pay other costs are released from loan documents or other debt agreements.

DEPARTMENT: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION: A noncash expense that reduces the value of a limited life asset as a result of wear and tear, age or obsolescence.

ENCUMBRANCE: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND: A proprietary fund type in which the services provided are financed and operated similarly to those of a private business. The intent of the governing body is to support the activities by charging a user fee to recover all or a portion of the necessary expenditures.

FISCAL YEAR: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Bibb County has specified July 1 to June 30 as its fiscal year.

FRINGE BENEFITS: Employer's share of F.I.C.A. and Medicare taxes, hospitalization, dental, workman's compensation, unemployment and retirement contributions made on behalf of County employees.

FUND: A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for purposes of legal compliance, different natures of the activities performed, measurement of different objectives and to facilitate management control.

FUND BALANCE: Refers to the excess of assets over liabilities and is therefore also known as surplus funds.

GENERAL FUND: The general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

GENERAL OBLIGATION BOND: Bonds issued to benefit the County as a whole, and thereby an obligation of a general nature applicable to countywide resources. Approval by a referendum vote is required for general obligation bonds to be issued.

GOVERNMENTAL FUNDS: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT: A contribution by a government or other organization to support a particular function.

INSURANCE: Premium expense for all insurance bought by the County other than that insurance provided to employees through the payroll system.

INTERFUND TRANSFERS: Contributions and operating transfers made to another fund of the County.

LINE-ITEM BUDGET: A budget that lists each expenditure category (salary, materials, services, etc.)

LOCAL OPTION SALES TAX (LOST): State legislation allows local governments to levy an additional sales tax within its jurisdiction. Bibb County currently receives 40% of proceeds based on a 1% approved local option. Use of these funds is unrestricted.

MILLAGE RATE: The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value. One mill is equal to one dollar per thousand.

MODIFIED ACCRUAL: Accounting method whereby revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred.

NET ASSETS: A fund equity account which reflects accumulated net earnings (or losses) of a proprietary fund.

NON-DEPARTMENTAL: Functions and accounts that are not directly related to a department's primary service activities, or which are separate from departmental operations for control purposes.

OPERATING EXPENDITURES & SERVICES: The costs for materials and services, excluding personal services and capital outlay, that are required for a department to function.

OTHER BOND COSTS: Expenses incurred in the issuance and management of bond issues.

OTHER POST-EMPLOYMENT BENEFITS: Medical, dental, vision and life insurance benefits provided to retired employees and their dependents.

PAYMENT IN-LIEU-OF TAXES (PILOT): Payment that a property owner, not subject to taxation, makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

PENSION BENEFITS: Retirement income that is provided through a defined benefit pension plan to plan members and beneficiaries after they meet the requirements set forth in the Bibb County Pension Code.

PERFORMANCE MEASURE: Special quantitative and qualitative measure of work performed as an objective of a department.

PERSONAL PROPERTY: Tangible property other than land and buildings and motor vehicles, including primarily business equipment, inventory, and machinery.

PERSONAL SERVICES: Expenditures for salaries, wages and fringe benefits for personnel.

PROJECTED: Estimation of revenues and expenditures based on past trends, current and expected economic conditions, and future financial forecasts.

PROPERTY TAX: A tax levied on the assessed value of real, public utility and personal property. Generally, assessed value is 40% of fair market value.

PUBLIC HEARING: The portion of open meetings held to present evidence and provide information on both sides of an issue.

REAL PROPERTY: Land, buildings, and applicable improvements.

RESERVED FUND BALANCE: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUE: Funds that the County receives as income. It includes such items as taxes, licenses, user fees, service charges, fines and penalties and grants.

REVENUE BONDS: Bonds where principal and interest are payable from pledged revenue sources, and which are not legally backed by the full faith and credit of the County.

REVISED BUDGET: Original approved budget plus any increases/decreases during the fiscal year.

SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST): A voter-approved 1% sales tax used for a specified purpose, such as Capital Improvement Projects or repayment of debt. The tax is imposed for a specific period of time not to exceed five years.

SPECIAL REVENUE FUNDS: Funds that are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

TAX DIGEST: Official list of all property owners, the assessed value of the property (40% of fair market value), and the tax due on the property.

TAX LEVY: Total amount of revenue expected from tax, determined by multiplying the tax rate (millage) by the tax base.

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

TAX RATE: Amount of tax applied to the tax base. Property tax rates may be expressed in cents or millage rates, where one mill equals one-tenth of a cent. Other taxes, such as sales or income taxes, may be expressed as a percentage of the tax base.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by Bibb County are approved by the Board of Commissioners and are within limits determined by the State.

WORKING CAPITAL: Current assets minus current liabilities. A portion of the fund balance of General Fund is designated for working capital and this amount represents the funds required to conduct the daily business of the County for a specified number of days.